

# CITY OF ROELAND PARK ANNUAL REPORT



## 2013

*Art and culture abound in this fascinating slice of Northeast Johnson County that is only a few minutes away from the heart of a lively cultural center. Roeland Park is a dynamic city that embodies what it is to work as a community to obtain a greater good for all residents.*



March, 2014

Dear Roeland Park Residents, Neighbors, Customers, and Friends,

I am pleased to present this report which outlines and highlights a sample of some of the activities and progress made by the City of Roeland Park in 2013. Needless to say, last year was a busy year of change and rededication. There were some new faces on the City's governing body and we are thankful for the many decades of collective service by Mayor Adrienne Foster; Councilmember Bill Art; Councilmember Mark Kohles; and Councilmember Betsy Mellor. We welcomed newly elected governing body members Mayor Joel Marquardt; Councilmember Mel Croston; Councilmember Teresa Kelly; and Councilmember Sheri McNeil.

In addition to a number of community and arts events, the governing body worked on updating the City Code book including Building Codes for the first time in nearly a decade. This multi-year codification effort was being completed in-house with the assistance of the City Attorney and will likely be adopted in early 2014. The City finished an update of the employee handbook, which was also the first update in eight years. This effort was also completed in-house saving the City several thousands of dollars from outsourcing.

With the announced departure of Wal-Mart in 2015, the City looked at a three year budgeting model which anticipated the store being empty for up to two years. After a number of budget meetings and town halls, several hundred residents provided their thoughts and opinions for the City's budget which ultimately included some service reductions and an increase in the City's mill levy rate.

Additionally, the City celebrated the service of long time Public Works employee Dave Widmer who retired at the end of 2012 and Police Chief Rex Taylor who retired at the end of 2013. The City of Roeland Park is a better place because of their service, along with all current police officers, public works employees, neighborhood services and administrative employees.

Sincerely,

Aaron A. Otto  
City Administrator  
City of Roeland Park

**4600 West Fifty-First Street**  
Roeland Park, Kansas 66205  
City Hall (913) 722-2600  
Fax (913) 722-3713  
[www.roelandpark.net](http://www.roelandpark.net)

# CITY COUNCIL ACTIONS

## 2013



### January 2013

- Approved a Bid from Precision Concrete Cutting Midwest at a cost not to exceed \$9,706 to perform work in Ward 4 to make sidewalks safer and more accessible per the ADA.
- Staff applied for funding from the Johnson County Stormwater Management Program 2013 Best Management Practices Cost Share Program.
- Mayor signed a licensing agreement with RH Johnson for a geotech study at 4800 Roe Blvd. (Old Pool Site), not to exceed \$18,700.
- Approved Ordinance 884 - an ordinance levying an additional City Retailers' sales tax in the amount of one-fourth of one percent (.25%), in addition to the one percent (1.0%) currently levied, within the City of Roeland Park, Kansas, effective April 1, 2013, and ending on March 31, 2023, for the purpose of public infrastructure projects, including buildings. This completes the process of authorizing an existing sales tax that was ballot-approved in November 2010.

### February 2013

- Approved an updated City Personnel Policy Handbook effective March 1, 2013. This was the first handbook update in eight years and the update was performed in-house to reduce costs.
- Approved the 2013 Roeland Park Sports Dome Lease Agreement with Johnson County Parks and Recreation.
- The City joined the KC Clean Cities Coalition at a cost of \$150.

### March 2013

- Approved the 2013 Interlocal Operating Agreement between the City of Roeland Park and the Johnson County Parks and Recreation District for the operation of the Roeland Park Community Center at a cost of \$75,000.
- Approved Resolution 627 for the proposed 2014-2018 five year program under the County Assistance Road System (CARS) program. This program helps fund 50% of the costs of street construction and maintenance on eligible high volume streets.
- Accepted a donation from Todd Baker of a park bench for R Park using repurposed tree trunks.

### CITY COUNCIL ACTIONS

### **April 2013**

- City elections held. Newly elected Governing Body members: Joel Marquardt, Mayor; Mel Croston, Sheri McNeil, Teresa Kelly, Councilmembers.
- Agreed to participate in Johnson County's mass notification system, saving approximately \$1,500 per year over the previous system.
- Approved Pedestrian Access Route (Sidewalk) Plan requiring the City to maintain the current infrastructure prior to installation of new sidewalks, and establishing criteria for installation of new sidewalks, trails, and ways of travel for pedestrians.
- Approved an amended Plat of Survey concerning the Roeland Park Condominiums in the Roeland Park Municipal Building. Portions of the third floor that the City does not use is intended to be leased in an effort to provide additional income for the City. The costs for these changes are expected to be recouped in three to four years.

### **May 2013**

- The Salary and Benefits Total Compensation Ad-Hoc Committee was formed.
- A contract between the cities of Roeland Park, Westwood, and Fairway with J&M Displays was approved for the annual fireworks display. The three cities rotate hosting responsibilities, with Roeland Park's turn coming in two years. The cost to the City is not to exceed \$2,250.
- A motion was carried to approve supporting the Urban Farms and Garden Tour. The support will not be financial, but could involve modifying parking regulations in the area to accommodate increased parking without disrupting traffic.

### **June 2013**

- The 2012 Comprehensive Annual Financial Report (CAFR) was presented to the governing body.
- The Johnson County IT contract was renewed at \$15,334.67 which was reduced from \$24,400 in 2012.
- The City's property liability insurance was renewed with MPR.

### **July 2013**

- The 2013 Green Yard Tour hosted by the Sustainability Committee was approved.
- A one-year commercial, full-service office lease for the use of space on the third floor of City Hall was approved with local realtor Mack Hils, Inc.

### **August 2013**

- Ordinance 887 was approved to increase property tax revenues for Budget Year 2014, and the 2014 Budget was approved.
- The Horizons Academy 5k Run (The Great Pumpkin Race) on October 26, 2013 and placement of banners was approved.
- Ordinance 886 was approved, calling a Special Election to be held on December 10th, 2013 to authorize the levy of a new 0.35% General Purpose City Retailer's Sales Tax.

### **CITY COUNCIL ACTION**



### **September 2013**

- The Google Fiber Network Corporation Services and Licensing Agreement was approved which will allow for Google Fiber to provide service to Roeland Park residents.
- Approved submission to Mid America Regional Council - Sustainable Success Stories for the City's Energy Efficient Project.
- Approved Resolution No. 629 in support of bringing a National Political Convention to the Kansas City Region in 2016.

### **October 2013**

- Ordinance No. 890, relating to sign regulations and the temporary use of land for special events, was approved.
- An amendment to the Commerce Bank Development Agreement was approved, granting a six (6) month extension of time and a payment of \$5,000 to the City of Roeland Park for lost property tax revenues due to the project's new start date.

### **November 2013**

- Resolution 630 - Sales Tax Resolution of Intent to create a \$300,000 reserve fund and other possible uses of the sales tax if approved by the voters (the sales tax mail ballot vote failed in December 51% - 49%).
- Approved an establishment document between the Greater Kansas City Community Foundation and the City.
- Rules and Procedures for the City Advisory Committee overseeing the City's Foundation Account with the Greater Kansas City Community Foundation was approved.

### **December 2013**

- Roeland Park Deputy Chief of Police John Morris sworn in as Roeland Park's new Chief of Police.
- Approved Johnson County Government and Cities Joint 2014 Legislative Platform.
- Revised Pedestrian Access Route Criteria as recommended by the City's engineering firm.



