



**City of Roeland Park, KS**  
**Employment Application**

VARIOUS FEDERAL, STATE AND LOCAL LAWS PROHIBIT DISCRIMINATION BASED ON RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, ANCESTRY, AGE, DISABILITY OR MARITAL STATUS. THE CITY OF ROELAND PARK IS AN EQUAL OPPORTUNITY EMPLOYER AND YOUR RESPONSE TO ANY QUESTION WILL NOT BE USED AS A BASIS FOR DISCRIMINATION, BUT WILL BE JUDGED ON ITS RELEVANCE TO THE POSITION YOU ARE SEEKING.

DATE OF APPLICATION \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Personal Information**

|                              |                           |   |                     |
|------------------------------|---------------------------|---|---------------------|
| Name (Last)                  | (First)                   | (Middle)  | Social Security No. |
| Home Address                 |                           | City  | State Zip           |
| Home Telephone<br>( )        | Business Telephone<br>( ) | May we contact you at work? <input type="checkbox"/> Yes <input type="checkbox"/> No  |                     |
| Position Applying For: _____ |                           | <input type="checkbox"/> Full-time <input type="checkbox"/> Part-Time<br><input type="checkbox"/> Temporary <input type="checkbox"/> Summer                         |                     |
| Date Available : _____       |                           | Are you interested in (check all that apply) _____<br>If you are under 18 years of age, please state your date of birth _____<br>(no one under age 16 may be hired) |                     |

**Education**

| Type of School  | Name and Location of School |       |         | Degree/Area of Study | Number of Years Attended | Graduated (Check One)                             |
|-----------------|-----------------------------|-------|---------|----------------------|--------------------------|---|
| High School     | Name                        |       | Address |                      |                          | Yes No  |
|                 | City                        | State | Zip     |                      |                          | <input type="checkbox"/> <input type="checkbox"/> |
| College         | Name                        |       | Address |                      |                          | Yes No  |
|                 | City                        | State | Zip     |                      |                          | <input type="checkbox"/> <input type="checkbox"/> |
| Graduate School | Name                        |       | Address |                      |                          | Yes No  |
|                 | City                        | State | Zip     |                      |                          | <input type="checkbox"/> <input type="checkbox"/> |
| Other           | Name                        |       | Address |                      |                          | Yes No  |
|                 | City                        | State | Zip     |                      |                          | <input type="checkbox"/> <input type="checkbox"/> |

**U.S. Military Service**

|                   |                          |               |
|-------------------|--------------------------|---------------|
| Branch of Service | Technical Specialization | Rank Attained |
|                   |                          |               |

**Special Skills**

|                           |  |                             |                               |
|---------------------------|--|-----------------------------|-------------------------------|
| Typing Speed<br>_____ wpm | Shorthand of Speedwriting<br>_____ wpm | CRT<br>_____ (Strokes/Hour) | PC Software / Other Equipment |
|---------------------------|--|-----------------------------|-------------------------------|

**Legal**

Are you a U.S. citizens?  Yes  No. If no, do you have a legal right & necessary documents to work in the U.S.?  Yes  No  
 (Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Act of 1986.)

Where you ever discharged by any company?  Yes  No. If yes, give name of company(ies) \_\_\_\_\_  
 Reason for discharge \_\_\_\_\_

Have you ever been convicted of a crime other than a minor traffic violation?  Yes  No. If yes, please explain offense and final disposition: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

