

# 2021 Adopted Budget



David Mootz

Gretchen & Ardie Davis Community Pavilion in R Park

## 2021 Adopted Budget | 2022-23 Projected

2020 - 2024  
Capital Plan

[www.RoelandPark.net](http://www.RoelandPark.net)





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
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**City of Roeland  
Kansas**

For the Fiscal Year Beginning

**January 1, 2020**

*Christopher P. Morill*

Executive Director

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## Governing Body

Back row from left to right: Ben Dickens – Ward 2, Mike Kelly – Mayor, Trisha Brauer – Ward 3, Michael Rebne – Ward 4, Jim Kelly – Ward 4

Front row from left to right: Tom Madigan – Ward 1, Jen Hill – Ward 2, Jan Faidley – Ward 1, Claudia McCormack – Ward 3,



## Roeland Park Department Heads and Appointed Officials



### City Department Heads

**City Administrator**

**Assistant City Administrator/Finance Director**

**Public Works Director**

**City Clerk**

**Police Chief**

Keith Moody

Jennifer Jones-Lacy

Donnie Scharff

Kelley Bohon

John Morris

### Appointed Officials

**City Attorney**

**Municipal Judge**

**City Prosecutor**

**City Engineer**

Steve Mauer, Mauer Law Firm

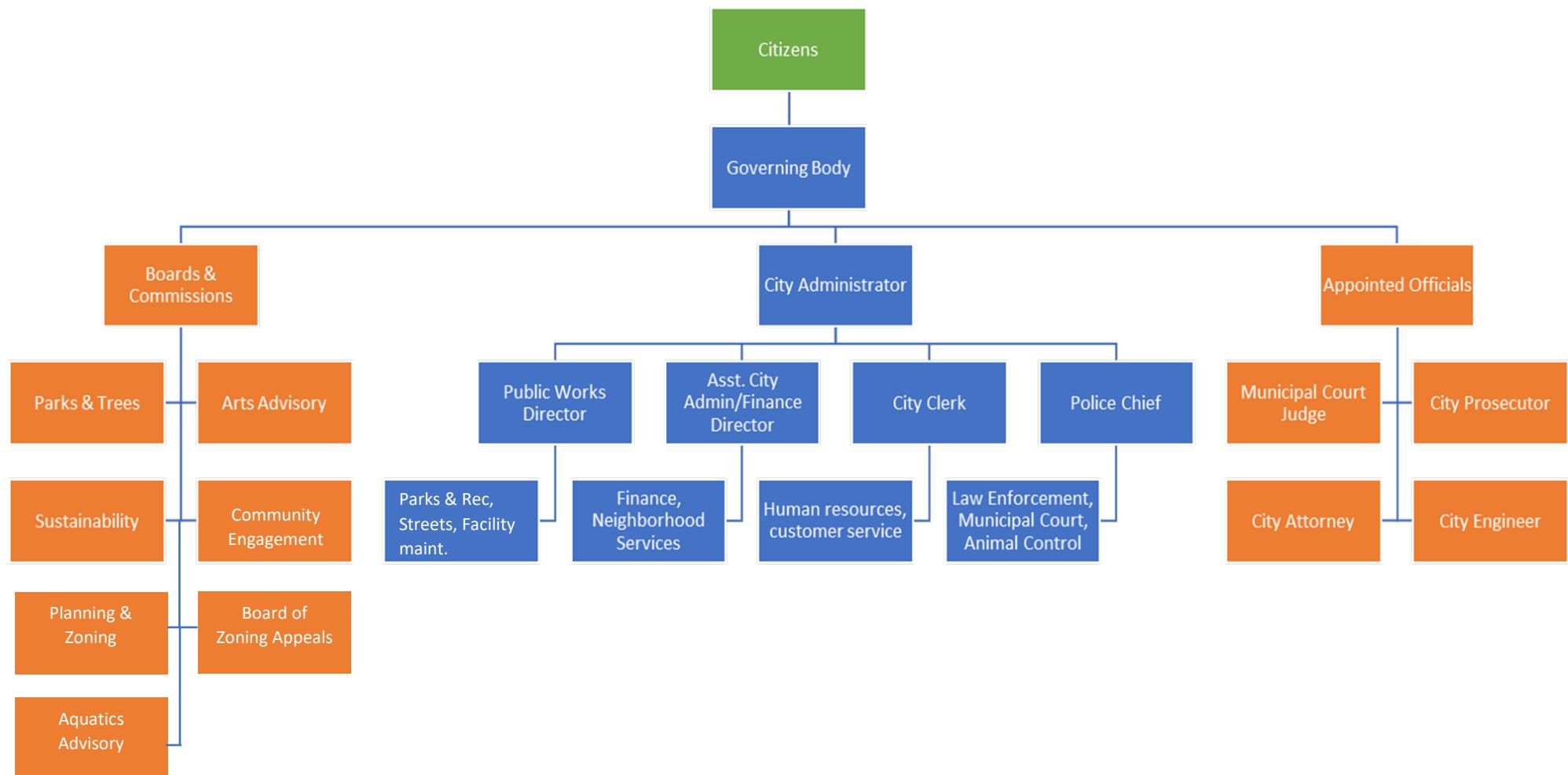
Karen Torline

Frank Gilman

Dan Miller, Lamp Rynearson



## Organizational Chart





# Executive Summary

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## Purpose and Approach

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given resources. The 2021 Budget has been designed to look at a three-year forecast of the City while maintaining a responsive government, a stable financial position, and high-quality service levels. While the budget reflects 2021 – 2023, the Governing Body officially adopts only the 2021 Budget while the 2022 and 2023 budgets serve as projections. The total FY 2021 budget for all funds is **\$12,752,826**.

The 2021 Proposed Budget is being presented after four months of public meetings. This proposed budget includes allocation for operating, maintenance and capital expenditures and revenue projections for 2021-2023 as well as an updated 2020-2025 Capital Improvement Plan.

## 2021 Budget Considerations

The City of Roeland Park has a positive financial outlook due to increased property values, solid reserves in operational and capital funds, and the decision of the City's largest retailer to remain at their current location in Roeland Park rather than moving to a neighboring community. The following considerations helped develop the Budget, these items are explained in greater detail in other sections of the budget document.

- Kansas "tax lid" which restricts the City's ability to increase property taxes beyond the current year plus the CPI and certain exceptions, without a popular vote. This restricts the City's ability to capture increases in property taxes resulting from reassessment.
- The Governing Body held the property tax mill levy constant for 2021 to ensure sufficient funding for significant capital investments planned during the next 5 years. During 2018 and 2019 the mill levy was reduced 2.5 mills in each year.
- Sales tax collections during the first half of 2020 are considerably higher compared to the same period the prior year, this is attributed to the Covid-19 pandemic creating greater demand for basic commodities such as food and health care supplies offered through the variety of regional retailers located in Roeland Park. In addition, a major retail store in Roeland Park was demolished and rebuilt in 2019 also adding to the increase experienced in the first half of 2020.
- A recent decision favoring large box retailers by the State Board of Tax Appeals has potential to significantly reduce the taxable value of major retailers located in Roeland Park. The retailers appealing their tax assessments are located within Tax Increment Financing districts within the community, the impact would initially impact TIF Fund revenues.
- The City closed on the sale of one (Northeast RJ) of two City owned properties offered for sale or lease at the end of 2019. The City continues to market The Rocks, although the pandemic has softened the market.

The goal is to sell The Rocks to private developers to build a combination of retail, hotel, and multi-family developments. The Rocks site is also home to the Public Works shop and City staff continue to investigate suitable relocation options for the Department. However, due to the size of the City (1.6 square miles) finding a location within the City limits is difficult which has forced staff to consider locations in neighboring communities as well.

- The agreement with Johnson County Parks and Recreation (JCPRD) for the management of the City's Aquatics Center (RPAC) ended May 31, 2019. This marked the end of 20 years where JCPRD split the operation and capital expenses with the City 50/50. In addition, a storm in 2018 damaged the dome beyond repair. Due to the exceptional cost associated with installing a new dome and complying with modern building standards, the Governing Body decided to make the operation a summer-only facility for 2019. Future budgets also contemplate summer only operations, as well as a major renovation (\$1.8 million) following the 2020 season. Worked commenced early as a result of the 2020 season being cancelled due to Covid-19. Bids came in low allowing for some add alternates to be included and new deck furniture to be incorporated into the project. The renovation was a new and significant addition to the City's Capital Improvement Plan in 2020, which along with Governing Body direction to complete the first two phases of improvements at R Park in 2020 led to their decision to plan for a \$1.25 million General Obligation Bond issue in support of these projects. A favorable bond market provided for a 1.51% interest rate on the issue in the 3<sup>rd</sup> quarter of 2020.
- A new Parks and Recreation Superintendent was added in 2020 as the City prepared to complete the two significant capital projects noted above as well as positioning to bring pool operations in house in 2021 vs a contracted arrangement as has been the case since its construction. The 2021 budget reflects a complete Aquatics line item budget in anticipation of this step along with updates to job descriptions and the pay scale to reflect the aquatics positions being added.
- To remain competitive with neighboring communities and to help meet one of the City's stated goals, the 2021 Budget reflects 4.25% for merit-based salary increases for each department. The 2021 budget also provides for implementing the 2<sup>nd</sup> phase of a two phase pay scale adjustment plan recommended by Gallagher.

## Goals and Objectives Overview

Council began the 2021 budget process in February, starting with a goal review session with department directors. A set of broad goals were developed to assist in focusing attention and resources. The goals include:

- A. Prioritize diversity, communication and engagement with the community by expanding opportunities to inform and engage residents in an open and participatory manner.
- B. Improve community assets through timely maintenance and replacement as well as improving assets to modern standards.
- C. Keep our community safe and secure for all residents, businesses and visitors.
- D. Provide great customer service with professional, timely and friendly staff.
- E. Cultivate a rewarding work environment where creativity, efficiency and productivity are continuous pursuits.
- F. Encourage investment in our community whether it be redevelopment, new development or maintenance.
- G. Work to implement strategic plan goals.

These goals are ongoing and elected officials and staff will continue to work each year to make improvements in these areas. As such, these goals do not have a completion date. 12 Objectives developed by elected officials

and staff are to be carried out in 2021 designed to further these goals. The financial impacts of the Objectives are reflected in the appropriate line item of the budget with the Goals and Objective document incorporated as Appendix A to this budget document.

Objectives integrate direction established through our Strategic Plan (adopted in 2015), Citizen Surveys (last completed in 2019), Comprehensive Plan (last updated in 2017) and our Capital Improvement Plan which is reviewed and updated annually as part of the budget development process. Objectives are also influenced by key performance indicators developed for each department as well as insight provided by the Single Family Cost of Living Comparison (last completed as of 1/1/20).

## About Roeland Park

Roeland Park was incorporated on July 2, 1951. A cozy community of 1.6 square miles, Roeland Park is home to 6,688 residents per the 2019 population estimate by Mid America Regional Council (MARC). The City has one large apartment complex and 2,850 single family homes, most of which are modest single-story bungalows. However, the northeast portion of Johnson County has seen a trend in recent years of tear-down and rebuilds as each community is landlocked and built out. This trend has impacted neighboring cities of Westwood, Fairway and Prairie Village significantly. This type of redevelopment has been expanding to Roeland Park, albeit at a much slower rate and several of those modest homes have been leveled and replaced with modern styled single-family homes.

Overall, the eastern-most suburbs in Kansas have become a popular location for all ages, especially Millennials. The median age of a Roeland Park resident is 33.4 and many young families move here to purchase their first house, they often stay because the sense of community, proximity to downtown Kansas City, and the affordability.

### Demographics:

Race & Hispanic Origin			
	US	KS	RP
White alone	60%	77%	80%
Black/African American alone	12%	7%	3%
Hispanic/Latino (any race)	19%	12%	11%
All Other and mixed race	9%	4%	6%

Household Income			
	US	KS	RP
Less than \$15k	9.1%	11.2%	7.9%
\$15k-\$35k	16.3%	20.9%	13.1%
\$35k-\$50k	11.7%	14.5%	13.5%
\$50-\$75k	16.5%	19.4%	22.1%
\$75k-\$100k	12.3%	12.7%	18.7%
\$100k-\$150k	15.5%	13.1%	17.4%
\$150k +	18.6%	8.9%	7.3%

Educational Attainment			
	US	KS	RP
High School Graduate or Higher	90%	91%	97%
Bachelor's Degree or Higher	33%	33%	51%

Source: US Census Bureau, Mid-America Regional Council 2019 population estimates.

### Schools and Public Facilities

Roeland Park is home to Roesland Elementary, a Shawnee Mission Public School facility which was recently named one of two schools in the state to be honored by the National Association of Elementary and Secondary Education Act Distinguished Schools. Roeland Park is also home to St. Agnes Primary School and Bishop Miege High School, both highly regarded Catholic schools that draw attendance from across the metro area. Roeland Park is also home to Horizon Academy, a private school for students with language-based learning disabilities.

The Cedar Roe branch of the Johnson County library is also located in Roeland Park as is the City owned Roeland Park Community Center and Aquatic Center, located on the same campus. Parks and trees are incredibly important to our residents. The City has been named a Tree City USA for 27 years and is home to seven parks, including four pocket parks.

## Mill Levy and Assessed Value

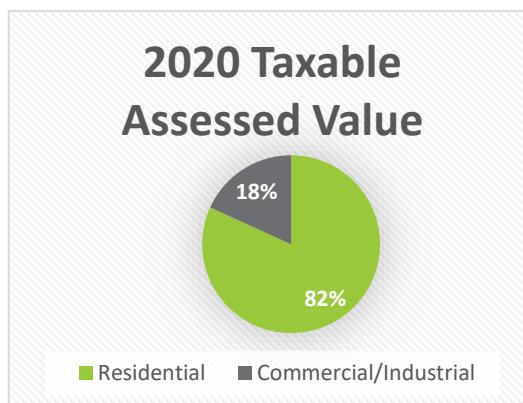
2021 budgeted revenues (excluding Cash Carry Forward, transfers and restricted resources) for all funds total \$10.906 million, expenditures total \$10.903 million, excluding transfers, Special Law Enforcement funds and non-expenditure appropriations. It's worth noting that the Governing Body decided to cash fund the majority of capital improvements and 2021 represents a year where reserves accumulated for the purpose of funding capital investment will be drawn down. Ending fund balances are projected to total \$7.104 million. However, if you exclude Transportation Development District (TDD) funds that are in default, the total ending fund balance for all other funds is \$9.237 million<sup>1</sup>.

For 2018 and 2019 the Council worked to develop budgets that reduced the property tax mill levy, 2.5 mill in each of those fiscal years. The mill reduction was driven by the fact that the City has built a reserve of \$1.41 million in anticipation of the loss of a major retailer. However, the loss of a major retailer is no longer an immediate threat. In 2019 the Governing Body finalized direction on summer only operation of the pool as well as a decision on the scope and timing of a major pool renovation and a major park improvement. These significant additions to an already aggressive capital plan necessitate the need to maintain revenue streams therefor the mill levy remained unchanged for 2020 and 2021.

The county appraiser's office has provided the city's assessed valuation at \$96,815,053. This is a 9% increase from the prior year, an indicator of property value strength in our community. For Roeland Park, growth in value depends upon redevelopment, renovations, and reassessment alone as the community is land locked and has no undeveloped area for future growth. 82% of the property taxes collected by the City come from residential properties and 18% are collected from commercial properties.

**Annual Increases in Assessed Valuation in Roeland Park 2016 - 2020**

Year	Residential Property (% increase)	Commercial Property (% increase)
2020	9.75%	7%
2019	7%	4.6%
2018	16%	6%
2017	9%	< 1%
2016	6.3%	26% <sup>2</sup>



<sup>1</sup> The debt on both TDD funds is in default and has been accelerated making the entire outstanding balance due upon receipt. As such, the City must reflect all outstanding principle as a current liability of the funds, which results in a negative fund balance. However, the City has no liability on this default outside of applying the TDD sales tax generated to satisfy the debt service.

<sup>2</sup> The increase in commercial AV in 2016 was based on revised appraisal methodology for big box stores in Johnson County.

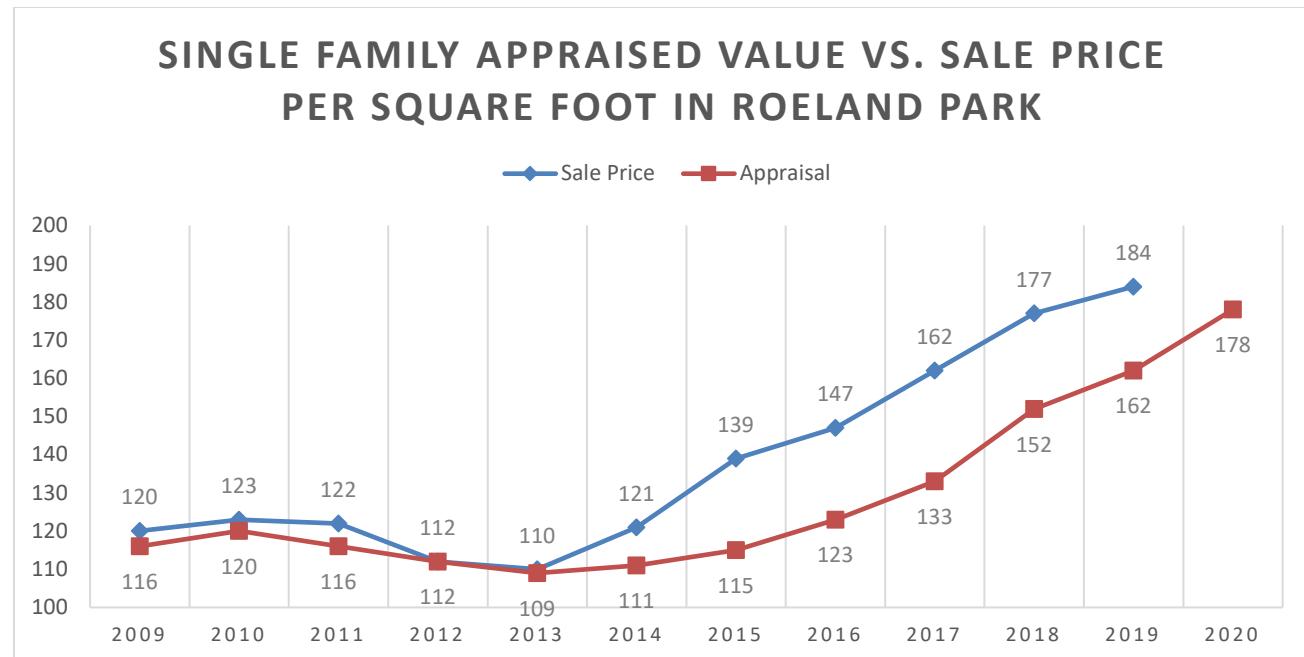
The 2021 Budget includes a mill levy of 28.548. The operations portion of the budget funds the day-to-day operating costs of the City. Operations includes public safety, road maintenance, solid waste, neighborhood services, administration, court, council and employee benefits.

	2020 Mill Levy	2020 Property Taxes	2021 Mill Levy	2021 Property Taxes	Change
Total Property Tax/ Mill Levy	28.533	\$2,534,700	28.548	\$2,763,876	\$229,176
General Fund	26.618	\$2,364,583	26.632	\$2,578,378	\$213,795
Bond & Interest	1.915	\$170,117	1.916	\$185,498	\$15,381

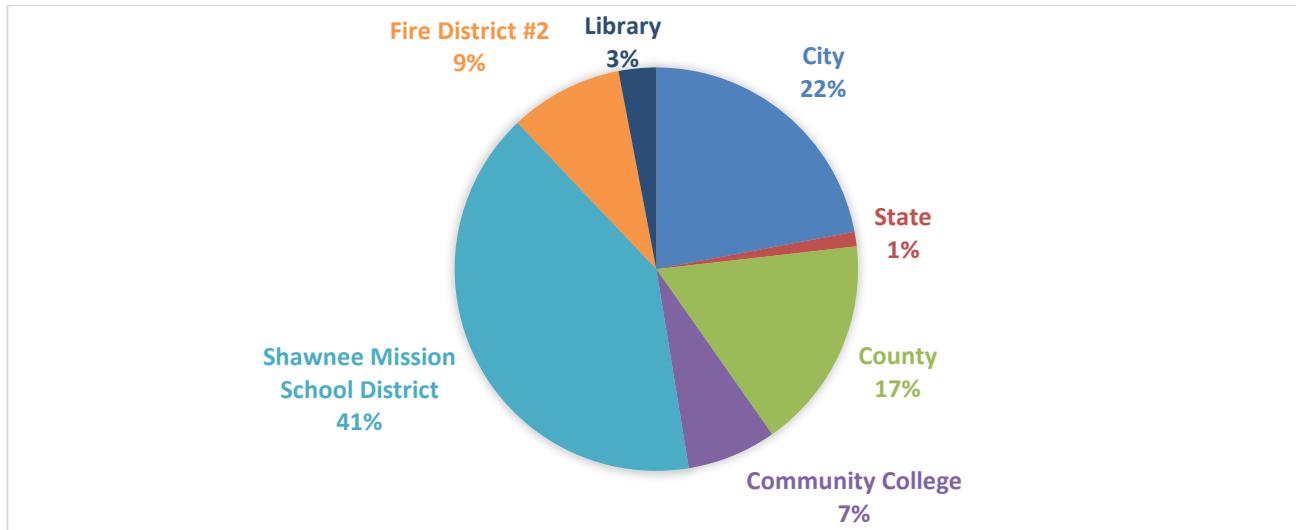
2020 Final Total Assessed Valuation (excluding Motor Vehicles) \$88,833,845

2021 Final Total Assessed Valuation (excluding Motor Vehicles) \$96,815,053

Roeland Park's growth in residential assessments is tied to actual home sales prices. In 2008 (pre-recession) the average sale price per square foot for a single-family home was \$125. In 2015 the average sale price per square foot (of \$139) finally climbed above the 2008 average. This trend has continued through 2019 with the average rising to \$184 (a positive sign). This puts Roeland Park sale values per square foot above neighboring communities of Merriam \$164, Lenexa \$169 and Overland Park \$173. But remains below neighboring communities of Mission \$185, Mission Woods \$207, Prairie Village \$215, Westwood \$224, and Fairway \$234. Roeland Park homeowners will likely continue to see their home values appreciate at a greater rate than the average Johnson County resident due to our proximity to communities with higher per square foot values than Roeland Park.



## Where Your Property Tax Dollars Go:



Public schools receive most of the property taxes collected from property owners at 41%, in addition the community college receives 7% for a total of 48% going toward education. Next is the City at 22% then the County at 17%, followed by the Fire District at 9%, the Library at 3%, and finally the State at 1%.

### Property Tax Calculation Example:

Home Value (2020 Average Appraised Home Value): \$226,136

**Total City Mill Rate:** **28.548**

Assessed Valuation:

Determine by multiplying the appraised value by 11.5%.  $(\$226,136 \times 11.5\%)$  \$26,006

### Annual Tax Liability for City Services and Debt Service:

To calculate the annual tax bill, divide the assessed valuation by 1,000 and multiply by the mill rate.  $(\$26,006 / 1,000 \times 28.548)$  \$742.42

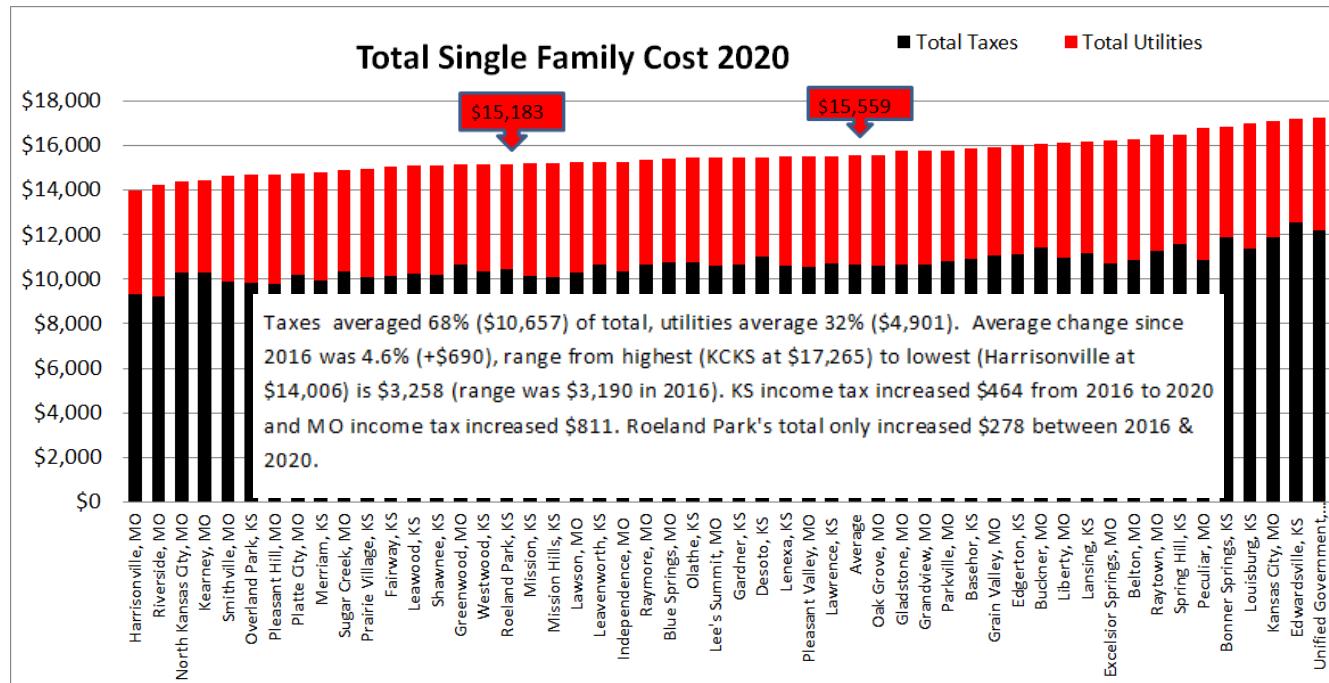
### Monthly Expense for City Services:

To determine the monthly tax expense for City services, divide the tax liability by 12 months. \$61.87

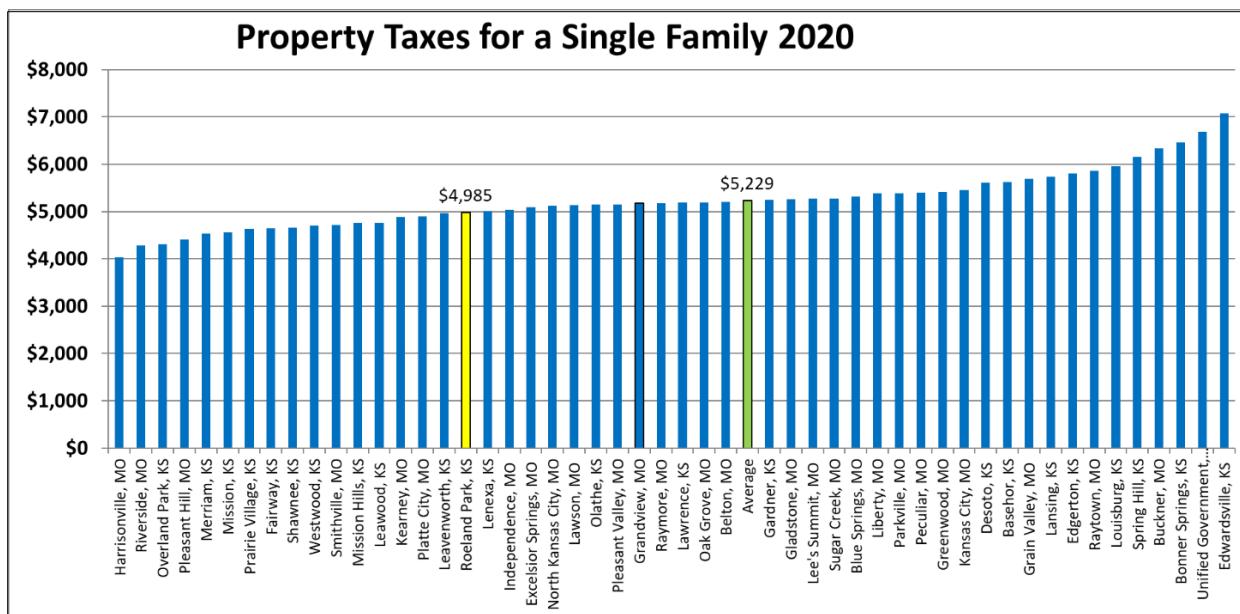
\*Note: Assessed Value is the taxable value of property. It is derived by multiplying the fair market value, as determined by the County Assessor, by a percentage that is set by state statute. 11.5% of the fair market value of a home, 25% of the fair market value of commercial or industrial property, 30% of the fair market value of agricultural property and 20% of the fair market value of vehicles is taxable.

## Roeland Park's Cost of Living Compared to Neighboring Cities

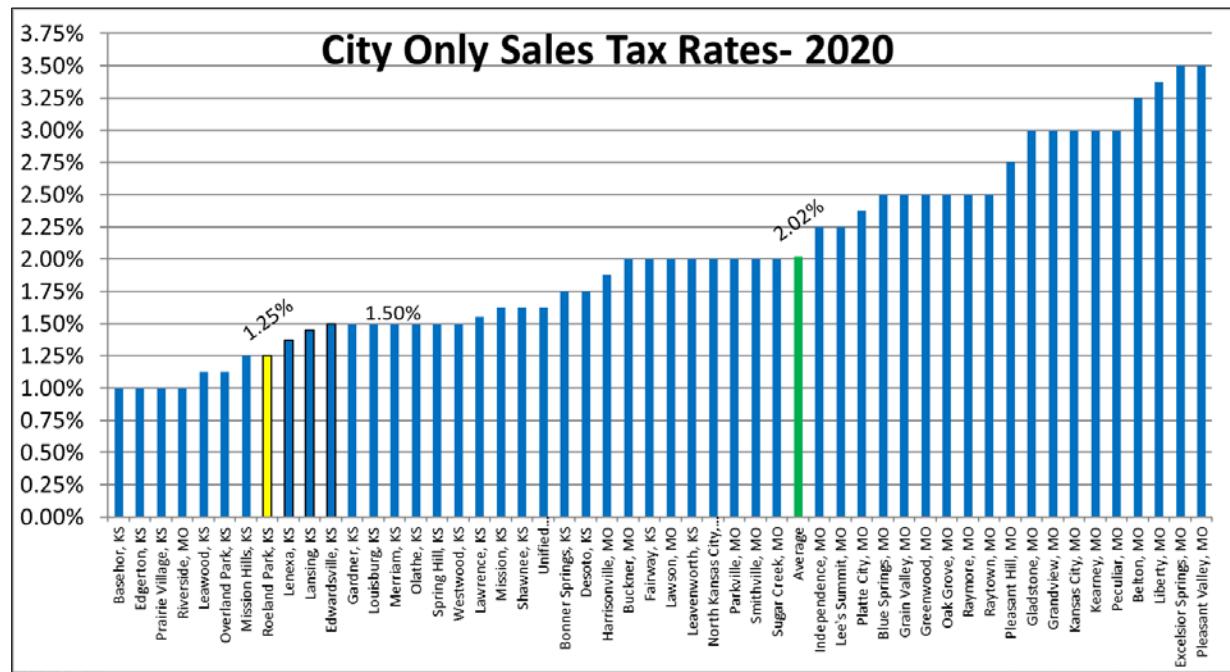
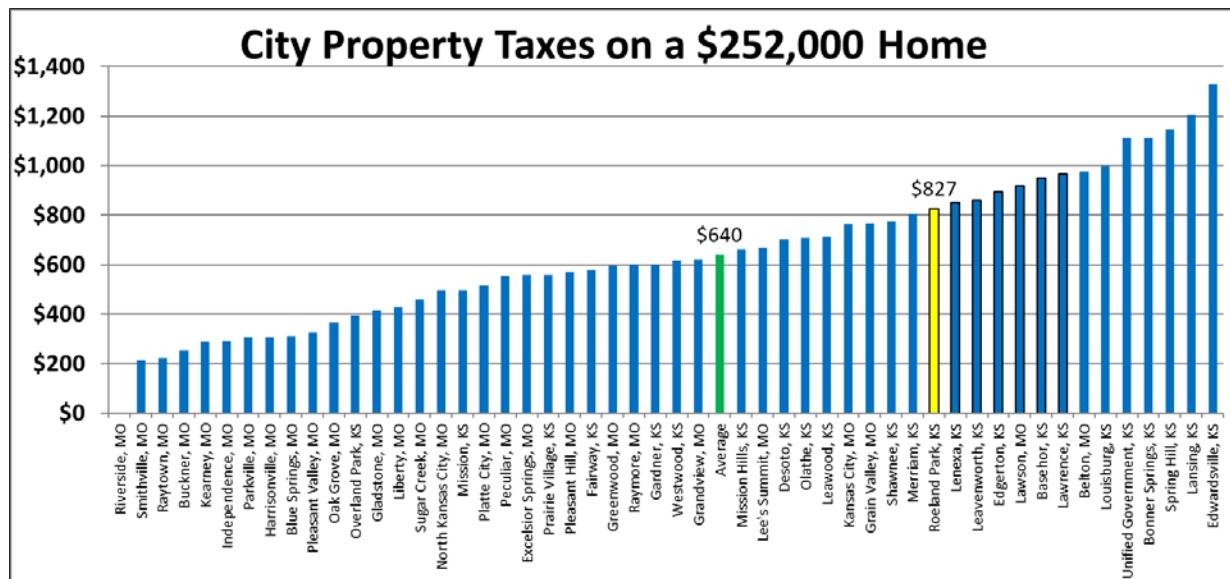
As of January 1, 2020, the utilities and taxes that a family of four would pay during the year was tallied assuming gross income of \$100,000, a home value of \$252,000, and taxable personal property valued at \$50,000. Roeland Park residents experience costs that are below average within the Kansas City metro. This is noteworthy because Roeland Park has one of the highest mill levies in Johnson County.



It is also worthy of note that Roeland Park residents experience average property tax costs when compared to communities in the Kansas City metro. The graph below reflects the five-mill reduction implemented by Roeland Park in 2017 and 2018.



The city portion of these property taxes is however above average while the municipal sales tax is below average. See charts below.



## How Roeland Park Compares in Spending Per Person

City	Population Est. (MARC-2019)	2021 General Fund	General Funds Per Capita
De Soto	6,512	\$5,091,239	\$782
Gardner	22,031	\$14,403,000	\$654
Shawnee	65,807	\$52,288,164	\$795
Olathe	140,545	\$112,230,233	\$799
Springhill	7,326	\$6,960,130	\$950
<b>Roeland Park</b>	<b>6,688</b>	<b>\$6,488,716</b>	<b>\$970</b>
Overland Park	195,494	\$213,220,000	\$1,091
Prairie Village	22,295	\$24,349,734	\$1,092
Fairway	3,960	\$4,988,060	\$1,260
<b>Average</b>	<b>36,811</b>	<b>\$39,021,519</b>	<b>\$1,311</b>
Mission	9,911	\$13,217,185	\$1,334
Lenexa	55,625	\$78,498,468	\$1,411
Merriam	11,081	\$16,630,137	\$1,501
Leawood	34,727	\$60,173,500	\$1,733
Westwood	1,641	\$3,249,614	\$1,980
Edgerton	1,784	\$3,887,171	\$2,179
Mission Hills	3,547	\$8,668,946	\$2,444

Roeland Park's general fund expenditure per capita is 32% lower than the average for Johnson County cities. Roeland Park's general fund does not cover fire services, which is also the case for Fairway, Mission, Mission Hills, Prairie Village and Westwood.

## Per Capita Property Tax Revenues and Property Tax Per 1 Mill

City	Population Est. (MARC-2019)	2020 Assessed Value (2021 Budget)	2020 Mill Levy (2021 Budget)	Value of 1 Mill	Property Tax Per Capita
Gardner	22,031	230,554,082	20.67	230,554	216
Springhill	7,326	71,946,864	27.27	71,947	268
De Soto	6,512	85,787,538	25.15	85,788	331
Overland Park	195,494	4,039,572,410	13.58	4,039,572	281
Mission	9,911	172,481,966	17.05	172,482	297
Olathe	140,545	2,109,517,230	22.71	2,109,517	341
Prairie Village	22,295	469,256,976	19.32	469,257	407
Shawnee	65,807	1,010,429,496	26.50	1,010,429	407
<b>Roeland Park</b>	<b>6,688</b>	<b>96,815,053</b>	<b>28.55</b>	<b>96,815</b>	<b>413</b>
Westwood	1,641	32,911,074	21.31	32,911	427
Merriam	11,081	214,304,483	27.56	214,304	533
Fairway	3,960	109,409,376	19.93	109,409	551
Leawood	34,727	1,065,534,162	24.76	1,065,534	760
Edgerton	1,784	51,803,718	30.38	51,804	882
Mission Hills	3,547	204,265,252	22.76	204,265	1,310
Lenexa	55,625	1,343,837,356	29.24	1,343,837	706

Roeland Park's property tax generation on a per capita basis falls in the middle for Johnson County communities. The cities of Lenexa and Edgerton have similar mill levies to Roeland Park; however, those communities generate nearly twice the property taxes on a per capita basis as Roeland Park.

## Staffing Levels

Appendix B provides a history (2015-2021) of full-time equivalents by position and department for the City of Roeland Park. 2021 staff levels have been changed to reflect seasonal part time Aquatic Center staff to be hired for the 2021 pool season. These seasonal positions were previously employees of Johnson County Parks and Recreation and therefore not reflected in Roeland Park's FTE total. The table below provides a comparison of staffing levels among local communities on a per 1,000 resident bases. Some of the communities listed are full service, providing utilities. Olathe and Gardner for example provide utilities as well as fire service. Roeland Park does not provide fire service or utilities, the communities of Fairway, Mission, Mission Hills, Prairie Village, and Westwood are comparable to Roeland Park in the services provided. The measure reflects Roeland Park's lean approach to staffing.