**ROELAND PARK WORKING FOR YOU**

## CITY ACCOMPLISHMENTS AND UPDATES 2013



The following is a look at a few highlights of the City's accomplishments in 2013:

### **Arbor Day Celebration**

The Arbor Day Foundation announced that Roeland Park was named a Tree City USA community in honor of its commitment to effective urban forest management. This was the 20th year Roeland Park has earned the national designation. Roeland Park achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

"Everyone benefits when elected officials, volunteers and committed citizens in communities like Roeland Park make smart investments in urban forests," said John Rosenow, founder and chief executive of the Arbor Day Foundation. "Trees bring shade to our homes and beauty to our neighborhoods, along with numerous economic, social and environmental benefits."

### **CITY ACCOMPLISHMENTS**

## Roeland Park Receives Certificate of Achievement for Excellence in Financial Reporting

The City of Roeland Park was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA). This is the 19<sup>th</sup> year in a row that Roeland Park received this award, which recognizes the City for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by the City of Roeland Park and its elected officials and staff.

An Award of Financial Reporting Achievement was also awarded to Debra L. Mootz, MMC, City Clerk/Director of Finance for her role in preparing the award-winning comprehensive annual financial report. The GFOA designates this award upon the individual, department or agency primarily responsible for preparing the CAFR.



The comprehensive annual financial report has been judged by an impartial panel to meet the high standards of the program. The program recognizes the City's constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

## Roeland Park Recognized by Excellence Award in Preservation and Sustainability

In 2013 Historic Green was recognized by the Historic Kansas City Foundation for its work with Roeland Park on an "Energy Upgrade" event completed in the City in October 2012. During that event, five Roeland Park homes received major energy retrofits and three homes received minor energy retrofit upgrades. Upgrades included installation of 15 energy efficient appliances, 5 egress updates, 15 insulation projects and 31 energy conservation projects. The event leveraged 1,700 volunteer hours and will provide each home with approximately \$1,245 in savings each year.

As a result of this project with the City of Roeland Park, Historic Green was awarded the Historic Kansas City Foundation's Excellence Award for Preservation and Sustainability on February 20. The Historic Kansas City Foundation is a greater Kansas City nonprofit organization dedicated to the preservation of the area's heritage, neighborhoods and historic built environment.

ROELAND PARK WORKING FOR YOU





## Roeland Park Receives Consensus Civility Award

The Roeland Park City Council and Mayor Joel Marquardt received a 2013 Civility Award from Consensus for their efforts to allow all voices to be heard during the FY2014 city budget process.

With the anticipated loss of \$700,000 in revenue with Wal-Mart's move, approximately 20 percent of the City's general fund budget, the FY2014 budget and those that follow it were going to be difficult. Finding the balance between further reductions in service (after already making cuts in FY2010-13) and possible increases in revenue was going to be challenging with many different points of view to consider. Through two town halls, approximately two dozen public meetings, a budget hearing, emails and robo calls, hundreds of Roeland Park residents were able to participate in the overall budget process. In one town hall, over 100 residents attended and broke into small groups to offer their opinions and make recommendations with council members facilitating discussions.

According to the organization bestowing the award, this year's recipients of the 2013 Consensus Civility Award helped assure that individuals were treated with dignity and respect. These award recipients have helped give more citizens a voice. The governing body was nominated for this award by Roeland Park Residents Ardie and Gretchen Davis.

*Photo and information for the article are courtesy of the Prairie Village Post [pypost.com](http://pypost.com)*

### CITY ACCOMPLISHMENTS





## The Cure SMA Race-n-Roll

On Saturday, October 5, 2013, more than 500 individuals gathered at Bishop Miege High School in Roeland Park to participate in the 13th Annual Kansas City Chapter Race-n-Roll Across America 5K. Created in 2000 as a way to raise funds to support the mission of Families of SMA, the Race-n-Roll has become the signature event in Kansas that raises money to fund research, and provide support and hope to families living with Spinal Muscular Atrophy. The City of Roeland Park supported this community event as a major sponsor by making an in-kind donation of public works and police personnel to support a safe race route through the City.



## The Great Pumpkin Race 5K

The 1st annual “Great Pumpkin Race 5K” race supporting the Horizon Academy Scholarship fund was held on October 26th. This event helps fund scholarships for children in need in order to provide a caring and respectful environment for students with learning disabilities in grades 1 – 12. This program gives these students the opportunities they need to achieve their highest potential. This year’s Race was exciting and families enjoyed a healthy fall morning of fun including face painting, pumpkin designing and snacks. The City of Roeland Park also supported this community event as a major sponsor by making an in-kind donation of public works and police personnel to support a safe race route through the City.

## Spooktacular

The Saturday before Halloween, Roeland Park and Johnson County citizens helped to decorate The Roeland Park Community Center and organized a holiday party for young trick-or-treaters. There was a spooky hallway decorated with crafts (and candy). In the Multi-Purpose Room refreshments and snacks were provided along with holiday crafts. The anxiety level rose a little as the young patrons were encouraged to touch gross stuff on a table along one of the room's walls. Along with freshly carved pumpkins, the highlight of the afternoon was the child and pet costume contests.



## Veterans Day Flag Dedication

On November 11th, the Arts Committee organized a Flag dedication ceremony on the front steps of the Roeland Park City Hall. Scout Troop #98 presented the colors and Steve Patterson gave a spirited rendition of our national anthem. A flag is now permanently displayed at City Hall as a continued remembrance of the sacrifice Roeland Park's men and women have given in service.



**CITY ACCOMPLISHMENTS**

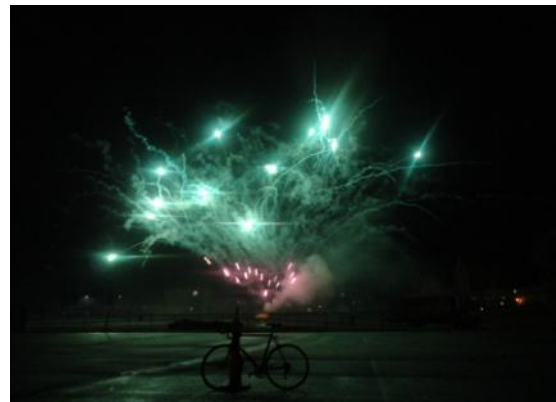


## Art Scavenger Hunt

The Art Scavenger Hunt was held the weekend of October 5th and provided the Roeland Park community with a fun filled day of art adventure! The scavenger hunt began at City Hall and provided residents with an opportunity to become familiar with some of the wonderful pieces of art in the City. The Mayor, City Council members, and members of City's Arts Committee volunteered their time and helped participants at each destination on the scavenger hunt.

## Fireworks

The annual fireworks display is one of many efforts with our neighboring cities to bring our communities closer together, and in this instance reap the benefits from shared costs. The City of Roeland Park partnered with the Cities of Fairway and Westwood, along with financial assistance from the Cities of Westwood Hills and Mission Woods, to present a wonderful 2013 fireworks display. By working with other local cities, Roeland Park was able to provide another year of exciting fireworks at a reduced cost to Roeland Park residents.



ROELAND PARK WORKING FOR YOU

## **Police Chief John Morris Receives Civic Achievement Award**

In November, Roeland Park's Chief of Police John Morris (then Roeland Park's Deputy Chief of Police) received the Civic Achievement Award from



then Police Chief Rex Taylor at a City Council Meeting. The award – which recognizes members of the Police Department who bring positive recognition to the Department as a result of projects or programs which improve the quality of life in the community – was given to Chief Morris for his role in coordinating the efforts of local volunteers and businesses to help clean and fix a local Roeland Park veteran's home.

