

Meeting Notes
City Hall Building Renovation Committee
Roeland Park, KS
26 January 2010
at Roeland Park City Hall

Added notes from meeting agenda to meeting notes in italics

*Attendees: Mayor Foster, John Carter, Debbie Mootz, Chief Taylor, Merek Gliniecki, Joel Marquardt,
(Mike Foltz)*

The following are general items presented, discussed and decisions reached. Please review and let me know if you see any errors or omissions.

- I. General Design Theory – An approachable 3 part-government “for the people, by the people”
...Friendly, approachable, responsive government, walkable, environmental city

- II. Site –west side of the building signage could be reused for city slogans vs. City signage. It is too small, not in the right location and too low contrast to be effective City signage. The east yard will likely be landscaped to be a public reading space to make the building and thereby city government appear more approachable and friendly.

- III. Building Elevations and exterior design options
 - a. West elevation “ROELAND PARK” (4’-10” high box letters) signage on roof, removable, transformable, relocatable public art down Roe Boulevard.
 - b. Mansard may be painted two-tone with a dark perimeter with the standing seam being a lighter color. Most liked the brown tones vs. the black and gray. An upgraded design could be paint or metal over the top showing the people holding hands reflecting an integrated approachable government.
 - c. South drive-through canopy mural on underside to reflect the scene below with the viewer as part of the integrated government “by the people, for the people”. The building colonial entry lights flanking the front door to be changed out to match the interior design. The existing greek-looking white metal columns to be re clad with a brick base and painted colors upper portions to reinforce the building’s new theme.
 - d. North parking lot side canopy signage with 2’-0” high letters on canopy with plexiglass, backlit.
 - e. Sallyport siding options: 1) Exterior insulation with sand-entrained paint coat or 2) corrugated stainless steel sheet with “Police” and/or “Roeland Park” etched on the side
 - f. Sallyport roof with Art in R Park transformable walls and 2 beams for exterior roof box

- IV. Building Entries
 - a. South split-level entry at landing and north vestibule to have 3’-6” wide simple multi-colored murals using 3 colors which reinforce the 3-part government theme inside. The south mural likely to be thick lines similar to a Sol LeWitt painting to show the interrelation of the 3-part government. The north entry likely to have a large pointillist abstract of a male figure on one side and female on the other to show the strength of the individual in our system of government.
 - b. Permanent planters on either side of the south entry doors.

- V. Main Lobbies and Corridors (Plan, RCP, 3D views, elevations, color pencil perspectives)
 - a. Full-height wood panel main lobbies with wood up to wainscot in lobby north corridor and south entry stairs. Wood likely to be a medium tone orangish-brown with black metal trim around panels and black painted wood trim baseboard, wainscot and crown molding. Vinyl weave wall covering above wainscot likely to be a cream color.
 - b. Flooring – Ceramic porcelain tile is to be used. Joel showed a high quality sample which may be used.
 - c. Ceiling – A gypsum perimeter soffit with a gypsum or lay-in coffer ceiling is planned.

- VI. Council Room (Plan, RCP, 3D views)
 - a. Drop-down Projection Screen on north wall
 - b. Dais Plan has similar widths of counter space per Council person, with a slightly smaller section that the directed example which Joel reviewed at Blue Springs School district.
 - c. Picture Mounting methods – Debbie would rather have a concealed metal crown moulding vs. attaching art through the fabric-wrapped panel. Another option is to have a wood backing strip however tall the city would like to see in lieu of the acoustic panel. Acoustic panel likely to be ½” or 1” thick. The wood panel up to the wainscot will be built out to be slightly thicker than the wall above.
 - d. Room Elevations – No dry erase board is desired. Architect is to look at the possibility of the complete north and south walls being fabric above the wainscot. It was decided that the American flag will be placed in the northeast corner of the room with the Kansas and a future City flag to the south of that on the same side or on the south end of the east wall behind Council.
 - e. Flooring – Joel is to review the longevity and maintenance of cork and hopefully bring a carpet tile sample to next Tuesday’s meeting. Bamboo is to be used in the Council Corridor and the Mayor’s office. Carpet tile is planned for the conference room. Vinyl tile will be used for the Break Room.
 - f. Ceiling Design – The recessed ceiling was liked by the committee. They would like to better understand cost of having the upper ceiling with a tree canopy silhouette like design.

- VII. City Hall
 - a. Vinyl tile to be used in the storage office between the City Administrator’s and Clerk’s offices. Carpet everywhere else within the offices.
 - b. The public Waiting area is to have Bamboo, likely a different color than the City Council side corridor.

- VIII. Police
 - a. Vinyl tile to be used in the Interview room, Squad Room, Break room/Storage Room, Detective’s office and the perimeter of the Clerk’s space from the Squad Room to the Break Room.

- IX. Court Room
 - a. Judges Desk – Joel and Rex are working together to get to a better design desk design for the Court Clerk’s use.
 - b. Room Elevations – Wood wainscot below with vinyl weave wall covering above. The north wall will have a dry erase surface with a drop-down projection screen.

- c. Flooring – Two samples of vinyl tile were reviewed and temporarily approved as the type of flooring to be used.
 - d. Ceiling Design – The ceiling is to be soffited with a gypsum perimeter and a raised lay-in ceiling. The ceiling is to be slightly arced in the north-south direction, possibly with a yellow paint on the inner ring to relate to the “Sun” sculpture in front of the Nelson Art Gallery.
- X. Elevator Update – It appears that a 2500 lb. Kone Ecospace elevator will fit in the existing shaft. A small room will need to be carved out of the office storage for a control room. All elevator equipment may be removed from the Mechanical Room.
- XI. Presentation to Council – Joel to make the presentation showing the interiors first, then the exterior. The Committee would like to see the following visual displays:
- a. Floor finishes drawing of public spaces (without all the notes on the plan)
 - b. Building section showing lobby finishes
 - c. 3D view of Council
 - d. 3D view of Court desk
 - e. Exterior perspective from southwest showing sallyport (arial or vehicle view)
 - f. Existing exterior elevations may be used
 - g. A finishes board would be very helpful
 - h. 11 x 17 drawings of the DD pricing set
 - i. The electronic file in case helpful to use in questions or showing more views.
- XII. Current Phase I Design Schedule (Tuesday lunch meetings) – *please note this a working schedule*
- a. January 26th – Finish samples review, design development concepts
 - b. February 2nd thru 4th– Continued design development, Finish board
 - c. February 9th-11th–Likely finishes meeting, DESIGN DEVELOPMENT PRICING DRAWINGS
 - d. February 16th – discuss DD drawings, hand sketch perspective if time permits
 - e. February 23th – Final Design Development Pricing by Construction Estimator
If necessary for Structural/Civil, City to contract for Site Alta & Borings Survey
 - f. March 2nd - Design Development Pricing and Drawings Presentation to Council

The End