City	Population Est. (MARC-2019)	FTE Staff 2021	Staff per 1,000 residents
<b>Mission Hills</b>	3,547	10	2.82
<b>De Soto</b>	7,906	31	3.92
<b>Shawnee</b>	65,807	347	5.27
<b>Roeland Park</b>	6,688	36	5.40
<b>Fairway</b>	3,960	22	5.56
<b>Overland Park</b>	195,494	1,106	5.66
<b>Prairie Village</b>	22,295	135	6.03
<b>Olathe</b>	140,545	958	6.82
<b>Gardner</b>	22,031	155	7.04
<b>Mission</b>	9,911	76	7.67
<b>Springhill</b>	7,326	59	7.99
<b>Average</b>	34,815	246	8.08
<b>Leawood</b>	34,727	295	8.50
<b>Lenexa</b>	55,625	549	9.87
<b>Westwood</b>	1,641	16	9.75
<b>Merriam</b>	11,081	122	10.98
<b>Edgerton</b>	1,784	20	11.21

## Budget Overview:



*Young Roeland Park residents enjoying the fall  
2019 photo contest – Chelsea Johnston*

**City of Roeland Park**  
**All Funds Overview by Source - 2019-2023 Budget**

	<b>2019</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
<b>Beginning Fund Balance</b>	<b>5,966,942</b>	<b>7,627,397</b>	<b>8,677,423</b>	<b>7,652,850</b>	<b>6,932,471</b>	<b>8,585,112</b>
<b>Beginning Fund Balance (without TDDs)</b>	<b>\$ 9,163,545</b>	<b>\$ 10,476,974</b>	<b>\$ 11,491,235</b>	<b>\$ 10,127,263</b>	<b>\$ 9,065,421</b>	<b>\$ 10,372,888</b>
<b>Revenues</b>						
Property Taxes	\$ 2,061,634	\$ 2,546,944	\$ 2,210,597	\$ 2,776,213	\$ 2,830,565	\$ 2,886,931
TIF Property Taxes	987,027	1,316,318	1,399,448	1,459,970	1,181,430	1,199,151
Franchise Taxes	454,240	466,812	438,535	471,619	476,560	481,792
Special Assessments	823,804	827,973	826,109	833,954	840,322	851,836
Intergovernmental Revenue	723,197	2,086,894	2,029,830	880,997	398,459	1,230,593
Sales Tax	3,635,334	3,363,398	2,966,486	3,436,446	3,470,811	3,520,096
Licenses and Permits	169,073	161,225	179,100	164,450	164,050	164,050
Fines and Forfeitures	335,782	368,964	208,382	278,323	281,076	283,857
Program Fees	141,789	153,416	-	152,500	159,000	162,400
Bond Proceeds	-	1,308,032	1,308,032	-	-	-
Other Sources	1,691,924	409,210	369,423	274,011	299,793	320,551
Interest	244,551	131,400	166,329	177,135	161,733	165,379
<b>Total Revenues</b>	<b>11,268,355</b>	<b>13,140,585</b>	<b>12,102,271</b>	<b>10,905,619</b>	<b>10,263,798</b>	<b>11,266,635</b>
Special Law Enforcement Resources	20,566	19,616	19,656	10,656	1,656	2,656
Transfers In	1,553,765	1,646,779	1,476,812	1,287,897	823,214	747,380
<b>Total Resources</b>	<b>18,809,628</b>	<b>22,434,377</b>	<b>22,276,162</b>	<b>19,857,021</b>	<b>18,021,139</b>	<b>20,601,785</b>
<b>Expenditures</b>						
Salary & Benefits	2,855,762	3,282,099	3,118,356	3,439,204	3,584,578	3,735,570
Contractual Services	2,209,191	2,376,836	2,215,047	2,088,955	2,136,570	2,145,677
Commodities	246,537	223,135	203,634	406,222	310,282	288,798
Capital Outlay	2,412,938	6,620,490	6,760,726	4,358,035	1,327,328	3,301,465
Debt Service	990,947	781,101	829,082	610,668	622,243	614,280
<b>Total Expenditures</b>	<b>8,715,374</b>	<b>13,283,661</b>	<b>13,126,844</b>	<b>10,903,083</b>	<b>7,981,002</b>	<b>10,085,790</b>
Special Law Enforcement Restricted	1,910	-	10,000	10,000	-	-
Non-Expenditure Appropriation	-	1,679,540	-	551,846	505,882	283,721
Transfers Out	1,553,765	1,646,779	1,476,812	1,287,897	823,214	747,380
<b>Total Appropriations</b>	<b>10,271,049</b>	<b>16,609,980</b>	<b>14,613,657</b>	<b>12,752,826</b>	<b>9,310,098</b>	<b>11,116,892</b>
<b>Ending Fund Balance with TDDs</b>	<b>\$ 8,538,579</b>	<b>\$ 5,824,397</b>	<b>\$ 7,662,506</b>	<b>\$ 7,104,195</b>	<b>\$ 8,711,041</b>	<b>\$ 9,484,893</b>
<b>Ending Fund Balance excluding TDDs</b>	<b>\$ 11,352,391</b>	<b>\$ 8,323,201</b>	<b>\$ 10,136,920</b>	<b>\$ 9,237,146</b>	<b>\$ 10,498,816</b>	<b>\$ 10,920,010</b>

**Notes:**

\*The TDD funds are in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.

\*The nonexpenditure appropriations reflect property tax revenues diverted to TIF funds or pending property tax appeals from big box retailers using the "dark store theory" approach.

**City of Roeland Park**  
**Fund Overview by Source - 2021 Budget**

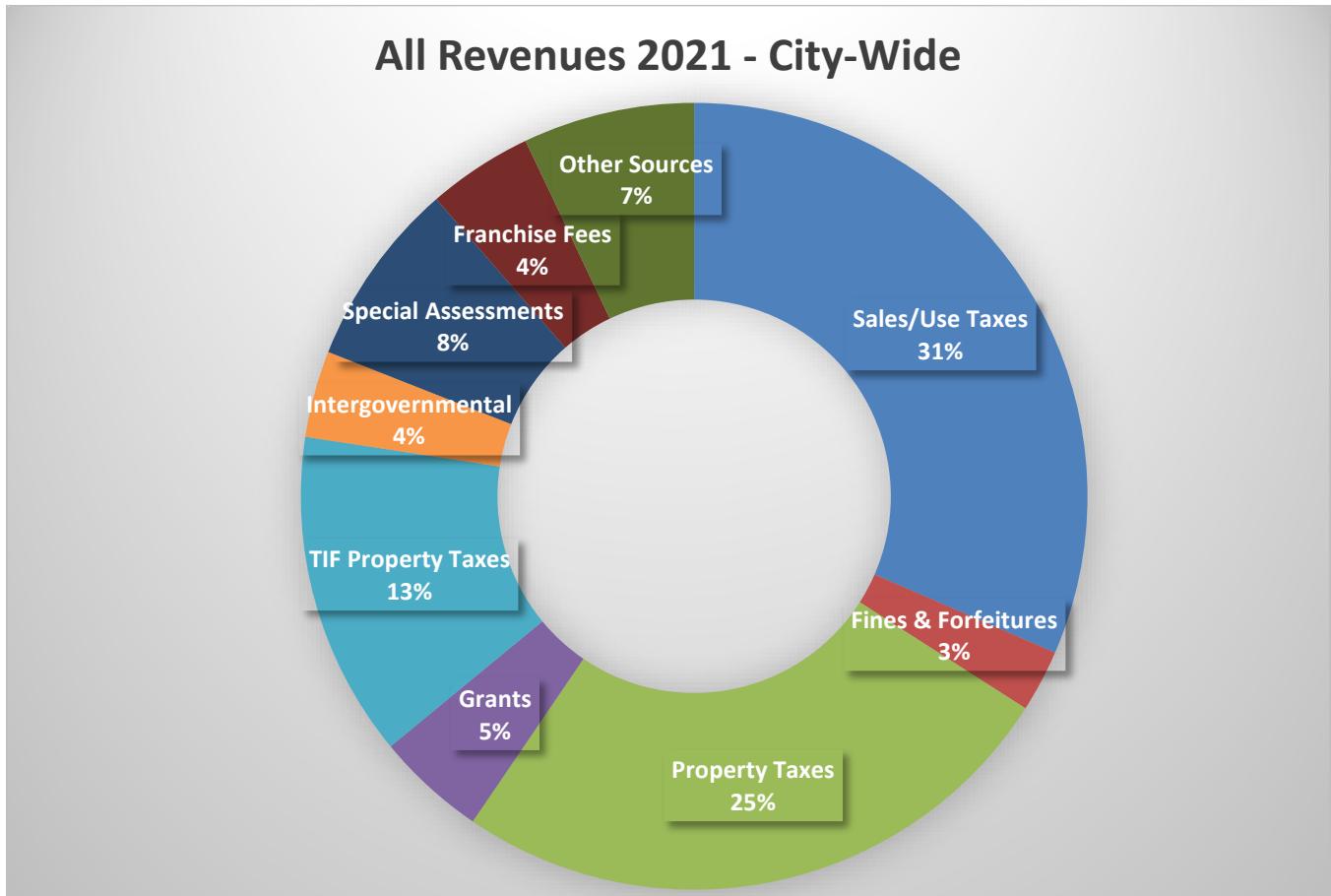
	General	Bond & Interest	Aquatic Fund	Special				TIF 1-Bella Roe/Wal-Mart
				Special Street (27A)	Community Center (27C)	Infrastructure (27D)	Equip & Bldg Reserve	
<b>Beginning Fund Balance</b>	<b>2,642,812</b>	<b>106,738</b>	<b>158,837</b>	<b>1,053,361</b>	<b>498,231</b>	<b>474,967</b>	<b>1,450,314</b>	<b>26,219</b>
<b>Revenues</b>								
Property Taxes	\$ 2,588,659	\$ 187,554		\$ -	\$ -	\$ -	\$ -	\$ 820,000
TIF Property Taxes	-	-		-	-	-	-	-
Franchise Taxes	471,619	-		-	-	-	-	-
Special Assessments	570,750	263,204		-	-	-	-	-
Sales/Use Taxes	1,544,578			921,663	197,530	402,958	-	-
Intergovernmental Revenue	219,933	15,504	31,972	153,060	168,028	10,000	-	282,500
Licenses and Permits	164,450	-		-	-	-	-	-
Fines and Forfeitures	278,323	-		-	-	-	-	-
Program Fees			152,500	-	-	-	-	-
Bond Proceeds	-	-		-	-	-	-	-
Other Sources	240,164	-		-	-	-	-	-
Interest	71,330	12,257	2,040	9,784	5,164	11,039	5,032	14,280
<b>Total Revenues</b>	<b>6,149,805</b>	<b>478,519</b>	<b>186,512</b>	<b>1,084,507</b>	<b>370,722</b>	<b>423,997</b>	<b>5,032</b>	<b>1,116,780</b>
Special Law Enforcement Resources	10,656							
Transfers In	273,865	115,000	250,000	-	175,000	245,865	228,167	-
<b>Total Resources</b>	<b>9,077,138</b>	<b>700,257</b>	<b>595,349</b>	<b>2,137,868</b>	<b>1,043,953</b>	<b>1,144,829</b>	<b>1,683,513</b>	<b>1,142,999</b>
<b>Expenditures</b>								
Salary & Benefits	3,140,071	-	168,953	69,680	60,500	-	-	-
Contractual Services	1,691,426	3,100	143,202	90,000	79,352	40,000	-	-
Commodities	96,005	-	51,900	25,000	5,150	-	228,167	-
Capital Outlay	216,100	-	66,600	1,184,674	834,967	1,079,060	130,734	615,000
Debt Service	-	591,668	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>5,143,602</b>	<b>594,768</b>	<b>430,655</b>	<b>1,369,354</b>	<b>979,969</b>	<b>1,119,060</b>	<b>358,901</b>	<b>615,000</b>
Special Law Enforcement Restricted	10,000							
Non-Expenditure Appropriation	331,082	18,288	-	-	-	-	-	126,476
Transfers Out	1,014,032	-	-	-	23,865	-	-	250,000
<b>Total Appropriations</b>	<b>6,498,716</b>	<b>613,056</b>	<b>430,655</b>	<b>1,369,354</b>	<b>1,003,833</b>	<b>1,119,060</b>	<b>358,901</b>	<b>991,476</b>
<b>Ending Fund Balance</b>	<b>\$ 2,578,422</b>	<b>\$ 87,201</b>	<b>\$ 164,694</b>	<b>\$ 768,514</b>	<b>\$ 40,120</b>	<b>\$ 25,769</b>	<b>\$ 1,324,612</b>	<b>\$ 151,523</b>

**City of Roeland Park**  
**Fund Overview by Source - 2021 Budget**

	TIF 2C -								Property		Totals Excluding TDD Funds
	TDD #1 - Price		CID #1 - RP		TIF 2D - City		Security	TIF 3- The	Owners		
	Chopper	TDD #2 - Lowes	Shopping Center	Hall	Bank	Rocks	Assoc.	Totals			
<b>Beginning Fund Balance</b>	<b>(2,005,990)</b>	<b>(468,424)</b>	<b>3,022,000</b>	<b>39,124</b>	<b>(0)</b>	<b>632,390</b>	<b>22,270</b>	<b>7,652,850</b>	<b>10,127,263</b>		
<b>Revenues</b>											
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,776,213	\$ 2,776,213		
TIF Property Taxes	-	-		\$ 296,000	\$ -	\$ 343,970	-	\$ 1,459,970	\$ 1,459,970		
Franchise Taxes	-	-	-	-	-	-	-	471,619	471,619		
Special Assessments	-	-	-	-	-	-	-	833,954	833,954		
Sales/Use Taxes	261,321	108,397	-	-	-	-	-	3,436,446	3,066,729		
Intergovernmental Revenue	-	-	-	-	-	-	-	880,997	880,997		
Licenses and Permits	-	-	-	-	-	-	-	164,450	164,450		
Fines and Forfeitures	-	-	-	-	-	-	-	278,323	278,323		
Program Fees	-	-	-	-	-	-	-	152,500	152,500		
Bond Proceeds	-	-	-	-	-	-	-	-	-		
Other Sources	-	-	-	-	-	-	33,847	274,011	274,011		
Interest	573	172	33,655	7,844	-	3,966	-	177,135	176,390		
<b>Total Revenues</b>	<b>261,894</b>	<b>108,569</b>	<b>33,655</b>	<b>303,844</b>	<b>-</b>	<b>347,937</b>	<b>33,847</b>	<b>10,905,619</b>	<b>10,535,156</b>		
 Transfers In											
<b>Total Resources</b>	<b>(1,744,096)</b>	<b>(359,855)</b>	<b>3,055,655</b>	<b>342,968</b>	<b>(0)</b>	<b>980,326</b>	<b>56,117</b>	<b>19,857,021</b>	<b>21,960,972</b>		
 <b>Expenditures</b>											
Salary & Benefits	-	-	-	-	-	-	-	3,439,204	3,439,204		
Contractual Services	5,000	5,000	-	-	-	-	31,875	2,088,955	2,078,955		
Commodities	-	-	-	-	-	-	-	406,222	406,222		
Capital Outlay	-	-	-	95,900	-	135,000	-	4,358,035	4,358,035		
Debt Service	15,000	4,000	-	-	-	-	-	610,668	591,668		
<b>Total Expenditures</b>	<b>20,000</b>	<b>9,000</b>	<b>-</b>	<b>95,900</b>	<b>-</b>	<b>135,000</b>	<b>31,875</b>	<b>10,903,083</b>	<b>10,874,083</b>		
 Special Law Enforcement Restricted											
Non-Expenditure Appropriation	-	-	-	76,000	-	-	-	551,846	551,846		
Transfers Out	-	-	-	-	-	-	-	1,287,897	1,287,897		
<b>Total Appropriations</b>	<b>20,000</b>	<b>9,000</b>	<b>-</b>	<b>171,900</b>	<b>-</b>	<b>135,000</b>	<b>31,875</b>	<b>12,752,826</b>	<b>12,723,826</b>		
<b>Ending Fund Balance</b>	<b>\$ (1,764,096)</b>	<b>\$ (368,855)</b>	<b>\$ 3,055,655</b>	<b>\$ 171,068</b>	<b>\$ (0)</b>	<b>\$ 845,326</b>	<b>\$ 24,242</b>	<b>\$ 7,104,195</b>	<b>\$ 9,237,146</b>		

All revenues generated in the TDD funds are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.

## 2021 Revenue Highlights-



All revenues city-wide total \$10.9 million. These figures do not include inter-fund transfers or Special Law Enforcement revenues.

**Sales & Use Taxes:** Projected revenues for all sales and use taxes, including those generated by special taxing districts and the county-wide sales taxes, total \$3.4 million.

**Property Taxes:** The City anticipates generating \$2.78 million in property taxes from its mill rate of 28.548. Less taxes diverted to TIF funds, the General and Bond & Interest Fund should see net revenues of approximately \$2.42 million.

**TIF Property Taxes:** The City budgeted \$1.46 million in revenue in all TIF funds from property taxes directed to TIF projects. The City has three TIF districts and three separate funds for these resources as of 2021. This revenue stream has been projected to be down from the prior two years due to the successful appeal of several large retailers of their property taxes.

**Special Assessments:** Approximately \$834,000 is anticipated from special assessments for storm water districts and solid waste services including the City operated leaf collection program.

**Grants:** Grants account for \$492,500 or 5% of the total 2021 budget. This includes CARS funding for

completion of the Roe Blvd improvements and CDBG funding for ADA improvements at City facilities.

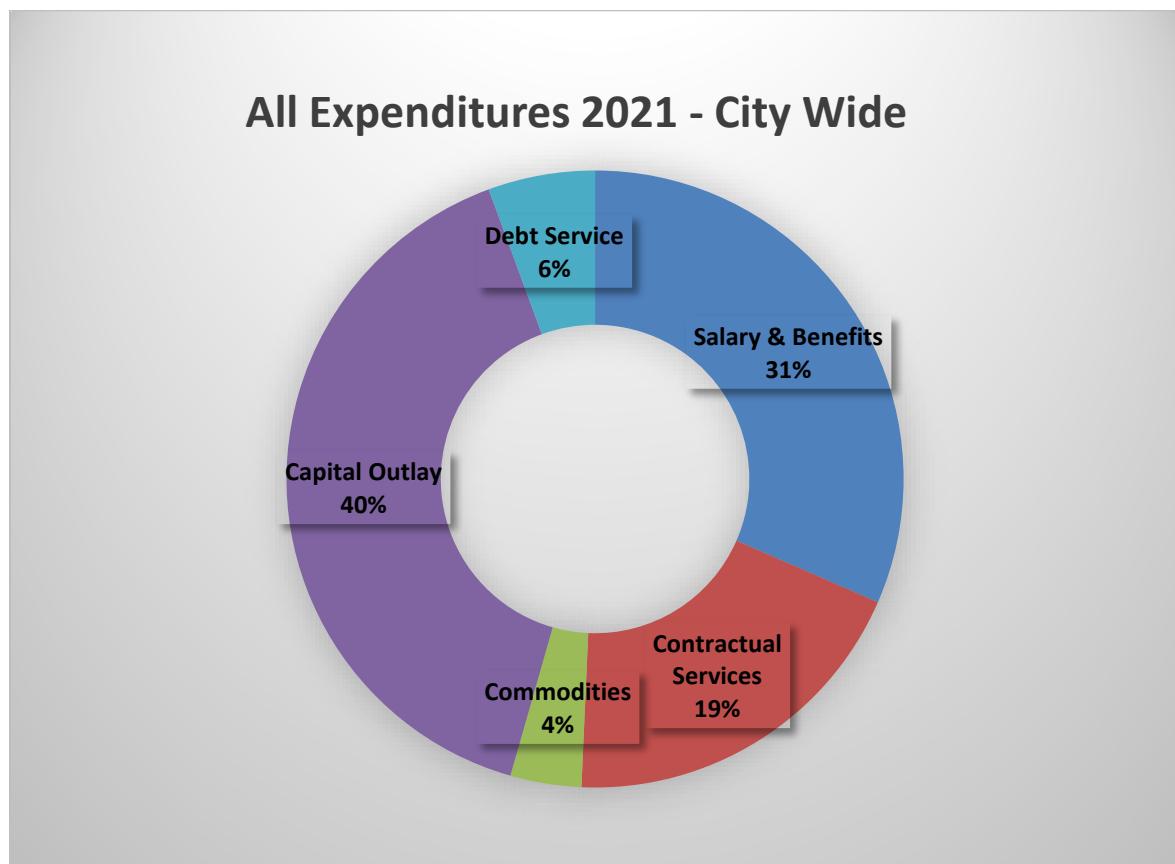
**Franchise Fees:** Franchise fees anticipates approximately \$472,000 in franchise fees in the General Fund. This is one percent higher than the 2020 budgeted amount. Cable and landline telephone franchise fees continue to decline due to reduced use of these services.

**Intergovernmental:** Intergovernmental revenues consist of personal property tax revenues, alcohol, transient guest tax and motor fuel taxes. Transient guest tax is levied on short term rentals in the City. These revenues are deposited in the General and Bond & Interest funds.

**Municipal Court Fines & Forfeitures:** A total of about \$278,000 is projected from court fines, bond forfeitures as well as state fees and court costs.

**Other Sources:** Other sources consists of interest earned on idle cash, program fees, licenses and permits, and rental income and is projected at approximately \$769,000 in 2021.

## 2021 Expenditure Highlights



Expenditures city-wide, excluding special law enforcement, transfers and non-expenditure appropriation total \$10.9 million. Operating expenditures total \$5.9 million.

**Salary & Benefits:** The 2021 Budget includes \$3.4 million in personnel expenses including wages and benefits. This represents a 10% increase from the 2020 Projected Budget (\$3.1 million) due to cancelling the summer

pool season and not hiring seasonal staff for that operation. That dropped the 2020 projected budget significantly from the adopted budget. Compared to the 2020 adopted budget, the salary budget increased by 5% in 2021. The increase is due to a 4.25% allowance for merit-based pay increases for employees as well as a 7.5% projected increase in medical insurance.

**Contractual Services:** All contractual services total \$2.1 million in FY 2021, which is a 6% decrease from the 2020 Projected Budget. The reason for the decrease is due to the use of additional professional services in 2020 that will not be used in 2021, such as the use of Lexipol for the Police policy review, completing the Comprehensive Plan, and a significant drop in traffic signal rental expense, due to purchasing street lights on Roe Blvd during the Roe 2020 project.

**Commodities:** All commodities total \$406,000, which is a 99% increase from the 2020 Projected Budget. The increase is due to the cancelled pool season in 2020 and not purchasing chemicals and other supplies for the pool (decrease of \$47,000), as well as an increase in the purchase of equipment and vehicles in the equipment reserve fund from 2020 (\$154,000)

**Capital Outlay:** Capital outlay totals \$4.4 million, a 36% decrease from the 2020 Projected Budget. The decrease is due to several large-scale projects that occurred in 2020 including the Roe Boulevard improvements, R Park Phases 1 and 2 improvements and the Aquatic Center improvements. The Aquatic Center improvements will continue into 2021 as will a small portion of the Roe 2020 project.

**Debt Service:** Debt service totals \$610,000, a 26% decrease from the 2020 Projected Budget. The reason for the decrease is the city-hall portion of the 2014-1 series GO Bonds retired in 2020 and the debt service for the 2010-1 bonds was planned to be cut in half. However, as part of issuing the 2020-1 bonds, the City refinanced the 2010-1 and 2011-2 bonds to gain some interest savings, the bond transactions occurred after the adoption of the 2021 budget.

## Key Changes

The key changes of the 2021 -2023 Budget include:

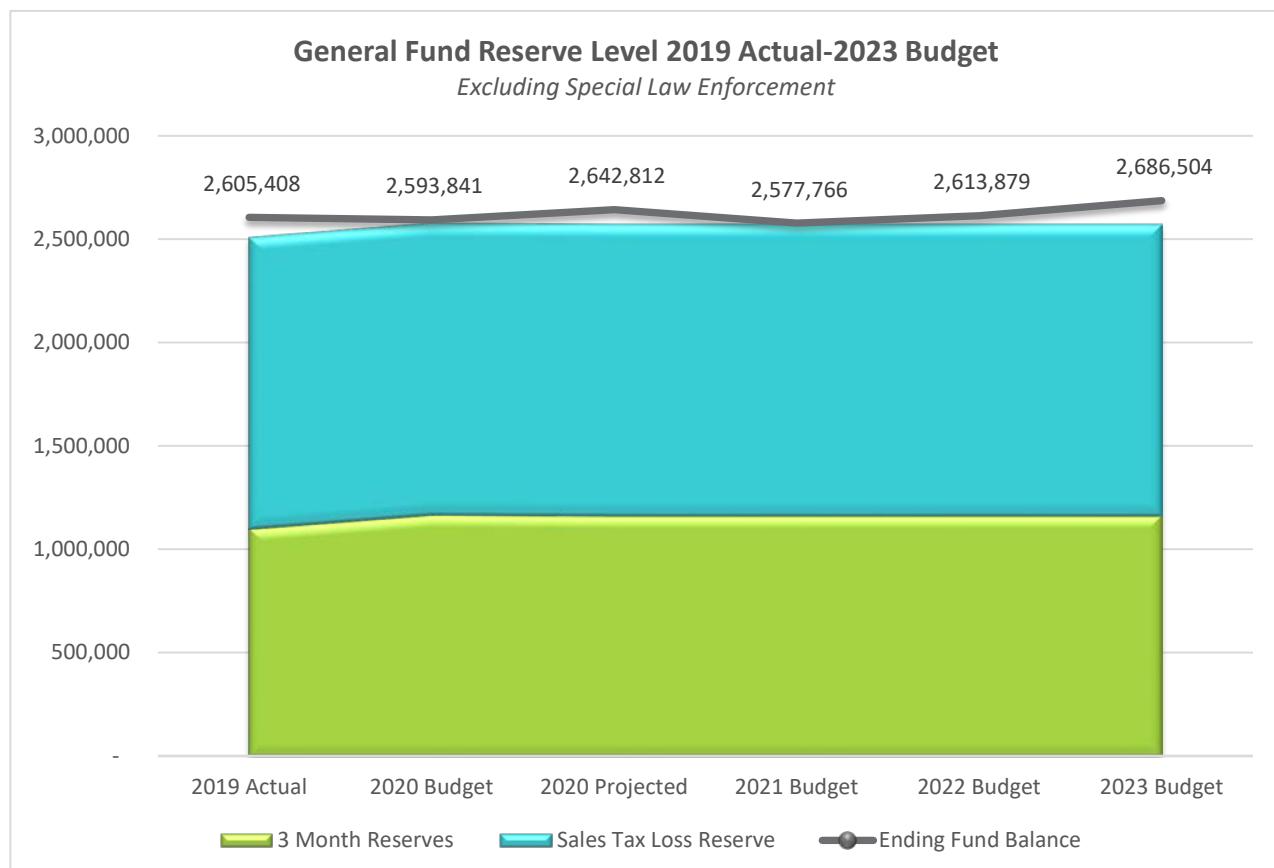
Expenses	2021	2022	2023
<b>2021 Objectives with Financial Impacts</b>			
Quarterly Diversity and Racial Equity Assessment	\$2,000	\$2,000	\$2,000
Reduce Non-State Mandated Fines and Court Fees by 25% (Revenue Reduction)	\$76,000	\$-	\$-
Phase 1 Improvements to Cooper Creek	\$29,060	\$-	\$-
Artistic Staircase Leading Up to Aldi from Roe Lane	\$11,000	\$128,378	\$-
Replace Amenities at Sweany Park	\$5,000	\$-	\$-
Equip Public Works Snow Removal and Street Sweeping Vehicles with GPS	\$2,800		
Install Two Marquee Signs in Median of Roe Boulevard	\$50,000	\$-	\$-
Replace Seating in Municipal Court	\$3,000	\$-	\$-
Provide Free Wi-Fi at the Aquatic Center	\$5,000	\$-	\$-
Replace Administrative Vehicles with all Electric Vehicles	\$30,000	\$-	\$-
<b>Other Budget Items</b>			
4.25% Merit Increase Budget	\$92,000	\$95,910	\$99,986
Purchase of a Public Works Facility using proceeds from Northeast RJ land sale			\$1,300,000

Based on a three-year forecast, property tax rates should not increase in 2021 through 2023, assuming several estimates are maintained, including:

- No significant decline in sales tax.
- Property values increase by at least 1.5% annually.
- Franchise fees remain in line with 3-year history.
- Personnel costs, supplies and contractual services grow at a rate consistent with inflation.
- Property tax supported debt service remains at expected levels.

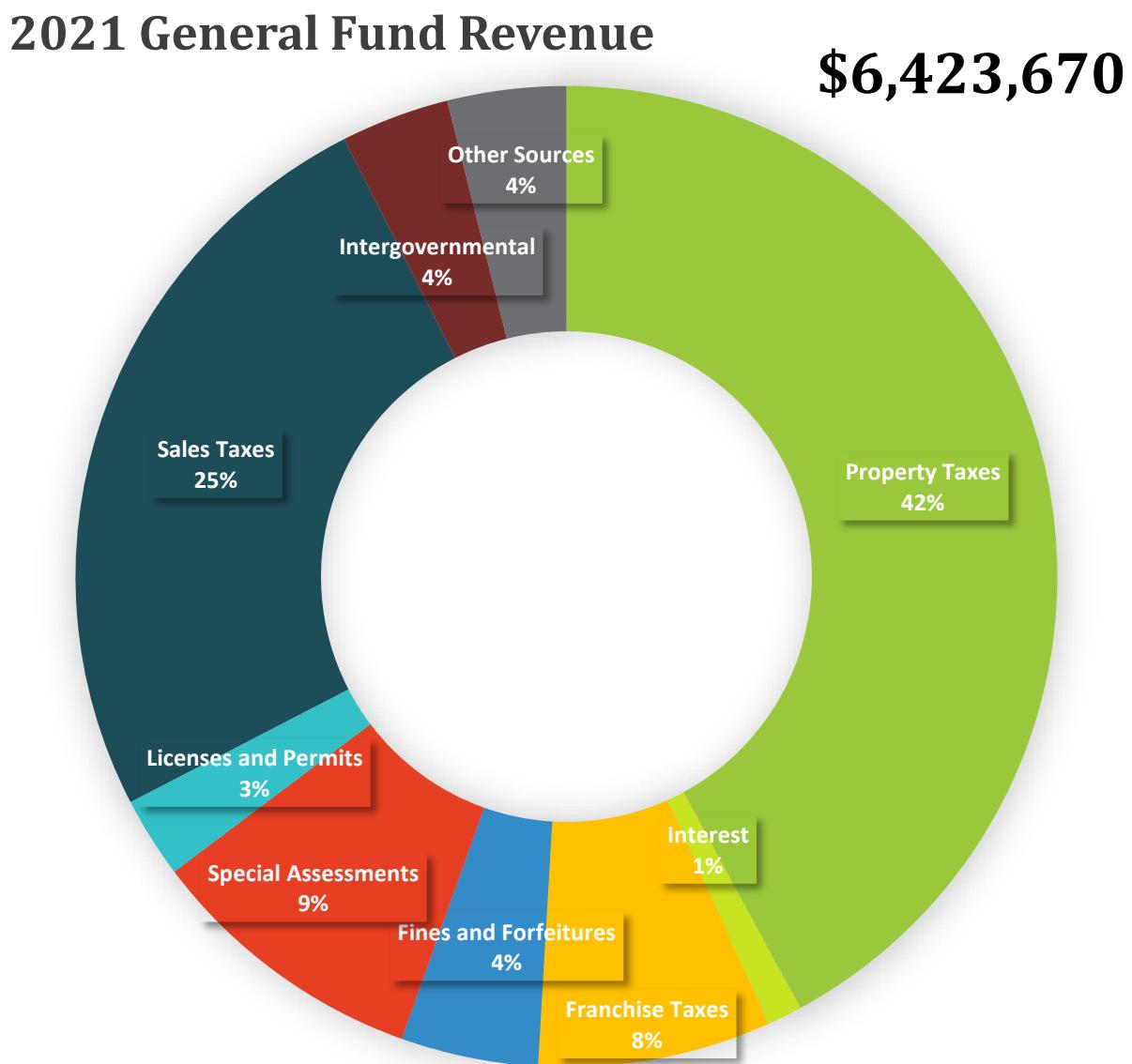
## General Fund Overview

During Governing Body discussions in 2013 there was a consensus to hold reserves at no less than the 16.7% of operating expenditures (City policy) for three years. Recently the Governing Body has updated the Reserve Policy to set new thresholds stating that in uncertain economic times where significant revenue fluctuations may exist, it is prudent to target reserves at three months operating expenses or higher. Due to the potential loss of any one of the 6 major retailers located in Roeland Park the City accumulated and maintains reserves (\$1.41 million) enough to endure a two-year vacancy for one of these major retailers. This is a real possibility, as large retailers will vacate space for a new location and continue to pay rent at two sites in order tie up the old property and limit competition in the market. Twenty-five percent of 2021 General Fund operating expenditures is \$1.179 million, adding \$1.41 million to cover a significant and sustained reduction in sales tax revenues brings the General Fund reserve goal to \$2.573 million. The estimated ending General Fund balance for 2021 is \$2.578 million, keeping us just above our goal. To continue the process of pay-as-you-go financing of capital and not issue new debt, the Governing Body approved the use of funds in excess of the above stated reserve goal to finance capital projects. The graph below reflects the projected General Fund ending balance continuing to meet our goals looking out through 2023.



## 2021 General Fund Revenues

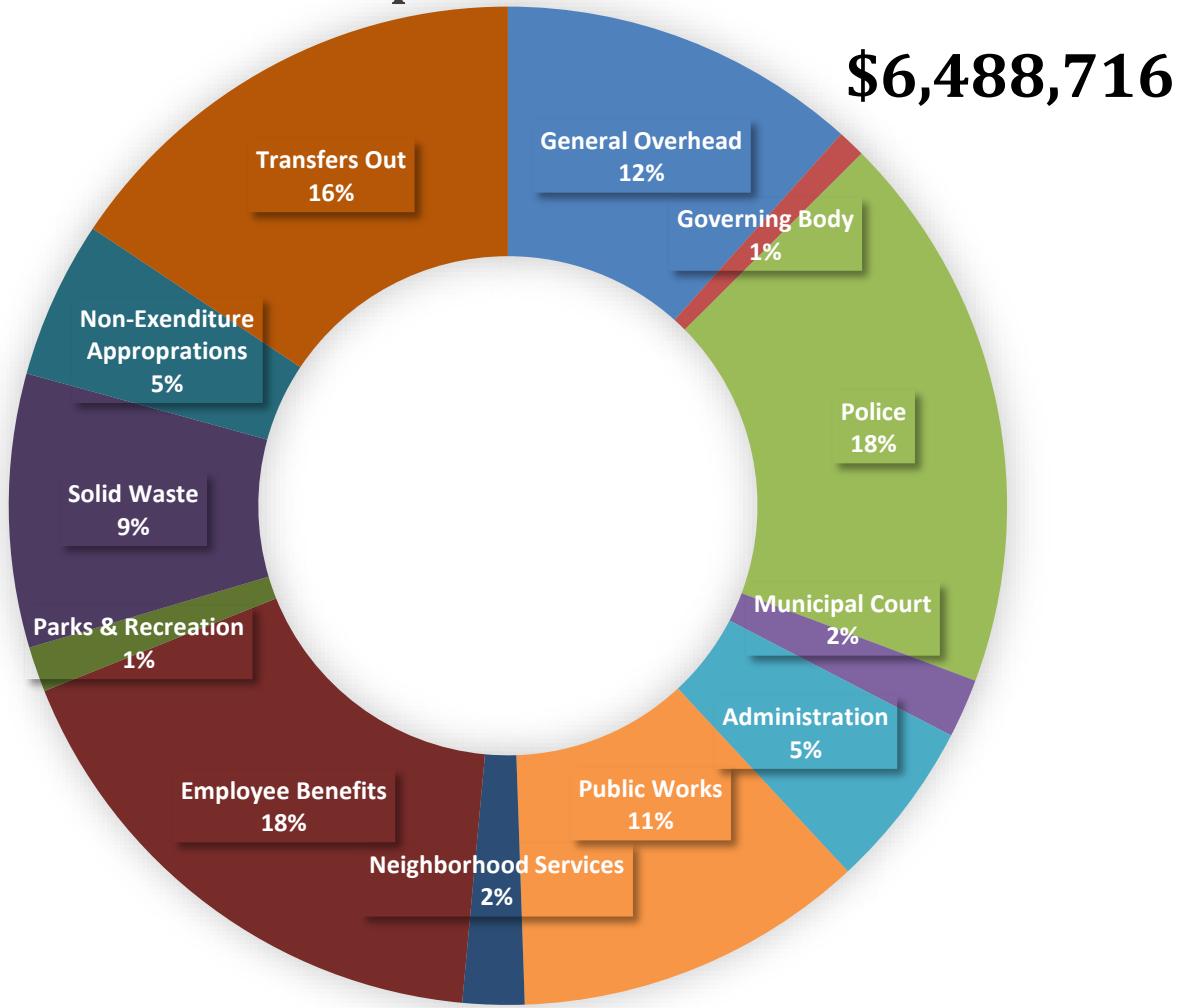
Revenues generated in 2021 are projected to be \$6.424 million. With the inclusion of fund balances and Special Law Enforcement funds, total 2021 resources available are projected at \$9.1 million. Current revenues are collected from six primary sources: property tax (42%), sales tax (25%), special assessments (9%), franchise fees (8%), other sources (4%), intergovernmental (4%), and fines and forfeitures (4%). Property tax collections reflect only the general operations portion of the mill levy (26.632). Sales tax collections include 3/8 cents of the City's total sales taxes and all the County's share of sales taxes. The total City sales tax rate is 1.25%. Franchise fees are 5% of gas, electric, telephone, cable and internet service charges. Other Sources includes lease revenue, the reimbursement for the school resource officer and other miscellaneous sources. Property tax is revenue generated from ad valorem taxes on real estate only.



## 2021 General Fund Expenditures

2021 budgeted expenditures in the General Fund total \$6.489 million. Operating expense make up \$4.7 million, which is a 1% increase over the 2020 Projected operating expenses. These expenditures are allocated among major activities as illustrated in the chart below.

## 2021 General Fund Expenditures:



The above chart includes all departments but separates transfers out to other funds and non-expenditure appropriations (TIF property tax reductions). These are not actual expenditures but do impact total resources in the General Fund. Transfers out represent 16% of the total General Fund outlay and non-expenditure appropriations represent 5% of the overall outlay.

The Police Department is the largest followed by Employee Benefits, which is where insurance, retirement and social security expenses are budgeted for all employees. The General Overhead department has the third largest budget and covers a broad range of service expenses such as street lighting, traffic signals, audit fees, attorney fees, and insurance. The Public Works Department is the fourth largest and accounts for \$211,000 in contract street maintenance, contract tree trimming and mowing services, street light electric, as well as personnel expenses. The Solid Waste department is the next largest and accounts for contractual expenses for trash, recycling and yard waste, as well as direct expenses for the leaf collection service.

