

**Agenda**  
**Parks Committee**  
 CITY of ROELAND PARK  
**Wednesday February 12th, 2020; 6:00pm-8:00pm**  
**Roeland Park City Hall**

**Committee:**

Emily Hage  
 Russell McCorkle  
 Jennifer Provyn  
 Kathleen Whitworth  
 Laura Savidge

**Advisory Team**

Donnie Scharff (Public Works Director)  
 Tony Nichols (Parks & Rec Superintendent)  
 Claudia McCormack (Council Advisor)  
 Tom Madigan (Council Alt-Advisor)

**(Anticipated) Guests:**

Keith Bokelman (Potential member)  
 Sarah Crowder (Heartland Tree Alliance)  
 Trisha Brauer (Councilmember)  
 Gretchen Davis (CFI; Cooper Creek Team)  
 Judy Hyde (CFI; Cooper Creek Team)  
 Adison Banks (Cooper Creek Team)

*PURPOSE. The purpose of the parks advisory committee is to make recommendations to the governing body concerning city owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon city owned property; to promote beautification of the city and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.*

**I. Administrative**

- A. Call to order
  - 1. Amendments to Agenda
  - 2. Approve January minutes
  - 3. 2020 Parks positions: chair and vice-chair
  - 4. Recommendation for Keith Bokelman to be appointed to Parks
  - 5. Youth representation on City Committees (Attachment 1)
    - a. Additional feedback from the Committee?
  - 6. Community Voices
    - Off-leash dogs at R Park/parks (CFI)

**II. Old Business**

- A. Budget
  - 1. Available for expenditure: \$2642.40 (excludes \$3k for R Park See Red Run sculpture landscaping)
- B. R Park
  - 1. Decorative structural pavilion panels (Laura)
    - a. Reconvene small group to work out design details
    - b. Location alternates to be considered?
  - 2. Phase 2 will consist of: hammerhead turnaround; soccer field improvements; asphalt improvements on 55<sup>th</sup> Terrace; sidewalk improvements on the north end of the park
  - 3. Additional handicapped spaces (Attachment 2)
  - 4. Timeline for Phase 1 and Phase 2 bidding process:
    - January 28<sup>th</sup> – Project put out to bid
    - February 18<sup>th</sup> – Pre-bid Meeting at City Hall (11am)
    - February 20<sup>th</sup> – Issue addendum (if needed)
    - February 26<sup>th</sup> – Bid Opening at city Hall @ 10:30am
    - March 11<sup>th</sup> – Present bid results at parks committee meeting
    - March 12<sup>th</sup> – Finalize recommendation of award for city council packet
    - March 16<sup>th</sup> – City council meeting to award project

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5. See Red Run sculpture landscaping to be installed in the spring; concrete edging will be installed with the other edging landscaping around the pavilion and restroom
  6. Marque:
    - a. Needs to be updated after 2/24 event; what is the next Citywide event to advertise?
  7. Tree conflicts with Phase 2 (Attachment 3; pdf included under separate cover, "R Park Phase 2\_Tree Conflicts.pdf")
- C. Nall Park
1. Roe House Play Structure
    - a. SFS did follow-up with the contractor that Councilmember Faidley had recommended
    - b. City staff will continue the search for a contractor to perform this work or will bid the project out again
    - c. Historical signage on hold temporarily

### III. New Business

- A. Landscaping Projects (potentially 7 spots for art in R Park alone)
1. Which Committee owns these?
    - a. If the landscaping pertains to art landscaping, should Arts own this?
  2. How will these be funded?
    - a. Arts has a budget for the purchasing of art; budget includes associated maintenance
    - b. The position could be that landscaping should be included: all costs of new art pieces, maintenance, as well as landscaping should be included for each piece of new art
  3. Who needs or wants input into the design?
    - a. Arts and Parks should be included in recommending a landscaping plan to council; Sustainability?
  4. Who will manage these projects from start to finish (i.e., vendor, contract management)?
  5. Who will maintain the installation?
    - a. Depending on size, Public Works staff can maintain; using low maintenance plants is a must
  6. What are the plans after the contract expires?
    - i. Even if we don't have watering, there will be weeding, mulching, etc.
    - ii. Public Works will like assume maintenance so must be included in all planning
  7. Does every project have to go before Council for approval? (These are permanent so probably)
    - a. If so, then back to who is owning this—who is to present this to Council? A Committee?
- B. Cooper Creek (Cooper Creek Improvement Group; **pending attachments and/or link**)
1. Cooper Creek Park Objective 2021 (Councilmember Brauer will submit)
    - a. Gretchen Davis (3-5 min): Introduction & important things to note in the Objective
    - b. Trisha Brauer (3-5 min): comments on submitting the Objective
    - c. Adison Banks (10-15 min): presentation of PowerPoint and information on volunteer invasive eradication work that can begin in 2020
    - d. Judy Hyde (3-5 min): limestone landscaping/playscape; adopting the "Welcome to Roeland Park" planter
- C. Nall Park
1. Art Sculpture (Eucalyptus) landscaping
    - a. Funds leftover from the Amenities Objective were moved to the General Fund
    - b. Council must be approached for approval for use of the funds
    - c. Arts Committee approved allocating \$1800 toward landscaping for the landscaping of Eucalyptus (or the Darren Miller piece approved for R Park)
      - i. Could use a contractor for a landscaping plan if funds are available
- D. R Park
1. Playground equipment (Emily)

