

**Meeting Notes  
Parks & Trees Committee  
March 6 2008  
6-7:30pm, City Hall**

**I. Review and approve minutes from 2/6/08 meeting**

- *Minutes were approved*

**II. Finalize Art in R Park program (15 minutes)**

**a. Review Schedule and assign action items to all committee members**

COMPLETED 2/15- applications due

COMPLETED week of 18<sup>th</sup>- get electronic versions of applications from Debbie

COMPLETED 2/27 committee meeting- be prepared

3/5- committee meeting; make final art and location selections

**week of 3/5- begin design of promotional materials**

**3/21- contracts signed**

**3/24 postcards to the printer**

**4/7 installation of works**

**4/18- opening**

- *Megan and Mark: public relations and postcards*
- *Josh and George: plan reception*
- *All committee members: work reception/serve*
- *“Torso” will be left for the city. **ACTION ITEM: Committee members to suggest alternate location for “Ponderer” (new piece carved of stone for Ph 2 which was originally slated to be installed where where “Torso” sits today. Please send recommendations to Debi Mootz no later than 3/14. Initial suggestions for “Ponderer” include City Hall and Sweaney Park)***
- *“Palaces” (ph 2 piece) will be located on the West Cloverleaf. The artist has indicated he can position the pieces in several ways and plans on painting them as well. Committee suggests creative freedom be provided to the artist to place and paint them as he pleases.*
- ***ACTION ITEM: all committee members to email to Debi Mootz any suggestions on where to place postcards announcing Ph 2 no later than 3/14)***

**III. Nall Park Master Plan (60 minutes)**

- Review draft master plan
- Review cost estimates provided in draft plan
- Identify and document areas where the report does not match up to our vision for the park
- Identify any areas where more clarity is required from plan designers
- Solidify recommendation to City Council
- Identify presenters to Council

- *The City Council has taken action to begin prioritizing budget items for 2009. Megan and Mark reported that continued financial support for Nall Park improvements “scored” highly on straw polls taken of all Council Members. This does not mean funding is secured beyond 2008, but likely.*

- *The city has begun to consider ways to utilize the current public works workforce to undertake actions other than lawnmowing. Potential work in the future may include park clearing and restoration. Discussions are very preliminary.*
- *Review of the draft master plan was facilitated by Mike Miller:*
  - *General Thoughts*
    - *Any restoration of the parkland needs to be supervised by a certified arborist or the City Forester*
    - *If Public Works is available to assist with restoration efforts they should be utilized to do so.*
    - *Need to keep a “Green” mindset when performing restoration. Use of harsh chemicals to retard plant/weed growth should be managed with extreme care.*
    - *The committee would like to see costs provided by the consultants who prepared the draft plan for the following:*
      - *Hardscape connection between park and community center (options using various types of materials, including “monument” worthy materials)*
      - *Clearing out trees and undergrowth in the southeast section of the park nearest to the community center*
  - *Changes to the draft plan:*
    - *The committee offered no changes to the text of the plan, but would like to see the following changes implemented to the cost/phasing portion of the document:*
      - *Phase 1: Break out the Dog Off-leash Area into a separate phase (Phase 2)*
      - *Add the following to Phase 1 Access to the Community Center:*
        - *Design service fees for connection to the Community Center, overlook, signage, BMP, rain garden and bridge*
        - *Clear out understory (clarify current line item #3 “erosion and sediment control, clearing and grubbing, earthwork”*
        - *Signage at Community Center entrance to park*
  - *Overall comments on plan*
    - *The committee suggests adding a line item for each phase as follows:*
      - *“Design Service fees”*
  - *Overall recommendation to City Council*
    - *The committee suggests adding the above-mentioned changes to the Nall Park Master Plan and approving once completed. Funding for 2008 of \$100,000 will be used to perform the design services, clear out the southeast portion of the park, and create signage at the southeast entrance to the park. Any additional fees should be used to begin preparations for the hardscaped connection to the Community Center.*
    - *The committee recommends the Council approach the new owners of the Boulevard Apartments to discuss connections between the park and the apartments. During anticipated remodeling of the apartments, there may be a limited opportunity to combine efforts to make the park more*

*accessible to those citizens residing in the complex at a lower cost than if done in later phases.*

- *The committee recommends the Council open up Response for Proposals from design service companies in the area for Phase 1.*
- *Presentation of revised plan to City Council:*
  - *Goal is to present at the first April 7 City Council Meeting*

**IV. Set Agenda for April Meeting (10 minutes)**

- *Next meeting will focus on closing out last minute details related to Art in R Park as well as reviewing the final changes to the Nall Park Master Plan.*
- *May's meeting will focus on beginning to develop a comprehensive master plan for all the City's parks and greenspaces.*
- ***ACTION ITEM: post the previously prepared park assessments on the website and send link to all committee members in early April. Josh and Megan to work with Debi Mootz to ensure this happens.***

**V. Open Items**

**VI. Adjourn**