



4600 West 51<sup>st</sup> St  
Roeland Park, KS 66205

P 913.722.2600  
F 913.722.3713

**Advisory Board  
Members**

Cory Coe  
Ardie Davis  
Michael Kelly  
Teresa Kelly  
Joel Marquardt  
Blake Morgan  
George Schlegel  
Kathleen Whitworth

Jennifer Jones-Lacy,  
*Representative to  
Greater Kansas City  
Community Foundation*

*Established 2013*

Roeland Park Community Foundation

Meeting Minutes

October 13, 2015

Call meeting to Order

Present: Chairman Blake Morgan, Cory Coe, Ardie Davis, Teresa Kelly,  
Joel Marquardt, George Schlegel, Kathleen Whitworth and City Staff  
Jennifer Jones-Lacy

Absent: Michael Kelly

1. Approval of previous minutes from May 20, 2015  
Ardie Davis made a motion to approve the minutes, Seconded  
by Teresa Kelly. All Ayes, the motion carried.
2. Review list of donors from previous months  
Ms. Jones-Lacy provided a list of all donations along with the  
balance on the account from the City's access database as well  
as a print out from the Community Foundation's account  
summary. Ms. Whitworth said she wanted to see a more  
concise summary of donations by type. The Committee asked  
Ms. Jones-Lacy to provide a balance sheet type report at the  
next meeting.

**Old Business**

4. Thanking donors.  
The Board discussed if they should be sending donors a thank you  
gift. Mr. Schlegel said he liked the idea of sending lapel pins to  
donors. The group discussed if there should be some level of  
minimum donation to send a gift and if there should be different  
gifts based on the donation level.

Mr. Schlegel asked if we did an annual report and suggested this is  
something we should do as the committee gets more established.

[www.roelandpark.org/communityfoundation](http://www.roelandpark.org/communityfoundation)  
[communityfoundation@roelandpark.org](mailto:communityfoundation@roelandpark.org)



Ms. Jones-Lacy said we could always post something on our website and send it out via Constant Contact email list.

Mr. Morgan said the reason this came up was the group wanted to know how the Board was thanking donors and if there was something more it should be doing. There were no complaints from donors about not being recognized. The Board decided to not take any action at this time.

#### **New Business**

Ms. Whitworth asked about the City's funding for Community Events that was budgeted and how that got allocated. She thought that fund should be tapped before the Community Foundation funds were appropriated. The Board members had a discussion on the topic. Ms. Jones-Lacy said she would provide a reconciliation of accounts, including the City's community events funding, at the next meeting.

5. Re-presenting the By-Laws – discuss questions raised at the last meeting at purpose, stewardship of funds & fundraising

Mr. Morgan provided the Board members with a copy of the by-laws for review.

6. Membership applications

Ms. Jones-Lacy stated that the current by-laws only allow for membership to the Board of one community member and one member from each of the City Committees along with a Council representative and the Mayor. She stated that Judy Orth applied to join the Board and under the current by-laws is not eligible because there was already a community at-large member. She suggested updating the by-laws to allow for two members of the community at large.



Mayor Marquardt made a motion to amend the bylaws to add a second community at large member to the Board, seconded by Ms. Whitworth. All Ayes, the motion passed.

Mayor made a motion to recommend Ms. Orth to the Community Foundation Board. The motion was seconded by Ms. Whitworth. All Ayes, the motion passed.

The Board members decided to hold another meeting on Tuesday, December 8<sup>th</sup> at 6 p.m.

Councilwoman Kelly made a motion to adjourn, seconded by Ms. Whitworth. All Ayes, the motion passed.

Adjourned at 7:25 p.m.

7. Financial Review
  - Current balances
  - Expenditures