

**MINUTES OF MEETING OF THE CITY COUNCIL
OF THE CITY OF ROELAND PARK
January 16, 2007**

The Roeland Park City Council met in regular session on January 16, 2007, in City Hall, 4600 West 51st Street.

Mayor Petrehn called the meeting to order at 7:00 p.m. with the Pledge of Alliance

Councilmembers Present: Art Hull Gregory Schraeder (7:03PM)
 Mau Foster Kohles

Councilmembers Absent: Vacant Seat - Ward 2

Staff Present: John Carter, City Administrator
 Debra Mootz, Assistant to the City Clerk
 Rex Taylor, Police Chief

Others Present: Neil Shortlidge, City Attorney

APPROVE THE AGENDA

Addition to Agenda

**Business from the Floor - Deb Settle -NE JOCO Chamber
Cmbr Foster - Committee Actions: Finance Committee
Cmbr Hull - Committee Actions: Community Center
Cmbr Kohles - Committee Actions: Parks Committee**

CONSENT AGENDA

Approve Appropriation Ordinance No. 700 and Minutes of the January 2, 2007 City Council Meeting

CMBR KOHLES MOVED AND IT WAS SECONDED BY CMBR FOSTER TO APPROVE THE CONSENT AGENDA. MOTION CARRIED 7-0.

BUSINESS FROM THE FLOOR

Richard Lynn MacKenzie - Home Occupation, Code 5-605 Conditional Use:

Mr. MacKenzie, 5248 Rosewood Drive addressed the council regarding a home occupation conditional use request for making the gaskets for commercial refrigerator and freezers. The installation will be on the commercial site, no employees or additional vehicles will be needed. There are no environmental issues, the plastic gasket is melted and the fumes will be addressed with exhaust fans. There will not be any additional trash.

CMBR HULL MOVED AND IT WAS SECONDED BY CMBR SCHRAEDER TO APPROVE THE HOME OCCUPATION CONDITIONAL USE REQUEST FOR RICHARD LYNN MACKENZIE AT 5248 ROSEWOOD DR. MOTION CARRIED 7-0.

Deb Settle, NE Jo Co Chamber - thanked the City for attending the Annual Dinner and for the City's sponsorship.

UNFINISHED BUSINESS

First Suburbs Loan Program

First Suburbs Coalition remodeling loan program for first suburb communities. Mr. Carter stated that the lending institution is looking for our commitment by way of a letter.

CMBR FOSTER MOVED AND IT WAS SECONDED BY CMBR MAU TO AUTHORIZE STAFF TO PREPARE A LETTER OF PARTICIPATION IN THE FIRST SUBURBS COALITION REMODELING LOAN PROGRAM, DESIGNATING JOHN CARTER TO WORK WITH MID-AMERICA REGIONAL COUNCIL ON THE CITY'S BEHALF ALONG WITH THE COMMITMENT OF \$250 FOR MARKETING MATERIALS. MOTION CARRIED 7-0.

Boiler Specs

Mr. Cunningham stated that this is a replacement bid specification for Boiler Replacement at the Roeland Park Community Center. These specs are for removal of the existing Burnham gas fired steam boiler and install the new boiler with a 10 year warranty. Bid specs to be published on Sat, January 20th or Wed January 24th with bids due back to the City on February 6th.

CMBR MAU MOVED AND IT WAS SECONDED BY CMBR GREGORY TO APPROVE THE SPECS FOR THE BOILER REPLACEMENT AT THE ROELAND PARK COMMUNITY CENTER WITH A DUE DATE OF NOON ON FEBRUARY 6TH. MOTION CARRIED 7-0.

NEW BUSINESS

YVCA - Sublease Agreement

The 3rd floor lease with YVCA has an option periods built into the agreement. YVCA has submitted a letter requesting to exercise their option for period two. Due to the fact that YVCA did not give the City the notification 180 days prior to Option Period 2 beginning, the Council may need to amend the agreement with the YVCA.

CMBR ART MOVED AND IT WAS SECONDED BY CMBR FOSTER TO ACCEPT THE LETTER FROM YVCA AS NOTIFICATION OF EXERCISING THEIR OPTION FOR PERIOD TWO UNDER THE ORIGINAL LEASE AGREEMENT DATED JULY 17, 1998. MOTION CARRIED 7-0.

COMMITTEE ACTIONS:

Finance Committee:

Cmbr Foster, handed out recommendations for the City Treasurer's duties along with the minutes from the Finance Committee meeting and asked that the council review and get back to her with any comments so that this could be adopted at the next council meeting.

CMBR FOSTER MOVED AND IT WAS SECONDED BY CMBR ART TO REMOVE FROM THE TABLE THE FOLLOWING MOTION: MOTION CARRIED 7-0.