**City of Roeland Park**  
**Fund Overview by Source - General Operating Fund**

	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
<b>Beginning Fund Balance</b>	<b>2,581,105</b>	<b>2,628,617</b>	<b>2,605,408</b>	<b>2,642,812</b>	<b>2,577,766</b>	<b>2,613,879</b>
<b>Revenues</b>						
Property Taxes	\$ 1,921,507	\$ 2,374,765	\$ 2,061,008	\$ 2,588,659	\$ 2,640,228	\$ 2,692,829
Franchise Taxes	454,240	466,812	438,535	471,619	476,560	481,792
Special Assessments	563,634	564,000	562,500	570,750	582,150	593,778
Sales Taxes	1,517,430	1,510,505	1,271,242	1,544,578	1,560,024	1,575,624
Intergovernmental	230,135	224,765	212,061	219,933	226,366	232,991
Licenses and Permits	169,073	161,225	179,100	164,450	164,050	164,050
Fines and Forfeitures	335,782	368,964	208,382	278,323	281,076	283,857
Other Sources	303,850	325,363	260,576	240,164	265,946	286,704
Interest	99,901	80,000	69,931	71,330	72,756	74,211
<b>Total Revenues</b>	<b>5,595,552</b>	<b>6,076,399</b>	<b>5,263,336</b>	<b>6,149,805</b>	<b>6,269,156</b>	<b>6,385,836</b>
Special Law Enforcement Resources	20,566	19,616	19,656	10,656	1,656	2,656
Pool Bond Reserve Satisfied	157,500	-	-	-	-	-
Transfers In	26,844	191,475	359,467	273,865	24,819	26,556
<b>Total Resources</b>	<b>8,381,567</b>	<b>8,916,106</b>	<b>8,247,867</b>	<b>9,077,138</b>	<b>8,873,397</b>	<b>9,028,927</b>
<b>Expenditures by Appropriation Unit</b>						
Salary & Benefits	2,587,183	2,974,468	2,979,020	3,140,071	3,275,192	3,415,570
Contractual Services	1,713,952	1,812,021	1,788,171	1,691,426	1,734,277	1,739,669
Commodities	97,698	96,173	94,507	96,005	98,497	100,802
Capital Outlay	246,230	215,000	254,310	216,100	216,500	217,500
Debt Service	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>4,645,063</b>	<b>5,097,662</b>	<b>5,116,007</b>	<b>5,143,602</b>	<b>5,324,466</b>	<b>5,473,540</b>
Special Law Enforcement Restricted	1,910	-	10,000	10,000	-	-
Non-Expenditure Appropriation	-	321,415	-	331,082	270,000	275,400
Transfers Out	1,110,530	883,573	469,392	1,014,032	663,395	610,824
<b>Total Appropriations</b>	<b>5,757,503</b>	<b>6,302,650</b>	<b>5,595,399</b>	<b>6,498,716</b>	<b>6,257,861</b>	<b>6,359,764</b>
<b>Ending Fund Balance</b>	<b>\$ 2,624,064</b>	<b>\$ 2,613,456</b>	<b>\$ 2,652,468</b>	<b>\$ 2,578,422</b>	<b>\$ 2,615,536</b>	<b>\$ 2,669,163</b>
Change In Ending Fund Balance	24,302	(10,608)	39,012	(74,046)	37,114	53,627
25% of Annual Operating Expenses (Reserve Benchmark)	1,099,708	1,168,165	1,162,924	1,179,125	1,223,992	1,260,761
Sales Tax Loss Reserve	1,410,000	1,410,000	1,410,000	1,410,000	1,410,001	1,410,002
Ending Fund Balance In Excess of Sales Tax Reserve + Reserve Benchmark	95,699	35,291	79,544	(10,703)	(18,457)	(1,600)
Operating Expenses	4,398,833	4,672,661	4,651,697	4,716,502	4,895,967	5,043,042
Unrestricted Ending Fund Balance as a % of Annual Operating Expenses	27%	25%	27%	25%	25%	25%

**City of Roeland Park**  
**Fund Overview by Source - General Operating Fund**

	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
<b>Beginning Fund Balance</b>	<b><u>2,597,721</u></b>	<b><u>2,647,233</u></b>	<b><u>2,624,064</u></b>	<b><u>2,652,468</u></b>	<b><u>2,578,422</u></b>	<b><u>2,615,535</u></b>
<b>Revenues</b>						
Property Taxes	\$ 1,921,507	\$ 2,374,765	\$ 2,061,008	\$ 2,588,659	\$ 2,640,228	\$ 2,692,829
Franchise Taxes	454,240	466,812	438,535	471,619	476,560	481,792
Special Assessments	563,634	564,000	562,500	570,750	582,150	593,778
Sales Taxes	1,517,430	1,510,505	1,271,242	1,544,578	1,560,024	1,575,624
Intergovernmental	230,135	224,765	212,061	219,933	226,366	232,991
Licenses and Permits	169,073	161,225	179,100	164,450	164,050	164,050
Fines and Forfeitures	335,782	368,964	208,382	278,323	281,076	283,857
Other Sources	303,850	325,363	260,576	240,164	265,946	286,704
Interest	99,901	80,000	69,931	71,330	72,756	74,211
<b>Total Revenues</b>	<b><u>5,595,552</u></b>	<b><u>6,076,399</u></b>	<b><u>5,263,336</u></b>	<b><u>6,149,805</u></b>	<b><u>6,269,156</u></b>	<b><u>6,385,836</u></b>
Special Law Enforcement Revenues	3,950	1,000	1,000	1,000	1,000	1,000
Pool Bond Reserve Satisfied	157,500					
Transfers In	26,844	191,475	359,467	273,865	24,819	26,556
<b>Total Resources</b>	<b><u>8,381,567</u></b>	<b><u>8,916,106</u></b>	<b><u>8,247,867</u></b>	<b><u>9,077,138</u></b>	<b><u>8,873,397</u></b>	<b><u>9,028,927</u></b>
<b>Expenditures by Department</b>						
General Overhead	872,899	891,993	888,553	754,934	781,390	776,562
Police	1,072,501	1,145,493	1,164,992	1,178,649	1,226,636	1,273,289
Municipal Court	139,150	130,326	145,394	123,916	127,271	130,954
Neighborhood Services	113,328	126,648	125,058	129,677	134,417	139,347
Administration	315,753	342,690	334,200	354,923	367,070	380,595
Public Works	658,843	708,577	707,349	738,617	752,976	763,677
Employee Benefits	873,171	1,052,705	1,035,221	1,134,743	1,192,319	1,253,259
Governing Body	49,504	56,430	58,430	58,430	58,430	58,020
Parks & Recreation	-	84,400	91,860	95,110	97,820	100,638
Solid Waste	549,915	558,400	564,950	574,604	586,136	597,200
<b>Total Expenditures</b>	<b><u>4,645,063</u></b>	<b><u>5,097,662</u></b>	<b><u>5,116,007</u></b>	<b><u>5,143,602</u></b>	<b><u>5,324,466</u></b>	<b><u>5,473,540</u></b>
Special Law Enforcement Restricted	1,910	-	10,000	10,000	-	-
Non-Expenditure Appropriation	-	321,415	-	331,082	270,000	275,400
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<b>Total Appropriations</b>	<b><u>5,757,503</u></b>	<b><u>6,302,650</u></b>	<b><u>5,595,399</u></b>	<b><u>6,498,716</u></b>	<b><u>6,257,861</u></b>	<b><u>6,359,764</u></b>
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## Summary of Financial Policies

### Overview

The City of Roeland Park's financial policies and provisions provide a basic framework for the overall financial management of the City. The policies guide the decision-making process of the City Council and Administration and provide guidelines for analyzing proposed programs and budgets. Some policies have been formally adopted by Council, others are planned for future development into formal policies and others provide administrative guidelines for the fiscal management of the City.

### Budget Provisions:

The City defines a balanced budget as total resources equal to total obligations. Total resources include beginning fund balances and total obligations include contingency non-expenditure appropriations. Non-expenditure appropriations are those that will or may reduce available resources. In the City's budget, this includes TIF expenditures (i.e. resources diverted to TIF funds) in the General and Debt Service funds and possible Property Tax reductions due to appeals in some of our TIF funds. The budget presented is considered a structurally balanced budget. The budget adoption and amendment process is explained on pages 33 and 34.

### Reserve Policy

Roeland Park has identified specific fund balance minimums that it intends to maintain specifically for the General Fund, Bond & Interest (Debt Service) Fund and the Equipment and Building Reserve Fund. The City defines fund balance as excess assets over liabilities in a fund. We also refer to this as the reserves in a fund. This policy is designed to establish guidelines to provide the structure of continuing fiscal stability, reduce financial risk and maintain adequate reserves for current and future requirements.

The Reserves policy states that the City will maintain reserves of at least two months (16.6%) of annual General Fund operating expenses or 16.6% of annual budgeted General Revenues, whichever is greater. However, since adoption, the Council and staff have made it a goal to achieve at least three months (25%) of annual General Fund operating expenses as reserves. The current policy is to maintain reserves of 25% of operating expenses in the General Fund above and beyond the \$1.41 million established in the same fund as a Sales Tax Reserve, which is a committed fund balance. The Sales Tax Reserve is described in greater detail in the Revenue section on page 39. These two reserves combined in 2021 total \$2.578 million or effectively 55% of operating expenditures in the General Fund for 2021.

The Bond & Interest Fund policy is to maintain between 10% and 15% of annual principal and interest payments for bonds and temporary notes within the fund. Debt is to be used to finance capital projects with a life expectancy of at least seven years or greater. Debt is to be used in such a way that the term of financing does not exceed the useful life of the asset. In the budget presented, this policy is met in all years.

The City will also fund capital asset replacement and debt retirement of leases at an amount necessary to finance the acquisition of new equipment needed in the following year; and to finance needed future replacements and acquisitions by setting aside a reserve amount for some of the larger purchases. This reserve for equipment will be maintained in the Equipment and Building Reserve Fund. The same fund will maintain reserves for public works, and city hall equal to approximately 2-4% of the replacement value of all City owned capital building assets. Minor repairs and replacements (typically \$5,000 or less) in public buildings will be taken from departmental operating budgets whenever possible.

## **Revenue Provisions:**

### **Non-Recurring Revenue Policy**

One-time or limited term resources, such as proceeds for asset sales, debt refinancing, one-time grants, legal settlements, budget savings and similar non-recurring resources shall not be used for current or new ongoing operating expenses. Appropriate uses of one-time resources including building and maintaining fund balances, the early retirement of debt, capital improvements or maintenance and other nonrecurring expenditures.

The City also attempts to maintain diversified and stable revenue streams to safeguard against fluctuations and market downturns.

The City establishes user fees using market research and attempts to charge fees equivalent to the cost of the service when possible. All user fees and charges are reviewed annually and amended as needed through a fee resolution.

## **Expenditure Provisions:**

### **Purchasing Policy**

The City's Purchasing Policy provides guidance to City officials on the expenditure of public funds. Ultimately the City Administrator, with the assistance of the Finance Director, is responsible for ensuring the provisions of the policy are adhered to by those purchasing goods, services and capital items on behalf of the City. The policy was updated in 2020 and included increases to spending thresholds for the City Administrator and Department heads. The revised policy sets limits on the purchase of single items for the City Administrator (\$15,000) and Department Directors (\$5,000), with exceptions for regular expenses and contractual agreements (lease payments, debt service, payroll, etc.), repetitive purchases (office supplies, auto parts/repairs, asphalt, etc.), and emergency purchases.

Another change made to the policy in 2020 includes revisions to the requirements for price quotes or bids. The policy now states that bids or price quotes will be taken for any single item purchased as follows:

- *Open Market Purchases:* No bids required for items costing less than \$2,500. Departments are encouraged to get three informal quotes, however.
- *Competitive Informal Quotes:* Three informal quotes required for any item between \$2,501 and \$10,000.
- *Competitive Formal Quotes:* Formal quotes will be required for any single item costing \$10,001 or more. Notice will be posted on the City website and solicited from known qualified vendors and/or service providers that have registered with the city to receive such quotes.

Council can modify these provisions if an opportunity for greater competition exists, the item being purchased is highly specialized or unique circumstances or changes in the marketplace would justify a variation. Sealed bids will not be required unless specifically mandated by Federal or State law, such as when grants are involved.

The final update to the 2020 purchasing policy was adding a procedure for the purchase of public art. The City has budgeted the purchase and maintenance of art and this policy states that all purchases for new art and the placement of said art will be at the recommendation of the Arts Advisory Committee and approved by Council.

## Investment Provisions:

The City's investment policy guides the investment of idle funds. The policy emphasizes the preservation of principal while striving to hold all investments to maturity to avoid penalty. The City's investment portfolio is actively managed by our Financial Advisory firm, Columbia Capital, and the Finance Director oversees the contract and approves the purchase of investments and the transfers of funds in and out of the investment account.

## Fund Description

**General Fund:** This fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The functions accounted for in this fund account for most of the day-to-day operations of the City that are financed via sales tax, property tax, and other general revenues. Activities in the General Fund include general administration, economic development, public safety, development review, property maintenance code compliance, and public works. The Special Law Enforcement fund is a function of the General Fund but is restricted specifically for law enforcement equipment purchase. The budget outlines this element of the General Fund separately throughout the budget unless otherwise noted.

**Debt Service Funds:** Used to account for all resources which are restricted, committed or assigned for the payment of principal and interest on long-term debt.

**Bond & Interest Fund:** Used to pay for the general obligation long-term debt of the City.

**Bella Roe/Wal-Mart TIF (TIF 1):** A special revenue fund created to account for monies received for retiring tax increment bonds. Those bonds were retired early in 2018 and the development plan was amended to include additional capital improvements associated with the district such as the improvements to Roe Boulevard planned for 2020.

**Valley State Bank TIF (TIF 2c):** Created to account for monies received to retire special obligation tax increment revenue bonds. 2020 was the last year for this fund and this TIF project area has been closed.

**TDD #1 - Price Chopper:** Created to account for transportation development district resources. The District covers all of Lots 1, 3, 4, 5 and 6 and Tract "A", Bella Roe Shopping Center and imposes a 1% sales tax on all businesses located at the Bella Roe Shopping Center apart from Lowe's.

**TDD #2 - Lowe's:** Created to account for transportation development district resources. The District covers all of Lot 2 (Lowe's), Bella Roe Shopping Center and imposes a .5% sales tax.

**Special Revenue Funds:** Such funds are used to account for the proceeds of specific revenue sources that are legally or otherwise restricted to expenditures for specified purposes and which therefore cannot be diverted to other uses. The following funds are considered Special Revenue Funds:

### *Sales Tax Revenue Funds:*

**Special Street:** Created to account for the repair, maintenance and improvement of streets, curbs and sidewalks located within the City which are funded by a  $\frac{1}{2}$  cent City sales tax. The sales tax does not sunset. This fund is referred to as the "27A Fund". This fund was rolled into a combined Street and Highway Fund in 2020 with the Special Highway proceeds.

**Combined Street and Highway:** Established in 2020, this fund is a combination of the Special Street fund consisting of the  $\frac{1}{2}$  cent sales tax for street, sidewalk and roadway improvements, and the

Special Highway Fund, funded by the motor fuel tax, which is also restricted to funding street improvements and maintenance.

**Community Center:** Established to account for the acquisition, maintenance and utilization of the Skyline School. A 1/8 cent City sales tax is allocated to this fund. The sales tax does not sunset. This fund is referred to as the "27C Fund" of the City. Revenue raised and not required for the payment of the previously described costs shall be transferred to the General Fund of the City.

**Special Infrastructure:** Established to account for public infrastructure projects including buildings. A ¼ cent sales tax was approved by Roeland Park residents on April 1, 2003, sunsetting on March 31, 2013. The tax was renewed for an additional 10 years starting in April 1, 2013 and ending on March 31, 2023. This fund is referred to as the "27D Fund" of the City. On November 3, 2020, voters approved an increase in this sales tax to ½ cent. The new ½ cent tax will begin April 1, 2021 and sunset March 31, 2031.

*Other Funds (Special Purpose):*

**Special Highway:** Established to account for motor fuel tax monies sent quarterly from the Kansas State Treasurer's office, which are the Special City and County Highway Funds distributed and computed in compliance with K.S.A 79-3425CC. This fund will be rolled into a combined Street and Highway fund in 2020 along with the Special Street Fund and 2019 represented the last year of use for this fund.

**City Hall TIF (TIF 2):** Established to account for monies received to retire bonds associated with development in the district. Projects approved in the area include City Hall Remodel, Granada Park improvements, roadway and storm water improvements.

**CID #1 – Roeland Park Shopping Center:** Created to establish a community improvement district that includes all the Roeland Park Shopping Center, Wal-Mart, CVS and PAD site out parcels and imposes a 1% sales tax.

**Roeland Park City Hall Property Owners Association Fund:** Created to administer various functions within City Hall and to establish the means and methods of collecting assessments and charges for the management of City Hall's common areas.

**Aquatics Center Fund:** Established mid-year 2019 after the City took full ownership of the Roeland Park Aquatics Center from Johnson County Parks & Recreation. This fund accounts for all revenues and expenditures, including capital, associated with the Aquatics Center.

**Capital Project Funds:** These funds are used to account for all resources which are restricted, committed or assigned for the acquisition and construction of capital facilities and other capital assets.

**Equipment and Building Reserve:** A fund created to account for the scheduled replacement of capital equipment, vehicles and building infrastructure; financing provided by transfers from other funding sources for the procurement of a capital asset.

**Boulevard Apartments/The Rocks TIF (TIF 3):** Established to account for monies received to retire special obligation tax increment revenue bonds. The fund tracks and covers all costs associated with projects approved by the TIF project plan.

The City uses the modified accrual basis of accounting and budgeting for all funds.

## Use of Funds by City Departments

The following table shows the list of City operating departments and the funds they use by percentage. For Capital funds, only the operational pieces of those funds are represented below. Debt service and Economic Development funds are excluded as they do not have operational components.

Department	Approximate Percent of Expenditures Associated with Funds				
	General	Aquatic Fund	Combined Street/Hwy	Community Center	Sp. Infrastructure
General Overhead	100				
Police	100				
Court	100				
Neighborhood Services	100				
Administration	100				
Public Works	78		18		4
Employee Benefits	100				
Governing Body	100				
Parks & Recreation	16	60		24	
Solid Waste	100				

## 2021 Budget Process and Calendar

### Annual Budget Development and Adoption Process

As the City's budget follows the calendar year, the annual budget development process begins in the first quarter of the year, almost a year prior to the start of that fiscal year. The City Administrator coordinates the budget process in conjunction with the Assistant City Administrator/Finance Director.

One of the first steps in the process is the annual budget retreat with department directors and the Governing Body. This off-site meeting is held in the evening in February to review factors that will influence Budget Objectives for the year including Council adopted Goals, the latest Citizen's Survey results, a cost of living comparison which provides metro-wide comparisons on taxes and utility rates, and the strategic plan.

In March, the Council reviews the Budget Objectives submitted by Department Directors and members of the Governing Body. These Objectives reflect projects, programs, policies or equipment that the submitter justifies by showing how the objective progresses the City toward accomplishing one of our 7 adopted Goals. For the first review, the Governing Body is encouraged not to focus on program cost, but to indicate whether they feel each objective has merit and should be further explored. After each department director submits their respective line item budget proposals, the preliminarily approved Objectives are incorporated into the operating budget where the Administrator and Assistant Administrator can review ending fund balances to determine what deficits may exist and what adjustments to proposed expenses are warranted.

March through April, staff prepares and reviews the Capital Improvement Plan (CIP) including equipment replacement schedule, solid waste assessments (solid waste and City leaf pickup are assessed to residents' property taxes), the pay scale and employee benefits. The City updates its pay scale annually with small increases in the minimum and maximum compensation for each pay class based on market rates. This minimizes the need for periodic position reclassifications. In April, the Governing Body also hears a presentation from the City Auditor on the prior year audit and presentations from staff on City reserves,

outstanding debt and trends in primary revenues.

In May, the City presents the preliminary budget and CIP at a Council Workshop. We hold a community forum on the budget at the Community Center where we discuss the preliminary budget including Capital Improvement Plan and Objectives with residents and encourage their questions and address concerns. While this meeting is specifically intended to inform residents, the public is encouraged to attend all Budget meetings and are welcome to provide input at any budget related meeting. The Budget was adopted on August 3, 2020 at the regular Council meeting and subsequently submitted to the County Clerk in early August.

### **Legal Requirements**

State Law dictates that each City hold a public hearing prior to approving the annual budget. The budget requires a notice in the City's newspaper of record (The Legal Record) notifying the public at least 10 days prior to the hearing. The publication notice includes the proposed property tax assessment and mill levy rate for the budget. Per state statute, the Council may reduce the property tax assessment at budget adoption, but they cannot increase the assessment without repeating the publication and public hearing process. Due to Kansas Property Tax Lid legislation, if a City wishes to increase the property tax levy from the prior year beyond the Consumer Price Index (CPI) plus certain exceptions outlined in the law, they must go to a public vote to do so (please see page 42 for details on the tax lid). A Budget adoption process that does not contemplate a public election, requires the Budget be filed with the County Clerk on or before August 25<sup>th</sup>.

### **Budget Amendment Process**

The process of amending the City's budget is outlined and authorized by K.S.A. 79-2929a. Amendments to the City's budget are typically used when there is an increase in the original budget for previously unbudgeted increases in revenues other than ad valorem property taxes, or encumbrances on capital projects that weren't completed in the prior year. To amend the budget, the City is required to hold a public hearing and publish a notice in the Legal Record 10 days prior to the hearing. The City then must hold a public hearing and forward amended budget forms to the County Clerk for certification. When called for, the City of Roeland Park completes budget amendments in concert with adoption of the budget for the upcoming year or in the fourth quarter of the fiscal year being amended.

## **2021 Budget Calendar: Schedule of Meetings and Deadlines**

### **JANUARY 27<sup>TH</sup> (STAFF)**

- Distribute Capital Improvement Plan (CIP) (including Equipment Replacement) draft to Department Directors for updating

### **FEBRUARY 10<sup>TH</sup>**

- Budget Retreat- Department Directors and Elected Officials: Review Citizen Survey, Cost of Living Comparison and Strategic Plan to aid us in setting Priorities for the next budget cycle.
- Solicit Objectives in standard format from Department Directors and Elected Officials

### **FEBRUARY 14<sup>TH</sup>**

- Staff Finalize Updates to CIP-Equipment Replacement Schedule
- Distribute Department Budget Worksheets to Staff

### **MARCH 2<sup>ND</sup>**

- Objectives Due to City Administrator in standard format
- Administrator meets with Staff to review and refine Objectives during the next two weeks.
- Administrator work with Elected officials to refine their Objectives during the next two weeks.

### **MARCH 16<sup>TH</sup>**

- Council Workshop- Review and preliminary approval of Objectives

### **April 6<sup>th</sup>**

- Department Requests due to City Administrator to reflect Preliminarily Approved Objectives
- Council Workshop- Review Proposed 2021 Pay Scale
- Council Workshop- Review Solid Waste Assessment for 2021

### **APRIL 10<sup>TH</sup>**

- City Administrator Meet with Administrative Committee to review Pay Scale and Benefits information

### **APRIL 20TH**

- City Administrator Meet with Department Heads to review budget requests and make edits
- Council Workshop- Review and Preliminary Approval to CIP-Equipment Replacement Schedule

### **MAY 4TH**

- Council Meeting- Adopt Proposed 2021 Pay Scale

### **MAY 18TH**

- Council Workshop- Review Proposed 2020 Employee Benefits Package (if applicable)
- Council Workshop- 2019 Audit Presentation by Auditors
- Council Workshop- Review Reserves and Outstanding Debt
- Review Trends in Primary Revenues

### **JUNE 1ST**

- Council Meeting- Adopt Proposed 2020 Employee Benefits Package (if applicable)
- Budget Presentation- All Funds and Departments reflecting Preliminarily Approved: Objectives and CIP-Equipment Replacement Schedule

JUNE 22ND- BUDGET COMMUNITY FORUM MEETING (AT COMMUNITY CENTER)

- City statistical information Overview
- Single Family Cost of Living Comparison Overview
- Citizen Satisfaction Survey Overview
- Budget Presentation

JULY 6TH

- Council Workshop- Revised Budget Presentation (If Needed)- If major revisions occur following Community Forum and Special Budget Workshop
- Council Workshop- Consent of Council to Publish Notice of Budget Hearing (setting Mill Levy)

JULY 14TH PUBLISH BUDGET HEARING IN LEGAL RECORD

AUGUST 3RD PUBLIC HEARING ON PROPOSED BUDGET

- *Consider Adoption of 2021 Proposed Budget*

AUGUST 14TH SUBMIT APPROVED BUDGET TO COUNTY CLERK (MUST BE FILED NO LATER THAN AUGUST 25TH)



# Debt

As part of the FY 2017 Budget process, the Governing Body decided to fund current and future capital improvements using cash on hand and existing revenue streams. As a result, the City adjusted its Capital Improvements plan to remove any issuance of debt. The City has been successful using the pay-as-you-go method to date through the creative use of several resources including grants, private donations, additional resources available in the General Fund, and TIF resources. In addition, the City's portion of a new county-wide sales tax to construct a new courthouse has been dedicated to capital improvements. That resource is expected to generate approximately \$1.8 million over the course of 10 years.

During the 2020 Budget development, Governing Body adopted an approach to fund the Aquatic Center and the R Park improvements which employs partial borrowing (\$1.25 million out of \$3.3 million total project costs) with a shortened (10 year) maturity. The borrowing occurred in the 3<sup>rd</sup> quarter in 2020 and debt service will begin in 2021.

In addition to the new money, the city's financial advisor found that refunding the 2010-1 and 2011-2 GO Bonds would create an overall savings for the City. The 2020-1 GO Bond debt was issued with a 1.51% interest rate which created savings of more than \$53,790, or 4.8% of the amount of principal refunded. Both 2010-1 and 2011-2 included stormwater projects that are funded via special assessment to the benefiting homeowners. The bond savings subsequently reduced the special assessments proportionally for each homeowner as a result by an average of \$42 - \$46 per homeowner for the balance of the assessments.

The City follows these principals when issuing debt:

- Financing of improvements would not exceed the useful life of the asset.
- Staff would conservatively project revenue sources to pay off debt.
- Debt would only be used to finance essential and necessary capital improvements and major equipment purchases beyond our ability to cash finance these purchases. Debt will never be used to finance operations or to assist with short-term cash flow issues.

The City does not have a bond rating due to the limited amount of debt that we have issued. This remains the prudent choice with the 2020-1 bond issuance.

## Legal Debt Limit

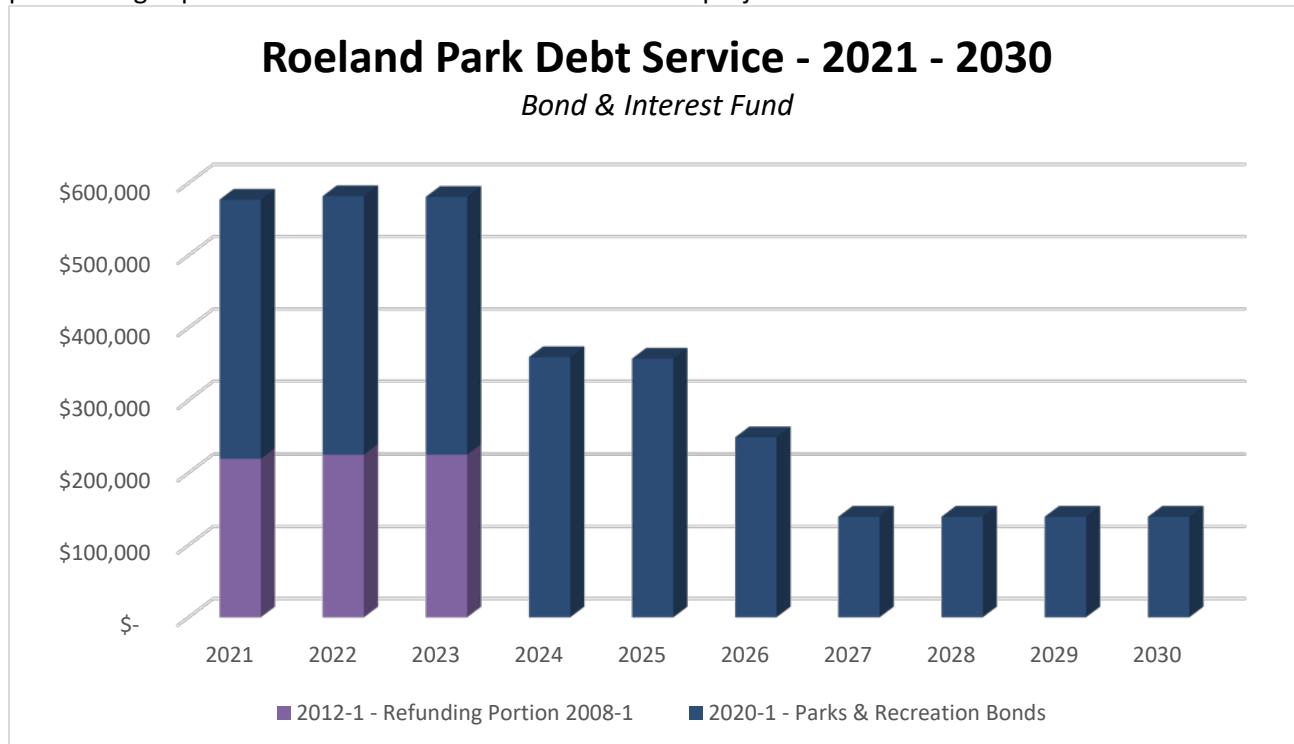
The legal debt limit indicates the City's ability to issue bonded debt based upon existing debt issued. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas statute is 30% of assessed valuation. The City's debt margin as of January 1, 2019 is approximately \$24,363,107.

## Legal Debt Margin Calculated for Fiscal Year 2020

Assessed Value Including Motor Vehicles (estimated for 2020 budget)	\$105,557,166
Debt limit (30% of assessed value)	31,667,150
Debt applicable to limit:	
General obligation bonds outstanding	3,059,000
Total net debt applicable to limit	3,059,000
Legal debt margin	\$28,608,150

## Outstanding Debt

The following chart provides an overview of our outstanding debt service FY 2021 – 2030. This includes debt paid through special assessments for storm sewer related projects.



## Debt Service Schedule for 2021

Debt Issue	Approved by Council	Date Issued	Original Amount	Interest Rate	1/1/2021 Balance (w/ interest)	Date Expire	2021 Total Payment
<b>General Obligations Bonds:</b>							
2012-1 Bond Issue: Refunding Portion 2008-1 (streets/stormwater)	Various See original issue	May-12	\$ 1,970,000	.65-2.4	\$ 893,138	12/1/2023	\$ 223,318
2020-1 Bond Issue: Refunding of 2010-1 and 2011-2 R Park & Pool improvements	2020	Sep-20	\$ 214,209	1.51	\$ 2,592,221	12/31/2030	\$ 357,553
					\$ 3,485,359		\$ 580,871
<b>Revenue Bonds:</b>							
*Debt service resources are limited to TDD revenues received - City is not liable for debt							
<b>Transportation Development District:</b>							
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center		Nov-05	\$ 3,555,000	4.50-5.75	\$ 1,770,473	12/1/2025	\$ 1,770,473
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center		Jan-06	\$ 1,090,000	5.875	\$ 644,455	12/1/2025	\$ 644,455
Sales Tax Revenue Bonds, 2006B - Lowes		Jan-06	\$ 1,690,000	5.125 - 5.875	\$ 663,139	12/1/2025	\$ 663,139
					\$ 3,078,067		\$ 3,078,067



# Revenue Sources

The City of Roeland Park has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on 9 major revenue sources that comprise 95% of the City's projected revenues in 2021. The revenues outlined below do not include interfund transfers, fund balance or restricted revenue sources such as those in the Special Law Enforcement Fund. Excluding these sources, the City projects total revenues of \$10,412,534 including TDD funds. Without TDD funds, the total revenue is \$12,760,813.

Major Revenue Source - All Funds	CY Percent of Total Revenues	2021 Budget
Sales/Use Taxes	32%	3,436,446
Property Taxes	25%	2,776,213
TIF Property Taxes	13%	1,459,970
Special Assessments	8%	833,954
Grants - Federal, County, State	5%	492,500
Franchise Fees	4%	471,619
Intergovernmental	4%	388,497
Fines & Forfeitures	3%	278,323
Other Sources	3%	275,011
<i>Subtotal of Major Revenues</i>	95%	10,412,534
All Other Revenues	5%	494,085
Total Revenues	100%	10,906,619

## Sales & Use Taxes

Sales and Use taxes from the City and the County are reported collectively along with personal property taxes within the "Intergovernmental Revenue" category on the revenue summary sections of this document. Combined, all sales and use taxes comprise 32% of our total budget, the largest category of revenue for the City. A more detailed explanation of City, Special District and County sales and use taxes follows.

### Revenue Assumptions and Trend Analysis

The City generally projects a conservative 1% increase in sales tax year-over-year. This is based on historical trends in revenue (shown in charts below) and management's desire to error on the side of caution. However, with the uncertainties of the COVID-19 crisis and related retail closures, management projected essentially

flat growth in 2021 using FY 2018 actuals as the baseline for the City's portion of sales tax. This is because in 2019 one of our major retailers was closed for six months due to the demolition and rebuild of their store. In 2020, in addition to the COVID crisis, the main artery running through Roeland Park, Roe Boulevard, was under construction for most of the year.

For FY 2020, the City adjusted year-end sales/use tax projections to be conservative. For City sales/use tax, we projected a 10% reduction from 2019. Roeland Park has a unique mix of retailers and does not include industries that were closed due to COVID restrictions. All retailers are considered "essential". However, to be safe, we still projected a reduction in this category. The County's mix of retailers is much more diverse and includes several industries that were completely closed for almost two months of the year, then subsequently impacted due to capacity restrictions and the like. As a result, we projected a reduction in year-end sales/use taxes for the County's share by 20%. This aligned with the County's projections for "moderate impact" from the crisis.

However, as we approach the end of 2020, sales and use taxes are coming in much better than anticipated. The City's share of sales and use taxes are up 12% from 2019 and higher than they have been for the five years by at least 7%. County sales and use taxes are actually up slightly from 2019 overall. The reason is that use taxes came 18% greater than in 2019 due to all of the online sales occurring in 2020. Actual sales taxes from the County were down by 4% from 2019. *Note all figures are preliminary through November 2020 distributions.*

**Sales Tax Reserve.** In 2017, the Council approved Resolution 653 which established a \$1.41 million committed fund balance for use if sales taxes see a significant (at least 25%) and sustained (longer than six months) decline. These reserves were built up over the course of four years when the City Council increased the property tax mill levy 7.5 mills to prepare the City for the planned loss of a major retailer which never came to fruition (more detail in the Property Tax revenue analysis section).

### **City Sales/Use Tax**

In November 2020, the citizens approved an increase in the Special Infrastructure Fund (27D) sales tax from 0.25% to 0.5%. This will go into effect on April 1, 2021. At that point the City's sales tax will go from 1.25% to 1.5%. This distribution is as follows:

- Special Street Fund (27A) – 0.5% funds street and sidewalk improvements and maintenance city-wide.
- General Fund (27B) – 0.375% funds general governmental operations.
- Community Center Fund (27C) – 0.125% funds Community Center operations and improvements.
- Special Infrastructure Fund (27D) – 0.5% funds infrastructure improvements and maintenance city-wide, including street improvements. This sales tax is set to sunset March 2031 unless renewed by voters.

In 2021, City sales taxes are budgeted at \$1,960,735 for the funds listed above.

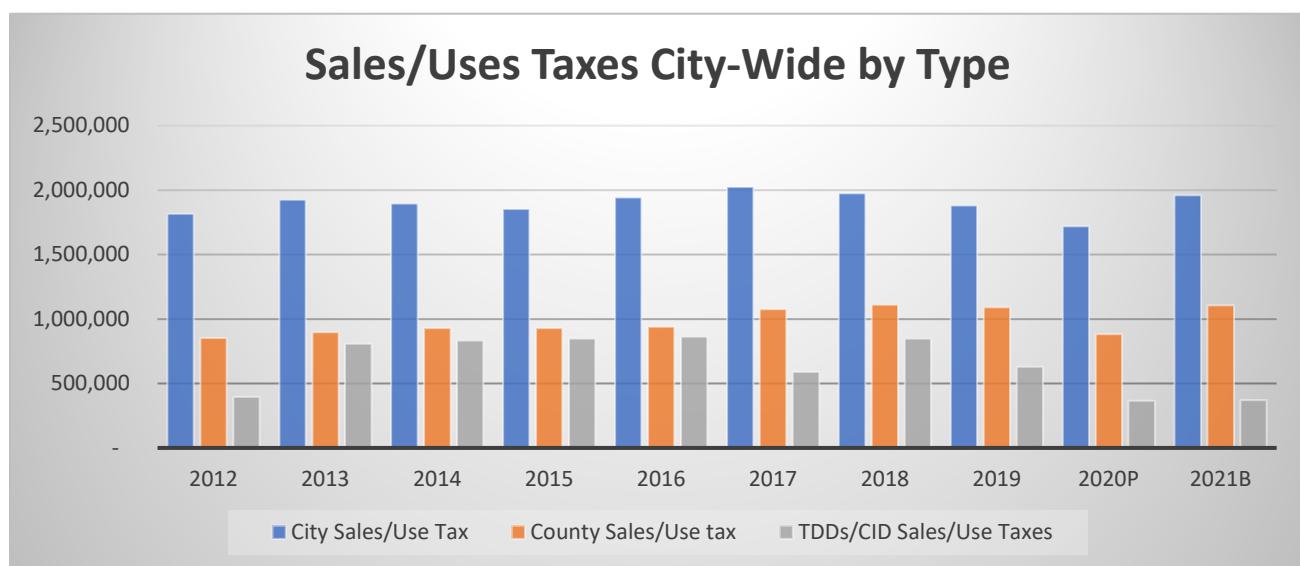
### **County Sales/Use Tax**

The City's allocation of the countywide sales tax is made up of four components: 1) the City's share of the countywide 0.6% sales tax, 2) the City's share of the original countywide 0.25% Public Safety sales tax (effective 2009), 3) the City's share of the countywide 0.25% Jail Sales Tax (effective 2011), and 4) the City's share of the new countywide 0.25% County Courthouse Sales Tax (effective April 1, 2017), which will sunset in 2027. The proceeds are distributed by the state department of revenue and are distributed amongst the cities based on a formula that considers population and mill levy rate for each entity. Total County sales and use taxes anticipated for 2021 are \$1,105,993.

### **Special District Sales Taxes**

The City has three special taxing districts which collect sales taxes specifically to fund improvements within those districts. The CID ended in 2019 after reaching the \$3 million revenue threshold established in the redevelopment agreement for the Roeland Park Shopping Center-Walmart site. The TDDs are projected to collect a total of \$378,373 in sales taxes in 2020. Details for these revenue sources are provided below.

