



# City of Roeland Park

4600 West Fifty-First Street  
Roeland Park, Kansas 66205  
City Hall (913) 722-2600  
Fax (913) 722-3713

## Sign Permit Application (Chapter 16, Article 9)

**PERMIT FEE:** *New, rebuilt or altered signs-* \$100 for the first 100 sq. ft. and \$10 for each additional 100 sq. ft. or portion in excess of 100 sq. ft.  
*Renovation of an existing sign - \$50*  
*(The above fees shall be doubled if the required permit is not obtained prior to the erection of the sign.)*

Applicant \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

If different from above:

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Business name to appear on sign: \_\_\_\_\_  
Address where sign will be placed: \_\_\_\_\_  
\_\_\_\_\_ (attach copy of sign design)

Existing zoning  
Type of Sign: \_\_\_\_\_ Façade \_\_\_\_\_ Detached \_\_\_\_\_ Monument \_\_\_\_\_ other

Size of Sign: \_\_\_\_\_ Size of Building Façade:  
Length: \_\_\_\_\_ Building (unit) Width: \_\_\_\_\_  
Width: \_\_\_\_\_ Building (unit) Height: \_\_\_\_\_  
Free-standing Sign Height Total Façade Area (sq. ft.): \_\_\_\_\_  
(from avg. grade): \_\_\_\_\_  
Total Area of Sign (sq. ft.): \_\_\_\_\_

Lessee signature: \_\_\_\_\_ Date \_\_\_\_\_

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fee Paid \$ _____ Date _____ Received by: _____
Permit: Approved: _____ Denied: _____ by _____ Date: _____