CMBR FOSTER MOVED AND IT WAS SECONDED BY CMBR ART THAT THE CITY COUNCIL AUTHORIZE MATT ENGLAND, CITY TREASURER, TO MEET WITH THE CITY ADMINISTRATOR AND/OR DESIGNATED CITY PERSONNEL TO DISCUSS AND DOCUMENT EXISTING INTERNAL CONTROLS OVER MUNICIPAL COURT OPERATIONS AND ACCOUNTING. HE WILL RANDOMLY SELECT 25 TICKET NUMBERS AND DOCUMENT THE DISPOSITION OF EACH TICKET THROUGH THE CITY'S INTERNAL SYSTEM AND MAKE A DETERMINATION ON WHETHER THE DISPOSITION OF EACH TICKET WAS IN COMPLIANCE WITH THE CITY'S APPROVED POLICIES AND PROCEDURES. ADDITIONALLY, HE WILL RANDOMLY SELECT 10 RECEIVABLE ACCOUNTS AND DOCUMENT THE STATUS OF EACH RECEIVABLE. THIS WILL TAKE APPROXIMATELY 20-28 HOURS AT A FEE NOT TO EXCEED \$110 PER HOUR.

Cmbr Gregory stated that the court audit is to be considered extra duties and that we should have the City Treasurer's duties determined before this is adopted. Cmbr Foster stated that the committee is not recommending changing the Treasurer's pay, but that we will look at the extra duties on an individual basis.

CMBR ART MOVED AND IT WAS SECONDED BY CMBR MAU TO TABLE THE MOTION.
MOTION CARRIED 6-1 (FOSTER VOTING AGAINST)

Public Works

Public Meeting for Possible Street Closure:

Cmbr Mau asked that the council look at their calendars with regard to holding a meeting for the possibility of closing Roeland Drive or Ash Drive.

CMBR MAU MADE A MOTION SECONDED BY CMBR HULL TO GET OUR CALENDARS OUT TO SET A PUBLIC MEETING FOR A PUBLIC MEETING REGARDING THE POSSIBLE CLOSING OF ROELAND DRIVE, ASH DRIVE AND TO NOTIFY THE RESIDENTS OF ROELAND DRIVE, ASH, 57TH STREET, AND 58TH STREET. THE MEETING WILL BE HELD ON FEBRUARY 12TH, 7:00 P.M. AT THE COMMUNITY CENTER (IF AVAILABLE) AND WILL BE FACILITATED BY MR. CUNNINGHAM AND MR. CARTER. MOTION CARRIED, 7-0.

Community Center:

Approval of \$1,000 for Easter Festival from the Community Center Trust Fund.

CMBR HULL MADE A MOTION, SECONDED BY CMBR SCHRAEDER TO APPROVE \$1000 FROM THE COMMUNITY CENTER TRUST FUND FOR THE EASTER FESTIVAL AT THE COMMUNITY CENTER, MOTION CARRIED, 7-0.

Parks:

Arts Commission: Cmbr Kohles stated that he would get with staff regarding a meeting of the Arts Committee. Cmbr Foster addressed the council regarding the status of Mr. Schlegel's resignation. Cmbr Foster asked that we talk to him and see if we can get him back. It was the consensus of the council that we do what we can to get Mr. Schlegel to come back. Mayor Petrehn stated that he would be talking to Mr. Schlegel this week and he planned to fill both vacant positions.

REPORTS OF STANDING COMMITTEES AND CITY OFFICIALS:

MAYORS REPORT

Kansas Ready Mix Concrete Association - We received a municipal concrete award for 47th & Mission Road and another award for the Skateboard Park. Mr. Cunningham and Matt Bleything at Larkin Group, applied for these awards on behalf of the City. There is an additional award for the 47th Street & Mission Road Project.

Comp Plan Steering Committee - will meet on January 31st at 6:00 p.m.

Sunflower House Gala, 2/10/07 (\$300/couple)

Mr. Carter stated that this is a black tie event

CMBR ART MOVED AND IT WAS SECONDED BY CMBR SCHRAEDER TO APPROVE \$300 PER COUPLE FOR THE WHOLE COUNCIL TO ATTEND THE SUNFLOWER HOUSE GALA ON FEBRUARY 10TH. MOTION CARRIED, 7-0.

CITY ADMINISTRATOR REPORT

Nothing to report.

CITY ATTORNEY

Nothing to report.

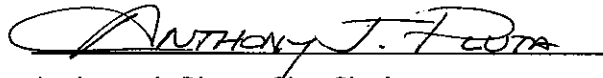
CITY CLERK

Nothing to report.

AT 8:12 P.M. CMBR FOSTER MOVED AND IT WAS SECONDED BY CMBR ART TO ADJOURN.
MOTION CARRIED 7-0.



Mayor



Anthony J. Pluta, City Clerk

Prepared by: Jeannie Gochenour

Reviewed by:


City Administrator