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- a. Public Works Superintendent (Daniel) has been researching costs and designs of various types of equipment
    - i. General concern that the equipment is significantly underfunded in the current budget (\$78,000 for Phase 3)
  - b. Meadowbrook Park has a design that incorporates many structures for different age groups all in the same play area
    - i. Contributes to the space feeling larger and the playground spaces at R Park could be utilized in this way (one large play area)
  - c. Wassmer Park (67<sup>th</sup> and Roe in Prairie Village) is comparably sized to R Park and was just erected in 2019
- E. Forestry/Public Works
- 1. Public Works crew trimmed many trees across the City parks
- F. Sweany Park
- 1. Objective verbiage (Attachment 4)
  - 2. Phase 2 in 2022 (or later) work (Kathleen; Emily)
    - a. Landscaping: relatively small amount of landscaping needed.
      - i. PW staff could manage the install and maintenance
      - ii. May not need to be an objective
    - b. Play equipment
      - i. General concern (and a larger discussion) that there is not enough play equipment for children in the parks
      - ii. Concerns that there is not adequate space for a playground structure at Sweany

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## Attachment 1: Youth representation on City Committees

- 2019 Objective to start a Youth Advisory Committee
- Application rate was low
- To incorporate this important demographic of the City into the Committee process, an idea has been floated to invite 1-2 youth representative(s) to join each of the City's existing standing committees
- This has several benefits
  1. We can have intergenerational dialogue and input on our Arts, Parks, Sustainability and Engagement Committees. As a Community for All Ages, this integration is important and brings many ideas to the forefront that may not otherwise be included in the conversation.
  2. City Staff and elected officials will not have to worry about staffing and attending another meeting. Also, with a youth committee, there would be more guidance needed than there would be for other committees, particularly during the formation of the committee. Bringing a youth rep on board with each of the City's existing committees would bring them into the fold with an established committee that has leadership and staffing already in place.
  3. Arts, Parks, Sustainability, and Events are areas that are important to youth and the youth representatives would add value to the existing discussions; there would be no need to create a separate agenda for a youth committee.

Staff will be taking this idea to the City Council at a workshop later in the month and wanted to include feedback from the committees. The feedback Jennifer provided on behalf of Parks is below. If members have things to add or disagree let's discuss and provide the appropriate feedback to City Staff.

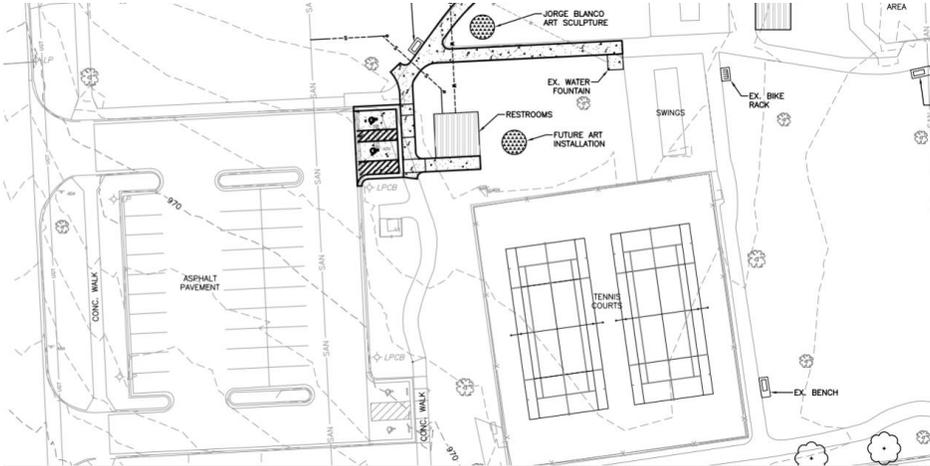
"We have had multiple instances where we needed youth input but could not derive the information from our existing sources (like the City Wide Survey). A perfect example is the basketball courts at R Park: we had no data, other than anecdotal, to support the notion that we should retain the basketball court and nets at R Park. We have also had instances at Granada Park and Nall Park where we wanted the input of those <18 but were unable to reliably obtain it.