- TDD #1: Price Chopper and Bella Roe Shops – 1% This Transportation Development District was established in 2005 which levies an additional 1 cent sales tax to cover transportation related improvements to the new shopping Center.
- TDD #2: Lowes – 0.5%. This TDD was established in 2006 and levies ½ cent sales tax to cover transportation related improvements to the Lowes development within the Bella Roe Shops.
- CID #1: Roeland Park Shopping Center/Wal-Mart – 1%. The CID was established in 2012 and revenue from the 1 cent sales tax began hitting city coffers in early 2013. The CID was established to help cover the cost of reconfiguring the shopping center and related parking lot and infrastructure improvements with the expectation that Wal-Mart was moving to Mission. However, the retailer announced their intention to stay in Roeland Park in 2016 after the Mission Gateway development prospect fell through. Approved expenses may be reimbursed to the developer with these resources, for every \$2 dollars of investment the developer is eligible for \$1 of reimbursement. The agreement also states that the CID will terminate once the CID has collected \$3,030,000 in CID sales tax. Collections reached this limit in the 2<sup>nd</sup> quarter of 2019 and collections ceased at that time. No collections are anticipated in 2020. The resources in this fund will remain available for use under the approved terms of the CID agreement.



## Ad Valorem Real Estate Property Taxes

Budgeted 2021 ad valorem property taxes total \$2,776,213, which is 25% of all budgeted revenues. However, this amount includes property taxes that are diverted to the City's three TIF districts. Due to the way the County determines its property tax assessments and mill levies, cities are required to include all property taxes within their estimates when they submit the annual budget to the County Clerk. To create a more accurate account of total resources available, the City uses an offsetting expense designed to reflect an accurate ending fund balance based on the resources diverted to TIF Funds. Net of TIF diversions, the City should realize approximately \$2,409,860.

Property taxes are collected on the assessed valuation of taxable real, personal property and state assessed utilities. The County Clerk provides an estimated assessed valuation used to calculate property taxes necessary to fund the budget. The assessed valuation established, and the mill levy set in 2020 will fund the 2021 Budget.

The City's total mill rate submitted to the County for the 2021 Budget is 28.543 with the estimated assessed valuation of \$96,815,053 which is a 9% increase from the prior year. Property taxes support two funds, the General Fund with a mill levy of 26.632 and the Bond & Interest Fund with a mill levy of 1.916.

In FY 2014, the Governing Body decided to increase the mill levy 7.5 mills to prepare for the planned departure of Wal-Mart, the City's largest retailer, which was intending to move to the Mission Gateway site in a neighboring City. In addition, the City had faced three consecutive years of declining assessed valuations from the FY 2012 – FY 2014 budget years. In 2016, Wal-Mart announced their plans to remain in Roeland Park for at least five years. In 2017, the Governing Body approved Resolution 653 which set aside reserves of \$1.41 million that had accumulated from the increased property tax collections due to a higher mill levy and the increase in assessed valuation the City has experienced in recent years.

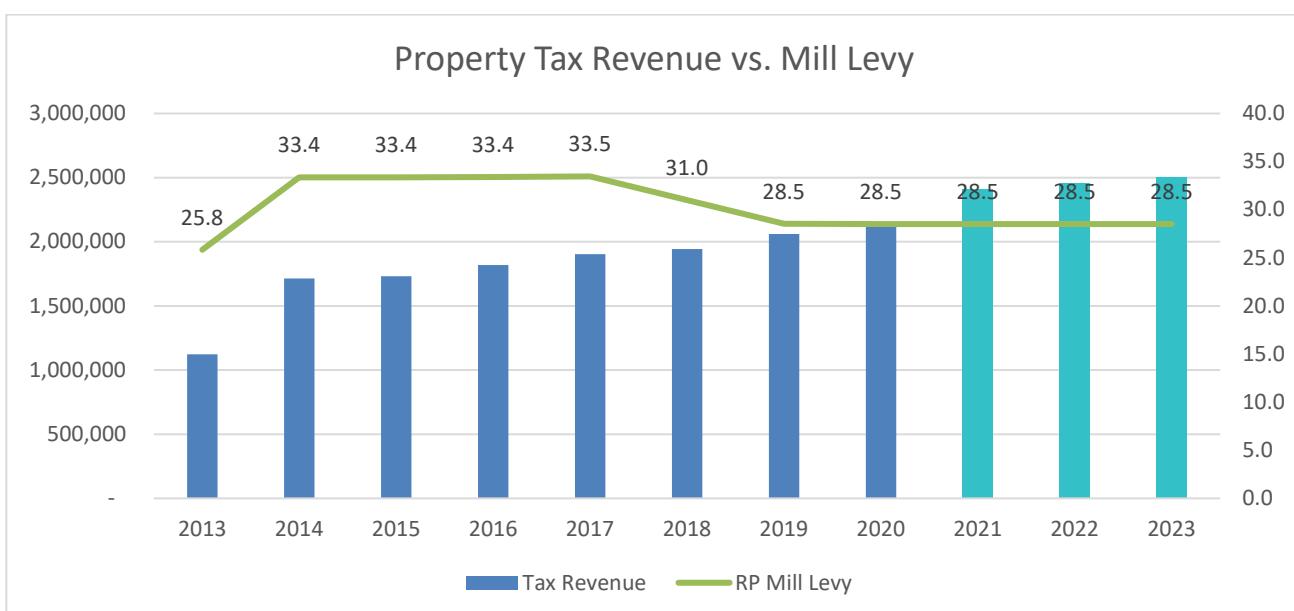
The Governing Body decided to reduce the mill levy incrementally over time. The 2018 and 2019 budgets reflected a 2.5 mill decrease for a total reduction of five mills from the City's FY 2017 mill levy of 33.5.

#### **Tax Lid**

FY 2018 marked the implementation of the tax lid law, or HB 2088 as enacted by the Kansas Legislature. The law prevents Cities and Counties from obtaining more revenue from property taxes than the prior year budget beyond the consumer price index (CPI) with a few exceptions. If a City or County wants to increase property taxes beyond what exemptions allow plus the CPI, they are required to go to a public vote. This means from the prior year, the City cannot capture any increases in its property tax collections from assessed valuation increases beyond with the CPI allows and permitted exceptions. A full list of exemptions and the bill summary can be found as an appendix to this document.

#### **Revenue Assumptions and Trend Analysis**

Ad valorem property tax revenues are based on a 2% annual growth estimate. While historical growth and our current trajectory far exceeds this modest increase, due to the tax lid implications, the City's revenue projections remain consistent with the Consumer Price Index, which is the amount of growth allowable under the Property Tax Lid law.



## Grants – Federal, County & State

This revenue category is typically a small portion of our overall budget and does not constitute a major revenue source. In 2021, this category includes the Johnson County Assistance Road Systems (CARS) grant for continued Roe Boulevard improvements. The City had planned for some CDBG funding for ADA improvements at the community center and pool in 2021 as well and that was included in the budget. However, we found out after budget adoption that the grant was not awarded.

## Tax Increment Financing Property Taxes

The revenue that funds TIF district improvements are property tax revenues generated in excess of the base year property taxes within the district at the time the district was established. The City of Roeland Park has three TIF districts and four separate TIF funds as TIF 2 has two separate project areas (TIF 1 and TIF 3 project areas have been joined but have different tax categories as shown below). TIF 2c reached the end of its life in February 2020 and was discontinued. The table below shows the assessed value by district from the district's inception or "base year" to the 2019 Tax year (for revenues funding the 2020 Budget). The TIF revenue is generated from taxes assessed to all taxing districts except the state of Kansas, which is exempt. This revenue accounts for 13% of all revenue at \$1.460 million.

Fund	District	Inception Year	Base Tax Value	2019 Tax Value	TIF Tax Value*
TIF 1	1A	1991	73,665	442,222	368,557
TIF 1	1B	1991	226,797	669,376	442,579
TIF 2C	2C	2000	29,605	93,628	64,023
TIF 2D	2D	2001	56,214	305,874	249,660
TIF 3	3A	1998	103,758	444,109	340,351
TIF 3	3C	2005	57,025	108,935	51,911

*\*The TIF funds do not receive the increment on 20 mills from the school district's General Fund*

### Revenue Assumptions and Trend Analysis

The growth in the TIF revenues are projected at 1% to 2% annually. These funds are not subject to the tax lid so we expect larger growth than projected for standard property tax revenues. However, like many jurisdictions across the country, communities in Johnson County are seeing several property tax appeals from large retailers using "Dark Store Theory" as their defense against current tax levies. Dark Store Theory suggests that active stores, primarily big box retailers, should be assessed based upon comparable stores, independent of the rental income generated on the property. Johnson County's assessment methodology is based upon a property's rental income. Several retailers in Roeland Park have appealed their property taxes from the past several years to the Kansas State Board of Tax Appeals (BOTA). We are aware they are using a "Dark Store" methodology as basis for their appeal. Regardless, we have built in an offsetting expense line in the TIF 1 and TIF 2D funds to help account for any adjustment in property taxes that may come as a result of a successful appeal. The estimates are provided by the County Appraisers office. Both TIF 1 and TIF 2D include properties that are actively under appeal with BOTA. Some of these appeals have already been processed and have shown to be successful which has resulted in a decrease of the TIF tax revenues received in 2019.

## Special Assessments

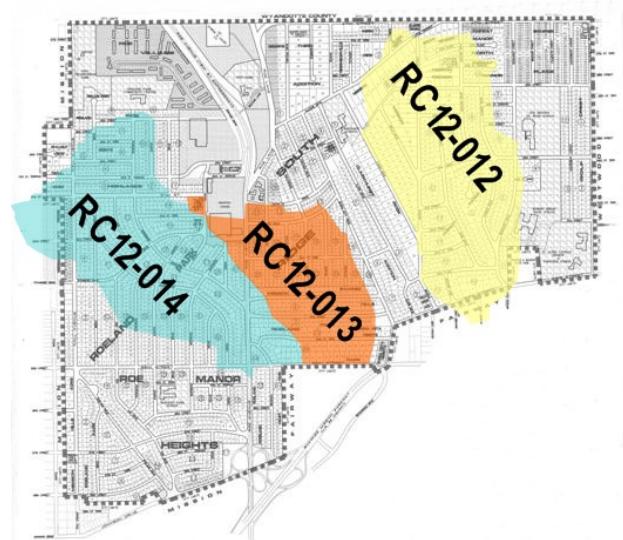
Special assessments include two primary sources: solid waste and leaf collection assessments collected in the General Fund and storm water district assessments collected in the Bond and Interest Fund. Special Assessments account for \$833,954 in 2021, 8% of all revenue.

The solid waste assessment is based on a contract for weekly trash, recycling and yard waste collection with WCA. In 2021, service with WCA cost each single-family household \$185 per year with the City assessing an administrative charge of \$1.00 per household/year. In addition, our fall leaf collection program provided by the Public Works Department is assessed at a rate of \$14/household/year. This rate includes maintenance/repair of equipment, fuel, and leaf composting fees. It does not include staff expenses or overtime. The total solid waste assessment for 2021 is \$200 or \$16.67/household/month.

The stormwater assessments pay for the debt service associated with stormwater improvements in three separate drainage systems in the City. The fees are assessed to each property within the district based upon the size of the lot. RC12-013 was issued in 2008 and includes new inlets and pipes, drainage improvements, curbing, guttering, repaving and related improvements. The debt will retire in 2023. RC12-012 was issued in 2010 and includes new storm sewers, channels and retention basins. The debt will retire in 2025. RC12-014 was issued in 2011 with the debt retiring in 2026. Improvements included construction of storm sewers, channels and retention basins for managing storm draining in the area.



*Leaf Vacuum Truck Deployed in 2018*

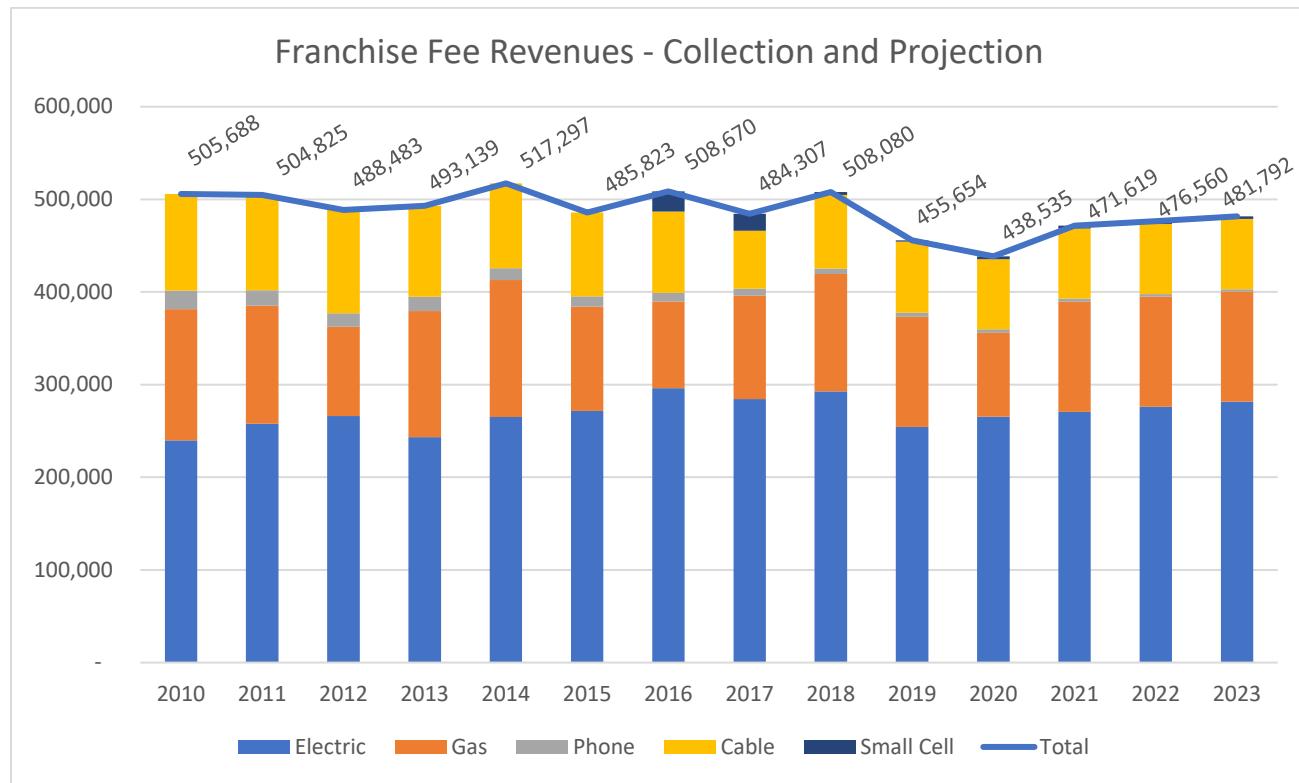


*Map of the assessment districts in the City.*

## Franchise Fees

Franchise fees are charged to utility companies for the use of City right-of-way at a rate of 5% for electric, natural gas, cable, and land line telephone service. Franchise fees in 2021 total \$471,619 or 4% of overall revenues in all funds. In 2018, the City authorized a new franchise agreement for small cell service towers to be mounted to City-owned light poles. However, any revenue generated from this service will be limited. Telephone and cable franchise fees are based on gross receipts generated by fees charged to subscribers. Due to the reduction in landlines and more residents opting for alternatives to cable television (such as YouTube, Netflix, etc.) these revenue sources have trended downward for the past several years. We anticipate this trend continuing at a rate of about 10%-14% until it levels out after 2024. Electric and gas franchise fees are more volatile and are based on commodity rates as well as the weather. Electric rates have shown overall growth of about 4% over the long term, however a refund issued by KCP&L to all its customers in the first quarter of 2019 created a significant decrease in electric franchise collections in 2019. 2% growth in electric

franchise fees is projected for 2021 and in out years. Natural Gas franchise collections have shown much more volatility over time with large swings from year to year. To level out these swings, we project no growth from 2019 actual collections in out years. The City started collecting franchise fees from small cell towers placed on city-owned light poles in 2016. This amounts to an inconsequential amount on an annual basis.



## Fines & Forfeitures

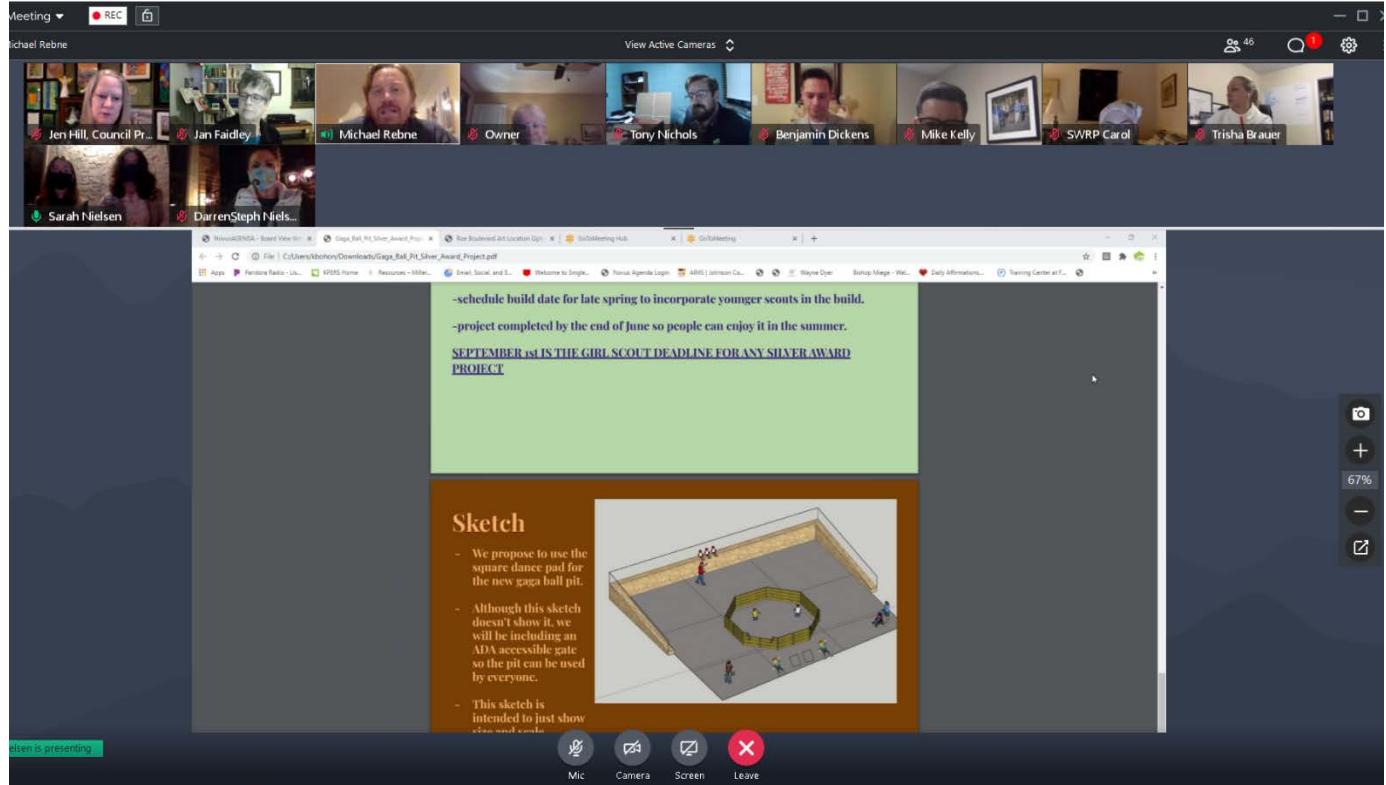
Fines and forfeitures are collected from the municipal court and include court fines, state assessed fees, court costs and any court bond forfeitures. Fines and forfeitures comprise 3% of overall revenues and 6% of General Fund revenues. In FY 2020, court revenue took a major hit due to the pandemic and fewer officer stops, particularly from mid-March through August. As a result, projected 2020 court revenue is down significantly from the prior year (\$127,400 or 38%). In addition, the Governing Body approved a 2021 budget objective to reduce court fines by 25% each year for the next three years with the goal of reducing the burden on the indigent. As such, court revenues are projected at \$278,323 in 2021, which is a 17% decrease from 2019 revenues. This is less than 25% as not all court fines can be reduced.

## Other Sources

Other sources consist of miscellaneous revenues including cell tower lease payments, 3<sup>rd</sup> floor suite leases, sales of assets, police reports, private donations for park assets, and revenues for the property owner's association. Other sources account for 3% of total revenues (or \$275,000). Projections are made based on contract information (leases and property owner's association), historical trends, projected plans for retiring and selling off assets and borrowing plans.



# Budget by Department



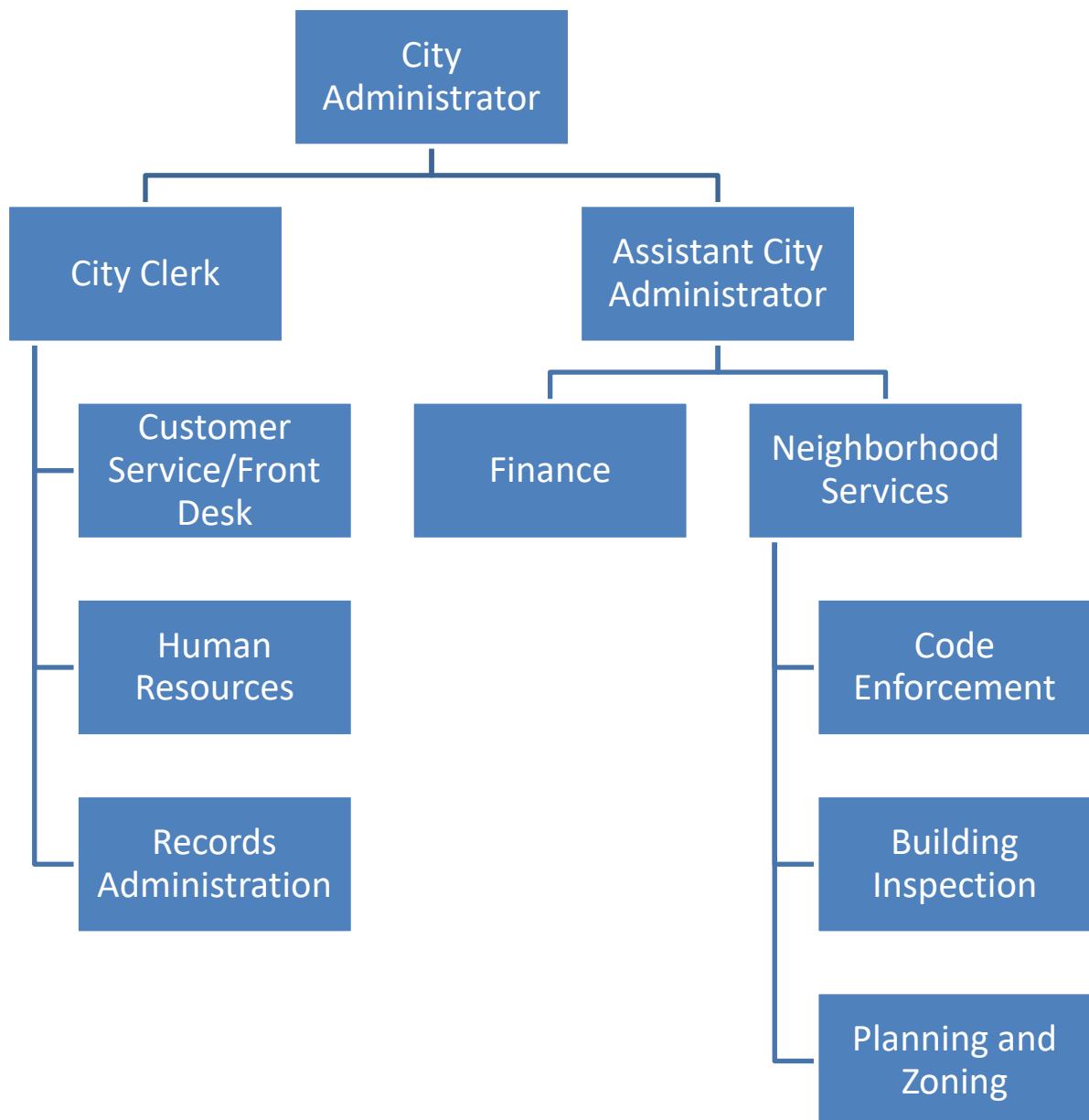
Typical 2020 Online City Council Meeting using GoToMeeting

## Each Department Includes:

- Organizational Chart (if applicable)
- Department and Program Description
- Budget Summary
- Line Item Activity Budget
- Notable Items in Budget, Including Significant Changes

## Administration

### Organizational Chart



### Department Description

The Administration Department is headed by the City Administrator and includes the City Clerk, the Assistant City Administrator, two part-time Administrative Assistants, a part-time management intern, a Code Enforcement Officer and a Building Official. The Department oversees the back-office administrative duties associated with running the City.

### Program Areas

- **Human Resources** – The City Clerk ensures proper records and accounting for all current and former City Employees. She also manages the onboarding process and employee benefits administration.

- **Payroll** – the City Clerk manages the payroll process. The City recently hired ADP for time keeping and uses a third party, Miller Management, to process payroll.
- **Customer Service** – The City Clerk is responsible for ensuring excellent customer service at City Hall with the assistance of two part-time administrative assistants who answer phones, greet and assist customers and residents.
- **Records Administration** – The City Clerk is responsible for maintaining the official records of the City including all ordinances, resolutions, minutes from the Council and Citizen Committees, and contracts. She also responds to public records requests.
- **City Communications** – Includes social media management, City branding and marketing efforts, producing the Roeland Parker newsletter and City website. This is a collaborative effort in the Administration Department with contributions from the City Clerk, Asst. City Administrator, Administrative Assistants, and Management Intern. The City also uses a third party contractor to provide social media management and provide regular communications updates. That contract is managed by the Asst. City Administrator.
- **Finance** – The Asst. City Administrator oversees finance including providing monthly financial reports to City Council, processing all journal entries and debt service payments, and managing the annual audit process. The City outsources all accounting functions to Miller Management services which will process accounts payable and receivables and bank reconciliation based on direction from the Finance Director and City Clerk. The Asst. City Administrator also oversees the City's investment portfolio, which is managed by the City's Financial Advisory firm Columbia Capital.
- **Budget** – The City Administrator and Asst. City Administrator prepare and manage the annual operating and capital improvement budget process for the City.
- **Neighborhood Services Division:**
  - **Code Enforcement** – The Code Enforcement Officer ensures the City's property maintenance code is adhered to and conducts both proactive and reactive enforcement activities. They also take an active role in recommending code and policy change to Council when a deficiency exists.
  - **Building Inspection** – The Building Official ensures all permitted building work follows the International Building Code guidelines adopted by the City and inspects the work of those performing improvements on commercial and residential property. They also are responsible for development review when major renovations or new structures are built in Roeland Park.
  - **Planning and Zoning** – The Assistant City Administrator in conjunction with the Building Official and City Administrator ensure that new development follows the City's zoning and land use guidelines, work with developers on new development opportunities and staff the Planning Commission.
- **Economic Development** – The City Administrator is responsible for economic development for the City including staffing the Ad Hoc Economic Development Committee made up of City Council members and citizen representatives and working with the City's consultant to market City owned vacant land for future development.

## Administration - Summary of Resources and Appropriations

2020

	2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Revenues &amp; Resources</b>						
Property Taxes	\$ 2,061,634	\$ 2,546,944	\$ 2,210,597	\$ 2,776,213	\$ 2,830,565	\$ 2,886,931
Franchise Taxes	454,240	466,812	438,535	471,619	476,560	481,792
Special Assessments	823,804	827,973	826,109	833,954	840,322	851,836
Sales Taxes	1,517,430	1,510,505	1,271,242	1,544,578	1,560,024	1,575,624
Intergovernmental	256,218	241,141	236,840	235,437	242,337	249,439
Licenses and Permits	169,073	161,225	179,100	164,450	164,050	164,050
Other Sources	337,697	359,210	294,423	274,011	299,793	320,551
Interest	117,067	88,500	81,947	83,586	85,258	86,963
<b>Total Revenues</b>	<b>5,737,163</b>	<b>6,202,310</b>	<b>5,538,793</b>	<b>6,383,849</b>	<b>6,498,909</b>	<b>6,617,186</b>
Transfers In	311,844	516,475	684,467	388,865	159,819	136,556
<b>Total Resources</b>	<b>6,049,007</b>	<b>6,718,785</b>	<b>6,223,261</b>	<b>6,772,713</b>	<b>6,658,728</b>	<b>6,753,742</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
101- General Overhead	\$ 1,888,909	\$ 2,056,239	\$ 1,317,203	\$ 1,888,681	\$ 1,587,790	\$ 1,546,662
104 - Neighborhood Services	113,328	126,648	125,058	159,677	134,417	139,347
105 - Administration	315,753	342,690	334,200	354,923	367,070	380,595
107 - Employee Benefits	873,171	1,052,705	1,035,221	1,134,743	1,192,319	1,253,259
200 - Bond & Interest	763,377	788,327	765,201	613,056	619,697	609,101
520 - Property Owner's Assoc.	31,965	31,875	31,875	31,875	31,875	31,875
<b>Total</b>	<b>3,986,503</b>	<b>4,398,484</b>	<b>3,608,758</b>	<b>4,182,955</b>	<b>3,933,169</b>	<b>3,960,839</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 1,283,204	\$ 1,488,605	\$ 1,470,621	\$ 1,587,443	\$ 1,662,627	\$ 1,741,450
Contractual Services	899,142	933,798	921,673	796,385	823,200	820,822
Commodities	26,990	26,108	24,513	24,824	24,344	24,865
Capital Outlay	131	500	1,200	600	-	-
Debt Service	761,027	762,101	762,101	591,668	603,243	595,280
<b>Total Expenditures</b>	<b>2,970,493</b>	<b>3,211,112</b>	<b>3,180,108</b>	<b>3,000,920</b>	<b>3,113,415</b>	<b>3,182,418</b>
Non-Expenditure Appropriations	-	344,540	-	349,370	283,354	283,721
Transfers Out	1,016,010	842,831	428,650	832,665	536,400	494,700
<b>Total Appropriations</b>	<b>3,986,503</b>	<b>4,398,484</b>	<b>3,608,758</b>	<b>4,182,955</b>	<b>3,933,169</b>	<b>3,960,839</b>
<b>Summary by Fund</b>						
General Fund	\$ 3,191,161	\$ 3,578,282	\$ 2,811,682	\$ 3,538,024	\$ 3,281,597	\$ 3,319,863
Bond & Interest	763,377	788,327	765,201	613,056	619,697	609,101
Property Owner's Assoc.	31,965	31,875	31,875	31,875	31,875	31,875
<b>Total</b>	<b>3,986,503</b>	<b>4,398,484</b>	<b>3,608,758</b>	<b>4,182,955</b>	<b>3,933,169</b>	<b>3,960,839</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
City Administrator	1	1	1	1	1	1
Asst. City Administrator/Finance Director	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Building Official	1	1	1	1	1	1
Management Intern	0.4	0.4	0.4	0.4	0.4	0.4
<b>Total</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Fund Revenues**

		2020					
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Revenues</b>							
4010	Beginning Fund Balance	\$ 2,581,105	\$ 2,628,617	\$ 2,605,408	\$ 2,642,812	\$ 2,577,766	\$ 2,613,879
<b>Taxes</b>							
4050	Ad Valorem Tax	1,893,839	2,364,565	2,050,808	2,578,459	2,630,028	2,682,629
4070	Personal Property Tax-delinquent	12	200	200	200	200	200
4080	Real Property Tax - Delinquent	27,655	10,000	10,000	10,000	10,000	10,000
	<b>Total Taxes</b>	<b>1,921,507</b>	<b>2,374,765</b>	<b>2,061,008</b>	<b>2,588,659</b>	<b>2,640,228</b>	<b>2,692,829</b>
<b>Franchise Fees</b>							
4310	Franchise Tax - Electric	254,405	265,361	265,361	270,668	276,081	281,603
4320	Franchise Tax - Gas	118,809	120,372	90,484	118,809	118,809	118,809
4330	Franchise Tax - Telephone	4,556	5,282	3,918	3,370	2,898	2,608
4340	Franchise Tax - Teleicable	76,471	75,772	75,772	75,772	75,772	75,772
4350	Franchise Tax - Cellular	-	25	3,000	3,000	3,000	3,000
	<b>Total Franchise Fees</b>	<b>454,240</b>	<b>466,812</b>	<b>438,535</b>	<b>471,619</b>	<b>476,560</b>	<b>481,792</b>
<b>Special Assessments</b>							
4610	Special Assessments	750	2,000	500	750	750	750
4770	Solid Waste Service Assessment	562,884	562,000	562,000	570,000	581,400	593,028
	<b>Total Special Assessments</b>	<b>563,634</b>	<b>564,000</b>	<b>562,500</b>	<b>570,750</b>	<b>582,150</b>	<b>593,778</b>
<b>Intergovernmental Revenue</b>							
4020	Recreational Vehicle Tax	901	765	765	750	750	750
4021	Commercial Vehicle Tax	326	-	-	-	-	-
4040	Heavy Trucks Tax	665	965	665	665	665	665
4060	Motor Vehicle Tax	218,243	223,034	207,331	214,418	220,851	227,476
4110	County Sales & Use Tax	629,630	630,907	503,704	635,926	642,285	648,708
4115	Sales Tax 27B (280 Fund)	572,982	564,143	515,684	593,834	599,773	605,770
4120	County Jail Tax	157,409	157,728	125,927	157,409	158,983	160,573
4130	Safety Sales Tax	157,409	157,728	125,927	157,409	158,983	160,573
4141	City/County Alcohol Tax Distrib	18	-	100	100	100	100
4145	Transient Guest Tax	-	-	3,200	4,000	4,000	4,000
4156	FEMA Grant	9,982	-	-	-	-	-
	<b>Total Intergovernmental Revenue</b>	<b>1,747,564</b>	<b>1,735,270</b>	<b>1,483,303</b>	<b>1,764,511</b>	<b>1,786,389</b>	<b>1,808,615</b>
<b>Licenses and Permits</b>							
4210	Street Cutting Permit	9,300	7,500	10,000	10,000	10,000	10,000
4215	Building Permit	59,431	50,000	65,000	50,000	50,000	50,000
4220	Electrical Permit	4,213	2,500	4,000	4,000	4,000	4,000
4225	Mechanical Permit	6,249	5,500	6,000	6,000	6,000	6,000
4230	Plumbing Permit	2,270	1,500	1,500	1,500	1,500	1,500
4235	Garage Sale Permit	312	400	50	400	400	400
4240	Sign Permit	1,193	1,000	1,000	1,000	600	600
4245	Cereal Malt Beverage License	550	325	550	550	550	550
4250	Animal Licenses	4,557	6,500	5,000	5,000	5,000	5,000
4255	Home Occupational Licenses	1,080	1,000	1,000	1,000	1,000	1,000
4260	Rental Licenses	26,410	34,000	34,000	34,000	34,000	34,000
4265	Business Occupational Licenses	53,508	51,000	51,000	51,000	51,000	51,000
	<b>Total Licenses and Permits</b>	<b>169,073</b>	<b>161,225</b>	<b>179,100</b>	<b>164,450</b>	<b>164,050</b>	<b>164,050</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Fund Revenues**

		2020					
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Fines and Forfeitures</b>							
4410	Fine	274,315	312,964	170,075	234,723	237,070	239,441
4415	Court Costs	31,221	30,000	19,357	23,042	23,272	23,505
4420	State Fees	25,725	24,000	15,950	17,558	17,734	17,911
4430	Bonds & Forfeitures	4,520	2,000	3,000	3,000	3,000	3,000
4440	Alcohol/Drug State Reimbursement	-	-	-	-	-	-
<b>Total Fines and Forfeitures</b>		<b>335,782</b>	<b>368,964</b>	<b>208,382</b>	<b>278,323</b>	<b>281,076</b>	<b>283,857</b>
<b>Other Sources</b>							
4393	Bullet Proof Vest Grant	1,383	1,500	1,500	1,500	1,500	1,500
4530	Reimbursed Expense	3,346	14,000	35,233	1,492	1,492	1,492
4531	SRO Reimbursement	86,070	79,904	73,720	82,302	84,771	87,314
4710	Apt Tower Lease Payment	23,778	24,430	24,491	25,226	25,918	25,710
4713	Voicestream Wireless Payment	23,778	24,430	24,491	25,226	25,918	25,710
4716	Clearwire Tower Lease Paymnt	23,778	24,430	24,491	25,226	25,918	25,710
4720	Plans & Spec's	1,483	2,000	12,000	2,000	2,000	3,000
4725	Police Reports	4,344	5,500	2,500	5,500	5,500	5,500
4755	3rd Floor Lease Revenues	21,195	42,328	14,310	21,853	45,090	45,991
4767	1% for Art	36,378	-	-	-	-	-
4768	Service Line Agreement	2,965	2,965	2,965	2,965	2,965	2,400
4775	RPPOA Contract	31,875	31,875	31,875	31,875	31,875	31,875
4780	Sale of Assets	8,588	7,000	7,000	9,000	7,000	24,500
4787	RP Community Foundation Donatic	33,557	60,000	1,000	1,000	1,000	1,000
4795	Miscellaneous	1,331	5,000	5,000	5,000	5,000	5,000
<b>Total Other Sources</b>		<b>303,850</b>	<b>325,363</b>	<b>260,576</b>	<b>240,164</b>	<b>265,946</b>	<b>286,704</b>
<b>Interest</b>							
510.45:	Interest on Investment	99,901	80,000	69,931	71,330	72,756	74,211
<b>Total Interest</b>		<b>99,901</b>	<b>80,000</b>	<b>69,931</b>	<b>71,330</b>	<b>72,756</b>	<b>74,211</b>
<b>Transfer-In</b>							
4850	Transfer from 27D Fund	-	-	-	-	-	-
4865	Transfer in from TIF Funds	15,500	168,787	337,810	250,000	-	-
4870	Transfer from 27C Fund	11,344	22,688	21,657	23,865	24,819	26,556
<b>Total Transfer-In</b>		<b>26,844</b>	<b>191,475</b>	<b>359,467</b>	<b>273,865</b>	<b>24,819</b>	<b>26,556</b>
<b>Total</b>		<b>5,622,396</b>	<b>6,267,874</b>	<b>5,622,804</b>	<b>6,423,670</b>	<b>6,293,975</b>	<b>6,412,392</b>
<b>Total Resources</b>		<b>8,203,501</b>	<b>8,896,490</b>	<b>8,228,211</b>	<b>9,066,482</b>	<b>8,871,741</b>	<b>9,026,271</b>

**Notes:**

\*The property tax levy in the General Fund reflects 26.618 mills in the General Fund. The property tax revenue reflected in 2021 and out years includes revenue diverted to TIF districts. The City accounts for the difference as a budgetary expenditure to ensure proper collections with Johnson County.

