

GOVERNING BODY WORKSHOP MINUTES
Roeland Park City Hall
4600 W 51st Street, Roeland Park, KS 66205
Monday, July 17, 2017 6:00 P.M.

- Joel Marquardt, Mayor
- Becky Fast, Council Member
- Tim Janssen, Council Member
- Ryan Kellerman, Council Member

- Teresa Kelly, Council Member
- Sheri McNeil, Council Member
- Michael Poppa, Council Member
- Michael Rhoades, Council Member
- Erin Thompson, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. Admin.
- Kelley Bohon, City Clerk
- John Morris, Police Chief
- Jose Leon, Public Works Director

Admin

Fast
Kelly

Finance

Janssen
Thompson

Safety

Rhoades
Kellerman

Public Works

McNeil
Poppa

CMBR Fast called the meeting to order. CMBR Janssen was absent.

I. APPROVAL OF MINUTES

1. June 5, 2017

There was consensus to approve the minutes as presented.

II. DISCUSSION ITEMS:

1. Modification to City Code Number of Children Allowed in Home Daycare

Public Comment:

Jason Anderson (5530 Roeland Drive). Mr. Anderson stated he would like to see more balanced city regulation with regard to in-home daycare and for it to be more in line with the state. He would like the regulations to be updated as they are currently ambiguous, not enforced, and do not make sense.

John Jacobson, Building Official, said the current regulations limit children to three for an in-home daycare. Traditionally most towns put that number at six unrelated children and would recommend that for Roeland Park. If an in-home daycare requested over seven children it would trigger the need for a special use permit and would require a public hearing to allow the neighbors within a 200-foot radius to voice their opinions as well as having the applicant present to address any questions. The permit would also require proper screen of the outdoor use of the property.

Mr. Jacobson recommended that staff be allowed to draft an ordinance that is more in line with state requirements and to allow that conditional use permit process.

Mayor Marquardt said there might be a possible traffic concern with a larger amount of children at a residential location.

Mr. Jacobson stated that before an application is process he would visit the home site and look at the areas of proposed use, measure the open areas outside and make certain there is a building permit in place for the fence.

CMBR Rhoades would like to make certain the language would be written to reflect that someone must actually live at the property.

CMBR Kellerman asked Mr. Anderson if there would be more than one adult at his home. Mr. Anderson said he would like to see that in-home daycare must be state licensed.

Mr. Jacobson said he would ensure that the applicant complies with state standards before even accepting the application for a conditional use permit.

Mr. Jacobson had told Mr. Anderson that he would delay enforcement until the matter can be resolved.

2. Leaf Pickup Agreement with Westwood

Public Works Director Leon reported that the contracts for Westwood and Westwood Hills remain the same as last year.

CMBR Kellerman asked if the City realized any profit in these programs. City Administrator Moody said the method they are charging back recovers not only the direct expense, but also provides for overhead expenses and profit.

CMBR Fast questioned the price discrepancies between Westwood and Westwood Hills based on their size. Public Works Director Leon said that even though Westwood Hills is smaller they provide more services than they do to Westwood, such as street sweeping.

Public Works Director Leon also said that both cities have approved the contracts and asked Governing Body to approve them at the Council meeting.

Items 2 and 3 will be forwarded to the Consent Agenda.

3. Leaf Pickup Agreement with Westwood Hills

This was discussed with Item 2 and will be forwarded to the Consent Agenda for approval.

4. KOMA/KORA Changes

City Attorney Steve Maurer spoke in regards to changes of House Bill 231. The League of Kansas Municipalities (LKM) requests that specificity is needed when stating the reason for adjourning to executive session. However, they also state that it limits the Council from entering an executive session for more than one topic.

Mr. Maurer said staff will provide specific language to be read into the record by Council stating the reason for the executive session. After some research and conversations with the State Attorney General's Office, Mr. Maurer and staff believe it is not a violation to discuss more than one topic in an executive session. It was also noted in LKM's own literature that to recess into executive session would include "the *subjects* to be discussed during the closed door or executive meeting."

Mr. Maurer said the Council has three options. They can follow the LKM guidelines, continue what they have been doing, or they can request a written opinion from the Attorney General's Office for clarification.

CMBR Rhoades said he would like to get an opinion for affirmation that the City is handling meetings properly. There was consensus that City Attorney Maurer would ask for an opinion from the State Attorney General's Office on executive sessions.

5. Possible Budget Discussion

Ms. Jones-Lacy provided six different options to reduce the city mill levy. City Administrator Moody also noted that each one percent of wage increase equates to .25 mills.

In response to a Council request he also provided a table concerning salary and benefits. Also reflected in the budget are street maintenance and improvements and debt expenditures paid for from the General Fund and sales tax fund.

Mr. Moody provided a graph that showed the total personnel costs, including wages and benefits going back to 2010. Between fiscal year 2010 actual and the 2018 proposed budget the average increase in salaries and benefits is 1.7 percent.

The street maintenance improvements graph reflects work using General and Sales Tax capital funds. It does not include personnel and is net of grant reimbursement and only reflects dollars spent by the City from its own resources for streets. The majority of the expense the City will shoulder in 2020 for the Roe Boulevard project is for engineering work and design. Those dollars are reflected in 2018 and 2019. In 2020, the construction is anticipated to be paid for by other sources such as STP, CARS and TIF proceeds.

Ms. Jones-Lacy provided a summary in response to Mr. Kellerman's request of what could be done with a seven mill reduction. Those projects focused primarily on maintenance of streets and street construction. There are also scenarios for a summer-only pool operation.

CMBR Kelly asked what the value of a 2014 mill was in comparison to a mill today. Ms. Jones-Lacy believed it was approximately \$60,000 in 2014 and the estimate for today is \$75,000.

CMBR Fast said due to the lateness of the hour they would have to continue this discussion at the City Council meeting.

III. NON-ACTION ITEMS

IV. ADJOURN

CMBR Fast adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 6:57 p.m.)