The Parks Committee is notorious for long/2 hour Committee meetings; we never lack for work. At least for the Parks Committee, we would want to reconsider how we order agenda items so that we are sensitive to any youth members' schedules (so that they could leave early if they had school work, etc.). But this would be very little effort and certainly worth the investment to have a representative from the youth swath of our demographic. I am personally in favor of all members--youth and adult--having a full vote on the Committee, but we can get Parks stance on that after the 2/12 meeting."

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Attachment 2: Additional Handicapped Parking at R Park



The Department of Justice 2010 ADA Standards for Accessible Design requires accessible parking spaces that serve a building or facility to be located on the shortest accessible route from parking to an entrance. The shortest route to get to the pavilion and the restroom is from the northeast corner of the parking lot. The 2 existing ADA spaces are situated near the entrance to the reconstructed tennis court, to satisfy the grant conditions for that improvement. The existing ADA spaces are more than 100-feet to the south from the proposed spaces; during design, it was determined that there was not merit to deem that the shortest route to the pavilion and restroom.

While the 2 new ADA spaces would convert existing green space (and the R Park main sign) to pavement, some additional green space will be created when the portable restroom and pad is removed near the end of construction. The R Park main sign would need to get relocated. One potential location is northeast of its existing location, behind the proposed sidewalk. **Parks will need to recommend a new location for the sign.**



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### Attachment 3: R Park Phase 2 tree conflicts

- There will be grading of the soccer field and a storm water pipe will be installed on the north end of the soccer field for drainage purposes.
- There are 10-12 trees that are in potential conflict with the storm work. Probably less since 1 is an apple tree that needs to be removed and there may be others we want to replace anyway (e.g., struggling gingko).
- The City has proposed spading those out and placing them in the ground on the east side of the asphalt pad in the northeast corner of the park (where the proposed traffic garden would go, or where we will revert to green space) during the construction to ensure their survival.
- City met with the tree contractor this and was told that this proposed solution is a viable option.
- Once the storm work is completed, the trees would be transferred back to their original locations, or very close to them.
- No decisions have been made and there are still more things to discuss to ensure the best approach, both for the viability of the trees and adherence to the budget.
- We do need to consider informing donors given that 2 of the trees to be moved were donated.
- City staff and Council will look to Parks for a recommendation on the following:
  - Move current trees then replant post-construction:
    - Have project contractor move current trees to the designated greenspace area during construction, then move back when work is completed. Cost: unknown at this time.
    - Have the City's tree contractor move current trees to the designated greenspace area during construction, then move back when work is completed. Estimated costs: \$3,800.
      - City contractor is willing to discount normal cost by \$500; this means moving the trees pre-construction will cost \$1,900
      - Double this amount to move and then put the trees back in their original locations: \$3,800
      - Will have a firmer cost from the project contractor once bids are opened on February 26<sup>th</sup>
      - Parks can make a recommendation on which contractor to use at that time
  - Purchase 12 new trees at a cost of \$4,284 (cost based on \$357 to install pink dogwood in Sweany Park)

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**Improve Community Assets** – through timely maintenance and replacement as well as improving assets to modern standards.

**Objectives: To replace the current park benches with 2 new benches for Sweany Park. Install new waste receptacle/recycling bin (currently stored at PW) on new concrete pad. Remove concrete benches & table at south end of park.**

Justification: Over the past few years, the city has invested in our city parks. Amenities such as park benches, picnic tables, and new waste/recycling bins have been upgraded in Nall Park, Carpenter Park, and Granada Park, and R Park. Sweany Park is a stand-alone park located at Wells Dr & Neosho Lane.. This park has not been upgraded or refreshed in quite some time. The parks committee believes in addressing the need to keep our parks looking beautiful and have modern curb appeal. Sweany Park has a new Hoopi Blue Spruce tree that was planted in 2019, as well as a donated pink dogwood tree. Staff feels that all parks should be safe and welcoming and replacing these amenities with provide a fresh look to the park and will attract more people to visit.

Cost Estimate: \$ 5,000 **Account 5470.300 Park Maint Infrastructure**

Completion Date: August 15<sup>th</sup>, 2021

Responsible Party: Parks Committee/Director of Public Works

Submitted By: Donnie Scharff

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