\*Transfers from TIF funds reflect transfers from TIF 1 for Capital improvements.

\*One of the two condo units on the third floor of City Hall that the City leases was vacant since 2018. Staff anticipates filling the vacancy in 2022.

The City gave the current tenant a break during 2020 due to their business suffering from the COVID-19 shut-down.

\*The 2021 budget includes a Budget Objective to reduce fines by 25% each year for the next three years. The 2021 budget reflects a reduction from pre-COVID years of approximately 25%.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Overhead**

	B	<b>Contracted Services</b>	2020					
			2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
101	5201	Electric	20,792	17,860	21,416	22,058	22,720	23,401
101	5202	Telephone	499	1,000	576	576	576	576
101	5203	Printing & Advertising	1,237	1,800	1,800	1,800	1,800	1,800
101	5204	Legal Printing	(182)	3,000	3,000	3,000	3,000	3,000
101	5205	Postage & Mailing Permits	3,101	6,000	6,000	6,000	6,000	6,000
101	5208	Newsletter	11,584	12,600	14,120	14,120	14,120	14,120
101	5209	Professional Services	96,305	59,450	100,000	64,570	64,570	64,570
101	5210	Maintenance & Repair Building	7,915	10,600	10,400	10,600	10,600	10,600
101	5211	Maintenace & Repair Equipment	365	200	1,000	200	200	-
101	5212	Utility Asst	15,000	15,000	15,000	15,000	15,000	15,000
101	5213	Audit Fees	33,925	37,775	34,425	34,425	35,810	36,884
101	5214	Other Contracted Services	52,948	65,280	65,280	65,000	65,000	65,000
101	5215	City Attorney	122,645	94,400	98,000	99,960	101,959	93,000
101	5216	Public Art Maintenance	-	-	-	6,000	6,000	6,000
101	5217	Public Art Purchase	9,957	25,000	31,500	19,000	19,000	19,000
101	5218	IT & Communication	25,867	26,496	27,616	28,168	28,732	29,306
101	5219	Meeting Expense	490	1,500	700	700	700	700
101	5220	Street Light Repair & Maintenance	41,518	40,000	40,071	40,799	42,023	43,284
101	5222	Traffic Signal Expense	185,509	192,227	203,245	92,490	95,265	98,123
101	5230	Art Commissioner	1,200	1,200	1,200	1,200	1,200	1,200
101	5232	United Community Services	4,371	4,771	4,771	4,866	4,964	5,063
101	5233	JoCo Home Repair - Minor	9,000	9,000	9,000	9,000	9,000	4,500
101	5234	JoCo Home Repair - Major	8,000	8,000	8,000	8,000	8,000	8,000
101	5237	Community Events	8,322	8,800	8,500	8,700	8,700	8,700
101	5248	Strategic Planning	-	-	-	-	-	-
101	5249	Branding Implementation	2,054	1,000	-	-	-	-
101	5250	Insurance & Surety Bonds	42,847	45,068	47,322	49,688	52,172	57,911
101	5252	Elections - City	6,463	5,500	6,500	-	15,000	5,500
101	5253	Public Relations	5,414	4,500	5,500	3,500	3,500	3,500
101	5254	Miscellaneous Charges	678	1,000	1,000	8,000	8,000	8,000
101	5256	Committee Funds	4,000	5,000	4,000	4,000	4,000	4,000
101	5257	Property Tax Payments	6,630	6,682	7,016	12,500	12,750	13,005
101	5258	RPPOA Common Area Expenses	33,847	33,847	33,847	33,847	33,847	33,847
101	5265	Computer System R&M	-	500	500	500	500	5,000
101	5266	Computer Software	31,009	31,616	28,640	28,640	28,640	28,640
101	5267	Employee Related Expenses	3,486	7,000	5,000	5,000	5,000	5,000
101	5273	Neighbors Helping Neighbors	7,864	10,000	10,000	10,000	10,000	10,000
108	5282	Property Tax Rebate Program	2,866	7,500	7,500	15,000	15,000	15,000
101	5283	RP Com Foundation Grant Exp.	33,557	60,000	1,000	1,000	1,000	1,000
101	5285	Pool Operations	635	-	-	-	-	-
101	5287	Water	1,484	1,500	1,500	1,500	1,500	1,500
101	5288	Waste Water	807	2,000	795	795	795	795
101	5289	Natural Gas	2,237	3,182	1,678	1,694	1,711	3,000
101	5292	Fireworks	2,128	2,500	-	2,500	2,500	2,500
	<b>B</b>	<b>Contracted Services Total</b>	<b>848,372</b>	<b>870,353</b>	<b>867,418</b>	<b>734,397</b>	<b>760,853</b>	<b>756,025</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Overhead**

		2020					
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>C</b>		<b>Commodities</b>					
101	5301	Office Supplies	5,616	7,000	6,100	6,100	6,100
101	5304	Janitorial Supplies	2,053	2,000	2,000	2,000	2,000
101	5305	Dues, Subscriptions, & Books	11,516	12,640	13,035	12,437	12,437
101	5306	Materials	-	-	-	-	-
101	5307	Other Commodities	5,343	-	-	-	-
101	5311	Pool Equipment	-	-	-	-	-
<b>C</b>		<b>Commodities Total</b>					
		<u>24,527</u>	<u>21,640</u>	<u>21,135</u>	<u>20,537</u>	<u>20,537</u>	<u>20,537</u>
<b>N</b>		<b>Non-Expenditure Appropriation</b>					
101	5751	TIF Fund Expenditure	-	<u>321,415</u>	<u>-</u>	<u>331,082</u>	<u>270,000</u>
<b>N</b>		<b>Non-Expen. Appropriation Total</b>					
		<u>-</u>	<u>321,415</u>	<u>-</u>	<u>331,082</u>	<u>270,000</u>	<u>275,400</u>
<b>T</b>		<b>Transfers</b>					
101	5801..5809	Transfer of Funds	1,310	350,000	-	-	-
101		Transfer to Community Center Fund			-	175,000	
101	5818	Transfer to Debt Service Fund	-	75,000	-	115,000	-
101	5819	Transfer to TIF 1 Fund-370			250,000		
101	5821	Transfer to TIF 2 Fund- 450	-	-	-	-	-
101	5823	Tr to Sp Infrastructure Fund- 27D	550,000	-	75,000	245,865	316,000
101	5825	Transfer to Equip Reserve Fund	44,700	3,650	43,650	16,800	2,400
101	5826	Transfer To Aquatic Fund- 220	<u>420,000</u>	<u>414,181</u>	<u>60,000</u>	<u>250,000</u>	<u>218,000</u>
<b>T</b>		<b>Transfers Total</b>					
		<u>1,016,010</u>	<u>842,831</u>	<u>428,650</u>	<u>802,665</u>	<u>536,400</u>	<u>514,700</u>
<b>Total General Overhead</b>		<b><u>1,888,909</u></b>	<b><u>2,056,239</u></b>	<b><u>1,317,203</u></b>	<b><u>1,888,681</u></b>	<b><u>1,587,790</u></b>	<b><u>1,566,662</u></b>

**Notes:**

\*The 2021 Budget reflects two budget objectives from the Art Committee. One included allocating \$6,000 of their annual \$25,000 specifically for public art maintenance. They also are setting aside \$7,000 annually from their remaining \$19,000 for a signature art piece.

\*Pool operations, which have historically been paid from this fund, shifted to a new fund 220 - Aquatic Center Fund starting in 2019, after City resumed full ownership from JCPRD.

\*The 2021 Budget reflects \$331,082 in funds that are expected to be diverted to TIF districts from the City's General Fund property taxes.

\*\$60,000 was transferred to the Aquatic Center fund in 2020 due to the cancelled season. We anticipate an operating subsidy of \$245,865 in 2021.

\*Transfers to the Equipment Reserve Fund reflect computer replacements and upgrades to the Building Automation system for City Hall. See CIP Budget for more details.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Neighborhood Services**

		2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
<b>Neighborhood Services</b>							
	<b>A</b>						
	<b>Salaries &amp; Benefits</b>						
104	5101	Salaries - Regular	109,623	113,600	113,600	118,000	122,720
104	5102	Salaries-Overtime	21	1,000	500	500	500
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<b>109,644</b>	<b>114,600</b>	<b>114,100</b>	<b>118,500</b>	<b>123,220</b>
	<b>B</b>						
	<b>Contracted Services</b>						
104	5202	Telephone	1,680	1,680	1,680	1,680	1,680
104	5203	Printing & Advertising	-	1,000	-	500	500
104	5206	Travel Expense & Training	535	1,100	600	1,100	1,100
104	5207	Medical & Drug Testing	-	-	-	-	-
104	5214	Other Contracted Services	-	5,500	5,500	5,500	5,500
104	5219	Meeting Expense	111	200	200	200	200
104	5260	Vehicle Maintenance	101	1,100	600	1,000	1,000
	<b>B</b>	<b>Contracted Services Total</b>	<b>2,428</b>	<b>10,580</b>	<b>8,580</b>	<b>9,980</b>	<b>9,980</b>
	<b>C</b>						
	<b>Commodities</b>						
104	5301	Office Supplies	-	-	-	-	-
104	5302	Motor Fuels & Lubricants	360	668	378	397	417
104	5305	Dues, Subscriptions, & Books	765	500	500	500	500
104	5308	Clothing & Uniforms	-	300	300	300	300
	<b>C</b>	<b>Commodities Total</b>	<b>1,125</b>	<b>1,468</b>	<b>1,178</b>	<b>1,197</b>	<b>1,217</b>
	<b>E</b>						
	<b>Capital Outlay</b>						
104	5403	Office Equipment	131	-	1,200	-	-
	<b>E</b>	<b>Capital Outlay Total</b>	<b>131</b>	<b>-</b>	<b>1,200</b>	<b>-</b>	<b>-</b>
	<b>T</b>						
	<b>Transfers</b>						
104	5825	Transfer to Equip Reserve Fund	-	-	-	30,000	-
	<b>T</b>	<b>Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>
	<b>Total Neighborhood Services</b>	<b>113,328</b>	<b>126,648</b>	<b>125,058</b>	<b>159,677</b>	<b>134,417</b>	<b>139,347</b>

**Notes:**

\*2021 includes the Budget Objective of purchasing used all-electric vehicles for the code enforcement officer and building officials for a total of \$30,000.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Administration Department**

		2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
<b>Administration</b>							
	<b>A</b>	<b>Salaries &amp; Benefits</b>					
105	5101	Salaries - Regular	262,089	270,100	270,100	281,000	292,240
105	5102	Salaries-Overtime	-	-	-	-	-
105	5104	Salaries - Part-time	38,300	39,500	44,060	41,200	42,848
105	5107	Salaries - Intern	-	11,700	7,140	12,000	12,000
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>300,389</u>	<u>321,300</u>	<u>321,300</u>	<u>334,200</u>	<u>347,088</u>
	<b>B</b>	<b>Contracted Services</b>					
105	5202	Telephone	1,920	1,920	1,920	1,920	1,920
105	5203	Printing & Advertising	-	-	-	-	-
105	5205	Postage & Mailing Permits	-	-	-	-	-
105	5206	Travel Expense & Training	5,346	7,570	1,800	7,260	7,570
105	5207	Medical Expense & Drug Testing	-	-	-	-	-
105	5214	Other Contracted Services	1,361	2,500	1,580	2,453	2,502
105	5219	Meeting Expense	-	-	-	-	-
105	5226	Car Allowance	5,400	5,400	5,400	5,400	5,400
105	5250	Insurance & Surety Bonds	-	-	-	-	-
105	5254	Miscellaneous Charges	-	500	-	-	-
	<b>B</b>	<b>Contracted Services Total</b>	<u>14,027</u>	<u>17,890</u>	<u>10,700</u>	<u>17,033</u>	<u>17,392</u>
	<b>C</b>	<b>Commodities</b>					
105	5301	Office Supplies	11	-	-	-	-
105	5305	Dues, Subscriptions, & Books	1,326	2,500	2,200	2,590	2,590
105	5308	Clothing & Uniforms	-	500	-	500	500
	<b>C</b>	<b>Commodities Total</b>	<u>1,337</u>	<u>3,000</u>	<u>2,200</u>	<u>3,090</u>	<u>2,590</u>
	<b>E</b>	<b>Capital Outlay</b>					
105	5403	Office Equipment	-	500	-	600	-
	<b>E</b>	<b>Capital Outlay Total</b>	<u>-</u>	<u>500</u>	<u>-</u>	<u>600</u>	<u>-</u>
	<b>Total Administration</b>		<b>315,753</b>	<b>342,690</b>	<b>334,200</b>	<b>354,923</b>	<b>367,070</b>
	<b>380,595</b>						

**Notes:**

\*Salaries include two part-time Administrative Assistants and one part-time management intern enrolled in a Masters in Public Administration degree

\*No significant changes to the Administration Department.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Employee Benefits**

		2020						
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget	
<b>Employee Benefits</b>								
<b>A Salaries &amp; Benefits</b>								
107	5122	FICA City Contribution	135,968	158,100	158,100	175,100	182,104	189,388
107	5123	KPERS City Contribution	84,505	95,325	95,325	103,750	107,900	112,216
107	5124	Ks Unemployment Insurance	1,391	2,000	2,000	2,200	2,288	2,380
107	5125	Worker's Compensation	48,194	53,810	28,706	50,508	52,528	54,629
107	5126	Health/Dental/Vision Insurance	359,209	460,130	470,000	504,500	539,815	577,602
107	5127	Health Savings Account	46,012	60,160	58,000	60,800	60,800	60,800
107	5128	401A City Contribution	6,940	7,280	7,190	7,485	7,784	8,096
107	5130	City Paid Life/ST Disability	7,718	10,900	10,900	10,900	10,900	10,900
107	5131	KP&F City Contribution	183,233	203,000	203,000	217,500	226,200	235,248
107	5133	Wellness Incentive	-	2,000	2,000	2,000	2,000	2,000
<b>A Salaries &amp; Benefits Total</b>		<b>873,171</b>	<b>1,052,705</b>	<b>1,035,221</b>	<b>1,134,743</b>	<b>1,192,319</b>	<b>1,253,259</b>	
<b>Total Employee Benefits</b>		<b>873,171</b>	<b>1,052,705</b>	<b>1,035,221</b>	<b>1,134,743</b>	<b>1,192,319</b>	<b>1,253,259</b>	

**Notes:**

\*The City's employee benefit plan year runs from July 1 - June 30 annually. The 2021 Budget reflects the known increase in employee benefits in the first half of 2021 (which had average of 7% increase across all plans), plus an anticipated 7.5% plan increase in the second half of the year.

\* Employer pension rates increased in 2021 slightly. KPERS increased by 0.25% and KP&F increased by 0.87%. Pensions increased overall due to planned salary increases in 2021.

\*The City's worker's compensation insurance experience mod went from 0.85 to 1.23 from 2020 to 2021 due to injuries in the police department.

**City of Roeland Park**  
**Line Item Activity Budget - Bond & Interest Fund**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
200	4010	<b>Beginning Fund Balance</b>	\$ 131,777	\$ 131,777	\$ 96,946	\$ 106,738	\$ 87,201	\$ 106,738
		<b>Taxes</b>						
200	4050	Ad Valorem Tax	136,260	170,129	147,539	185,504	188,287	192,052
200	4070	Personal Property Tax-delinquent	3	50	50	50	50	50
200	4080	Real Property Tax - Delinquent	3,865	2,000	2,000	2,000	2,000	2,000
		<b>Total Taxes</b>	140,128	172,179	149,589	187,554	190,337	194,102
		<b>Special Assessments</b>						
200	4620	Special Assmnt Tax - Delinquent	-	364	-	300	300	300
200	4630	Storm Drainage RC12-013	61,586	63,250	63,250	60,750	58,250	60,750
200	4640	Storm Drainage RC12-012	91,927	93,808	93,808	95,603	93,071	90,456
200	4650	Storm Drainage RC12-014	106,657	106,551	106,551	106,551	106,551	106,551
		<b>Total Special Assessments</b>	260,170	263,973	263,609	263,204	258,172	258,058
		<b>Intergovernmental</b>						
200	4020	Recreational Vehicle Tax	104	50	99	45	50	50
200	4040	Heavy Trucks Tax	108	120	102	33	33	33
200	4060	Motor Vehicle Tax	25,871	16,206	24,577	15,426	15,889	16,365
		<b>Total Intergovernmental</b>	26,083	16,376	24,779	15,504	15,972	16,448
		<b>Interest</b>						
200	4510.4512	Interest on Investment	17,166	8,500	12,016	12,257	12,502	12,752
		<b>Total Interest</b>	17,166	8,500	12,016	12,257	12,502	12,752
		<b>Transfers</b>						
200	4830	Transfer from 27A Fund	285,000	250,000	325,000	-	135,000	110,000
200	4840	Transfer from General Fund	-	75,000	-	115,000	-	-
		<b>Total Transfers</b>	285,000	325,000	325,000	115,000	135,000	110,000
		<b>Total Revenues</b>	728,547	786,028	774,992	593,519	611,982	591,360
	<b>B</b>	<b>Contracted Services</b>						
200	5209	Professional Services	2,350	3,100	3,100	3,100	3,100	5,500
	<b>B</b>	<b>Contracted Services Total</b>	2,350	3,100	3,100	3,100	3,100	5,500
	<b>E</b>	<b>Debt Service</b>						
200	5608	Principal Bonds - 2010-1	280,000	290,000	290,000	100,000	105,000	100,000
200	5609	Interest Bonds - 2010-1	33,415	25,575	25,575	15,492	10,500	7,875
200	5614	Bond Principal 2014-1	112,000	114,000	114,000	-	-	-
200	5615	Bond Interest 2014-1	5,088	2,568	2,568	-	-	-
200	5616	Bond Principal 2020-1	-	-	-	110,000	120,000	120,000
200	5617	Bond Interest 2020-1	-	-	-	38,431	29,500	26,500
200	5628	Principal Bonds - 2011-2	85,000	85,000	85,000	90,000	100,000	105,000
200	5629	Interest Bonds - 2011-2	23,807	21,640	21,640	18,322	13,125	10,625
200	5644	Principal Bonds - 2012-1	200,000	205,000	205,000	205,000	215,000	220,000
200	5645	Interest Bonds - 2012-1	21,717	18,318	18,318	14,423	10,118	5,280
	<b>E</b>	<b>Debt Service Total</b>	761,027	762,101	762,101	591,668	603,243	595,280
	<b>N</b>	<b>Non-Expenditures Appropriation</b>						
200	5751	TIF Fund Expenditure	-	23,126	-	18,288	13,354	8,321
	<b>N</b>	<b>Non-Appropriation Expenditures Total</b>	-	23,126	-	18,288	13,354	8,321
		<b>Total Expenditures</b>	763,377	788,327	765,201	613,056	619,697	609,101
200		<b>Ending Fund Balance</b>	\$ 96,946	\$ 129,478	\$ 106,738	\$ 87,201	\$ 79,486	\$ 88,997
		Benchmark - 10%-15% of annual debt service			14%	15%	13%	15%

\* The fund balance policy states that the Bond & Interest Fund will maintain reserves between 10%-15% of annual principal and interest payments.

\*The City issued the 2020-1 bonds in FY 2020 to pay a portion of the R Park and aquatic center improvements. In addition to the \$1.25 million in new debt, the issuance called the 2010-1 and 2011-2 debt issuances which will save the City \$53,790 in interest over the life of these bonds.

\*The City retired the 2014-1 bonds in FY 2020.

\*The ending fund balance in 2021 is projected to decrease by 18% from the prior year due to lower debt service demands.

**City of Roeland Park**  
**Line Item Activity Budget - Property Owners Association**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
520	4010	<b>Beginning Fund Balance</b>	\$ 18,416	\$ 20,388	\$ 20,298	\$ 22,270	\$ 24,242	\$ 26,214
		<b>Other</b>						
520	4795	Miscellaneous	33,847	33,847	33,847	33,847	33,847	33,847
		<b>Total Other</b>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>
		<b>Total Revenues</b>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>
	<b>B</b>	<b>Contracted Services</b>						
520	5254	Miscellaneous Charges	90	-	-	-	-	-
520	5258	RPOOA Common Area Expenses	31,875	31,875	31,875	31,875	31,875	31,875
	<b>B</b>	<b>Contracted Services Total</b>	<u>31,965</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>
		<b>Total Expenditures</b>	<u>31,965</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>
520		<b>Ending Fund Balance</b>	<u>\$ 20,298</u>	<u>\$ 22,360</u>	<u>\$ 22,270</u>	<u>\$ 24,242</u>	<u>\$ 26,214</u>	<u>\$ 28,186</u>

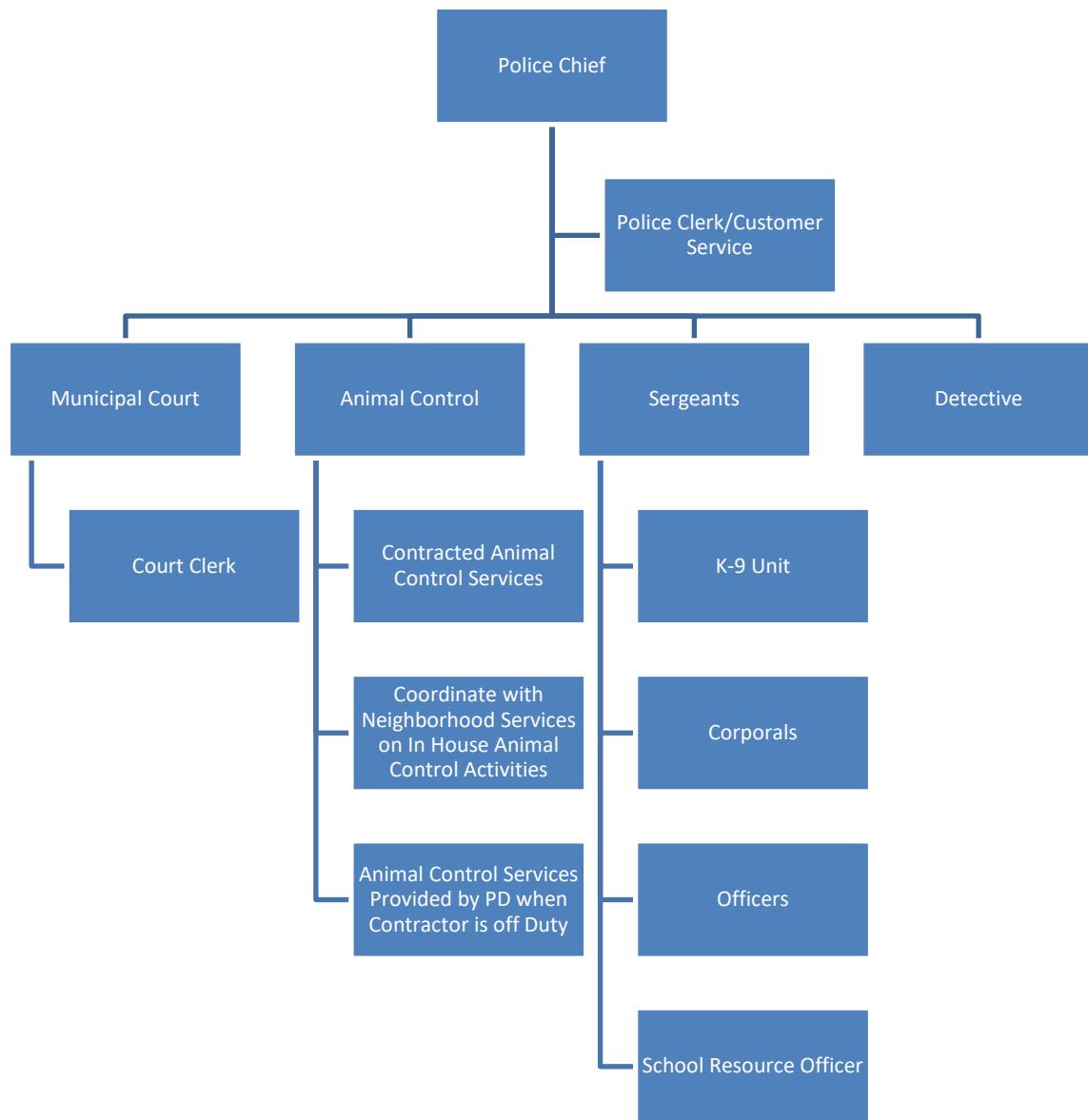
**Notes:**

\*The revenue in the Property Owner's Association fund are collected to cover the cost of maintaining the common areas and condominiums within City Hall. These fees are paid from the General Fund. The Property Owner's Association then issues a check to the City of Roeland Park to cover fees associated with maintenance of said common areas as all of these expenses are paid out of the City's General Fund. This process was established as part of condominiumizing City Hall space that is leased on the third floor. The condominiumizing also preserves the tax-exempt status of the space used for government purposes as well as space leased to non-profits.

\*The fund is managed by a Board of Directors which is the City Council and is required to meet annually.

\*The ending fund balance changes around 10% annually strictly due to the fact that the fund is very small and grows by \$2,000/year per the annual adopted budget and Association bylaws.

## Police & Municipal Court Organizational Chart



### Department Description

The Police Chief leads the Police Department and oversees the Municipal Court. The department primary duties are those of uniformed police officers responding to calls for service and crime prevention in the city. The department philosophy is associated with community policing as its basis of operation along with commitment to excellence. The Department includes one Police Clerk, a Detective, three sergeants, three corporals, 7 officers and five part-time/on-call officers. In addition, the Police Chief oversees the municipal court and the Court Clerk reports to the Chief. The court also has a contract judge and prosecutor. The Chief is responsible for Animal Control Services, provided through a combination of efforts consisting of in Roeland Park Officers and the Neighborhood Services Officer as well as a contract service with the City of Mission Community Service staff.

## Program Areas

- **Patrol Division** – The patrol division is the backbone of the department. They respond to all calls for service that include investigation of criminal activity, traffic enforcement, community policing, crime prevention, and assigned tasks from the Chief of Police. The department added a bicycle patrol unit in 2020 to help increase accessibility to officers in the community.
- **School Resource Officer** – Starting in 2018, the City contracted with the local private high school, Bishop Miege to provide a full-time School Resource Officer (SRO) to provide a police presence for the students, faculty and staff. This position is fully funded by Bishop Miege.
- **Mental Health Co-responder** – Starting in 2017, the City of Roeland Park collaborated with several of our neighboring Johnson County cities to jointly fund a trained mental health co-responder who can provide mental health interventions on the spot when a critical need arises where mental health concerns may be at play. Due to the high volume of calls in Leawood and Prairie Village, these two cities choose to team up to fully fund one mental health co-responder and the remaining northeast Johnson County communities, including Roeland Park, jointly fund a second co-responder.
- **K-9 Unit** – Originally a 2019 Budget Objective, the K-9 Unit was implemented in 2018 early because the concerted efforts of the department, led by a Sergeant to raise money to support the K-9. Thanks to the generous donations of many individuals and businesses, the K-9 unit was fully paid for along with donated in-kind services of veterinary care and kenneling needs. The K-9 unit is the first in northeast Johnson County and will be used for drug detection and tracking.
- **Investigations** – Police investigations are led by the Detective who is responsible for investigation of reported crimes leading to identification, apprehension and prosecution of persons responsible for crimes against people, crimes related to deceit, fraud or forgery and those involved in the possession and distribution of illegal narcotics.
- **Municipal Court** – The Municipal Court adjudicates all cases docketed and orders probation when appropriate. It ensures City ordinance violations are properly processed and that all fines, forfeitures, and ticket amendments are properly assessed. The Police Chief oversees the municipal court clerk who manages the day-to-day operations of court including preparing the court docket, providing customer service to court clients and works with the municipal court judge to track warrants and send delinquent accounts to collections. All court payments are handled by the Administrative Division and no cash is transacted at the court level.
- **Communications** – An officer assigned as the Public Information Officer for the department handles all social media posts, interactions and responses. He is also responsible for helping to promote the department through social media, the City website and community events.
- **Animal Control** – The care and proper treatment of domesticated animals is overseen by Community Service Officers employed by Mission. The Roeland Park Neighborhood Services Officer handles permitting activities related to domesticated animals. Roeland Park Police Officers respond to animal control related calls when the contracted service provider is not on duty.

## Police & Municipal Court - Summary of Resources and Appropriations

	2020					
	2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Revenues &amp; Resources</b>						
Fines and Forfeitures	335,782	368,964	208,382	278,323	281,076	283,857
<b>Total Revenues</b>	<b>335,782</b>	<b>368,964</b>	<b>208,382</b>	<b>278,323</b>	<b>281,076</b>	<b>283,857</b>
Sp. Law Enforcement (includes fund balance)	20,566	19,616	19,656	10,656	1,656	2,656
<b>Total Resources</b>	<b>356,348</b>	<b>388,580</b>	<b>228,039</b>	<b>288,979</b>	<b>282,732</b>	<b>286,513</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
102 - Police Department	\$ 1,142,821	\$ 1,173,735	\$ 1,193,234	\$ 1,286,016	\$ 1,353,631	\$ 1,294,413
103 - Municipal Court	139,150	130,326	145,394	123,916	127,271	130,954
109 - Special Law Enforcement	1,910	-	10,000	10,000	-	-
<b>Total</b>	<b>1,283,880</b>	<b>1,304,061</b>	<b>1,348,629</b>	<b>1,419,931</b>	<b>1,480,902</b>	<b>1,425,367</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 1,014,719	\$ 1,076,485	\$ 1,088,239	\$ 1,110,978	\$ 1,155,378	\$ 1,200,871
Contractual Services	131,615	157,176	146,033	154,231	160,124	163,469
Commodities	42,565	42,158	47,505	47,355	38,405	39,903
Capital Outlay	24,661	-	38,610	-	-	-
Debt Service	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,213,560</b>	<b>1,275,819</b>	<b>1,320,387</b>	<b>1,312,564</b>	<b>1,353,907</b>	<b>1,404,243</b>
<b>Non-Expenditure Appropriations</b>						
Transfers Out	70,320	28,242	28,242	107,367	126,995	21,124
<b>Total Appropriations</b>	<b>1,283,880</b>	<b>1,304,061</b>	<b>1,348,629</b>	<b>1,419,931</b>	<b>1,480,902</b>	<b>1,425,367</b>
<b>Summary by Fund</b>						
General Fund - Unrestricted	\$ 1,281,970	\$ 1,304,061	\$ 1,338,629	\$ 1,409,931	\$ 1,480,902	\$ 1,425,367
General Fund - Restricted	1,910	-	10,000	10,000	-	-
<b>Total</b>	<b>1,283,880</b>	<b>1,304,061</b>	<b>1,348,629</b>	<b>1,419,931</b>	<b>1,480,902</b>	<b>1,425,367</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
Police Chief	1	1	1	1	1	1
Sergeant	3	3	3	3	3	3
Detective	1	1	1	1	1	1
Corporal	3	3	3	3	3	3
Officer	7.5	7.5	7.5	7.5	7.5	7.5
Police Clerk	1	1	1	1	1	1
Court Clerk	1	1	1	1	1	1
Judge	0.1	0.1	0.1	0.1	0.1	0.1
Prosecutor	0.1	0.1	0.1	0.1	0.1	0.1
<b>Total</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Police Department**

		2020						
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget	
<b>Police</b>								
<b>A Salaries &amp; Benefits</b>								
102	5101	Salaries - Regular	837,021	937,000	901,349	965,000	1,003,600	1,043,744
102	5102	Salaries-Overtime	38,611	40,000	40,000	41,000	42,640	43,919
102	5104	Salaries - Part-time	64,456	22,300	69,705	24,500	25,480	26,244
	<b>A Salaries &amp; Benefits Total</b>		940,088	999,300	1,011,054	1,030,500	1,071,720	1,113,908
<b>B Contracted Services</b>								
102	5202	Telephone	6,527	7,000	7,000	7,000	8,000	8,000
102	5203	Printing & Advertising	-	250	200	200	200	200
102	5205	Postage & Mailing Permits	70	100	70	70	800	800
102	5206	Travel Expense & Training	6,532	9,000	8,000	8,000	8,000	8,000
102	5207	Medical Expense & Drug Testing	595	1,000	1,000	1,000	1,000	1,000
102	5210	Maintenance & Repair Building	21	200	100	100	200	200
102	5211	Maintenace & Repair Equipment	686	4,500	4,000	4,000	4,000	4,000
102	5214	Other Contracted Services	12,596	13,831	28,000	21,100	21,733	22,385
102	5219	Meeting Expense	28	100	50	50	50	50
102	5224	Laundry Service	1,518	3,100	1,518	1,518	2,000	2,000
	<b>B Contracted Services Total</b>		91,997	104,335	117,234	111,094	116,811	119,979
<b>C Commodities</b>								
102	5301	Office Supplies	50	200	200	200	200	200
102	5302	Motor Fuels & Lubricants	25,134	23,153	20,000	21,000	22,050	23,153
102	5305	Dues, Subscriptions, & Books	1,017	1,005	1,005	1,005	1,005	1,200
102	5306	Materials	34	500	150	500	500	500
102	5307	Other Commodities	1,350	3,000	1,350	1,350	1,350	1,350
102	5308	Clothing & Uniforms	12,830	11,000	11,000	10,000	10,000	10,000
102	5309	Ammunition	-	2,500	2,500	2,500	2,500	2,500
102	5310	Training Supplies	-	500	500	500	500	500
	<b>C Commodities Total</b>		40,415	41,858	36,705	37,055	38,105	39,403
<b>T Transfers</b>								
102	5825	Transfer to Equip Reserve Fund	70,320	28,242	28,242	107,367	126,995	21,124
	<b>T Transfers Total</b>		70,320	28,242	28,242	107,367	126,995	21,124
	<b>Total Police</b>		<b>1,142,821</b>	<b>1,173,735</b>	<b>1,193,234</b>	<b>1,286,016</b>	<b>1,353,631</b>	<b>1,294,413</b>

**Notes:**

\* Starting in 2020, the Police Department contracted with Lexipol to provide policy review consultation services.

\*Transfers to the Equipment Reserve Fund reflect Police Department Equipment, primarily radio replacement. See CIP Budget for more detail.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**  
**Municipal Court**

		2020					
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Court</b>							
	<b>A</b>	<b>Salaries &amp; Benefits</b>					
103	5101	Salaries - Regular	45,940	47,600	47,600	49,750	51,740
103	5102	Salaries-Overtime	1,191	1,000	1,000	1,000	1,000
103	5108	Salaries - Judge	15,000	15,655	15,655	16,281	16,932
103	5109	Salaries - Prosecutor	12,500	12,930	12,930	13,447	13,985
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<b>74,631</b>	<b>77,185</b>	<b>77,185</b>	<b>80,478</b>	<b>83,658</b>
	<b>B</b>	<b>Contracted Services</b>					
103	5202	Telephone	-	180	-	-	-
103	5203	Printing & Advertising	-	400	125	125	125
103	5206	Travel Expense & Training	-	200	300	300	300
103	5209	Professional Services	5,274	7,000	5,000	7,000	7,000
103	5211	Maintenace & Repair Equipment	-	200	-	-	-
103	5219	Meeting Expense	-	100	100	100	100
103	5227	Prisoner Care	5,250	5,589	4,000	6,000	6,000
103	5228	Fees Due State of Kansas	25,725	27,000	15,950	17,558	17,734
103	5250	Insurance & Surety Bonds	-	25	25	25	25
103	5254	Miscellaneous Charges	-	200	-	-	-
103	5266	Computer Software	3,369	11,947	3,300	12,029	12,029
103	5269	Alcohol / Drug State Fees	-	-	-	-	-
	<b>B</b>	<b>Contracted Services Total</b>	<b>39,618</b>	<b>52,841</b>	<b>28,800</b>	<b>43,137</b>	<b>43,313</b>
	<b>C</b>	<b>Commodities</b>					
103	5301	Office Supplies	-	-	500	-	-
103	5305	Dues, Subscriptions, & Books	200	250	250	250	250
103	5308	Clothing & Uniforms	40	50	50	50	50
	<b>C</b>	<b>Commodities Total</b>	<b>240</b>	<b>300</b>	<b>800</b>	<b>300</b>	<b>300</b>
	<b>E</b>	<b>Capital Outlay</b>					
103	5410	Technology Upgrades	24,661	-	38,610	-	-
	<b>E</b>	<b>Capital Outlay Total</b>	<b>24,661</b>	<b>-</b>	<b>38,610</b>	<b>-</b>	<b>-</b>
	<b>Total Court</b>		<b>139,150</b>	<b>130,326</b>	<b>145,394</b>	<b>123,916</b>	<b>127,271</b>
							<b>130,954</b>

**Notes:**

\*2020 included the implementation of the new court software Incode, which marks the second year of payments for total implementation and training cost of \$72,000. This is more than the original budget from the need for additional training

**City of Roeland Park**  
**Line Item Activity Budget- General Fund**

**Restricted for Special Law Enforcement Fund**

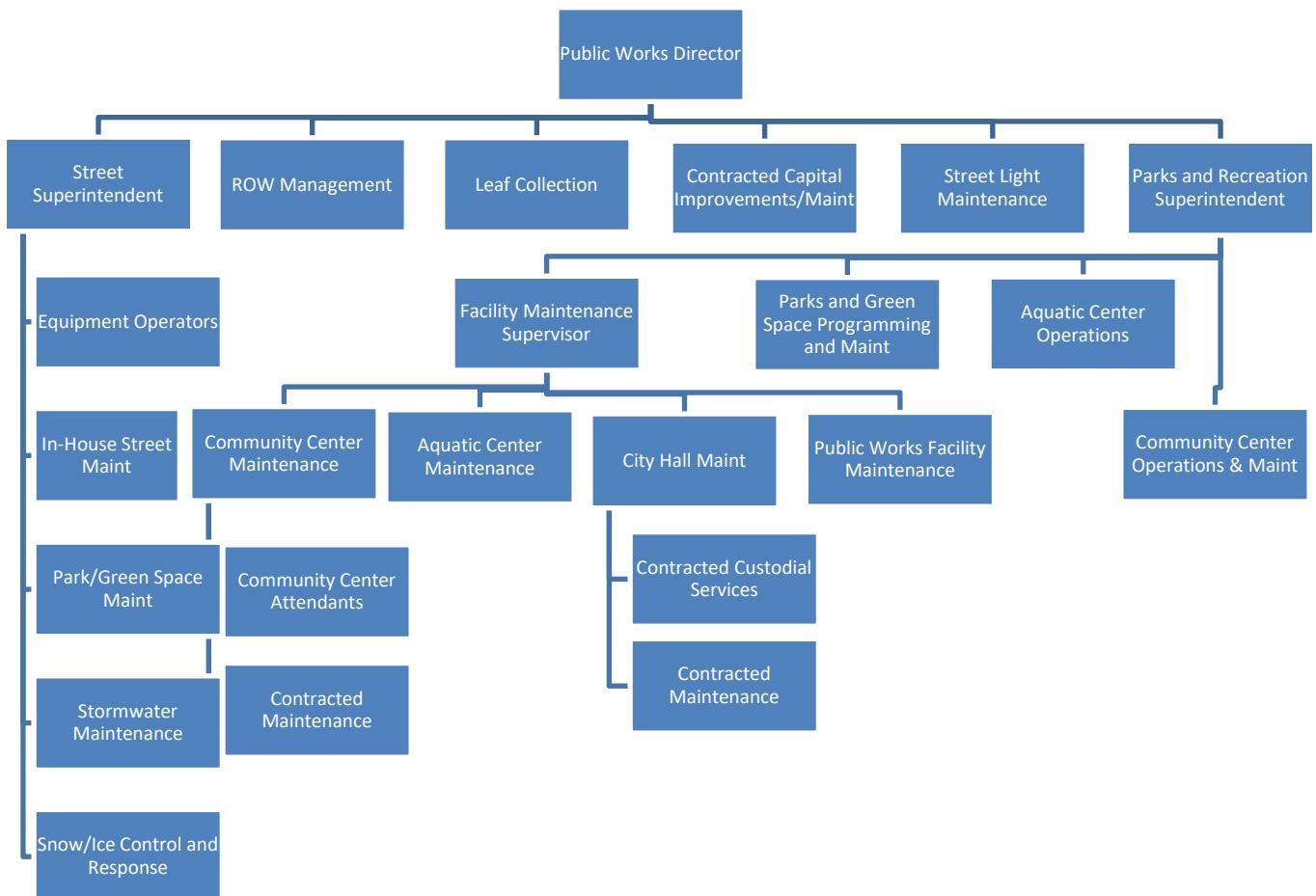
109	4010	Beginning Fund Balance	2020					
			2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
109	4010	Beginning Fund Balance	\$ 16,616	\$ 18,616	\$ 18,656	\$ 9,656	\$ 656	\$ 1,656
<b>Other</b>								
109	4432	Spec. Law Enforcement Revenues	3,850.00	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
109	4433	K9 Contributions	100.00	-	-	-	-	-
		<b>Other Total</b>	\$ 3,950	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
		<b>Total Revenues</b>	<u>\$ 3,950</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
		<b>Total Resources</b>	<u>\$ 20,566</u>	<u>\$ 19,616</u>	<u>\$ 19,656</u>	<u>\$ 10,656</u>	<u>\$ 1,656</u>	<u>\$ 2,656</u>
<b>Expenditures</b>								
	C	<b>Commodities</b>						
109	5316	K9 Expenses	699.15	-	5,000.00	5,000.00	-	-
109	5317	Special Law Enforcement Expenses	1,210.50	-	5,000.00	5,000.00	-	-
		<b>Commodities Total</b>	<u>1,910</u>	<u>-</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<u><b>1,910</b></u>	<u>-</u>	<u><b>10,000.00</b></u>	<u><b>10,000.00</b></u>	<u>-</u>	<u>-</u>
109		<b>Ending Fund Balance</b>	<u><b>\$ 18,656</b></u>	<u><b>\$ 19,616</b></u>	<u><b>\$ 9,656</b></u>	<u><b>\$ 656</b></u>	<u><b>\$ 1,656</b></u>	<u><b>\$ 2,656</b></u>

**Notes:**

\*Special Law Enforcement Funds are restricted for police equipment. Resources come from state forfeitures and seizures within Roeland Park.