For more than a year Korean War veteran Dennis Bell had been struggling to maintain the home he has lived in for more than four decades. City officials attempted to work with Mr. Bell to resolve the issues his home was facing — including trash, tree debris and rotting wood — but had been unable to make headway. Finally, Mr. Bell found himself in municipal court as a result of these property maintenance problems. Enter Chief Morris. Upon hearing about this struggling Marine Corps veteran's dilemma, he mobilized fellow police officers from Roeland Park and other surrounding communities as well as other volunteers to help clean up and rehabilitate Mr. Bell's house and property.

Over 20 officers and other volunteers from the community helped in the effort. In addition, local businesses such as Lowes, Deb's Disposal Service, Overhead Door of Kansas City, Sonic and others provided in-kind donations. As a result of the project Deputy Chief Morris and the Roeland Park Police Department have received positive recognition for their efforts. The Civic Achievement Award acknowledges this fact and thanks Chief Morris and all the volunteers for helping Mr. Bell to be able to stay in his home.

*Photo and information for the article are courtesy of the Prairie Village Post  
pvpost.com*

### **CITY ACCOMPLISHMENTS**



## Tree Lighting 2013

Nearly 100 Roeland Park residents joined in the annual Tree Lighting ceremony which took place in Sweany Park in December. There was festive holiday music provided by St. Agnes and Roesland Elementary School students.



## National Walk to School Day

A few hundred Roesland Elementary School students and parents met at City Hall to Participate in National Walk to School Day in October. Roeland Park Mayor Joel Marquardt, members of the City Council and City staff provided breakfast snacks and water to help students start the day off right!



## Unused Prescription Drug Return Program

The Roeland Park Police Department participated in the Take Back Drug Program sponsored by the DEA. The program allowed citizens to drop off unused or expired medication in a safe manner. Several boxes of unused drugs were collected that day. This is the second year the department has participated in the program.



## Roesland Students Take Over City Hall

Third graders from Roesland Elementary interacted with the Police Department and spoke with the Mayor about how municipal services and public safety are provided to the families and individuals living in Roeland Park. Students were also given a chance to govern by holding a mock City Council session.



ROELAND PARK WORKING FOR YOU



# ROELAND PARK POLICE DEPARTMENT 2013



## Mission Statement

The mission of the Roeland Park Police Department is to preserve the peace and well being of our citizens. It is important that we provide quality performance, service, security, and safety to the citizens of Roeland Park.

In order to accomplish our mission, Roeland Park Police Officers function as part of the community. Our existence is to serve the community. How we approach our task is just as important as getting the task completed based on high ethical standards.

We recognize that our world is constantly changing. We accept the responsibility to maintain civility and order.

We will adhere to the performance standards relating to our oath, code of ethics, city rules, policies, standard operating procedures, directives, general and supervisory orders, productivity, and our behavior.

It is up to us to believe in and promote a positive and progressive image both on the job and in our personal lives.

## Officer Citation & Activity Report

Total Offenses - 3179 (Up to three Violations Per Ticket)

Total Tickets Issued (Could - 2281

Traffic Citations - 2121

Calls for Service from Dispatch - 2902

Self-Initiated Activity Calls by Officer - 5470

Incident Reports – 988

Arrest report (Juvenile) - 36

Arrest Report (Adult) - 315

**\*\*\* City Charges Filed \*\*\***

Theft - 68

D.U.I. - 41

Disorderly Conduct - 6

Possession of Narcotics - 14

Battery - 6

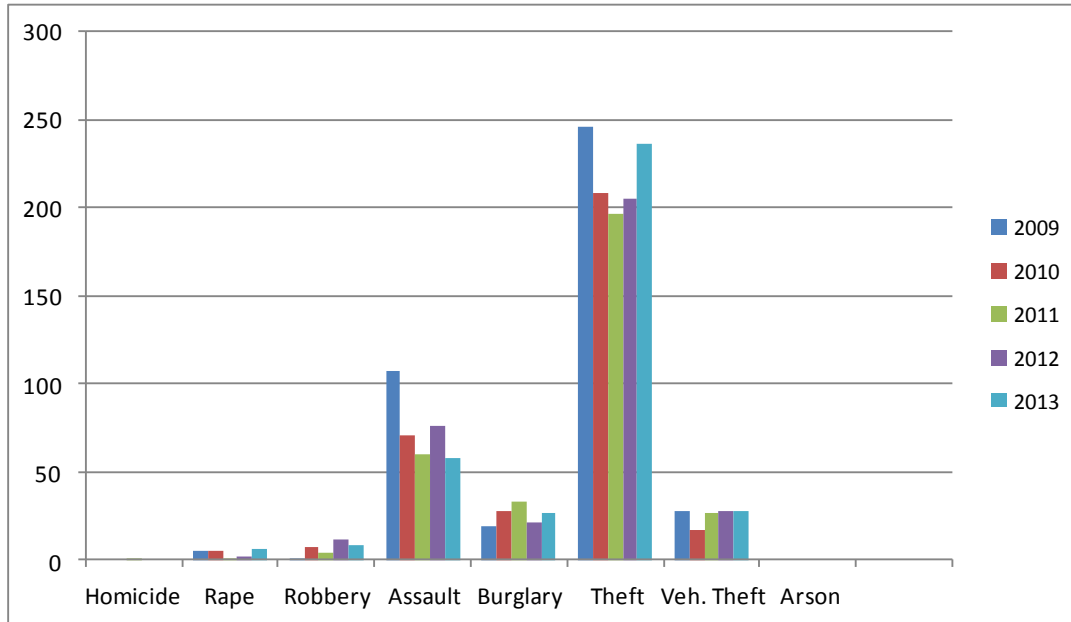
Criminal Damage - 5

Obstruction - 20

Animal Control Citations - 7 (Issued By NEAC)

POLICE DEPARTMENT

## Roeland Park Police Department Reported Incidents To U.C.R. 2009-2013



OFFENSE	2009	2010	2011	2012	2013
Homicide	0	0	1	0	0
Rape	5	5	1	2	6
Robbery	1	7	4	11	8
Assault	107	71	60	76	58
Burglary	19	27	33	21	26
Theft	246	208	197	205	236
Vehicle Theft	27	17	26	28	27
Arson	0	0	0	0	0

Total Numbers for Crime Index Reporting and Statistics for Roeland Park 2009-2013

Homicide - 1; Rape - 19; Robbery - 31; Assault - 617; Burglary - 126; Theft - 1092;  
Motor Vehicle Theft - 125; Arson - 0

**ROELAND PARK WORKING FOR YOU**

## ROELAND PARK COMMUNITY CENTER



In 2013 Johnson County Park and Recreation staff planned and offered almost 300 programs and events at the Roeland Park Community Center for all ages. Some of the most popular programs included school day out events such as Spring Break Splash Bash, the week long Pre-School Discovery Camps and the School Age Summer Fine Art Camps. There were two new events - Halloween Spooktakular in October and the Holiday Marketplace in December - that were successful and well attended by members of the community.

The Community Center also provided shared services with organizations like the Johnson County Nutrition Program, who serve daily lunchtime meals, and to patrons that visited the Neighbor's Place and packed food for Meals on Wheels deliveries for home bound community members. AARP offered tax aide assistance and driving courses while Kansas Legal Services assisted those in need of legal advice. Over 1,600 people utilized these and other shared services at the Community Center in 2013.

Staff assisted almost 6,000 walk-in and phone-in patrons in 2013. More than 300 times volunteers helped with a variety of tasks and served over 1,700 lunches to kids this summer through Harvesters Kid's Café Summer Lunch Program. The Roeland Park Child Development Center was consistently full all year with 25 preschoolers getting daily doses of learning, fun and care from the Director and staff members.



