

Parks Committee

City of Roeland Park

Meeting Minutes Draft 1.0

Wednesday August 8th, 2018 Roeland Park City Hall

Attendees

Committee members and liaisons- Emily Hage, Jennifer Provyn, Tyler Steele, Kathleen Whitworth

Guests- Jose Leon Public Works Director, Tom Madigan, Council, Sarah Crowder, Heartland Tree Alliance

Call to Order by Jennifer Provyn

- 2018 available funds for Parks Committee
Total Funds Available for expenditure-\$945.00

Citizen Voices

-Weed overgrowth on R Park Trail.

Jose indicated that for 2019 the lawn contract will be enhanced to include chemical treatments of weeds on the trail in spring, summer and fall. This will cost taxpayers additional dollars but due to continuing complaints all agreed that this would be the best route to take. Public Works must place streets and sidewalks as the highest priority during the summer months leaving limited time to spend on the R Park trail. Currently Public Works is spraying for weeds twice monthly but weeds pop up daily. All agreed that this is the nature of a limestone trail. Some weed overgrowth is to be expected.

Action Items Completed

- New benches and a trash receptacle have been installed at Carpenter Park.
- A new bench purchased by the city has been installed next to the tennis courts at R Park.
- The marquee for the tennis court has been installed in R Park.
- 2017-18 Tree honorees wrapped canvases have been installed at City Hall.
- Exposed electric conduits at the Community Center have been addressed by Public Works

Presentations

-Sarah Crowder of Heartland Tree Alliance informed the committee that R Park has been selected by the Heartland Tree Alliance and the US Forest Service to receive a grant of 20 new trees of varying types in 2018. Trees will be installed in the fall by volunteers around the R park perimeter. Tree markers which match existing markers and depict the tree type, characteristics, etc. are included in the grant. Parks **is very excited** to welcome 20 additional 1' circumference trees and tree markers to R Park. Much thanks to Heartland Tree Alliance for facilitating this grant on behalf of Roeland Park

New Business

- RFP responses for Granada Park shade structure were reviewed and one design was chosen to forward to Council for approval. Two color choices were recommended for Council to review. Three vendors submitted responses to the RFP and the low cost vendor was selected.
- R Park shade structures will begin development in August with the installation of concrete footings. Detailed architectural designs were presented at the meeting. The city will act as the general contractor and purchase materials. Labor has been generously donated by Synergy Construction. An additional \$20K was approved by Council due to the structure not meeting the criteria for the First National Bank grant which does not include capital improvements which the shades structures are considered to be. The target is to have the structures completed prior to winter.

Continuing Action items

- Tyler Steele will present recommendations at a future meeting for smoke free zones within the parks. Park committee members were in agreement that this approach is preferable to an all-inclusive smoking ban within the parks.
- Nall Park trail sign needs to be finalized and ordered. Tyler stated that no additional trail modifications will be done until fall. Modifications need to be made prior to sign order to accurately depict the trail.
- Jennifer Provyn reported that the blue spruce at R Park is infested with bagworms and needs treatment. Jose to contact city arborist for resolution. Resolution unknown.
- All Parks members to review 2008 Nall Park masterplan document prior to September meeting.
- Parks will need to recommend a location in Nall Park for an art installation prior to yearend.

- Parks will need to select and order new amenities for Nall Park in the fall. The budget for 2019 for this improvement was approved for \$34K. This budget is for new benches, picnic tables and trash receptacles. An installation goal of spring 2019 was set.
- Park members to query contacts with the intent of securing a landscape architect or master gardener who would design a maintainable garden in place of what currently exists in the Nall Park rain garden. All agreed that this garden is in need of an overhaul. The garden has not been refreshed for many years and needs attention. It was suggested that we set a goal of fall 2018 for installation.
- Emily assigned to research the parameters for Park accreditation via CAPRA. It is thought this program could lead to new opportunities for grants.
- The diseased evergreen at the Community Center has been taken out. Replacement timeframe not known.
- RP city website needs to be updated to include donation policy-Kathleen to check on status
- Need new advocate for R Park Marquee and a policy document. A clearly defined process and policy that is workable for Public works and event coordinators is needed. Laura showed interest in the project. Continue discussion at September meeting.
- Nall Park dual trash/ recycle bin will be installed in fall, 2018. New pad is required.
- Juniper Park needs to be addressed in 2018.
- Potential Grants for park improvements
 - AD grant for shade structures (September, 2018)-It was determined that we will use R Park shade structures as the basis for grant submittal. Potential grant of \$8000.
 - Kansas Gas Service grant is not available to Parks as KGS has donated to the Jorge Blanco sculpture fund.

Motions Approved

- July meeting minutes approved
- RFP for Granada shade structure was selected and will move forward to Council for consideration.
- Meeting Adjournment

Future Parks Events

- None

Future Sustainability Events

- Park2Park run-09/29/18 9:00 AM

Future R Park Fundraising Events

- None known

Future Arts Committee Events

- None known

Future Events Committee Events

- Barktoberfest, October, 2018

City Events-

- None known

Parks Committee Meetings

Next Regular Committee Meeting: Wednesday, September 12th, 2018 6:00 PM @ City Hall