## Public Works

## Organizational Chart



## Department Description

The Public Works Department is tasked with effectively maintaining, developing and enhancing public infrastructure and facilities. The Department is led by the Director, Street Superintendent and Parks and Recreation Superintendent. The Street Superintendent oversees daily activities of the five equipment operators. In 2019 the Facility Maintenance Supervisor and Community Attendants located at the Community Center transitioned from Johnson County Parks and Recreation District employment to City employees. The City added a new position, Parks and Recreation Superintendent, in 2020. This position assumed responsibility for maintenance at the Community Center and in the parks, as well as supervision/maintenance of the Aquatic Center. The position will work closely with JCPRD on recreation programs offered here in Roeland Park.

## Program Areas:

- **In house street maintenance** – The department crews perform certain street maintenance activities in-house including pothole patching, curb repair, and crack sealing of streets. This program is managed by the Public Works Superintendent.
- **Park and Greenspace Maintenance and Programming** - Public Works staff are responsible for planting new trees and landscaping and ensuring all vegetation is well cared for. This includes all parks,

boulevard medians, the community center and aquatics center and traffic islands. All mowing services are now contracted with a third-party company. Staff also installs new and repairs existing amenities such as benches, trash/recycling receptacles, playground equipment, etc. They also perform safety inspections for parks. The Parks and Recreation Superintendent will supervise/coordinate maintenance and programming at the parks.

- **Stormwater Maintenance** – Program includes monthly street sweeping, maintaining and cleaning City-owned stormwater streams and ditches.
- **Snow and Ice Control and Response** – In the event of inclement weather, public works crews are mobilized, including the director, to treat the streets and remove snow and ice. They prioritize arterial streets followed by collectors then residential roadways. The City's snow/ice removal program has some of the highest citizen satisfaction scores in the metro area, with 92% satisfied with the service.
- **Right-of-Way Management** – The Public Works Director ensures that any work completed by private contractors, including public utilities that are outside the City such as Water One, Johnson County Waste, Water, etc., are properly permitted and completing the work in accordance to City standards for curb cuts, inlets and street work. The Building Official works with the Public Works Department on right-of-way inspections.
- **Leaf Collection** – The City of Roeland Park is the only City in the area that provides leaf collection in-house that allows residents to rake leaves to the curb without bagging. In 2018, the City invested in a leaf vacuum truck where residents are asked to rake leaves to the curb for collection via a vacuum mechanism. This service is provided annually in the fall.
- **Capital Improvements and Maintenance Project Management** – The City's CIP program is robust and includes improvements to public infrastructure such as street repair and resurfacing, new sidewalks, curbs and inlets, streetscape improvements, storm water pipe repair and replacement, new park facilities such as tennis courts, shelters and restrooms. All of this is managed by the Public Works Department. In addition, the Department recently began proactively inspecting stormwater pipe and conducting street and sidewalk grading to prioritize repair and replacement of these assets.
- **Street Light Maintenance** – In 2014, the City of Roeland Park purchased all streetlights within the City from Kansas City Power & Light (now Evergy). With that purchase, the City upgraded all bulbs to LEDs to reduce energy consumption. The City contracts the repair and maintenance of streetlights to Black & McDonald. The City expects to recoup its cost from the purchase within 10 years.
- **Community Center, City Hall, Public Works and Aquatic Center Maintenance**– In 2019 the Facility Maintenance Supervisor and Attendants, who did work for Johnson County Parks & Recreation, were brought in-house as City employees. They provide maintenance primarily at the Community Center. The Maint. Supervisor, who is managed by the Parks & Rec Superintendent, is also tasked with assisting with maintenance projects at other city facilities and supervising the maintenance staff. Budgeting for the Parks and Recreation Superintendent as well as maintenance staff is reflected in the Community Center Fund. The Facility Maintenance Supervisor is budgeted at 70% in the Community Center Fund and 30% at the Aquatics Center Fund.
- **Aquatic Center Operations/Maintenance**- The Parks and Recreation Superintendent will assume responsibility for the maintenance, operation and programming of the Aquatic Center. Operation of the pool in 2020 was expected to be contracted to a third party. However, the contract was canceled due to the cancellation of the pool season. Operation, maintenance and programming will be managed in-house in 2021.
- **Community Center** – The Community Center operations are outsourced to Johnson County Parks and Recreation (JCPRD) which administers all programs, sets fees and recommends facility improvements. The Park & Recreation Superintendent oversees the management of the contract.

## Public Works - Summary of Resources and Appropriations

	2020					
	2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Revenues &amp; Resources</b>						
Sales Taxes	1,494,364	1,474,520	1,329,187	1,522,151	1,537,372	1,563,589
Intergovernmental	466,980	1,845,753	1,792,990	321,088	156,121	981,154
Program Revenue	141,789	153,416	-	152,500	159,000	162,400
Bond Proceeds	-	1,308,032	1,308,032	-	-	-
Other Sources	64,380	50,000	75,000	-	-	-
Interest	37,821	15,500	20,144	28,027	17,643	18,407
<b>Total Revenue</b>	<b>2,205,334</b>	<b>4,847,221</b>	<b>4,525,353</b>	<b>2,023,765</b>	<b>1,870,136</b>	<b>2,725,550</b>
Transfers In	1,101,391	735,912	457,953	670,865	534,000	510,000
<b>Total Resources</b>	<b>3,306,725</b>	<b>5,583,133</b>	<b>4,983,306</b>	<b>2,694,630</b>	<b>2,404,136</b>	<b>3,235,550</b>
<b>Expenditures</b>						
<b>Summary by Program</b>						
106 - Public Works	\$ 683,043	\$ 721,077	\$ 719,849	\$ 812,617	\$ 752,976	\$ 838,677
110 - Parks & Recreation	-	84,400	91,860	95,110	97,820	100,638
115 - Solid Waste	549,915	558,400	564,950	574,604	586,136	597,200
220 - Aquatic Center	506,232	595,103	92,278	430,655	380,039	466,321
250 - Special Highway	94,104	321,731	322,953	-	-	-
270 - Combined Street & Hwy	1,419,271	2,287,172	2,263,038	1,369,354	713,267	2,703,931
290 - Community Center	186,848	530,543	257,072	1,003,833	199,858	189,076
300 - Special Infrastructure	550,493	2,249,628	2,926,618	1,119,060	726,578	627,000
<b>Total</b>	<b>3,989,906</b>	<b>7,348,055</b>	<b>7,238,617</b>	<b>5,405,233</b>	<b>3,456,675</b>	<b>5,522,842</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 512,194	\$ 670,089	\$ 512,576	\$ 693,863	\$ 719,653	\$ 746,329
Contractual Services	1,163,320	1,253,422	1,061,001	1,117,639	1,132,546	1,140,686
Commodities	98,174	109,667	66,414	115,066	117,328	122,806
Capital Outlay	1,895,674	4,707,958	4,916,516	3,380,801	1,327,328	3,301,465
<b>Total Expenditures</b>	<b>3,669,362</b>	<b>6,741,136</b>	<b>6,556,507</b>	<b>5,307,368</b>	<b>3,296,856</b>	<b>5,311,285</b>
Transfers Out	320,544	606,919	682,110	97,865	159,819	211,556
<b>Total Appropriations</b>	<b>3,989,906</b>	<b>7,348,055</b>	<b>7,238,617</b>	<b>5,405,233</b>	<b>3,456,675</b>	<b>5,522,842</b>
<b>Summary by Fund</b>						
General Fund	\$ 1,232,958	\$ 1,363,877	\$ 1,376,659	\$ 1,482,331	\$ 1,436,933	\$ 1,536,514
Aquatic Center Fund	506,232	595,103	92,278	430,655	380,039	466,321
Special Highway	94,104	321,731	322,953	-	-	-
Special Street	1,419,271	2,287,172	-	-	-	-
Combined Sp. Street & Highway	-	-	2,263,038	1,369,354	713,267	2,703,931
Community Center	186,848	530,543	257,072	1,003,833	199,858	189,076
Special Infrastructure	550,493	2,249,628	2,926,618	1,119,060	726,578	627,000
<b>Total</b>	<b>3,989,906</b>	<b>7,348,055</b>	<b>7,238,617</b>	<b>5,405,233</b>	<b>3,456,675</b>	<b>5,522,842</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
Director	1	1	1	1	1	1
Public Works Superintendent	1	1	1	1	1	1
Parks Superintendent	0	1	1	1	1	1
Equipment Operator	5	5	5	5	5	5
Community Center Maintenance Supervisor	1	1	1	1	1	1
Community Center Attendents	0.9	0.9	0.9	0.9	0.9	0.9
Engineering Intern	0.23	0.23	0.23	0.23	0.23	0.23
<b>Total</b>	<b>9.13</b>	<b>10.13</b>	<b>10.13</b>	<b>10.13</b>	<b>10.13</b>	<b>10.13</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**  
**Public Works**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
	<b>A</b>	<b>Salaries &amp; Benefits</b>						
106	5101	Salaries - Regular	224,060	272,858	274,100	291,664	303,331	315,464
106	5102	Salaries-Overtime	9,662	8,000	9,000	9,360	9,734	10,026
106	5107	Intern	-	6,300	6,240	6,300	6,300	6,300
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>233,722</u>	<u>287,158</u>	<u>289,340</u>	<u>307,324</u>	<u>319,365</u>	<u>331,790</u>
	<b>B</b>	<b>Contracted Services</b>						
106	5201	Electric	8,237	8,568	8,739	8,914	9,092	9,274
106	5202	Telephone	2,047	1,830	1,830	1,830	1,830	2,000
106	5203	Printing & Advertising	375	800	500	800	800	300
106	5206	Travel Expense & Training	4,130	8,000	4,500	8,000	8,000	7,000
106	5207	Medical Expense & Drug Testing	786	800	800	800	800	800
106	5210	Maintenance & Repair Building	2,295	3,500	3,500	3,500	3,500	3,500
106	5211	Maintenace & Repair Equipment	26,175	25,000	25,000	25,000	25,000	25,000
106	5214	Other Contracted Services	34,329	35,658	38,343	42,000	38,000	38,000
106	5219	Meeting Expense	40	400	400	400	300	300
106	5259	Traffic Control Signs	1,531	4,500	4,500	4,500	4,500	4,500
106	5260	Vehicle Maintenance	2,147	7,000	7,000	7,500	7,500	7,500
106	5262	Grounds Maintenance	15,193	-	-	-	-	-
106	5263	Tree Maintenance	45,482	46,000	46,000	46,000	46,000	46,000
106	5266	Computer Software	400	400	400	400	3,300	3,300
106	5287	Water	7,128	6,500	6,500	6,500	6,500	6,500
106	5288	Waste Water	2,528	3,200	3,200	3,200	3,200	3,200
106	5289	Natural Gas	3,861	5,800	2,895	5,800	5,800	3,100
	<b>5290</b>	<b>Street Light Electric</b>	<u>20,120</u>	<u>24,866</u>	<u>20,522</u>	<u>20,933</u>	<u>21,351</u>	<u>21,778</u>
	<b>B</b>	<b>Contracted Services Total</b>	<u>176,805</u>	<u>182,822</u>	<u>174,630</u>	<u>186,077</u>	<u>185,473</u>	<u>182,052</u>
	<b>C</b>	<b>Commodities</b>						
106	5302	Motor Fuels & Lubricants	16,515	11,576	17,341	18,208	19,118	20,074
106	5304	Janitorial Supplies	176	760	760	760	760	1,000
106	5305	Dues, Subscriptions, & Books	720	760	790	760	760	760
106	5306	Materials	3,488	4,500	3,488	3,488	4,500	4,000
106	5308	Clothing & Uniforms	4,757	4,000	4,000	4,000	4,000	4,000
106	5318	Tools	<u>1,222</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
	<b>C</b>	<b>Commodities Total</b>	<u>26,878</u>	<u>24,097</u>	<u>28,879</u>	<u>29,716</u>	<u>31,638</u>	<u>32,334</u>
	<b>E</b>	<b>Capital Outlay</b>						
106	5403	Office Equipment	96	1,500	1,500	1,500	1,500	1,500
106	5421	Maintenance Streets-contract	211,018	210,000	210,000	211,000	212,000	213,000
106	5425	Other Capital Outlay	<u>10,324</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	<b>E</b>	<b>Capital Outlay Total</b>	<u>221,438</u>	<u>214,500</u>	<u>214,500</u>	<u>215,500</u>	<u>216,500</u>	<u>217,500</u>
	<b>T</b>	<b>Transfers</b>						
106	5825	Transfer to Equip Reserve Fund	<u>24,200</u>	<u>12,500</u>	<u>12,500</u>	<u>74,000</u>	<u>-</u>	<u>75,000</u>
	<b>T</b>	<b>Transfers Total</b>	<u>24,200</u>	<u>12,500</u>	<u>12,500</u>	<u>74,000</u>	<u>-</u>	<u>75,000</u>
	<b>Total Public Works</b>		<b>683,043</b>	<b>721,077</b>	<b>719,849</b>	<b>812,617</b>	<b>752,976</b>	<b>838,677</b>

**Notes:**

\*The 2021 Budget includes GPS devices for Public Works vehicles, a Budget Objective.

\*A portion of the Department's salaries are charged to the Solid Waste Department for the leaf collection program and to the Special Street & Highway Fund to reflect a portion of street maintenance work.

\*Transfers to the Equipment Reserve Fund reflect equipment and vehicle replacements and improvements. See CIP Budget for more detail.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Parks & Recreation**

		2020					
		2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Parks &amp; Recreation</b>							
	<b>A</b>						
	<b>Salaries &amp; Benefits</b>						
110	5101	Salaries - Regular	57,900	65,000	67,750	70,460	73,278
110	5102	Salaries - Overtime	-	-	-	-	-
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<b>57,900</b>	<b>65,000</b>	<b>67,750</b>	<b>70,460</b>	<b>73,278</b>
	<b>B</b>	<b>Contracted Services</b>					
	5202	Telephone	-	360	360	360	360
	5206	Travel and Training	1,500	1,500	1,500	1,500	1,500
110	5211	Maintenace & Repair Equipment	-	-	-	-	-
110	5240	Equipment Rental	-	-	-	-	-
	5241	Community Garden		1,000	1,000	1,000	1,000
110	5262	Grounds Maintenance	25,000	24,000	24,000	24,000	24,000
	<b>B</b>	<b>Contracted Services Total</b>	<b>26,500</b>	<b>26,860</b>	<b>26,860</b>	<b>26,860</b>	<b>26,860</b>
	<b>C</b>	<b>Commodities</b>					
110	5302	Motor Fuels & Lubricants	-	-	500	500	500
110	5825	Transfer to Equip Reserve Fund	-	-	-	-	-
	<b>C</b>	<b>Commodities Total</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total Parks &amp; Recreation</b>		<b>84,400</b>	<b>91,860</b>	<b>95,110</b>	<b>97,820</b>	<b>100,638</b>	

**Notes:**

\*The Parks and Recreation department was created in 2020 after the decision to hire a Parks & Rec Superintendent and better account for expenditures in this area.

The Governing Body approved the creation of a new Parks & Recreation Superintendent position which will manage the Aquatic Center as well as oversee park maintenance and liaison to the Parks & Trees Committee. This position reports to the Public Works Director.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**  
**Solid Waste**

		2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
<b>Solid Waste</b>							
	<b>A</b>	<b>Salaries &amp; Benefits</b>					
115	5101	Salaries - Regular	6,609	17,400	18,900	19,656	20,442
	5102	Salaries - Overtime	<u>3,285</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>A Salaries &amp; Benefits Total</b>	<u>9,893</u>	<u>17,400</u>	<u>18,900</u>	<u>19,656</u>	<u>20,442</u>
	<b>B</b>	<b>Contracted Services</b>					
	5203	Printing & Advertising	1,103	-	750	-	-
115	5211	Maintenace & Repair Equipment	1,599	8,000	8,000	8,000	8,000
115	5235	Disposal Fees	15,517	10,000	15,000	15,000	15,000
115	5240	Equipment Rental	-	500	-	-	500
115	5271	Compost Bin Rebate Program	530	500	500	1,500	1,500
115	5272	Solid Waste Contract	<u>518,557</u>	<u>519,000</u>	<u>519,000</u>	<u>527,648</u>	<u>537,894</u>
		<b>B Contracted Services Total</b>	<u>537,306</u>	<u>538,000</u>	<u>543,250</u>	<u>552,148</u>	<u>562,894</u>
	<b>C</b>	<b>Commodities</b>					
115	5302	Motor Fuels & Lubricants	2,716	3,000	2,800	2,800	2,800
115	5825	Transfer to Equip Reserve Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>C Commodities Total</b>	<u>2,716</u>	<u>3,000</u>	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>
	<b>Total Solid Waste</b>		<b><u>549,915</u></b>	<b><u>558,400</u></b>	<b><u>564,950</u></b>	<b><u>574,604</u></b>	<b><u>586,136</u></b>
	<b><u>597,200</u></b>						

**Notes:**

\*Salaries are charged from the Public Works Department for leaf collection. All salaries are funded using General Fund resources and are not included in the solid waste assessment.

\*The solid waste contract through WCA was renewed in 2020 for five years with the option of two one-year renewals. The budget anticipates a 2% increase in 2021 and in out years.

**City of Roeland Park**  
**Line Item Activity Budget - Aquatic Center Fund**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
220		<b>Beginning Fund Balance</b>	\$ -	\$ 101,781	\$ 189,115	\$ 158,837	\$ 164,694	\$ 163,736
		<b>Program Fees</b>						
220	4275	Program Fees-Season Pass	24,392	32,556	-	55,000	56,650	58,350
220	4276	Superpass	15,810	13,000	-	2,500	2,500	2,501
220	4277	Daily Participation Fees	90,041	95,488	-	55,000	56,650	58,350
220	4278	Advertising Sponsorship	-			2,000	2,000	2,000
220	4279	Facility Rental	707	4,850	-	2,500	2,500	2,500
220	4280	Swim Lessons				13,000	14,000	14,000
220	4281	Swim Team				8,000	9,500	9,500
220	4282	Water Aerobics				-		
220	4290	Concession Revenue	10,763	15,000	-	14,000	15,000	15,000
220	4291	Retail Sales - Taxable	81	522	-	500	200	200
220	4292	Taxable Sales Discounts (contract)	(4)	(8,000)	-	-	-	-
		<b>TOTAL Program Fees</b>	<u>141,789</u>	<u>153,416</u>	<u>-</u>	<u>152,500</u>	<u>159,000</u>	<u>162,400</u>
		<b>Intergovernmental</b>						
220	4155	CDBG Grant	-	-	-	31,972	-	-
		<b>Total Intergovernmental</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>31,972</u>	<u>-</u>	<u>-</u>
		<b>Interest</b>						
220	4510..4512	Interest on Investment	2,167	-	2,000	2,040	2,081	2,122
		<b>Total Interest</b>	<u>2,167</u>	<u>-</u>	<u>2,000</u>	<u>2,040</u>	<u>2,081</u>	<u>2,122</u>
		<b>Transfer-In</b>						
220	4840	Transfer from the General Fund	420,000	414,181	60,000	250,000	218,000	310,000
220	4843	Transfer from Equip Reserve Fund	131,391	-	-	-	-	-
		<b>TOTAL Transfers-In</b>	<u>551,391</u>	<u>414,181</u>	<u>60,000</u>	<u>250,000</u>	<u>218,000</u>	<u>310,000</u>
		<b>Total Revenues</b>	<u>695,347</u>	<u>567,597</u>	<u>62,000</u>	<u>436,512</u>	<u>379,081</u>	<u>474,522</u>
220	A	<b>Salaries</b>						
220	5101	Full Time Salaries	44,669	38,229	15,101	16,033	16,513	17,009
220	5102	Overtime	307	-	-	600	600	600
220	5104	Part Time Salaries	128,325	143,051	-	152,200	156,766	161,469
220	5126	Benefits (includes medical premium)	2,023	-	-	-	-	-
220	5120	Cell phone allowance	254	-	-	120	120	120
	A	<b>Salaries Total</b>	<u>175,578</u>	<u>181,280</u>	<u>15,101</u>	<u>168,953</u>	<u>173,999</u>	<u>179,198</u>
	B	<b>Contracted Services</b>						
220	5201	Electric	20,115	30,000	6,000	25,000	30,000	30,001
220	5202	Telephone	2,750	600	600	1,600	600	600
220	5203	Printing and Advertising	1,845	1,300	1,000	2,500	1,500	1,500
220	5205	Postage	-	500	1,000	2,000	1,000	1,000
220	5206	Travel & Training	2,793	2,912	500	2,000	2,000	2,000
220	5207	Medical Expense & Drug Testing	1,467	3,040	-	1,800	1,800	1,800
220	5209	Professional Services	2,073	100	-	5,500	5,500	5,500
220	5210	Maintenance & Repair of Bldg.	41,622	34,907	6,000	33,502	35,000	35,000
220	5211	Maintenance & Repair of Equip	-	-	5,000	15,000	15,000	15,000
220	5214	Other Contractual Services	11,752	21,820	5,000	13,600	13,600	13,600

**City of Roeland Park**

**Line Item Activity Budget - Aquatic Center Fund**

			<b>2019</b>	<b>2020 Budget</b>	<b>2020 Budget</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
220	5223	Pool Management Fee	106,032	106,032	7,500	-	-	-
220	5229	State fees, permits/Sales tax	355	-	-	1,000	1,000	1,000
220	5241	Rentals	-	-	-	3,200	3,200	3,200
220	5266	Computer Software	201	-	12,000	4,500	4,500	4,500
220	5287	Water	10,997	14,000	2,000	14,000	14,000	14,000
220	5288	Waste Water/Trash	15,634	15,100	2,000	12,000	12,000	12,000
220	5289	Natural Gas	3,880	30,100	1,500	6,000	6,000	6,000
	<b>B</b>	<b>Contracted Services Total</b>	<b>221,516</b>	<b>228,504</b>	<b>50,100</b>	<b>143,202</b>	<b>146,700</b>	<b>146,701</b>
	<b>C</b>	<b>Commodities</b>						
220	5301	Office Supplies	674	1,400	250	1,000	1,000	1,500
220	5302	Motor Fuels and Lubricants	90	200	200	200	200	200
220	5304	Janitorial Supplies	2,537	2,000	-	1,500	1,500	1,500
220	3505	Dues, Subscriptions & Books	299	435	435	500	500	435
220	5306	Building Supplies and Materials	8,851	5,190	2,000	13,000	13,000	13,000
220	5307	Other Commodities	5,464	-	-	2,500	2,500	4,167
220	5308	Clothing/Uniforms	1,844	6,420	500	4,000	4,000	4,000
220	5318	Tools	-	200	200	200	200	200
220	5311	Pool Equipment	934	3,325	500	2,000	2,000	3,000
220	5312	Grounds supplies and equipment	552	2,050	500	500	500	500
220	5313	Safety Supplies/Equip	-	2,300	-	1,500	1,500	2,500
220	5314	Operating Supplies/Personal Care		400	-	500	500	833
220	5318	Tools	116	-	-	-	-	-
220	5325	Concessions food and supplies	-	8,650	-	7,500	7,500	7,500
220	5326	Chemicals	16,212	20,000	-	17,000	17,340	17,687
	<b>C</b>	<b>Commodities</b>	<b>37,574</b>	<b>52,570</b>	<b>4,585</b>	<b>51,900</b>	<b>52,240</b>	<b>57,022</b>
	<b>D</b>	<b>Capital Outlay</b>						
220	5403	Office Equipment	1,753	1,492	1,492	3,000	3,000	-
220	5404	Furnishings & Appliances		350	21,000	1,000	1,000	1,000
220	5442	Building Improvement	69,811	-	-	-	-	-
220		Swim Lane Divider	-	-	-	1,600	1,600	1,600
220		Install wireless at pool	-	-	-	5,000	-	-
220		Repaint main pool	-	-	-	-	-	80,800
220		Entrance ADA Improvements	-	-	-	56,000	-	-
220		Lifeguard Stand Replacement	-	-	-	-	1,500	-
	<b>D</b>	<b>Capital Outlay Total</b>	<b>71,564</b>	<b>132,749</b>	<b>22,492</b>	<b>66,600</b>	<b>7,100</b>	<b>83,400</b>
		<b>Total Expenditures</b>	<b>506,232</b>	<b>595,103</b>	<b>92,278</b>	<b>430,655</b>	<b>380,039</b>	<b>466,321</b>
220		<b>Ending Fund Balance</b>	<b>\$ 189,115</b>	<b>\$ 74,275</b>	<b>\$ 158,837</b>	<b>\$ 164,694</b>	<b>\$ 163,736</b>	<b>\$ 171,937</b>

**Notes:**

\*The Aquatic Center Fund was created in 2019 when the City took over ownership of the aquatic center from Johnson County Parks & Recreation. The City had planned to outsource pool management in 2020, however the season was cancelled due to the COVID-19 pandemic. The facility will be managed in-house in 2021 and the new Parks & Recreation superintendent will oversee the operations.

\*The operations of the Aquatic Center will be subsidized by the general fund on an annual basis in the form of a transfer. We anticipate the City operation of the facility will reduce overall operating costs.

\*The City began major renovations to the Aquatic Center in 2020. When the pool opens for the season in 2021, it will include several new features including new slides, shade structures, spray ground, and water features. For more details, see the Capital Budget section.

\*2020 projections show a decrease in ending fund balance from 2019 by 16% due to a much smaller transfer into the fund than originally anticipated and because the pool season was cancelled in 2020.

**City of Roeland Park**  
**Line Item Activity Budget - Special Highway Fund**

			<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
250	4010	<b>Beginning Fund Balance</b>	\$ 227,231	\$ 321,731	\$ 322,953	\$ 0	\$ -	\$ -
		<b>Intergovernmental</b>						
250	4140	Spec City/county Highway Fund	186,569	-	-	-	-	-
		<b>Total Intergovernmental</b>	<u>186,569</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Interest</b>						
250	4510..4512	Interest on Investment	3,257	-	-	-	-	-
		<b>Total Interest</b>	<u>3,257</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Revenues</b>	<b>189,826</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>A</b>	<b>Salaries &amp; Benefits</b>						
250	5101	Salaries - Regular	64,480	-	-	-	-	-
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>64,480</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>C</b>	<b>Commodities</b>						
250	5303	Sand and Salt	29,624					
250	5315	Machinery & Auto Equipment	-	-	-	-	-	-
	<b>C</b>	<b>Commodities Total</b>	<u>29,624</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>E</b>	<b>Capital Outlay</b>						
250	5454	Sidewalk Improvements	-	-	-	-	-	-
250	5456	CARS Projects	-	-	-	-	-	-
	<b>E</b>	<b>Capital Outlay Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>T</b>	<b>Transfers</b>						
250	5809..5825	Transfer to Equipment Reserve Fund	-	-	-	-	-	-
	5822	Transfer to Special Street Fund	-	321,731	322,953	-	-	-
	<b>T</b>	<b>Transfers Total</b>	<u>-</u>	<u>321,731</u>	<u>322,953</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<b>94,104</b>	<b>321,731</b>	<b>322,953</b>	<u>-</u>	<u>-</u>	<u>-</u>
250		<b>Ending Fund Balance</b>	<u>\$ 322,953</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>

**Notes:**

\*Starting in 2020, this fund is merging with the Special Street Fund to create a combined Street & Highway Fund. The ending fund balance in 2019 will be transferred to that fund in 2020.

**City of Roeland Park**  
**Line Item Activity Budget - Combined Special Highway and Street Fund 27A**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
270	4010	Beginning Fund Balance	\$ 644,367	\$ 270,809	\$ 377,360	\$ 1,053,361	\$ 768,514	\$ 1,152,228
		<b>Intergovernmental</b>						
270	4110	City Sales & Use Tax	763,975	750,611	687,578	766,413	774,077	781,818
270	4135	County Courthouse Sales Tax	157,408	160,951	125,926	155,249	156,802	169,213
270	4140	Spec City/county Highway Fund	-	187,678	173,990	153,060	156,121	159,244
270	4150	CARS Funding	156,054	1,658,075	1,619,000	-	-	621,910
		<b>Total Intergovernmental</b>	<b>1,077,437</b>	<b>2,757,315</b>	<b>2,606,494</b>	<b>1,074,723</b>	<b>1,087,000</b>	<b>1,732,184</b>
		<b>Interest</b>						
270	4510..4512	Interest on Investment	10,447	7,000	9,593	9,784	9,980	10,180
		<b>Total Interest</b>	<b>10,447</b>	<b>7,000</b>	<b>9,593</b>	<b>9,784</b>	<b>9,980</b>	<b>10,180</b>
		<b>Other</b>						
270	4530	Reimbursed Expense	64,380	-	-	-	-	-
		<b>Total Other</b>	<b>64,380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Transfers In</b>						
270	4860	Transfer from Sp. Hwy Fund	-	321,731	322,953	-	-	-
		<b>Total Transfers</b>	<b>-</b>	<b>321,731</b>	<b>322,953</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Total Revenues</b>	<b>1,152,264</b>	<b>3,086,046</b>	<b>2,939,040</b>	<b>1,084,507</b>	<b>1,096,981</b>	<b>1,742,364</b>
	<b>A</b>	<b>Salaries &amp; Benefits</b>						
270	5101	Salaries - Regular	-	67,059	67,000	69,680	72,467	75,366
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<b>-</b>	<b>67,059</b>	<b>67,000</b>	<b>69,680</b>	<b>72,467</b>	<b>75,366</b>
	<b>B</b>	<b>Contracted Services</b>						
270	5209	Professional Services	84,409.23	100,000	90,000	90,000	90,000	90,000
270	5214	Other Contracted Services	-	-	-	-	-	-
	<b>B</b>	<b>Contracted Services Total</b>	<b>84,409</b>	<b>100,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>
	<b>C</b>	<b>Commodities</b>						
250	5303	Sand and Salt	-	25,000	25,000	25,000	25,000	25,000
	<b>C</b>	<b>Commodities Total</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
	<b>E</b>	<b>Capital Outlay</b>						
270	5430	Residential Street Reconstruction	484,481.07	\$ 112,038	112,038	1,017,674	100,000	895,186
270	5454	Sidewalk Improvements	24,153.00	75,000	25,000	125,000	25,000	125,000
270	5422	Street Light Replacement	-	-	-	25,000	25,000	25,000
270	5457	CARS Roe 2020	192,974.30	1,658,075	1,619,000	-	-	-
270	5458	2018 CARS	191,930.92	-	-	-	-	-
270	5459	2019 CARS	156,322.74	-	-	-	-	-
270	5460	2022 CARS - 53rd St	-	-	-	12,500	39,000	-
270	5461	2022 CARS - Johnson Drive	-	-	-	4,500	43,800	-
270	5462	2023 CARS- 55th b/t SMP & Roe	-	-	-	-	18,000	67,573
270	5463	2023 CARS - Elledge b.t Roe Ln and 47th	-	-	-	-	140,000	1,243,820
270	5464	2024 CARS - Mission Rd. 47th-53rd	-	-	-	-	-	18,986
270	5465	2024 CARS - Nall	-	-	-	-	-	28,000
	<b>E</b>	<b>Capital Outlay Total</b>	<b>1,049,862</b>	<b>1,845,113</b>	<b>1,756,038</b>	<b>1,184,674</b>	<b>390,800</b>	<b>2,403,565</b>
	<b>T</b>	<b>Transfers</b>						
270	5818	Transfer To Bond & Intfund	285,000	250,000	325,000	-	135,000	110,000
	<b>T</b>	<b>Transfers Total</b>	<b>285,000</b>	<b>250,000</b>	<b>325,000</b>	<b>-</b>	<b>135,000</b>	<b>110,000</b>
		<b>Total Expenditures</b>	<b>1,419,271</b>	<b>2,287,172</b>	<b>2,263,038</b>	<b>1,369,354</b>	<b>713,267</b>	<b>2,703,931</b>
270		<b>Ending Fund Balance</b>	<b>\$ 377,360</b>	<b>\$ 1,069,684</b>	<b>\$ 1,053,361</b>	<b>\$ 768,514</b>	<b>\$ 1,152,228</b>	<b>\$ 190,661</b>

**Notes:**

\*The Special Street fund is funded by a 3/4 cent sales tax to provide for the maintenance and improvements of streets and sidewalks. Starting in 2018, the City started to receive a share of the county courthouse sales tax which is being directed to support street projects in this fund. This sales tax sunsets in 2027.

\*In 2017, the Governing Body decided to fund capital projects on a pay-as-you go basis using existing resources and not issuing additional debt. They did vote to issue debt in 2020 but only to fund new Parks & Recreation improvements. All additional capital will be covered using existing resources. As such the ending fund balances in funds supporting capital improvements will continue to vary widely year-to-year based on the capital projects planned annually. The City has several large-scale street projects funded in the next several years. Many of which are supported in part by grants.