The Community Center continued to rent rooms to patrons and held over 500 events such as baby showers, wedding showers, weddings, retirement parties, birthday parties and others for more than 12,000 guests. Our fitness room averaged 152 active memberships on a consistent basis. Those members visited the fitness room almost 7,000 times. 147 memberships were renewed and 150 new memberships were established in 2013!

All in all almost 7,000 patrons visited the Community Center roughly 40,000 times and utilized programs and services offered by the Center in 2013!

COMMUNITY CENTER



## ROELAND PARK COMMUNITY CENTER

COMMUNITY CENTER 2013			
Indicators	Classes	Number of Participants	Number of Participations
<b>Roeland Park Programs and Classes</b>			
No Fee Programs/Classes	29	417	1,676
Low Fee Programs/Classes	48	436	1,767
Revenue Programs/Classes	180	1,105	5,957
Special Events/Spectators	42	2,023	1,927
<b>Roeland Park Total</b>	<b>299</b>	<b>3,981</b>	<b>11,327</b>
<b>Shared Programs/Services</b>	<b>61</b>	<b>1,684</b>	<b>6,631</b>
<b>Volunteer Total</b>		<b>61</b>	<b>304</b>
<b>Drop In/Phone Calls</b>		<b>5,969</b>	<b>5,969</b>
<b>Kids Café Total</b>			<b>1,770</b>
<b>RP Room Reservations</b>		<b>Number of Rentals</b>	<b>Number of Guests</b>
Occurring this year		514	12,450
<b>RP Fitness Room</b>		<b>Number of Active Memberships</b>	<b>Number of Visits</b>
Average Monthly Active Members/ Memberships		152/ 102	
Total Visits			6,965
Total Renewed Memberships		147	
Total New Memberships		150	

*Data Provided by JCPR*

ROELAND PARK WORKING FOR YOU

## ROELAND PARK COMMUNITY CENTER

COMMUNITY CENTER 2013				
NEW MEMBERSHIPS	3 month	6 month	12 month	
Nonresident 50+ Family	9	4	1	
Nonresident 50+ Single	15	2	3	
Nonresident Family	6	2	0	
Nonresident Single	20	1	1	
Resident 50+ Family	6	0	1	
Resident 50+ Single	19	1	0	
Resident Family	19	2	5	
Resident Single	25	0	0	
RP City Employee	0	0	8	
Employee	0	0	0	
Total New Memberships	119	12	19	150
RENEWED MEMBERSHIPS	3 month	6 month	12 month	
Nonresident 50+ Family	6	0	2	
Nonresident 50+ Single	23	4	1	
Nonresident Family	2	0	0	
Nonresident Single	8	2	0	
Resident 50+ Family	12	2	2	
Resident 50+ Single	30	0	1	
Resident Family	20	1	0	
Resident Single	31	0	0	
RP City Employee	0	0	0	
Employee	0	0	0	
Total Renewed Memberships	132	9	6	147
Total New and Renewed Memberships for 2013				297
Average Number of Active Monthly Memberships				102
Average Number of Active Monthly Members*				152
Total Visits*				6,965
Total Visitors*				1,092
*All Scanned Visits January 1 - December 31, 2013				

COMMUNITY CENTER

# ROELAND PARK AQUATIC CENTER

The Roeland Park Aquatic Center is a cooperative venture between the City and the Johnson County Parks and Recreation Department (JCPRD). JCPRD manages and operates the facility year-round. The Aquatic Center offers programs and activities such as Learn to Swim programs for patrons six months through adult, youth diving classes, lifeguard training and water exercise programs for patrons 50 plus. The facility is also used to train the Kansas City Blazers, the Stingrays summer youth league swim team and the Kansas City Water Polo Team.

	<b>RP AQUATIC CENTER CAPITAL PROJECTS</b>
Dome Heater	Heater Exhaust fan blower motor repair
Pumphouse	Labor and materials to remove and replace media in RPAC filters and repair filter laterals
Pumphouse	Install attic gable fan and removed old horizontal fan
Bathhouse	Replace T12 and Par 30 fixtures with LED and T8 fixtures in the offices and restrooms
Pumphouse/youth pool	Replace fan control fuses and install new motor in the pool pit
Pumphouse	Replace pump starters and rewire panels for new location above filter room. Re-wire UV controls and remove abandoned equipment



ROELAND PARK WORKING FOR YOU

## ROELAND PARK AQUATICS

AQUATIC CENTER ACTIVITY		
	2012	2013
Walk-Ins Summer	3,789	3,927
Walk-Ins Indoor	1,344	1,293
Super Pass Visits	1,632	2,421
<b>MEMBERSHIP SALES</b>		
Summer Membership	1,543	1,245
Other Memberships*	405	419
Super Passes	91	102
*Punch cards 3 month memberships annual memberships Master punch cards		



ROELAND PARK AQUATICS CENTER FACILITY IMPROVEMENTS 2013	
Location	Project/Item
Bath & Pump house	Repaired back flow preventors
Bath & pump house	Tested backflows
Bathhouse	Repaired south door and replaced the frame
Bathhouse	Replaced north door and repaired
Bathhouse	Front building signs
Bathhouse	Repaired to the roll down door
Bathhouse	Repaired and replace women's shower valve
Bathhouse	Repaired drinking fountain and women's shower valve
Bathhouse	Installed security bar on south door. Installed new lock and handle on north door
Bathhouse	Repaired the men's restroom furnace
Bathhouse	Replaced glass and door closure to the front door
Bathhouse	Cleaned out floor drain. Repaired womens faucet
Bathhouse	New rubber mats
Bathhouse	repaired drinking fountain
Bathhouse	Epoxy coating repairs
Dome Blowers	Serviced emergency engine and replaced exhaust flex
Dome Heaters	Repaired the flue system- new cover, fabricated all the sheet metal parts
Dome Heaters	Set draft dampers to coincide with the other components of the heater
Dome heaters	Worked on resetting the burn rate, air fuel mix, pressure switch
Dome heaters	Weld the heat exchanger
Dome Heaters	Service to the motor assembly and housing for the heat exchanger
Dome Heaters	Service to the motor

### AQUATICS CENTER



## ROELAND PARK AQUATICS CENTER

### *RPAC Facilities Improvements Continued*

ROELAND PARK AQUATICS CENTER FACILITY IMPROVEMENTS 2013	
Location	Project/Item
Light poles	Replaced 3 lamps and adjusted 2 poles
Pool	General plumbing repairs around the pool
Pool Deck	Lounge chairs
Pool pits	Replaced 3 contactors for the pumps at all 3 pools due to a power outage
Pool pits	Troubleshoot power to the 3 pits. Replaced pump motor in slide pool that was under warranty
Pool Vac	Rebuilt pool vac
Pumphouse	Service to replace Chemtrol board ph sensor. Replaced UV cords
Pumphouse	Service to chemtrol board
Pumphouse	Repaired acid pump and replace one acid pump
Pumphouse	Service to chlorinator. Replaced shut off valve
Youth Pool	Replacement of pool pump
Youth Pool	Repaired starter disconnects on circulation pump



ROELAND PARK WORKING FOR YOU

# CITY CLERK'S OFFICE

## What does the City Clerk's Office do?

The City Clerk is the designated Freedom of Information Officer for the City. The City Clerk's Office provides for the retention and maintenance of official city records and is responsible for recording all activities involved in City Council meetings, including meeting minutes, ordinances and resolutions. The City Clerk's Office administers various city licensing/permitting processes and coordinates public notices, legal publications and bid notices. The City Clerk conducts public bid openings. City Council election filings and other notices and details of elections are also administered by the City Clerk and coordinated with the County Election Officer.