**City of Roeland Park**
**Line Item Activity Budget - Community Center Fund 27C**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
290	4010	Beginning Fund Balance	\$ 566,969	\$ 532,871	\$ 578,347	\$ 498,231	\$ 40,120	\$ 42,349
		<b>Intergovernmental</b>						
290	4110	City Sales & Use Tax	190,993	187,654	171,894	197,530	199,505	201,500
		CDBG Grant	-	-	-	168,028	-	-
		<b>Total Intergovernmental</b>	<u>190,993</u>	<u>187,654</u>	<u>171,894</u>	<u>365,558</u>	<u>199,505</u>	<u>201,500</u>
		<b>Interest</b>						
290	4511	Interest on Invested Assets	7,232	4,500	5,062	5,164	2,582	2,633
		<b>Total Interest</b>	<u>7,232</u>	<u>4,500</u>	<u>5,062</u>	<u>5,164</u>	<u>2,582</u>	<u>2,633</u>
		<b>Transfers</b>						
290	4840	Transfer from General Fund	-	-	-	175,000	-	-
		<b>Total Transfers</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>175,000</u>	<u>-</u>	<u>-</u>
		<b>Total Revenues</b>	<u>198,225</u>	<u>192,154</u>	<u>176,956</u>	<u>545,722</u>	<u>202,087</u>	<u>204,134</u>
	<b>A</b>	<b>Salaries &amp; Benefits</b>						
290	5101	Salaries - Regular	21,079	35,291	35,235	36,750	38,220	39,749
290	5104	Salaries - Part-time	<u>7,441</u>	<u>24,000</u>	<u>22,000</u>	<u>23,750</u>	<u>24,700</u>	<u>25,688</u>
	<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>28,520</u>	<u>59,291</u>	<u>57,235</u>	<u>60,500</u>	<u>62,920</u>	<u>65,437</u>
	<b>B</b>	<b>Contracted Services</b>						
290	5207	Medical Expense & Drug Testing	382	-	-	-	-	-
290	5209	Professional Services	29,295	-	-	-	-	-
290	5210	Maintenace And Repair Building	11,682	15,000	15,000	15,000	15,000	15,000
290	5211	Maintenace & Repair Equipment	180	7,000	7,000	7,000	7,000	7,000
290	5214	Other Contracted Services	4,639	-	-	-	-	-
290	5250	Insurance & Surety Bonds	318	5,114	2,000	2,220	2,464	2,735
290	5255	JoCo Management Fee	52,105	48,450	50,129	51,132	52,154	53,197
290	5262	Grounds Maintenance	168	2,500	2,500	2,500	2,500	2,500
290	5264	Grounds Improvements	-	1,500	1,500	1,500	1,500	1,500
	<b>B</b>	<b>Contracted Services Total</b>	<u>98,768</u>	<u>79,564</u>	<u>78,129</u>	<u>79,352</u>	<u>80,618</u>	<u>81,933</u>
	<b>C</b>	<b>Commodities</b>						
290	5306	Materials	70	-	-	-	-	-
290	5307	Other Commodities	1,312	5,000	5,000	5,000	5,000	5,000
290	3808	Clothing & Uniforms	-	-	150	150	150	150
	<b>C</b>	<b>Commodities Total</b>	<u>1,382</u>	<u>5,000</u>	<u>5,150</u>	<u>5,150</u>	<u>5,150</u>	<u>5,150</u>
	<b>E</b>	<b>Capital Outlay</b>						
290	5425	Other Capital Outlay	46,834	364,000	94,900	834,967	26,350	10,000
	<b>E</b>	<b>Capital Outlay Total</b>	<u>46,834</u>	<u>364,000</u>	<u>94,900</u>	<u>834,967</u>	<u>26,350</u>	<u>10,000</u>
	<b>T</b>	<b>Transfers</b>						
290	5818	Transfer to General Fund	11,344	22,688	21,657	23,865	24,819	26,556
	<b>T</b>	<b>Transfers Total</b>	<u>11,344</u>	<u>22,688</u>	<u>21,657</u>	<u>23,865</u>	<u>24,819</u>	<u>26,556</u>
		<b>Total Expenditures</b>	<u>186,848</u>	<u>530,543</u>	<u>257,072</u>	<u>1,003,833</u>	<u>199,858</u>	<u>189,076</u>
290		<b>Ending Fund Balance</b>	<u>\$ 578,347</u>	<u>\$ 194,481</u>	<u>\$ 498,231</u>	<u>\$ 40,120</u>	<u>\$ 42,349</u>	<u>\$ 57,408</u>

**Notes:**

\*The Community Center Fund is supported by a 1/8 cent sales tax for the operation and maintenance of the facility.

\*The ending fund balance decreases by an anticipated 14% in 2020 from the prior year due to the design of the parking lot and drainage improvements occurring in 2020. The fund balance drops an additional 92% the following year when the work is expected to take place. The Community Center fund has been saving up in anticipation of this improvement. It also anticipates the use of CDBG funding for ADA improvements as part of this project.

\*The transfer out to the General Fund is for employee benefits associated with the facility maintenance positions.

\*2022 and 2023 have no significant capital improvements planned for this fund, causing the ending fund balance to grow in 2023 by 36%.

**City of Roeland Park**  
**Line Item Activity Budget - Special Infrastructure 27D**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
300	4010	<b>Beginning Fund Balance</b>	<b>1,075,705</b>	<b>1,150,317</b>	<b>1,596,275</b>	<b>474,967</b>	<b>25,769</b>	<b>25,179</b>
		<b>Intergovernmental</b>						
300	4110	City Sales & Use Tax	381,988	375,304	343,789	402,958	406,988	411,058
300	4155	CDBG Grant	124,356	-	-	-	-	200,000
300	4158	SMAC	-	-	-	10,000	-	-
		<b>Total Intergovernmental</b>	<b>506,344</b>	<b>375,304</b>	<b>343,789</b>	<b>412,958</b>	<b>\$ 406,988</b>	<b>\$ 611,058</b>
		<b>Other</b>						
300	4161	Grants/Donations - Private	-	50,000	75,000	-	-	-
300	4791	Bond Proceeds	-	1,308,032	1,308,032	-	-	-
		<b>Total Other</b>	<b>-</b>	<b>1,358,032</b>	<b>1,383,032</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Interest</b>						
300	4511	Investment Income	14,718	4,000	3,489	11,039	3,000	3,472
		<b>Total Interest</b>	<b>14,718</b>	<b>4,000</b>	<b>3,489</b>	<b>11,039</b>	<b>3,000</b>	<b>3,472</b>
		<b>Transfers In</b>						
300	4840	Transfer From General Fund	550,000	-	75,000	245,865	316,000	200,000
		<b>Total Transfers In</b>	<b>550,000</b>	<b>-</b>	<b>75,000</b>	<b>245,865</b>	<b>316,000</b>	<b>200,000</b>
		<b>Total Revenues</b>	<b>1,071,062</b>	<b>1,737,336</b>	<b>1,805,310</b>	<b>669,862</b>	<b>725,988</b>	<b>814,529</b>
		<b>B Contracted Services</b>						
300	5209	Professional Services	44,517	40,000	40,000	40,000	40,000	40,000
300	5231	Cost of issuance	-	58,032	58,032	-	-	-
		<b>B Contracted Services Total</b>	<b>44,517</b>	<b>98,032</b>	<b>98,032</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
		<b>D Capital Outlay</b>						
300	5421	Maintenance & Repair of Streets	160,031	160,000	160,000	171,000	162,000	163,000
300	5468	2020 Stormwater-57th and Roeland	-	220,000	220,000	-	-	-
300	5469	Stormwater Maintenance	43,010	20,000	-	20,000	-	-
300	5470	Park Maint/Infrastructure	78,436	21,000	36,000	56,060	36,500	24,000
300	5472	R Park Development Plan	72,642	935,596	1,379,342	-	359,700	-
300	5473	RPAC Improvements	5,756	795,000	1,033,244	806,000	-	-
300	5474	Marquee Signs	-	-	-	15,000	-	-
300	5475	Stairway	-	-	-	11,000	128,378	-
300	5476	Community Center Improvement	-	-	-	-	-	400,000
300	5498	2019 CDBG	146,100	-	-	-	-	-
		<b>D Capital Outlay Total</b>	<b>505,976</b>	<b>2,151,596</b>	<b>2,828,586</b>	<b>1,079,060</b>	<b>686,578</b>	<b>587,000</b>
		<b>Total Expenditures</b>	<b>550,493</b>	<b>2,249,628</b>	<b>2,926,618</b>	<b>1,119,060</b>	<b>726,578</b>	<b>627,000</b>
300		<b>Ending Fund Balance</b>	<b>\$ 1,596,275</b>	<b>\$ 638,025</b>	<b>\$ 474,967</b>	<b>\$ 25,769</b>	<b>\$ 25,179</b>	<b>\$ 212,708</b>

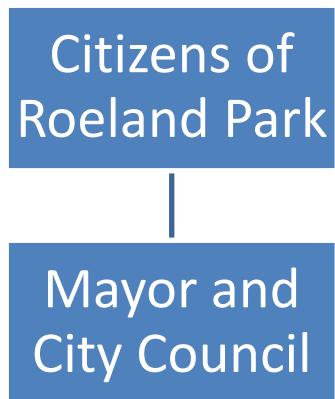
**Notes:**

\*The Governing Body issued debt in 2020 to pay for significant improvements at R Park and the Aquatic Center (RPAC) in 2020 and 2021. The Special Infrastructure Fund is the resource for Parks & Recreation improvements and as such, the resources from the bond sale will be recorded and spent from this fund. For more details on the capital improvements budgeted, please see the capital budget.

\*The Governing Body made the decision to transfer resources in excess of the City's stated goals for the General Fund fund balance to the Special Infrastructure Fund to help cash-fund capital projects. As the recipient of these transfers, this fund has gained additional flexibility to cover the cost of capital projects. Since the number of projects varies year to year, the ending fund balance can change dramatically from one year to the next. In addition, the amount transferred from the General Fund will vary year-to-year based upon resources available. In 2021, that transfer is expected to be \$245,865, which includes \$36,378 from Aldi's 1% for Art contribution for the artistic staircase improvement.

## Governing Body

### Organizational Chart



### Department Description

The Governing Body consists of the Mayor and eight Council members elected on odd-numbered years and are elected and serve staggering four-year terms. Roeland Park consists of four wards and each ward has two elected representatives on Council whereas the Mayor serves at-large. The Governing Body is responsible for making policy decisions for the City. The City of Roeland Park has one Council meeting per month of which the Mayor presides, and two workshops where the Council President presides. The Council President is nominated and selected by the Governing Body. Meetings are held of the first and third Mondays of the month in the evening at City Hall.

The Governing Body Department consists of salaries for elected officials, \$5,040/year for Council members and \$6,120/year for the Mayor. This Department also includes a training and technology budget of \$855/member to provide them with training opportunities of their choosing and/or an allowance for technology that would help them do their jobs, such as a tablet or laptop. The Mayor also has a budget of \$1,000 for public relations-related activities.

## Governing Body - Summary of Resources and Appropriations

	2020					
	2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
108 - City Council	\$ 49,504	\$ 56,430	\$ 58,430	\$ 58,430	\$ 58,430	\$ 58,020
<b>Total</b>	<b>49,504</b>	<b>56,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,020</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 45,645	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920
Contractual Services	3,400	8,700	10,700	10,700	10,700	10,700
Commodities	459	810	810	810	810	400
<b>Total</b>	<b>49,504</b>	<b>56,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,020</b>
<b>Summary by Fund</b>						
General Fund	49,504	56,430	58,430	58,430	58,430	58,020
<b>Total</b>	<b>49,504</b>	<b>56,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,020</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
Mayor	0.3	0.3	0.3	0.3	0.3	0.3
City Councilmember (8 council members)	1.6	1.6	1.6	1.6	1.6	1.6
<b>Total</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Governing Body**

		2019		2020					
		Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget		
<b>City Council</b>									
<b>A Salaries &amp; Benefits</b>									
108	5103	Salaries - Elected Officials	45,645	46,920	46,920	46,920	46,920	46,920	46,920
	A	<b>Salaries &amp; Benefits Total</b>	<b>45,645</b>	<b>46,920</b>	<b>46,920</b>	<b>46,920</b>	<b>46,920</b>	<b>46,920</b>	<b>46,920</b>
<b>B Contracted Services</b>									
108	5203	Printing & Advertising	-	-	-	-	-	-	-
108	5206	Travel Expense & Training	2,500	7,700	7,700	7,700	7,700	7,700	7,700
	5214	Other Contractual Services			2,000	2,000	2,000	2,000	2,000
108	5251	Mayor Expenses	900	1,000	1,000	1,000	1,000	1,000	1,000
108	5276	Conference & Seminars	-	-	-	-	-	-	-
	B	<b>Contracted Services Total</b>	<b>3,400</b>	<b>8,700</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>
<b>C Commodities</b>									
108	5305	Dues, Subscriptions, & Books	459	810	810	810	810	810	400
	C	<b>Commodities Total</b>	<b>459</b>	<b>810</b>	<b>810</b>	<b>810</b>	<b>810</b>	<b>810</b>	<b>400</b>
<b>Total City Council</b>			<b>49,504</b>	<b>56,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,430</b>	<b>58,020</b>

**Notes:**

\*The 2021 Budget reflects \$2,000 of expenses associated with potential consulting services for the Racial Equity Committee. The Council elected to begin this objective in 2020 after approving a Racial Equity Resolution and in light of the nation-wide protests after George Floyd's murder.

## Capital Projects

### Department Description

The Capital Projects Department consists of the Equipment & Building Reserve Fund, a continuing fund that the City uses to purchase capital equipment and make public facility improvements and maintenance. Resources for these purchases are made via transfers from the General Fund. Transfers from the General Overhead Department of the General Fund go toward repairs, maintenance and capital improvements and equipment purchases for City Hall. Transfers from Public Works cover the cost associated with new equipment and vehicles and transfers from the Police Department are associated with replacement of police equipment and vehicles. In 2021, the Neighborhood Services Department reflects transfers into this fund for the two electric vehicle purchases for the Code Enforcement Officer and Building Official vehicles.

The fund is managed by the Assistant City Administrator/Finance Director and fund transfers are created during the budget process in a collaborative process with the City Administrator and the Department Directors.

While this fund covers the cost of current capital equipment and building improvements, the fund also provides a reserve for future building and equipment needs. The City sold land at the northeast corner of Roe and Johnson to a medical office for \$1.29 million in 2019 with the goal of using those funds for a new public works facility. The proceeds from the sale were placed in the building reserve fund until a suitable location for Public Works is found.

## Capital Projects - Summary of Resources and Appropriations

	2020					
	2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Revenues &amp; Resources</b>						
Other Sources	1,289,847	-	-	-	-	-
Interest	7,047	-	4,933	5,032	5,132	5,235
<b>Total Revenue</b>	<b>1,296,894</b>	-	<b>4,933</b>	<b>5,032</b>	<b>5,132</b>	<b>5,235</b>
Transfers In	139,220	44,392	84,392	228,167	129,395	100,824
<b>Total Resources</b>	<b>1,436,114</b>	<b>44,392</b>	<b>89,325</b>	<b>233,199</b>	<b>134,527</b>	<b>106,059</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
360 - Equipment & Building Reserve	\$ 212,450	\$ 1,344,392	\$ 153,394	\$ 358,901	\$ 129,395	\$ 100,824
<b>Total</b>	<b>212,450</b>	<b>1,344,392</b>	<b>153,394</b>	<b>358,901</b>	<b>129,395</b>	<b>100,824</b>
<b>Summary by Appropriation Unit</b>						
Commodities	80,259	44,392	74,392	228,167	129,395	100,824
Capital Outlay	800	-	14,400	130,734	-	-
Debt Service	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>81,059</b>	<b>44,392</b>	<b>88,792</b>	<b>358,901</b>	<b>129,395</b>	<b>100,824</b>
Non-Expenditure Appropriations	-	1,300,000	-	-	-	-
Transfers Out	131,391	-	-	-	-	-
<b>Total Appropriations</b>	<b>212,450</b>	<b>1,344,392</b>	<b>88,792</b>	<b>358,901</b>	<b>129,395</b>	<b>100,824</b>
<b>Summary by Fund</b>						
Equipment & Bldg Reserve	212,450	1,344,392	153,394	358,901	129,395	100,824
<b>Total</b>	<b>212,450</b>	<b>1,344,392</b>	<b>153,394</b>	<b>358,901</b>	<b>129,395</b>	<b>100,824</b>
<b>Personnel</b>						
Classifications (FTEs)	0	0	0	0	0	0

# City of Roeland Park

## Line Item Activity Budget - Equipment & Bldg Reserve Fund

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		2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget	
360	4010	<b>Beginning Fund Balance</b>	\$ 290,720	\$ 1,346,383	\$ 1,514,383	\$ 1,450,314	\$ 1,324,612	\$ 1,329,744
		<b>Other</b>						
360	4780	Sale of Assets	1,289,847	-	-	-	-	
		<b>Total Other</b>	<u>1,289,847</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
		<b>Interest</b>						
360	4511	Investment Income	7,047	-	4,933	5,032	5,132	5,235
		<b>Total Interest</b>	<u>7,047</u>	<u>-</u>	<u>4,933</u>	<u>5,032</u>	<u>5,132</u>	<u>5,235</u>
		<b>Transfers</b>						
360	4840	Transfer from General Fund	44,700	3,650	43,650	16,800	2,400	4,700
360	4841	Transfer from PD/GF	70,320	28,242	28,242	107,367	126,995	21,124
360	4842	Transfer from PW / GF	24,200	12,500	12,500	74,000	-	75,000
360	4844	Transfer from Neighborhood Services	-	-	-	30,000	-	-
		<b>Total Transfers</b>	<u>139,220</u>	<u>44,392</u>	<u>84,392</u>	<u>228,167</u>	<u>129,395</u>	<u>100,824</u>
		<b>Total Revenues</b>	<u>1,436,114</u>	<u>44,392</u>	<u>89,325</u>	<u>233,199</u>	<u>134,527</u>	<u>106,059</u>
		<b>B Contracted Services</b>						
360	5214	Other Contractual Services	-	-	64,602	-	-	-
		<b>B Contracted Services Total</b>	<u>-</u>	<u>-</u>	<u>64,602</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>C Commodities</b>						
360	5315	Machinery & Auto Equipment	80,259	44,392	74,392	228,167	129,395	100,824
		<b>C Commodities Total</b>	<u>80,259</u>	<u>44,392</u>	<u>74,392</u>	<u>228,167</u>	<u>129,395</u>	<u>100,824</u>
		<b>D Capital Outlay</b>						
360	5442	Building Expense	800	-	14,400	130,734	-	-
		<b>D Capital Outlay Total</b>	<u>800</u>	<u>-</u>	<u>14,400</u>	<u>130,734</u>	<u>-</u>	<u>-</u>
		<b>N Non-Expenditures Appropriation</b>						
360	5705	Future CIP - PW	-	1,300,000	-	-	-	-
360	5707	Future CIP - Building Reserve	-	-	-	-	-	-
		<b>N Non-Appropriation Expenditures Total</b>	<u>-</u>	<u>1,300,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>T Transfers</b>						
360	5801	Transfer of Funds	131,391	-	-	-	-	-
		<b>T Transfers Total</b>	<u>131,391</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<u>212,450</u>	<u>1,344,392</u>	<u>153,394</u>	<u>358,901</u>	<u>129,395</u>	<u>100,824</u>
360		<b>Ending Fund Balance</b>	<u>\$ 1,514,383</u>	<u>\$ 46,383</u>	<u>\$ 1,450,314</u>	<u>\$ 1,324,612</u>	<u>\$ 1,329,744</u>	<u>\$ 1,334,979</u>

### Notes:

\*The Equipment and Building Reserve Fund is a continuing capital fund that receives transfers to pay for capital equipment and building improvements.

\*The \$1.3 million in revenue in 2019 from sale of assets is from the sale of land at the northeast corner of Johnson and Roe, which is anticipated to be used to purchase property for a new public works building. This expense is shown as a reserve as a new location has not been located.

\*The transfer of funds in 2019 is to the Aquatic Center Fund reflecting the reserves for facility maintenance that have accrued in this fund.

\*The 2021 budget contemplates using \$120k in reserve funds to pave the parking lot at City Hall.

## Economic Development

### Department Description

The Economic Development Department accounts for all development-related funds including:

#### *Tax Increment Financing (TIF) Funds*

- TIF 1 – Wal-Mart/Bella Roe
- TIF 2D – City Hall/Aldi
- TIF 2C – Valley State Bank
- TIF 3 – Boulevard Apartments/The Rocks

#### *Transportation Development (TDD) Funds*

- TDD #1 – Price Chopper/Bella Roe
- TDD #2 – Lowes

#### *Community Improvement District (CID)*

- CID #1 – Roeland Park Shopping Center/Wal-Mart

These funds were established to fund redevelopment within the City. The City Administrator assisted by the Assistant City Administrator, oversees the activities that occur within these development districts.

### Program Areas:

- **TIF 1** – The TIF expires May 18, 2024 and includes the Wal-Mart/Roeland Park Shopping Center and the Bella Roe Shopping Center, which were approved as development area TIF 1A and 1B, respectively. The City Council approved a new development plan on Feb. 19, 2018 which maintained the same expiration date but amended the development plan to allow for use of TIF funds for infrastructure improvements and potential site redevelopment upon retirement of debt service. The debt service was retired early in 2018.
- **TIF 2D** – This TIF includes City Hall and the commercial area bounded by Roe Boulevard to the west, 48<sup>th</sup> Street to the north, and Roe Lane to the east and Granada on the south. This TIF expires December 31, 2021. The TIF 2D development plan was amended in 2015 to include the allowance of infrastructure projects serving the district including stormwater and street improvements. This fund includes the payment of General Obligation bonds for improvements to City Hall that were made in 2012. The development plan includes additional improvements to City Hall in 2020 and 2021. This debt retired in 2019.
- **TIF 2C** – This TIF is for redevelopment of the Security Bank property (formerly Valley State Bank) and the associated shopping center. The debt service from the development of this area is paid through a trustee and all resources generated from the TIF property tax are turned over to the trustee to pay the debt. The TIF expired February 1, 2020, at which point any remaining principal balance on the TIF debt is deemed forgiven or paid and all remaining funds with the trustee are turned over to the bond holders.
- **TIF 3** – This TIF includes the Boulevard Apartments bounded by Skyline Drive on the south, Roe Lane/County Line Road on the east and the city limits to the north. TIF 3 expires May 17, 2025. The TIF is divided into two project areas, 3A for the Boulevard Apartments and 3C for the former pool property owned by the City, now known as The Rocks development. These two districts were combined in 2014. The City has prepared the Rocks for future development by stabilizing the old caves, grading, completing storm water detention as well as completing utility improvements on the site. The City worked with CBC Real Estate consultants to prepare a development plan and market the site to potential developers with the hope of attracting a limited service hotel, full-service restaurant and an entertainment/activity attraction on the 6.6-acre site. Efforts to make that plan a reality are ongoing by staff and the Ad Hoc Development Committee.

- **TDD #1** – The debt for TDD 1 was issued in 2005 with a subsequent issuance in 2006. The TDD levies a 1% sales tax on retail sales at Price Chopper and the surrounding Bella Roe properties, except Lowes. TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. Once the term of the TDD is expired, any remaining debt will remain unpaid to the bond holders. The TDD expires December 31, 2025.
- **TDD #2** – The debt for TDD 2 was issued in 2006. This TDD levies a 0.5% sales tax on all retail sales at Lowes to pay the debt service. TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. Once the term of the TDD is expired, any remaining debt will remain unpaid to the bond holders. The TDD expires December 31, 2025.
- **CID #1** - The CID Fund was established in 2012 with the intention of reconfiguring the Roeland Park Shopping Center and Wal-Mart space after Wal-Mart's planned departure in 2016. Wal-Mart changed course and decided not to leave its current facility. The CID is funded by a 1 cent sales tax that ceased when the fund reached \$3 million in the 2<sup>nd</sup> quarter of 2019. Funds are spent upon request from the developer for eligible expenses. To date, there have been no requests to use the funds.

## Economic Development - Summary of Resources and Appropriations

	2020					
	2019 Actual	2020 Budget	Projected	2021 Budget	2022 Budget	2023 Budget
<b>Revenues &amp; Resources</b>						
TIF Property Taxes	\$ 987,027	\$ 1,316,318	\$ 1,399,448	\$ 1,459,970	\$ 1,181,430	\$ 1,199,151
Sales Taxes	623,540	378,373	366,057	369,717	373,415	380,883
Interest	82,616	27,400	59,305	60,491	53,700	54,774
<b>Total Revenues</b>	<b>1,693,182</b>	<b>1,722,091</b>	<b>1,824,810</b>	<b>1,890,179</b>	<b>1,608,544</b>	<b>1,634,808</b>
Transfers In	1,310	350,000	250,000	-	-	-
<b>Total Resources</b>	<b>1,694,492</b>	<b>2,072,091</b>	<b>2,074,810</b>	<b>1,890,179</b>	<b>1,608,544</b>	<b>1,634,808</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
370 - TIF 1 Bella Roe/Wal-Mart	\$ 204,319	\$ 1,852,932	\$ 1,740,000	\$ 991,476	\$ 222,528	\$ -
400 - TDD #1 - Price Chopper	11,138	20,000	20,000	20,000	20,000	20,000
410 - TDD #2 - Lowes	5,729	9,000	7,389	9,000	9,000	9,000
420 - CID #1 - Roeland Park Shopping Ctr.	-	-	-	-	-	-
450 - TIF 2D - City Hall	475,743	255,840	386,500	171,900	-	-
480 - TIF 2C - Valley State Bank	50,029	20,787	50,939	-	-	-
510 - TIF 3 Blvd Apts/The Rocks	1,848	-	1,000	135,000	-	-
<b>Total</b>	<b>748,806</b>	<b>2,158,559</b>	<b>2,205,828</b>	<b>1,327,376</b>	<b>251,528</b>	<b>29,000</b>
<b>Summary by Appropriation Unit</b>						
Contracted Services	\$ 11,714	\$ 23,740	\$ 11,037	\$ 10,000	\$ 10,000	\$ 10,000
Capital Outlay	491,672	1,912,032	1,790,000	845,900	-	-
Debt Service	229,920	19,000	66,981	19,000	19,000	19,000
<b>Total Expenditures</b>	<b>733,306</b>	<b>1,954,772</b>	<b>1,868,018</b>	<b>874,900</b>	<b>29,000</b>	<b>29,000</b>
Non-Expenditure Appropriations	-	35,000	-	202,476	222,528	-
Transfers Out	15,500	168,787	337,810	250,000	-	-
<b>Total Appropriations</b>	<b>748,806</b>	<b>2,158,559</b>	<b>2,205,828</b>	<b>1,327,376</b>	<b>251,528</b>	<b>29,000</b>
<b>Summary by Fund</b>						
TIF 1 Bella Roe/Wal-Mart	\$ 204,319	\$ 1,852,932	\$ 1,740,000	\$ 991,476	\$ 222,528	\$ -
TDD #1 - Price Chopper	11,138	20,000	20,000	20,000	20,000	20,000
TDD #2 - Lowes	5,729	9,000	7,389	9,000	9,000	9,000
CID #1 - Roeland Park Shopping Ctr.	-	-	-	-	-	-
TIF 2D - City Hall	475,743	255,840	386,500	171,900	-	-
TIF 2C - Valley State Bank	50,029	20,787	50,939	-	-	-
TIF 3 Blvd Apts/The Rocks	1,848	-	1,000	135,000	-	-
<b>Total</b>	<b>748,806</b>	<b>2,158,559</b>	<b>2,205,828</b>	<b>1,327,376</b>	<b>251,528</b>	<b>29,000</b>
<b>Personnel</b>						
Classifications (FTEs)	0	0	0	0	0	0

# City of Roeland Park

## Line Item Activity Budget - TIF 1 - Bella Roe/Walmart

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
370	4010	Beginning Fund Balance	\$ 535,942	\$ 753,332	\$ 742,577	\$ 26,219	\$ 151,523	\$ 624,338
		<b>Taxes</b>						
370	4730	Tax Increment Income	379,643	379,642	379,642	380,000	385,700	391,486
370	4735	Tax Increment Income IB	13,436	380,000	380,000	440,000	446,600	453,299
		<b>Total Taxes</b>	<u>393,079</u>	<u>759,642</u>	<u>759,642</u>	<u>820,000</u>	<u>832,300</u>	<u>844,785</u>
		<b>Intergovernment</b>						
370	4150	CARS Funding	-	-	-	282,500	-	-
		<b>Intergovernmental Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>282,500</u>	<u>-</u>	<u>-</u>
		<b>Interest</b>						
370	4511	Interest on Invested Assets	17,876	8,000	14,000	14,280	14,566	14,857
		<b>Total Interest</b>	<u>17,876</u>	<u>8,000</u>	<u>14,000</u>	<u>14,280</u>	<u>14,566</u>	<u>14,857</u>
		<b>Transfers In</b>						
370	4789	Transfer from General Fund	-	350,000	250,000	-	-	-
		<b>Transfers In Total</b>	<u>-</u>	<u>350,000</u>	<u>250,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Revenues</b>	<u>410,954</u>	<u>1,117,642</u>	<u>1,023,642</u>	<u>1,116,780</u>	<u>846,866</u>	<u>859,641</u>
		<b>Expenditures</b>						
		<b>B Contracted Services</b>						
370	5209	Professional Services	-	1,100	-	-	-	-
370	5214	Other Contracted Services	-	2,640	-	-	-	-
		<b>B Contracted Services Total</b>	<u>-</u>	<u>3,740</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>D Capital Outlay</b>						
370	5474	Marquee Signs				35,000		
370	5457	CARS Roe 2020	204,319	1,849,192	1,740,000	580,000	-	-
		<b>D Capital Outlay</b>	<u>204,319</u>	<u>1,849,192</u>	<u>1,740,000</u>	<u>615,000</u>	<u>-</u>	<u>-</u>
		<b>N Non-Expenditures Appropriation</b>						
370	5755	Property Tax Reduction - Appeals	-	-	-	126,476	222,528	-
		<b>N Non-Appropriation Expenditures Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>126,476</u>	<u>222,528</u>	<u>-</u>
		<b>T Transfers</b>						
370	5801	Transfer of Funds	-	-	-	250,000	-	-
		<b>T Transfers Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<u>204,319</u>	<u>1,852,932</u>	<u>1,740,000</u>	<u>991,476</u>	<u>222,528</u>	<u>-</u>
370		<b>Ending Fund Balance</b>	<u>\$ 742,577</u>	<u>\$ 18,042</u>	<u>\$ 26,219</u>	<u>\$ 151,523</u>	<u>\$ 775,861</u>	<u>\$ 859,641</u>

### Notes:

\*After the debt for the development was retired in 2018, the resources from TIF 1 were directed to the Roe Boulevard improvement design and construction. Because this is a non-recurring capital expense, the ending fund balance fluctuates dramatically year-to-year. To complete the portion of the project associated with TIF 1, \$250,000 will be transferred from the General Fund in 2020 and the same amount will be transferred to the General Fund in 2021 after project completion.

\*The Property Tax Reduction is meant to account for the possibility that property tax appeals from the big box stores will be successful and cause a reduction in the amount of TIF revenue received as a result. These estimates are generated by the Johnson County Appraiser's Office and are updated periodically. The appeals that have processed so far have been successful.

\*The marquee sign budget objective, placing a marquee sign at the north end of Roe Blvd is included in the FY 2021 Budget.

\*TIF 1 will expire May 18, 2024.

# City of Roeland Park

## Line Item Activity Budget - TDD#1 - Price Chopper

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
400	4010	Beginning Fund Balance	\$ (2,507,302)	\$ (2,272,274)	\$ (2,245,286)	\$ (2,005,990)	\$ (1,764,096)	\$ (1,519,577)
		<b>Sales Tax</b>						
400	4110	City/county Sales & Use Tax	272,351	256,669	258,733	261,321	263,934	269,213
		<b>Sales Tax Total</b>	272,351	256,669	258,733	261,321	263,934	269,213
		<b>Interest</b>						
400	4510	Interest on Investment	803	900	562	573	585	597
		<b>Total Interest</b>	803	900	562	573	585	597
		<b>Total Revenues</b>	273,154	257,569	259,296	261,894	264,519	269,809
	B	<b>Contracted Services</b>						
400	5209	Professional Services	-	-	-	-	-	-
400	5214	Other Contracted Services	5,652	5,000	5,000	5,000	5,000	5,000
400	5281	Project Expense	-	-	-	-	-	-
	B	<b>Contracted Services Total</b>	5,652	5,000	5,000	5,000	5,000	5,000
	E	<b>Debt Service</b>						
400	5601	Bond Principal	-	-	-	-	-	-
400	5602	Bond Interest	5,486	15,000	15,000	15,000	15,000	15,000
	E	<b>Debt Service Total</b>	5,486	15,000	15,000	15,000	15,000	15,000
		<b>Total Expenditures</b>	11,138	20,000	20,000	20,000	20,000	20,000
400		<b>Ending Fund Balance</b>	\$ (2,245,286)	\$ (2,034,706)	\$ (2,005,990)	\$ (1,764,096)	\$ (1,519,577)	\$ (1,269,768)

### Notes:

\*TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

\*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire outstanding debt has been called and due upon receipt of TDD resources.

## City of Roeland Park

### Line Item Activity Budget - TDD#2 - Lowes

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
410	4010	<b>Beginning Fund Balance</b>	\$ (689,301)	\$ (577,302)	\$ (568,527)	\$ (468,424)	\$ (368,855)	\$ (268,198.78)
		<b>Sales Tax</b>						
410	4110	City/county Sales & Use Tax	126,263	121,704	107,323	108,397	109,481	111,670
		<b>Total Sales Tax</b>	126,263	121,704	107,323	108,397	109,481	111,670
		<b>Interest</b>						
410	4510	Interest on Investment	241	500	169	172	176	179
		<b>Total Interest</b>	241	500	169	172	176	179
		<b>Total Revenues</b>	<b>126,504</b>	<b>122,204</b>	<b>107,492</b>	<b>108,569</b>	<b>109,656</b>	<b>111,849</b>
	B	<b>Contracted Services</b>						
410	5209	Professional Services	-	-	-	-	-	-
410	5214	Other Contracted Services	3,389	5,000	3,389	5,000	5,000	5,000
410	5254	Miscellaneous Charges	-	-	-	-	-	-
	B	<b>Contracted Services Total</b>	3,389	5,000	3,389	5,000	5,000	5,000
	E	<b>Debt Service</b>						
410	5601	Bond Principal						-
410	5602	Bond Interest	2,340	4,000	4,000	4,000	4,000	4,000
	E	<b>Debt Service Total</b>	2,340	4,000	4,000	4,000	4,000	4,000
		<b>Total Expenditures</b>	<b>5,729</b>	<b>9,000</b>	<b>7,389</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
410		<b>Ending Fund Balance</b>	<b>\$ (568,527)</b>	<b>\$ (464,099)</b>	<b>\$ (468,424)</b>	<b>\$ (368,855)</b>	<b>\$ (268,199)</b>	<b>\$ (165,350)</b>

#### Notes:

\*TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

\*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire outstanding debt has been called and due upon receipt of TDD resources.

**City of Roeland Park**  
**Line Item Activity Budget - CID #1 - RP Shopping Center**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
420	4010	<b>Beginning Fund Balance</b>	<u>\$ 2,716,943</u>	<u>\$ 3,044,404</u>	<u>\$ 2,989,005</u>	<u>\$ 3,022,000</u>	<u>\$ 3,055,655</u>	<u>3,089,984</u>
		<b>Sales Tax</b>						
420	4110	City/county Sales & Use Tax	<u>224,926</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Sales Tax</b>	<u>224,926</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Interest</b>						
420	4510.4512	Interest on Investment	<u>47,136</u>	<u>9,000</u>	<u>32,995</u>	<u>33,655</u>	<u>34,328</u>	<u>35,015</u>
		<b>Total Interest</b>	<u>47,136</u>	<u>9,000</u>	<u>32,995</u>	<u>33,655</u>	<u>34,328</u>	<u>35,015</u>
		<b>Total Revenues</b>	<u>272,062</u>	<u>9,000</u>	<u>32,995</u>	<u>33,655</u>	<u>34,328</u>	<u>35,015</u>
	<b>B</b>	<b>Contracted Services</b>						
420	5209	Professional Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
420	5215	City Attorney	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>B</b>	<b>Contracted Services Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>N</b>	<b>Non-Appropriation Expenditures</b>						
420	5721	CID #1 Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>N</b>	<b>Non-Appropriation Expenditures Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
420		<b>Ending Fund Balance</b>	<u><b>\$ 2,989,005</b></u>	<u><b>\$ 3,053,404</b></u>	<u><b>\$ 3,022,000</b></u>	<u><b>\$ 3,055,655</b></u>	<u><b>\$ 3,089,984</b></u>	<u><b>\$ 3,124,998</b></u>

**Notes:**

\*Funds from the CID are spent after the developer submits an application for reimbursement on an eligible expense. To date, the developer has not made a request to draw from these funds.

\*The maximum available for reimbursement to the developer is \$3 million. After the fund accrued \$3 million in mid-2019, the City stopped collecting the 1% CID tax.

**City of Roeland Park**  
**Line Item Activity Budget - TIF 2D - City Hall**

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
450	4010	<b>Beginning Fund Balance</b>	\$ 363,579	\$ 4,990	\$ 167,934	\$ 39,124	\$ -	\$ -
		<b>Taxes</b>						
450	4730	Tax Increment Income	269,112	243,757	250,000	296,000	-	-
		<b>Total Taxes</b>	269,112	243,757	250,000	296,000	-	-
		<b>Interest</b>						
450	4510..4512	Interest on Investment	10,986	8,000.00	7,690	7,844	-	-
		<b>Total Interest</b>	10,986	8,000	7,690	7,844	-	-
		<b>Transfers In</b>						
450	4789	Transfer from the General Fund	-	-	-	-	-	-
		<b>Transfers In Total</b>	-	-	-	-	-	-
		<b>Total Revenues</b>	<b>280,098</b>	<b>251,757</b>	<b>257,690</b>	<b>303,844</b>	<b>-</b>	<b>-</b>
	<b>B</b>	<b>Contracted Services</b>						
450	5209	Professional Services	-	5,000	-	-	-	-
450	5214	Other Contracted Services	-	3,000	-	-	-	-
450	5257	Property Tax Payments	-	-	-	-	-	-
	<b>B</b>	<b>Contracted Services</b>	-	8,000	-	-	-	-
	<b>D</b>	<b>Capital Outlay</b>						
450	5442	City Hall Building Improvements	-	62,840	50,000	95,900	-	-
450	5457	CARS Roe 2020	287,353	-	-	-	-	-
	<b>D</b>	<b>Capital Outlay Total</b>	<b>287,353</b>	<b>62,840</b>	<b>50,000</b>	<b>95,900</b>	<b>-</b>	<b>-</b>
	<b>E</b>	<b>Debt Service</b>						
450	5644	Principal Bonds - 2012-1	170,000	-	-	-	-	-
450	5645	Interest Bonds - 2012-1	2,890	-	-	-	-	-
	<b>E</b>	<b>Debt Service Total</b>	<b>172,890</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>N</b>	<b>Non-Expenditures Appropriation</b>						
450	5755	Property Tax Reduction - Appeals	-	35,000	-	76,000	-	-
	<b>N</b>	<b>Non-Appropriation Expenditures Total</b>	-	35,000	-	76,000	-	-
	<b>T</b>	<b>Transfers</b>						
450	5802	Transfer to General Fund	15,500	150,000	336,500	-	-	-
	<b>T</b>	<b>Transfers Total</b>	<b>15,500</b>	<b>150,000</b>	<b>336,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Total Expenditures</b>	<b>475,743</b>	<b>255,840</b>	<b>386,500</b>	<b>171,900</b>	<b>-</b>	<b>-</b>
450		<b>Ending Fund Balance</b>	<b>\$ 167,934</b>	<b>\$ 908</b>	<b>\$ 39,124</b>	<b>\$ 171,068</b>	<b>\$ -</b>	<b>\$ -</b>

**Notes:**

\*Capital projects budgeted include a portion of the Roe Boulevard Redesign and construction, as well as the 2018 CARS project along Roe Parkway. In order to cover the cost of these projects, the TIF 2D fund transferred \$336,500 from the General Fund will be transferred to the General Fund in 2019 and 2020. In addition, the development plan includes improvements to City Hall which are programmed in 2020 (roof replacement) and 2021 (exterior lighting upgrades and ADA restroom improvements). Due to the timing of capital items, the fund balance fluctuates widely from one year to the next.