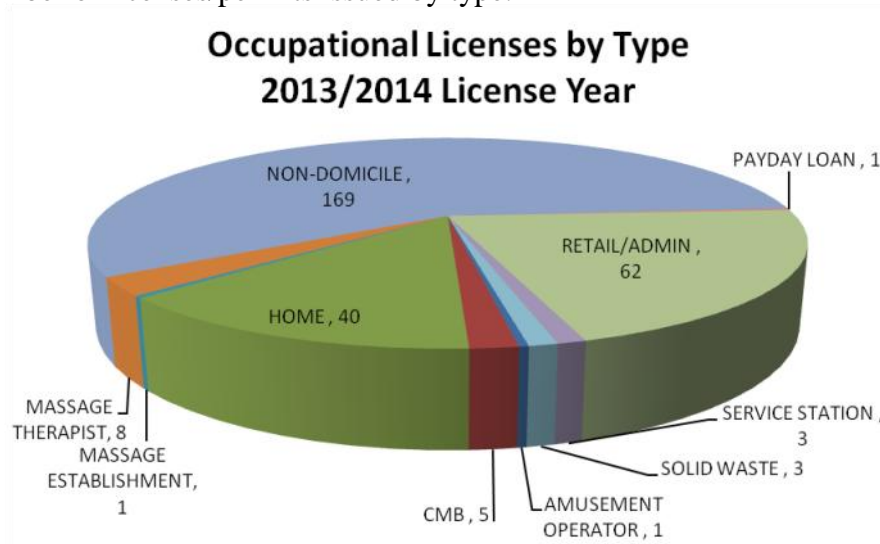
## 2013 Major Accomplishments

A few major accomplishments of the City Clerk's Office in 2013 include:

- The issuance of 1,406 licenses and the collection of \$44,156 in revenue;
- Processing 602 permits and the collection of \$60,130 in revenue (21% more than budgeted);
- The Inspection of 248 Rental Properties and 487 construction permits;
- Updating the City's website;
- Placing approximately 3,000 records in online document management archives, including over 60 years worth of City Council Minutes, 890 Ordinances and 630 Resolutions

## Licensing/Permitting

As stated above, the City Clerk's Office administers the licensing/permitting processes for various business and other activities in the City. The following tables include the total number of licenses/permits issued by type.

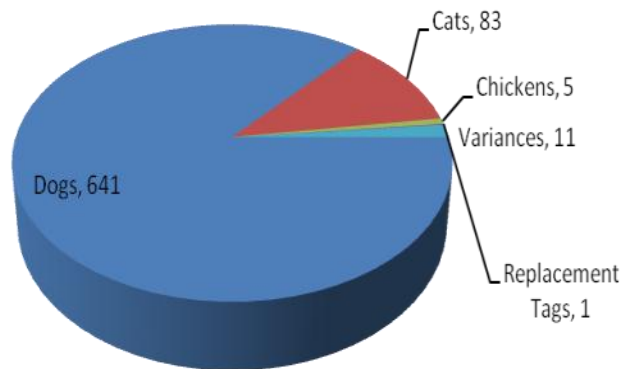


CITY CLERK

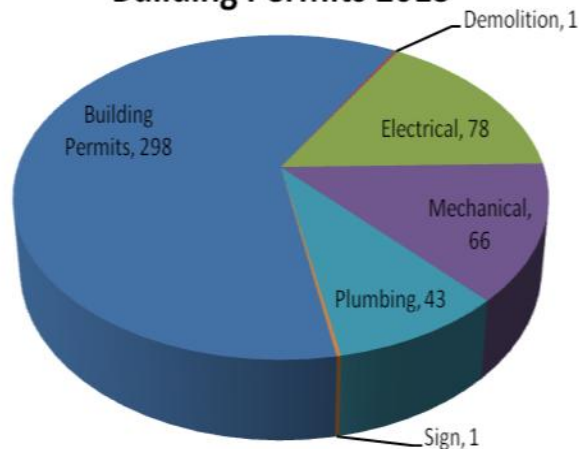
## Open & Transparent Government

The City Clerk is designated as the City's Freedom of Information Officer, and coordinates responses to many Open Records Requests. In 2013, the City Clerk's Office responded to 13 "official" requests, as well as countless informal requests for information and documents. As needed, the City Clerk advises and assists other departments of the City with records requests. The City Clerk's Office coordinates the publishing of many legal notices, ordinances, and other items in the local newspaper. In 2013, the City Clerk's Office incurred \$1,200 in publishing costs.

## Animal Licenses 2013



## Building Permits 2013



## Governing Body Support

The City Clerk's Office supports the activities of the City Council in various ways, including attendance at meetings, creation of meeting minutes, filing of ordinances and resolutions, City Council election filings, and execution of documents such as contracts approved by the City Council.

COUNCIL MINUTES	2009	2010	2011	2012	2013
<i>Regular Council Meetings</i>	24	24	24	24	24
<i>Special Council Meetings</i>	3	9	21	3	4
<i>Pages of meeting minutes produced</i>	99	108	127	91	167
<i>Committee of the Whole Meetings</i>				39	31
<i>Budget Meetings (not included as part of other committee meetings)</i>				~10	~12

## FINANCE

During the 2014 Budget season, the Governing Body and city staff met to lay out a plan to meet the needs of the Roeland Park community. After more than four months of discussions, the Governing Body presented the 2014 Budget.

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given resources. The 2014 Budget was designed to look at a three year forecast of the City while maintaining a responsive government, a stable financial position, and high quality service levels.

The Governing Body reviewed the options of providing a property tax levy that was increased during 2014 with the goal of holding that same value for 2015 and 2016. With this recommendation, the Governing Body approved a General Fund Property Tax Levy of \$1,702,778 and a Bond and Interest Property Tax Levy of \$275,687 for 2014 (a 7.616 mill levy increase) at the August 12th Special City Council Meeting. In making the recommendations based on a three year forecast, property taxes should not increase again in 2015 or 2016, assuming a number of estimates are maintained, including:

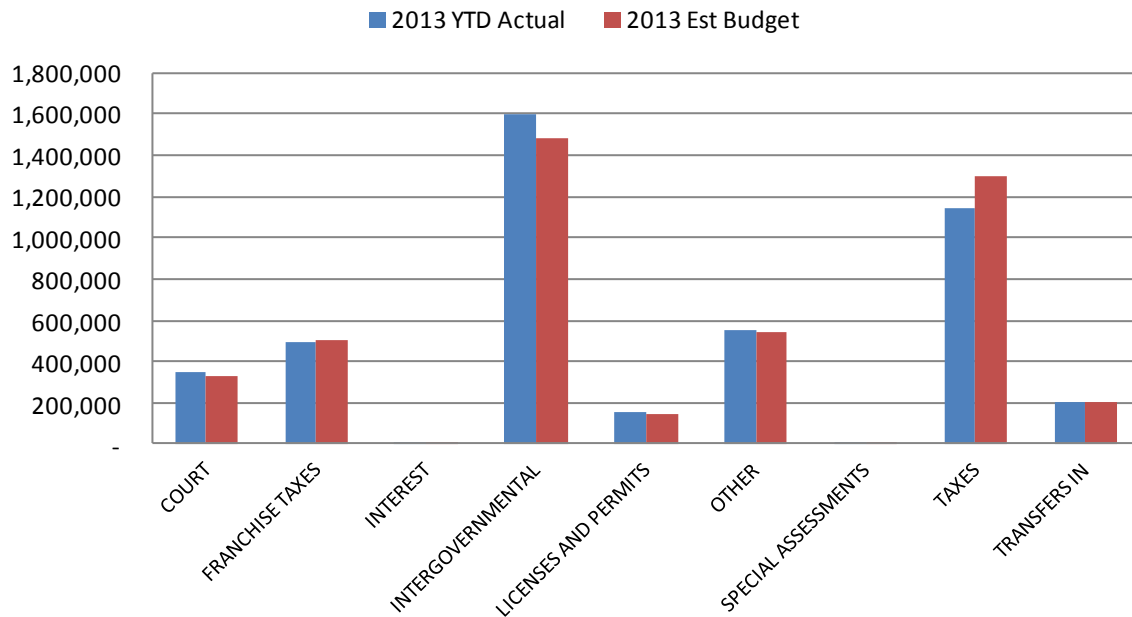
- No loss in sales tax from the anticipated move of Wal-Mart in 2015 greater than the \$700,000 previously estimated by the City's Financial Advisor
- Property values do not decrease by more than 2 percent in 2015 and are flat in 2016
- Franchise fees and court revenues remain in line with 3-5 year trend analysis

	2014 Mill Levy	2014 Property Tax Levy	Increase	Percent Increase
Total Property Tax/ Mill Levy	33.428	\$1,978,469	\$414,348	26.49%
General Fund	28.770	1,702,778	414,344	32.16%
Bond & Interest	4.658	275,691	4	0.00%

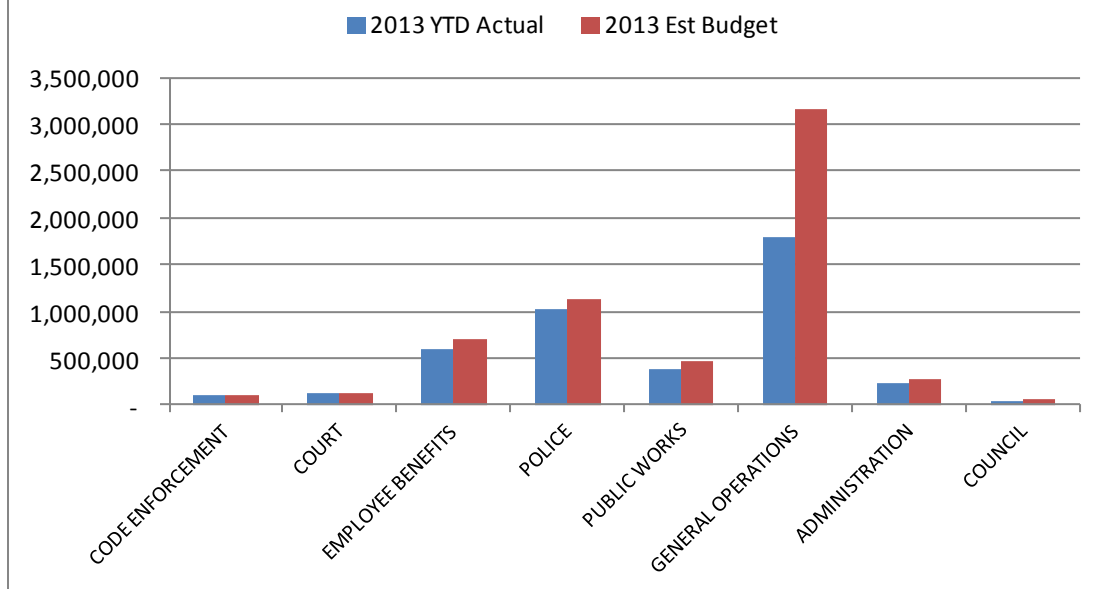
FINANCE DEPARTMENT



## 2013 Revenues (Budget to Actual)

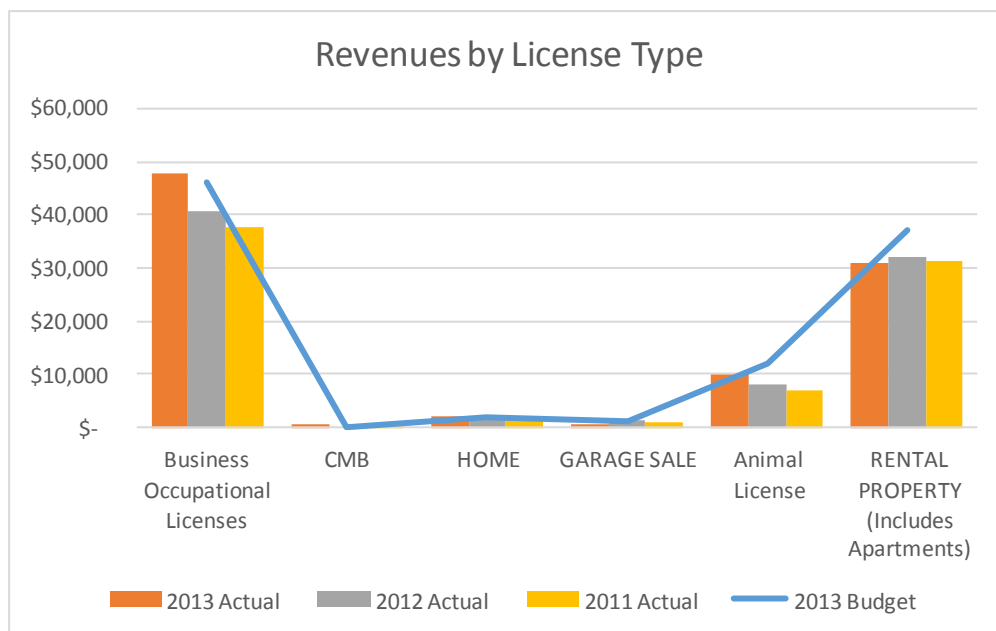
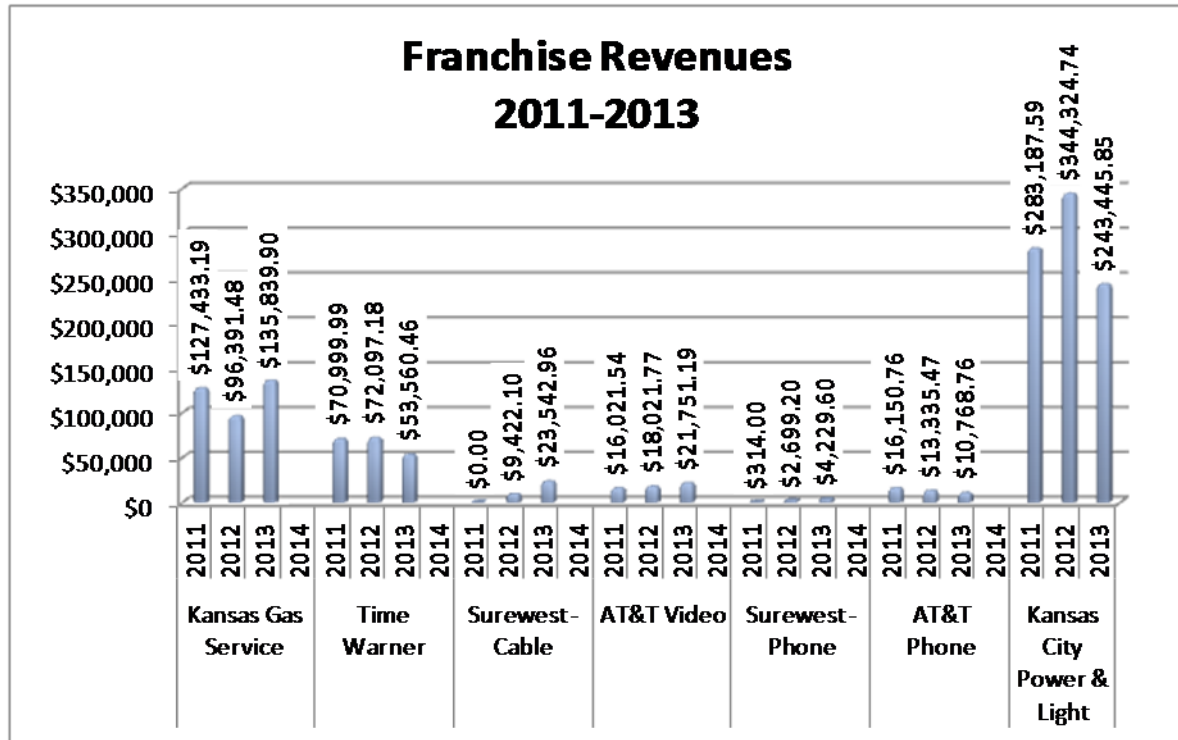


## 2013 Expenses (Budget to Actual)



ROELAND PARK WORKING FOR YOU

## FINANCE

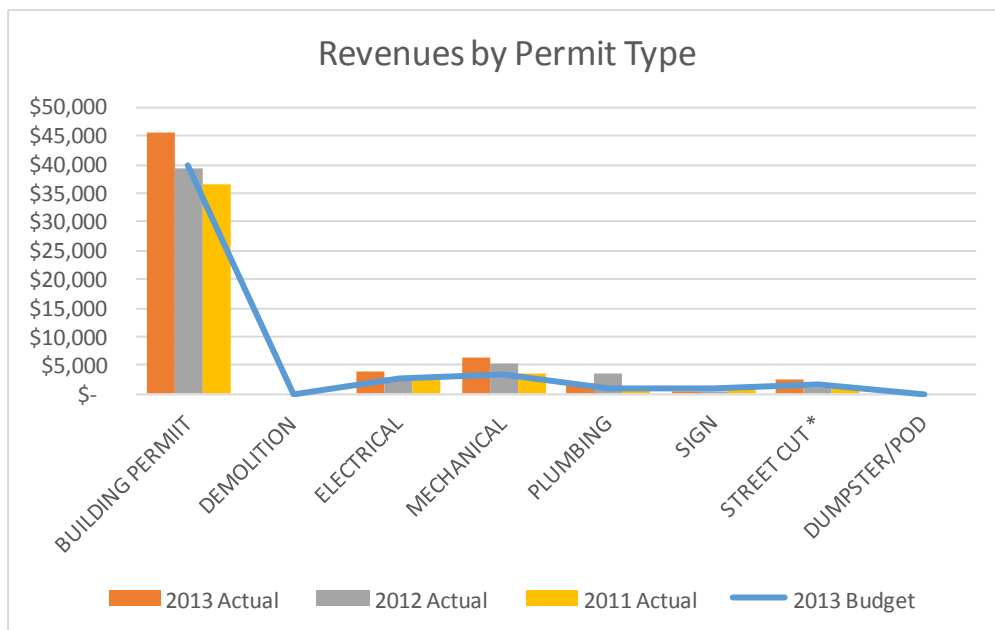


FINANCE DEPARTMENT

## Online Payments

During 2013 the City of Roeland Park increased awareness of the ability to pay licenses, fees, permits and tickets online. This is evidenced by the 95% increase in online payments received during 2013.

TYPE OF TRANSACTION	2013	2012
<b>NUMBER OF PAYMENT TRANSACTIONS</b>		
WALK-IN & MAIL	950	1,315
ONLINE	1,108	68
<b>TOTAL</b>	<b>2,058</b>	<b>1,383</b>



ROELAND PARK WORKING FOR YOU



*A proactive code enforcement approach involves addressing issues that may become code enforcement cases or complaints before they escalate to a point of mandated abatement or referral to the court system. This can be achieved by implementing many different techniques, but the primary means to achieving a more proactive code enforcement approach is through education.*

To support residents, businesses and visitors of Roeland Park with a safe, clean and appealing community in which to live, work and visit through the fair and equitable application of building and property maintenance guidelines.

#### **Goals:**

- Address blighting issues such as overgrown vegetation, junk and rubbish and inoperative motor vehicles
- Preserve rental housing and safeguard the health and safety of tenants
- Encourage voluntary compliance
- Refer citizens to grants and/or loan programs offered through the City
- Support City Council in crafting ordinances to address current community concerns

#### **2013 Neighborhood Services Letters**

In addition to Code Compliance Letters, the Neighborhood Services Officer started to utilize a new communication tool by placing 35 Courtesy Door Hangers. During 2013, there were more than 1,500 letters and postcards mailed to residents regarding removal of grass in sidewalks. This process will be amended in 2014 to a proactive approach.

416	STORAGE OF SOLID WASTE AND RECYCLABLE MATERIALS.
193	GRASS ABATEMENT
120	NUISANCES AFFECTING PUBLIC HEALTH AND WELFARE
93	PROPERTY MAINTENANCE CODE
42	MOTOR VEHICLE NUISANCES
38	DEBRIS LEFT BY DEAD TREES
31	ACCESSORY USES AND STRUCTURES
30	PORTABLE STORAGE UNITS (NO PERMIT)
28	BUILDING PERMITS REQUIRED
25	REGISTRATION AND VACCINATION REQUIRED
22	NOXIOUS WEEDS AND GRASS
22	OVERHANGING TREES AND SHRUBS
22	PARKING ON UNPAVED SURFACES
21	RENTAL HOUSING; LICENSE REQUIRED
21	SIGN—CONFORMING
11	TRIMMING
22	MISC (OTHER)

---

**1157    Total Code Compliance Letters**

**NEIGHBORHOOD SERVICE**



## Sample Neighborhood Services Map of Violations

### Top Code Violations:

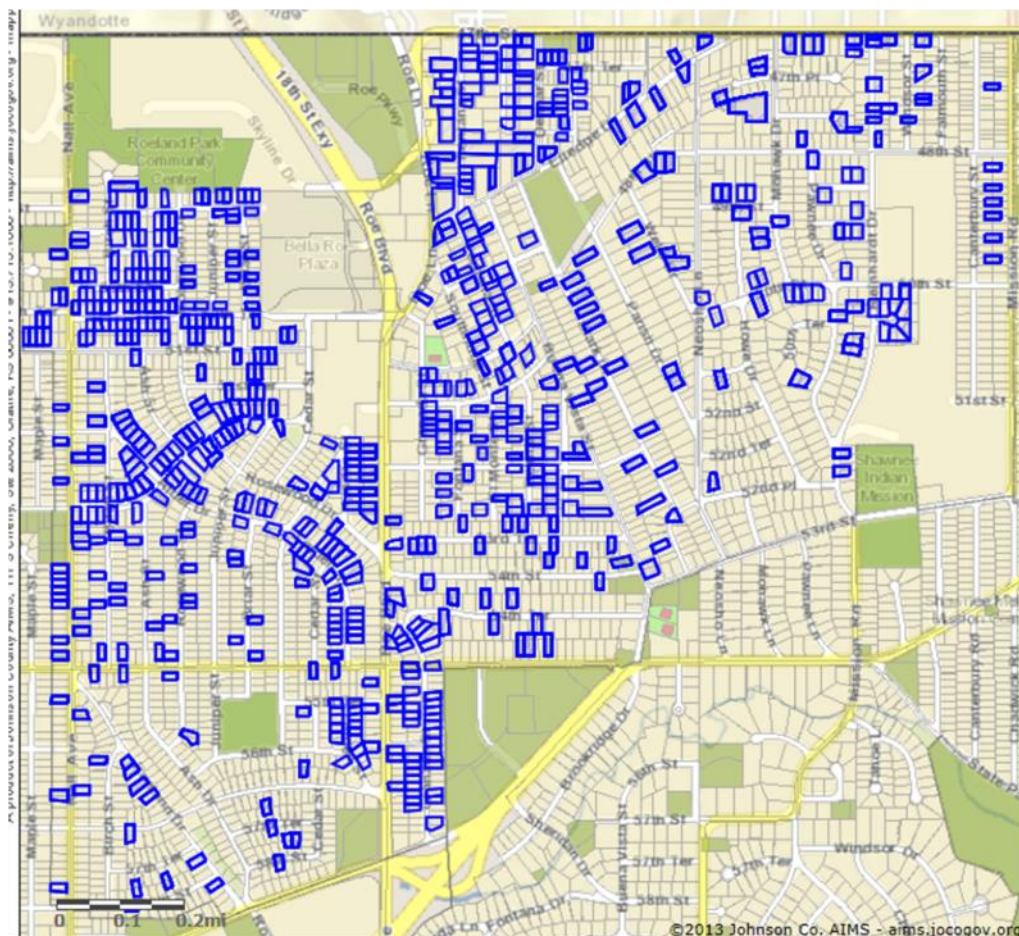
- Trash Containers
- Inoperable Vehicles
- Grass/Yard  
Debris/Dead Trees
- Property Maintenance
- Trailers/RV's

 = Location of Violation

### Sample of Acceptable and Not Acceptable storage locations of Solid Waste (Trash, Recycling, Yard Debris) Containers

Acceptable

Not Acceptable



ROELAND PARK WORKING FOR YOU

# ROELAND PARK PUBLIC WORKS DEPARTMENT 2013



**Contracted Mowing** - In 2013, the City contracted out approximately 25 acres of mowing at 12 locations throughout the City. This effort delayed the replacement of two mowers that would have cost approximately \$22,000. The department was less one full time employee for the majority of the year - due to a retirement within the department - and was filled with a seasonal employee. City crews were still responsible for mowing and maintaining close to two acres at various locations in the City. Overall this effort saved the City approximately \$50,000 from the 2013 Budget.

**Sidewalk Trip Hazards** - To minimize construction costs, the Director of Public Works conducted research and hired Precision Concrete Cutting to eliminate sidewalk trip hazards in Wards 1, 2 and 4. Precision's method involved sawing off trip hazards and therefore providing a smooth, ADA acceptable transition. This method resulted in a 63% savings over traditional remove and replace maintenance. Ward 3 is expected to be completed in 2014.

**In-house Street Maintenance** - As a result of contracting out the majority of the City's mowing, Public Works crews were able to take on more street/sidewalk repairs in-house. In 2013 crews replaced sidewalk panels that were beyond the scope of Precision's method mentioned above. Locations were 47th Street from Roe Lane to Mission Road, Mission Road from 47th Street to 53rd Street, Parish Drive from Elledge to Neosho, 47th Terrace from Delmar to Alhambra, Fontana from 47th to Elledge, 55th Street from Roe to Nall, and Roeland Drive from Nall to Johnson Drive. Along with sidewalk panels, crews started full-depth asphalt replacement on various streets to fix sub-grade problem potholes. Additionally, crews started the City's first in-house crack seal program to extend the life of pavement and reduce maintenance costs. These efforts will continue in 2014.

**Landscaping & Public Spaces** - Although the City contracted the majority of its mowing, the Public Works department was still responsible for all landscaping and trash removal of approximately 40 acres of public green space.

**Management of Lineal Rain Gardens** - Resulting from the construction of two large storm water projects, Public Works added the ongoing maintenance of a total of 1,400 lineal feet of rain garden and 1,900 lineal feet of bank stabilization landscaping. Crews spent a total of 184.5 hours in 2013 maintaining those areas.

## PUBLIC WORKS

### **Inspection and Replacement of Corrugated Metal Pipe**

- In late Summer of 2013 during a heavy rain event, two sink holes developed in Roeland Park. Inspection found that these areas had old corrugated metal storm drain pipe installed. Video of the pipe exposed how the flow line of the pipe had totally rusted away. The City took a proactive approach to find and inspect the remaining corrugated metal pipe. The findings of that inspection led to the



replacement of several hundred feet of pipe, with more to follow in the future. Additionally, an alternative method to replacement is being investigated. This method would involve lining the existing pipe with a cured in place plastic liner, which will eliminate the need to disturb infrastructure (i.e. sidewalks, roads, curbs etc.).

**Painted Public Works Building/New Signs** - The existing Public Works facility, which was built in the mid-1970's, had begun to show its age. Public Works crews painted the entire building and replaced the old Parks and Recreation sign with a more suitable Public Works Department standard.

**In-house Tree Maintenance** - Due to the benefits of contracted mowing, Public Works crews were able to take on more in-house tree maintenance. Crews spent 382.5 hours on tree maintenance and removals that previously would have mostly been contracted out.



**Leaf Pickup** - The annual fall leaf pickup was held the last 2 weeks in October through the first 2 weeks in December. This year the City picked up and hauled off approximately 2,500 cubic yards of leaves. The City, once again, provided expanded services to Westwood Hills for a fee.

**ROELAND PARK WORKING FOR YOU**



4600 West Fifty-First Street  
 Roeland Park, Kansas 66205  
 City Hall (913) 722-2600  
 Fax (913) 722-3713  
 www.roelandpark.org



# City of Roeland Park

## EMPLOYEES

CALENDAR YEAR 2013

Employees for the City of Roeland Park during Calendar Year 2013

<i><b>Last Name</b></i>	<i><b>First Name</b></i>	<i><b>Title</b></i>
<b><i>Administration - Aaron Otto &amp; Debbie Mootz, Department Heads</i></b>		
Otto	Aaron	City Administrator
Mootz	Debbie	City Clerk/Dir of Finance
Bohon	Kelley	Assistant to the City Clerk
Blankenship	Joe	Administrative Assistant
<b><i>Police Department - Rex Taylor, Police Chief</i></b>		
Babcock	Mark	Police Officer (part-time)
Birdsong	Sylvester	Sergeant
Costlow	Randy	Sergeant
Cypret	Kenneth	Police Officer
Egidy	Bernard	Police Officer
Estrada	Anthony	Police Officer (part-time)
Gardner	Warren	Corporal
Gross	Andree	Police Clerk
Honas	Cory	Sergeant
Kotcher	Charlie	Corporal
Mason	Robert	Corporal
Morris	John	Police Deputy Chief
Mosciaro	Joseph	Police Officer
Peter	Ruth	Master Police Officer
Schemper	Gary	Police Officer
Thornton	Chris	Police Officer (part-time)
Weaver	Courtney	Detective
Westhoff	Casandra	Police Officer

CITY EMPLOYEES



City of Roeland Park Employees 2013  
(continued)

***Public Works - Dave Mootz, Department Head***

Haesemeyer	Steve	Shop Foreman/Mechanic
Mootz	Dave	Director of Public Works
Murphy	John	Equipment Operator
Stainbrook	Dan	Equipment Operator
Thorell	Doug	Equipment Operator
Wisdom	Carl	Equipment Operator/Forester

***Neighborhood Services***

Flickinger	Mike	Building Official
Wells	Shiloh	Neighborhood Services Officer

***Municipal Court***

Galvan	Lisa	Court Clerk
--------	------	-------------

***Volunteer Management Interns***

Lindstrom	Eric
Mescher-Schlueter	Lisa
Amick	Kris