\*The Property Tax Reduction is meant to account for the possibility that property tax appeals from the big box stores will be successful and cause a reduction in the amount of TIF revenue received as a result. These estimates are generated by the Johnson County Appraiser's Office and are updated periodically. The appeals that have processed so far have been successful.

\*TIF 2D expires December 31, 2021.

**City of Roeland Park**  
**Line Item Activity Budget - TIF 2C - Security Bank**

			<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
480	4010	<b>Beginning Fund Balance</b>	<u>2,066</u>	\$ <u>450</u>	<u>21</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>
		<b>Taxes</b>						
480	4730	Tax Increment Income	<u>46,654</u>	<u>29,000</u>	<u>50,919</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Taxes</b>	<u>46,654</u>	<u>29,000</u>	<u>50,919</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Interest</b>						
480	4510..4512	Interest on Investment	<u>19</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Interest</b>	<u>19</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Transfers</b>						
4840		Transfer from the General Fund	<u>1,310</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Transfers</b>	<u>1,310</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Revenues</b>	<u>47,983</u>	<u>29,000</u>	<u>50,919</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>B</b>	<b>Contracted Services</b>						
480	5209	Professional Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
480	5214	Other Contracted Services	<u>825</u>	<u>2,000</u>	<u>1,649</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>B</b>	<b>Contracted Services Total</b>	<u>825</u>	<u>2,000</u>	<u>1,649</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>E</b>	<b>Debt Service</b>						
480	5601	Bond Principal	<u>40,114</u>	<u>-</u>	<u>32,610</u>	<u>-</u>	<u>-</u>	<u>-</u>
480	5602	Bond Interest	<u>9,089</u>	<u>-</u>	<u>15,371</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>E</b>	<b>Debt Service Total</b>	<u>49,204</u>	<u>-</u>	<u>47,981</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>T</b>	<b>Transfers</b>						
450	5802	Transfer to General Fund	<u>-</u>	<u>18,787</u>	<u>1,310</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>T</b>	<b>Transfers Total</b>	<u>-</u>	<u>18,787</u>	<u>1,310</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<u>50,029</u>	<u>20,787</u>	<u>50,940</u>	<u>-</u>	<u>-</u>	<u>-</u>
480		<b>Ending Fund Balance</b>	<u>\$ 21</u>	<u>\$ 8,663</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ -</u>

**Notes:**

\*TIF 2c expired February 1, 2020. This fund is used to cover debt service associated with the redevelopment of the 2C area, originally Valley State Bank and now Security Bank site along with a small shopping Center. All funds collected from the property tax TIF for the district are turned over to a trustee to pay debt service.

\*Due to successful property tax appeals in 2019, some of the revenue had to be returned to the property owner thereby requiring funds to be transferred from the General Fund to cover the shortfall already paid to the trustee.

## City of Roeland Park

### Line Item Activity Budget - TIF 3 - Boulevard Apartments/The Rocks

			2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Budget	2023 Budget
510	4010	Beginning Fund Balance	\$ 8,725	\$ 169,125	\$ 290,614	\$ 632,390	\$ 845,326	\$ 1,198,502
<b>Taxes</b>								
510	4730	Tax Increment Income	34,235	36,360.00	51,900	52,679	53,469	54,271
510	4731	Tax Increment Income 3A	243,947	247,558.50	286,987	291,292	295,661	300,096
		<b>Total Taxes</b>	<b>278,182</b>	<b>283,919</b>	<b>338,887</b>	<b>343,970</b>	<b>349,130</b>	<b>354,367</b>
<b>Interest</b>								
510	4510.4512	Interest on Investment	5,555	1,000	3,889	3,966	4,046	4,127
		<b>Total Interest</b>	<b>5,555</b>	<b>1,000</b>	<b>3,889</b>	<b>3,966</b>	<b>4,046</b>	<b>4,127</b>
		<b>Total Revenues</b>	<b>283,737</b>	<b>284,919</b>	<b>342,776</b>	<b>347,937</b>	<b>353,175</b>	<b>358,493</b>
<b>B Contracted Services</b>								
510	5203	Printing & Advertising	814	-	1,000	1,000	-	-
510	5204	Legal Printing	293	-	-	-	-	-
510	5205	Postage & Mailing Permits	741	-	-	-	-	-
		<b>Contracted Services Total</b>	<b>1,848</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>D Capital Outlay</b>								
510	5244	General Contractor	-	-	-	135,000	-	-
		<b>Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>135,000</b>	<b>-</b>	<b>-</b>
<b>T Transfers</b>								
510	5802	Transfer to General Fund	-	-	-	-	-	-
		<b>Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Total Expenditures</b>	<b>1,848</b>	<b>-</b>	<b>1,000</b>	<b>135,000</b>	<b>-</b>	<b>-</b>
510		<b>Ending Fund Balance</b>	<b>\$ 290,614</b>	<b>\$ 454,044</b>	<b>\$ 632,390</b>	<b>\$ 845,326</b>	<b>\$ 1,198,502</b>	<b>\$ 1,556,995</b>

#### Notes:

\*TIF 3 expires May 17, 2025. The City recently decided to keep both project areas in place until the final expiration of the TIF district to complete additional work on the site to get it more shovel ready for sale to a future developer.

\* The ending fund balances in this fund have varied significantly year-to-year due to the scheduling of capital projects. In FY 2018 most of the available resources were spent on the sanitary sewer installation, storm water detention and final grade and fill for the site. The City is working with Water One to extend the waterline into the site, while anticipated to take place in 2019, the project has been delayed and we anticipate work will be done in 2021. In addition, pending new development on the site, staff intends to program additional capital projects on the site such as reconstruction of Roe Parkway, and additional infrastructure improvements intended to improve the viability of The Rocks for development.

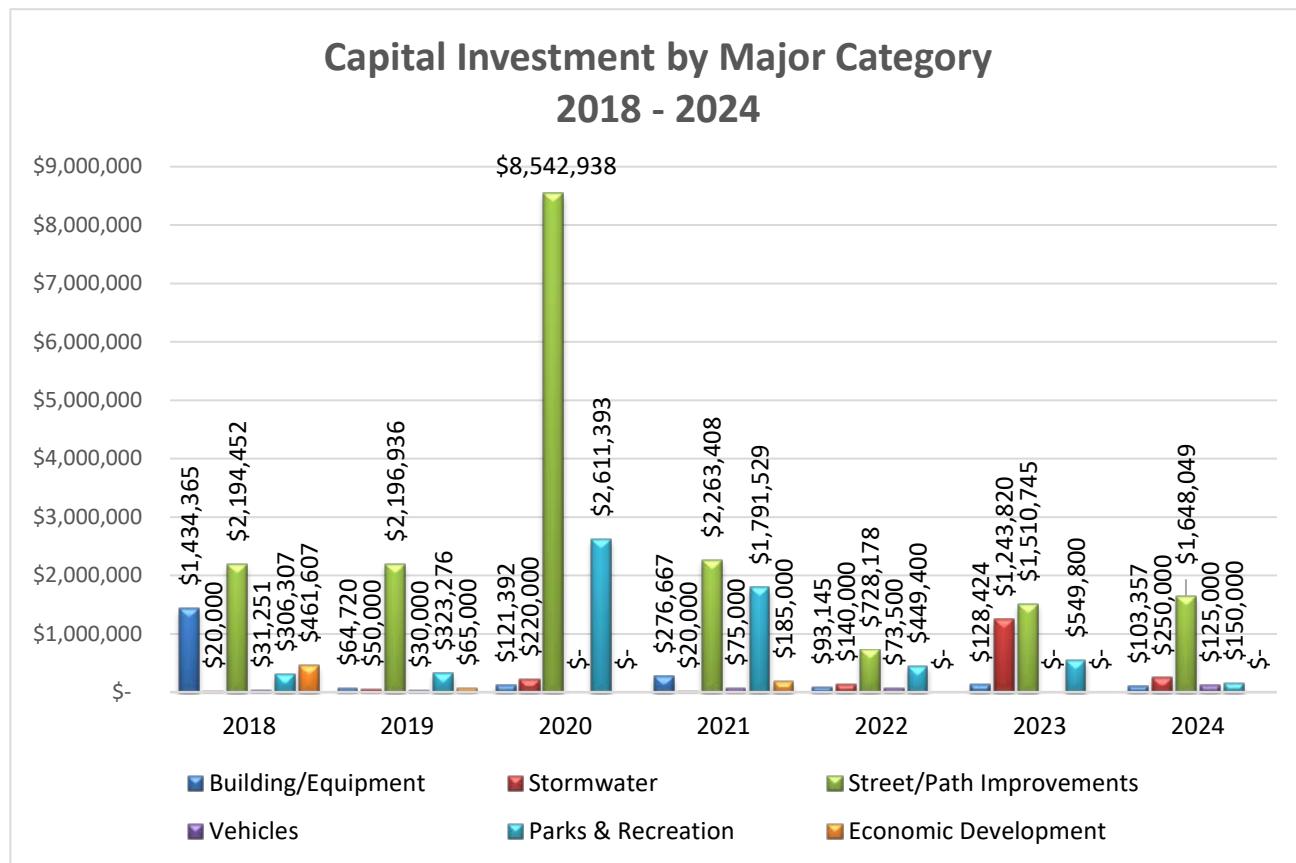


# Capital Improvement Program

## Capital Investment Overview

Reinvesting in the City's infrastructure, buildings, vehicles and equipment is important to maintaining the quality of life in our community. Further the City's investment promotes private investment which is key to the financial health of the community. Reinvesting in public buildings and equipment also assures that the operating costs for the City remain at optimal levels.

Roeland Park defines a "capital asset" as the purchase of assets at a cost greater than \$5,000 with a useful life of at least three years. "Capital improvements" are the investment in infrastructure improvements or additions and "capital maintenance" includes the improvement of an existing asset to maintain its condition (such as street maintenance). Below is a graph reflecting the capital investment during the period of 2018 through 2024.



## Five Year Capital Improvement Plan

Although capital planning is completed looking out ten plus years, a five-year outlook is incorporated into the budget document. The five-year CIP reflects the anticipated year of each project as well as the different funding sources per project. The City issued \$1.25 million in GO Bonds in 2020 to assist in funding two major parks and recreation infrastructure projects which span 2020 and 2021; the Aquatic Center Renovation (\$1.8 million) and Phase 1 and 2 for R Park (\$1.5 million). The City has followed a pay-

as-you-go approach to funding capital improvements since 2014 when the City last borrowed to purchase the street light system. The pay-as-you-go approach was shown to be sustainable so long as capital investment remained focused on maintaining existing infrastructure. With Council's direction to make significant additions to the Aquatic Center and R Park within the next two years this method was no longer possible. The 2020 debt issuance was relatively small (\$1.25 million) with a short maturity (10 years). During that 10-year period the four existing bonds issues being repaid by the City will be retired and it is possible to continue the pay-as-you-go approach so long as revenues grow at a historical pace and the capital improvement program continues a focus on maintaining existing infrastructure. Adding substantial new amenities, buildings, or equipment is not possible without adding new revenue sources or borrowing. As existing debt is retired, the resources currently allocated to retire that debt (property tax and sales tax) are anticipated to be used to fund capital projects. Should the City find itself in a situation where capital funding is necessary beyond the annual revenues available, the option of borrowing would remain available.

In November 2020, voters approved an increase to the Special Infrastructure sales tax from  $\frac{1}{4}$  cent to  $\frac{1}{2}$  cent. This will provide additional resources for capital investment in the future. The FY 2021 budget does not reflect that increase as the sales tax was still pending when the budget was approved. The new sales tax goes into effect April 1, 2021 and sunsets March 31, 2031.

A detailed list of all capital items anticipated in the five-year CIP are included in Appendix B. Over the next five years (2021 – 2025), the City's budgeted capital investment is \$13.8 million. The majority of investment is on roadway improvements, such as street maintenance, residential street reconstruction of Reinhardt (2021), improvements to Elledge Drive (2023), and improvements to Nall (2024). The ten-year outlook for the CIP reflects \$20.2 million in potential capital investment, only \$6.4 million in the second five-year period.

## 2021 Capital Improvement Plan

The 2021 Budget includes capital investment in city owned buildings, infrastructure, facilities, vehicles, and equipment. The plan is intended to achieve the lowest cost of ownership over the lifecycle of the asset while meeting service quality and reliability standards.

Project Description	2021 Funding Source	2021 City Funding	Other Funding (grants/TIF/donations)
Aquatics Center - Undesignated Annual Maintenance	220	33,500	
Aquatic Center Renovations	300	806,000	
Pool Furniture Replacement	220	1,000	
Swim Lane Divider	220	1,600	
Install Wireless Internet at the Pool	220	5,000	
Pool Entrance ADA Improvements	220	24,028	31,972
City Hall Computer Replacement	360	800	
Upgrade Building Automation System	360	16,000	
City Hall - ADA Restroom Improvements	450		65,100
City Hall - ADA 3rd Floor Improvements	450		15,000
City Hall - ADA First Floor Police Improvements	450		8,800
City Hall Exterior Lighting	450		7,000

Project Description	2021 Funding Source	2021 City Funding	Other Funding (grants/TIF/donations)
City Hall Parking Lot Resurfacing	360	130,734	
Community Center: Replace all T-12 Light Fixtures with LEDs	290	10,000	
Community Center Parking Lot & Drainage Repair	290	646,939	
Replace 8 foot tables	290	10,000	
Community Center ADA Improvements	290	-	168,028
Building Inspection & Code Enforcement Vehicles	360	30,000	
Park Maintenance/Improvements	300	22,000	
Replace Amenities at Sweany Park	300	5,000	
Cooper Creek Park Improvements	300	29,060	
Police IT Equipment/Computers	360	6,367	
Police Radio Replacement	360	100,000	
Police Body Cameras	360	1,000	
In-House and Contract Street Maintenance	300	161,000	
Contracted Street Maintenance	106	211,000	
Wayfinding Signs for RP (3 yr program)	360	10,000	
Stormwater: Network Inspection/Condition Rating	300	10,000	10,000
Pavement Evaluation of Street Network	300	10,000	
2021 Roe Blvd Mill/Overlay N. of 48th Street	370	-	580,000
Annual Sidewalk Repair & Replacement Ph. 1-3	270	25,000	
Annual Sidewalk Extension Project	270	100,000	
2007 F350 One Ton Flatbed Truck Replacement	360	45,000	
2007 Western Snowplow	360	8,000	
Vbox Spreader Replacement	360	8,000	
2021 Residential Street Reconstruction-Reinhardt	270	1,017,674	
Streetlight Replacement	270	25,000	
Marquee Signs for Roe Blvd near 58th Street	300/370	15,000	35,000
Waterline Extension at The Rocks	510		135,000
Artistic Staircase from Roe Ln. to Business District - Design	300	11,000	
2022 CARS - 53rd: Mission to Reinhardt - Design	270	12,500	
Grapple Bucket Attachment Replacement	360	3,000	
2022 CARS - Johnson Dr: Roe west to City Limits - Design	270	4,500	
<b>2021 Total</b>		<b>3,555,702</b>	<b>1,055,900</b>

*Funding Sources: 220 = Aquatic Center Fund, 270 = Sp. Street Fund (27A), 290 = Community Center Fund (27C), 300 = Sp. Infrastructure (27D), 360 = Equipment/Building Reserve Fund, 370 = TIF 1, 450 = TIF 2*

## 2021 Major Non-Recurring Capital Improvements

### Street Improvements

- **2021 Residential Street Reconstruction (RSR):** Construction for our second RSR will commence in 2021 for improvements on Reinhardt. Construction of these projects will take place every two years

as budget allows through 2027. The first street completed was Rosewood between 55<sup>th</sup> and Alder. Funding for this program will come from the Special Street & Highway Fund (27A) and is budgeted for \$1,017,674 in 2021 for a total project cost of \$1,129,712.

- **2021 Roe Boulevard – Mill/Overlay North of 48th:** This is the continuation and completion of the larger Roe 2020 improvements, one of the largest construction projects undertaken by the City. The project is funded by a Johnson County CARS grant and TIF 1 and is budgeted at \$580,000. It will include mill and overlay north of 48<sup>th</sup> Street as well as landscaping for the project.

#### Economic Development Improvements

- **Waterline Extension at The Rocks:** This project will extend waterline at 48<sup>th</sup> and Roe Lane, which is in TIF 3 and known as “The Rocks”. This project area is being listed for sale to a developer with the goal of building a site to host a regional entertainment style attraction, sit-down restaurant and hotel. The waterline extension will make way for easier development and aid in the future sale. The project is being funded using TIF 3 funds at \$135,000.

#### Parks and Recreation Improvements

- **Community Center ADA Improvements:** This project, intended to be funded through the Community Development Block Grant (CDBG) was programmed to be funded for \$168,000 and provide accessibility improvements to the parking lot. However, after the adoption of the budget, this project was not recommended for funding by the County and will likely be delayed in 2021.
- **Community Center Drainage and Parking Lot Improvements:** This project will address storm drainage problems around the Community Center along with repairing and resurfacing the parking and curbing at the facility. The 2021 project budget is \$646,939 for construction. Design was complete in 2020 and the full project cost is \$706,339. Funding provided by the Community Center Fund.
- **Aquatic Center Renovation:** 2021 marks the completion of major renovations to the Roeland Park Aquatic Center (RPAC). The project will see the removal of the existing kiddie pool, vortex pool, and slides and the addition of a new tube slide, splash ground, shade structures, zero depth area amenities, interior/exterior building renovations including men’s locker room privacy improvements. Design began in 2019 with \$100,000 allocated to engineering. Construction will commence following the 2020 season, to be completed before the start of the 2021 season; a construction budget of \$1,640,000, with funding in 2021 of \$806,000. Funding provided through bonds and the Special Infrastructure Fund.

#### City Hall Improvements

- **City Hall ADA Compliance and Parking Lot Resurfacing:** Modifications on the 1<sup>st</sup> floor and 3<sup>rd</sup> floor of City hall to address ADA compliance issues will be completed inside the building with a budget of \$88,900 funded by the TIF 2 Fund. Resurfacing the parking lot and addressing ADA accessible route conditions has a budget of \$130,734, which will be funded from reserves for City Hall improvements held in the Building & Equipment Reserve Fund.

City of Roeland Park, Kansas  
*Capital Improvement Plan*

**2021 thru 2030**

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>Total</b>
<b>Aquatic Center</b>												
Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	33,502	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	348,502
Repaint Main Pool	17-Aqua-003			80,800								80,800
RPAC Improvements	20-Aqua-001	806,000										806,000
Pool Furniture Replacement	20-Aqua-002	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
Swim Lane Divider Replacements	21-Aqua-002	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	16,000
Install Wireless Internet at the Pool	21-Aqua-005	5,000										5,000
Pool Entrance ADA Improvements	21-Aqua-006	56,000										56,000
Lifeguard Stand Replacement	22-Aqua-004		1,500			1,500			1,500			4,500
Starting Block Replacement	24-Aqua-001			35,000								35,000
<b>Aquatic Center Total</b>		<b>903,102</b>	<b>39,100</b>	<b>118,400</b>	<b>72,600</b>	<b>39,100</b>	<b>37,600</b>	<b>37,600</b>	<b>39,100</b>	<b>37,600</b>	<b>37,600</b>	<b>1,361,802</b>
<b>220 Aquatic Center Fund</b>												
<b>300 Special Infrastructure</b>		65,130	39,100	118,400	72,600	39,100	37,600	37,600	39,100	37,600	37,600	523,830
<b>CDBG</b>		806,000										806,000
<b>Aquatic Center Total</b>		31,972										31,972
<b>Aquatic Center Total</b>		<b>903,102</b>	<b>39,100</b>	<b>118,400</b>	<b>72,600</b>	<b>39,100</b>	<b>37,600</b>	<b>37,600</b>	<b>39,100</b>	<b>37,600</b>	<b>37,600</b>	<b>1,361,802</b>
<b>City Hall</b>												
City Hall Hot Water Heater	19-CH-001			1,500								1,500
City Hall Computer Replacement	19-CH-004	800	2,400	3,200	800	800	2,400	3,200	800	800	2,400	17,600
Upgrade Building Automation System	19-CH-007	16,000										16,000
City Hall - ADA Restroom Improvements	20-CH-002	65,100										65,100
City Hall - ADA 3rd floor Improvements	20-CH-003	15,000										15,000
City Hall - ADA First Floor Police Improvements	20-CH-004	8,800										8,800

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
City Hall Exterior Lighting	21-CH-002	7,000										7,000
City Hall Parking Lot Resurfacing	22-CH-001	130,734										130,734
City Hall - Phone System	28-CH-001								10,000			10,000
	<b>City Hall Total</b>	<b>243,434</b>	<b>2,400</b>	<b>4,700</b>	<b>800</b>	<b>800</b>	<b>2,400</b>	<b>3,200</b>	<b>10,800</b>	<b>800</b>	<b>2,400</b>	<b>271,734</b>
<b>360 Equipment Reserve</b>		147,534	2,400	4,700	800	800	2,400	3,200	10,800	800	2,400	175,834
<b>450 TIF 2</b>		95,900										95,900
	<b>City Hall Total</b>	<b>243,434</b>	<b>2,400</b>	<b>4,700</b>	<b>800</b>	<b>800</b>	<b>2,400</b>	<b>3,200</b>	<b>10,800</b>	<b>800</b>	<b>2,400</b>	<b>271,734</b>

<b>Community Center</b>												
Replace all T-12 Light Fixtures with LEDs	17-CCtr-003	10,000	10,000	10,000								30,000
Room 3 Air Handler/Furnace - 3 ton	18-CCtr-002		3,000									3,000
Room 3 Condenser Unit	18-CCtr-003		3,200									3,200
Community Center- Parking Lot & Drainage Improve.	20-CCtr-004	646,939										646,939
Replace 8-foot rectangle tables	21-CCtr-003	10,000	8,150									18,150
Community Center ADA Improvements	21-CCtr-005	168,028										168,028
Roof Vent Fan	22-CCtr-002		2,000									2,000
Community Center Renovation - Phase 1	23-CCtr-001		400,000									400,000
Community Center Renovation - Phase 2	25-CCtr-001			400,000								400,000
Trail Connection - Community Center to Nall Park	26-CCtr-001				150,000							150,000
Community Center Renovation - Phase 3	27-CCtr-001				400,000							400,000
Room 6 Air Handler/Furnace	28-CCtr-001					3,000						3,000
Community Center Renovation - Phase 4	29-CCtr-001					400,000						400,000
	<b>Community Center Total</b>	<b>834,967</b>	<b>26,350</b>	<b>410,000</b>	<b>400,000</b>	<b>150,000</b>	<b>400,000</b>	<b>3,000</b>	<b>400,000</b>			<b>2,624,317</b>
<b>290 Community Center</b>		666,939	26,350	10,000		120,000		3,000				826,289
<b>300 Special Infrastructure</b>				200,000	400,000		400,000		400,000			1,400,000
<b>CDBG</b>		168,028		200,000								368,028
<b>Other Grants</b>						30,000						30,000
	<b>Community Center Total</b>	<b>834,967</b>	<b>26,350</b>	<b>410,000</b>	<b>400,000</b>	<b>150,000</b>	<b>400,000</b>	<b>3,000</b>	<b>400,000</b>			<b>2,624,317</b>

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
<b>Neighborhood Services</b>												
Building Inspection and Code Enforcement Vehicles	22-NS-001	30,000										30,000
<b>Neighborhood Services Total</b>		<b>30,000</b>										<b>30,000</b>
<b>360 Equipment Reserve</b>		30,000										30,000
<b>Neighborhood Services Total</b>		<b>30,000</b>										<b>30,000</b>
<b>Parks and Recreation</b>												
Park Maintenance/Improvements	16-Park-001	22,000	23,000	24,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	244,000
Disc Golf Course (short 9 basket course)	21-Park-001		13,500									13,500
R Park Traffic Garden - Alternate	21-Park-002			77,250								77,250
Replace Amenities at Sweany Park	21-Park-003		5,000									5,000
Cooper Creek Park Improvements	21-Park-005		29,060									29,060
Nall Park Playground Equipment Replacement	23-Park-001				80,000							80,000
Nall Park Shelter Roof Replacement	24-Park-003				10,000							10,000
Nall Park Paved Trail Reconstruction	25-Park-002					125,000						125,000
Nall Park Retaining Wall Maintenance	25-Park-003					15,000						15,000
R Park Development Plan Phase 3	25-Park-004		282,450									282,450
Granada Park Playground Equipment Replacement	27-Park-001						80,000					80,000
<b>Parks and Recreation Total</b>		<b>56,060</b>	<b>396,200</b>	<b>24,000</b>	<b>115,000</b>	<b>165,000</b>	<b>25,000</b>	<b>105,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>961,260</b>
<b>300 Special Infrastructure</b>		56,060	396,200	24,000	115,000	165,000	25,000	25,000	25,000	25,000	25,000	881,260
<b>360 Equipment Reserve</b>							25,000	25,000	25,000	25,000	25,000	80,000
<b>Parks and Recreation Total</b>		<b>56,060</b>	<b>396,200</b>	<b>24,000</b>	<b>115,000</b>	<b>165,000</b>	<b>25,000</b>	<b>105,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>961,260</b>

<b>Police Department</b>												
Body Cameras	16-Pol-004	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
Guns	16-Pol-006			5,000						5,000		10,000
Radar	16-Pol-007		5,000		5,000		5,000		5,000		5,000	25,000
AED Replacement	18-Pol-001			8,500					9,000			17,500

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Police IT Equipment/Computers	18-Pol-003	6,367	6,495	6,624	6,757	6,900	7,100	7,300	7,500	7,650	7,800	70,493
Police Radio Replacement	18-Pol-004	100,000										100,000
Police In-Car Computers	19-Pol-001		8,000		4,000	8,000	8,000	8,000			4,000	40,000
Tasers	19-Pol-002				7,200					7,400		14,600
Vehicle Emergency Equipment	19-Pol-003		8,000		8,000	8,000	8,000					32,000
Police: Ford Fusion - Travel - Special use.	22-Pol-001				26,000							26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002				26,000							26,000
Police In-Car Video	22-Pol-003		25,000					26,000				51,000
Police Vehicle: Ford Explorer with Equipment	23-Pol-004		38,000		38,000	76,000	38,000					190,000
Police Vehicle: Dodge Pickup with Equipment	24-Pol-001				35,500							35,500
Ford Escape - Chief Vehicle	26-Pol-001						25,000					25,000
<b>Police Department Total</b>		<b>107,367</b>	<b>91,495</b>	<b>21,124</b>	<b>157,457</b>	<b>99,900</b>	<b>92,100</b>	<b>42,300</b>	<b>27,500</b>	<b>16,050</b>	<b>17,800</b>	<b>673,093</b>
<b>360 Equipment Reserve</b>		107,367	91,495	21,124	157,457	99,900	92,100	42,300	27,500	16,050	17,800	673,093
<b>Police Department Total</b>		<b>107,367</b>	<b>91,495</b>	<b>21,124</b>	<b>157,457</b>	<b>99,900</b>	<b>92,100</b>	<b>42,300</b>	<b>27,500</b>	<b>16,050</b>	<b>17,800</b>	<b>673,093</b>

<b>Public Works</b>												
In-House and Contract Street Maintenance	16-PW-013	161,000	162,000	163,000	164,000	165,000	166,000	167,000	168,000	169,000	170,000	1,655,000
Contracted Street Maintenance	16-PW-014	211,000	212,000	213,000	214,000	215,000	216,000	217,000	218,000	219,000	220,000	2,155,000
#201 - 2010 Elgin Street Sweeper	16-PW-022					230,000						230,000
#103 - 2012 F350 Pickup Replacement	16-PW-025			35,000								35,000
#102 - F750 Dump Trucks W/ Equip	16-PW-027						135,000					135,000
Wayfinding Signs for RP (3 yr program)	17-PW-001	10,000										10,000
Stormwater: Network Inspection/Condition Rating	17-PW-002	20,000										20,000
#101 - F750 Dump Truck w/ Equip	17-PW-003						135,000					135,000
#105 - 2008 Chevy HD 2500 - Replacement	17-PW-019								40,000			40,000
#416 - Asphalt Float Attachment	18-PW-002							22,000				22,000
#210 Leaf Vacuum Truck	18-PW-003									170,000		170,000
Public Works Equipment Trailer - #421	18-PW-005									6,500		6,500
#104 - 2014 F250 Pickup Truck - Replacement	18-PW-010				35,000							35,000
Residential Streets Reconstruction	19-PW-001			100,000	700,000	100,000	700,000					1,600,000

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Pavement Evaluation of Street Network	20-PW-020	10,000			10,000			15,000			10,000	45,000
Annual Sidewalk Repair & Replacement	21-PW-001	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
Annual Sidewalk Extension Project	21-PW-002	100,000		100,000		100,000		100,000		100,000		500,000
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003	45,000										45,000
#413 - 2007 Western Snow Plow	21-PW-004	8,000										8,000
#409 - Vbox Spreader Replacement	21-PW-005	8,000										8,000
2021 Residential Street Reconstruction- Reinhardt	21-PW-006	1,017,674										1,017,674
Street Light Replacement	21-PW-007	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
2021 CARS - Roe Blvd Mill/Overlay N. of 48th St.	21-PW-008	580,000										580,000
Marquee Signs for Roe Boulevard near 56th Street	21-PW-009	50,000										50,000
Water Pipe Extension at The Rocks	21-PW-010	135,000										135,000
Artistic Staircase from Roe Ln. to Bus District	21-PW-10	11,000	128,378									139,378
2022 CARS Johnson Drive Roe west to City Limits	22-PW-001	4,500	43,800									48,300
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	12,500	39,000									51,500
2023 CARS - 55th St, between SMPKwy & Roe Blvd	23-PW-003		18,000	67,573								85,573
#203 - 2003 Skidsteer Case 85XT	23-PW-005			55,000								55,000
#301 - 2013 Grasshopper Mower	23-PW-006			15,000								15,000
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008		140,000	1,243,820								1,383,820
#417 - 2002 Coleman Tiller Attachment	23-PW-009			5,000								5,000
#418 - 2003 Grapple Bucket Attachment	23-PW-010	3,000										3,000
#420 - 2017 Fertilizer Spray Trailer 7'	23-PW-013							1,000				1,000
2023 Residential Street Recon - Canterbury Street	23-PW-015		100,000	895,186								995,186
#401 - 2016 Coneqtec Cold Planer Replacement	23-PW-017					11,000						11,000
#410 - 2012 Boss Plow - Replacement	24-PW-001				8,000							8,000
Storm Pipe Repair Under Roe	24-PW-002				250,000							250,000
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004		18,986	205,049								224,035
2024 CARS - Nall Ave. (51st to 58th)	24-PW-009		28,000	918,000								946,000
2025 CARS - 53rd, BV to Reinhardt & SMP to 53rd	25-PW-001			12,000	57,590							69,590
#415 - Kauffman Trailer	25-PW-001				6,500							6,500
#107 - 2016 F350 One-ton Replacement	26-PW-002						45,000					45,000

Department	Project #	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
#411 - 2015 Boss Plow - Replacement	26-PW-003										8,000	8,000
#414 - 2016 Boss Plow Replacement	26-PW-004										9,000	9,000
#408 - Vbox Spreader Replacement	26-PW-005										8,000	8,000
Residential Reconstruction: Granda Street	29-PW-001								100,000	700,000		800,000
<b>Public Works Total</b>		<b>2,436,674</b>	<b>893,178</b>	<b>2,854,565</b>	<b>1,966,049</b>	<b>1,294,090</b>	<b>1,078,000</b>	<b>1,250,000</b>	<b>603,000</b>	<b>1,278,000</b>	<b>651,500</b>	<b>14,305,056</b>
<i>106 Public Works</i>		211,000	212,000	213,000	214,000	215,000	216,000	217,000	218,000	219,000	220,000	2,155,000
<i>270 Sp. Streets</i>		1,184,674	390,800	1,781,655	711,262	907,590	150,000	850,000	150,000	850,000	50,000	7,025,981
<i>300 Special Infrastructure</i>		207,000	290,378	163,000	174,000	165,000	166,000	182,000	168,000	169,000	350,000	2,034,378
<i>360 Equipment Reserve</i>		74,000		75,000	43,000	6,500	546,000	1,000	67,000	40,000	31,500	884,000
<i>370 TIF 1</i>		332,500			125,000							457,500
<i>510 TIF 3 - caves</i>		135,000										135,000
<i>CARS</i>		282,500		621,910	522,525							1,426,935
<i>Other Sources</i>		10,000			125,000							135,000
<i>Partner City</i>					51,262							51,262
<b>Public Works Total</b>		<b>2,436,674</b>	<b>893,178</b>	<b>2,854,565</b>	<b>1,966,049</b>	<b>1,294,090</b>	<b>1,078,000</b>	<b>1,250,000</b>	<b>603,000</b>	<b>1,278,000</b>	<b>651,500</b>	<b>14,305,056</b>
<b>Grand Total</b>		<b>4,611,604</b>	<b>1,448,723</b>	<b>3,432,789</b>	<b>2,311,906</b>	<b>1,998,890</b>	<b>1,385,100</b>	<b>1,838,100</b>	<b>708,400</b>	<b>1,757,450</b>	<b>734,300</b>	<b>20,227,262</b>

**City of Roeland Park, Kansas**

***Capital Improvement Plan***

**2021 thru 2025**

**PROJECTS BY FUNDING SOURCE**

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>106 Public Works</b>								
Contracted Street Maintenance	16-PW-014	7	211,000	212,000	213,000	214,000	215,000	1,065,000
<b>106 Public Works Total</b>			<b>211,000</b>	<b>212,000</b>	<b>213,000</b>	<b>214,000</b>	<b>215,000</b>	<b>1,065,000</b>
<b>220 Aquatic Center Fund</b>								
Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	8	33,502	35,000	35,000	35,000	35,000	173,502
Repaint Main Pool	17-Aqua-003	4			80,800			80,800
Pool Furniture Replacement	20-Aqua-002	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Swim Lane Divider Replacements	21-Aqua-002	n/a	1,600	1,600	1,600	1,600	1,600	8,000
Install Wireless Internet at the Pool	21-Aqua-005	n/a	5,000					5,000
Pool Entrance ADA Improvements	21-Aqua-006	6	24,028					24,028
Lifeguard Stand Replacement	22-Aqua-004	n/a		1,500			1,500	3,000
Starting Block Replacement	24-Aqua-001	n/a			35,000			35,000
<b>220 Aquatic Center Fund Total</b>			<b>65,130</b>	<b>39,100</b>	<b>118,400</b>	<b>72,600</b>	<b>39,100</b>	<b>334,330</b>
<b>270 Sp. Streets</b>								
Residential Streets Reconstruction	19-PW-001	7			100,000	700,000		800,000
Annual Sidewalk Repair & Replacement	21-PW-001	8	25,000	25,000	25,000	25,000	25,000	125,000
Annual Sidewalk Extension Project	21-PW-002	6	100,000		100,000		100,000	300,000
2021 Residential Street Reconstruction-Reinhardt	21-PW-006	7	1,017,674					1,017,674
Street Light Replacement	21-PW-007	n/a	25,000	25,000	25,000	25,000	25,000	125,000
2022 CARS Johnson Drive Roe west to City Limits	22-PW-001	8	4,500	43,800				48,300
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6	12,500	39,000				51,500
2023 CARS - 55th St, between SMPKwy & Roe Blvd	23-PW-003	8		18,000	67,573			85,573
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5		140,000	621,910			761,910
2023 Residential Street Recon - Canterbury Street	23-PW-015	6		100,000	895,186			995,186
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004	6			18,986	51,262		70,248
2024 CARS - Nall Ave. (51st to 58th)	24-PW-009	6			28,000	498,000		526,000
2025 CARS - 53rd, BV to Reinhardt & SMP to 53rd	25-PW001	n/a				12,000	57,590	69,590
<b>270 Sp. Streets Total</b>			<b>1,184,674</b>	<b>390,800</b>	<b>1,781,655</b>	<b>711,262</b>	<b>907,590</b>	<b>4,975,981</b>
<b>290 Community Center</b>								
Replace all T-12 Light Fixtures with LEDs	17-CCtr-003	6	10,000	10,000	10,000			30,000
Room 3 Air Handler/Furnace - 3 ton	18-CCtr-002	7		3,000				3,000
Room 3 Condenser Unit	18-CCtr-003	7		3,200				3,200
Community Center- Parking Lot & Drainage Improve.	20-CCtr-004	8	646,939					646,939
Replace 8-foot rectangle tables	21-CCtr-003	n/a	10,000	8,150				18,150
Roof Vent Fan	22-CCtr-002	5		2,000				2,000
<b>290 Community Center Total</b>			<b>666,939</b>	<b>26,350</b>	<b>10,000</b>			<b>703,289</b>

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>300 Special Infrastructure</b>								
Park Maintenance/Improvements	16-Park-001	7	22,000	23,000	24,000	25,000	25,000	119,000
In-House and Contract Street Maintenance	16-PW-013	7	161,000	162,000	163,000	164,000	165,000	815,000
Stormwater: Network Inspection/Condition Rating	17-PW-002	7	10,000					10,000
RPAC Improvements	20-Aqua-001	7	806,000					806,000
Pavement Evaluation of Street Network	20-PW-020	5	10,000			10,000		20,000
Disc Golf Course (short 9 basket course)	21-Park-001	4		13,500				13,500
R Park Traffic Garden - Alternate	21-Park-002	3		77,250				77,250
Replace Amenities at Sweany Park	21-Park-003	n/a	5,000					5,000
Cooper Creek Park Improvements	21-Park-005	n/a	29,060					29,060
Marquee Signs for Roe Boulevard near 56th Street	21-PW-009	n/a	15,000					15,000
Artistic Staircase from Roe Ln. to Bus District	21-PW-10	n/a	11,000	128,378				139,378
Community Center Renovation - Phase 1	23-CCtr-001	n/a			200,000			200,000
Nall Park Playground Equipment Replacement	23-Park-001	6				80,000		80,000
Nall Park Shelter Roof Replacement	24-Park-003	7				10,000		10,000
Community Center Renovation - Phase 2	25-CCtr-001	n/a					400,000	400,000
Nall Park Paved Trail Reconstruction	25-Park-002	7					125,000	125,000
Nall Park Retaining Wall Maintenance	25-Park-003	6					15,000	15,000
R Park Development Plan Phase 3	25-Park-004	6		282,450				282,450
<b>300 Special Infrastructure Total</b>			<b>1,069,060</b>	<b>686,578</b>	<b>387,000</b>	<b>289,000</b>	<b>730,000</b>	<b>3,161,638</b>

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>360 Equipment Reserve</b>								
Body Cameras	16-Pol-004	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Guns	16-Pol-006	n/a		5,000				5,000
Radar	16-Pol-007	n/a		5,000		5,000		10,000
#103 - 2012 F350 Pickup Replacement	16-PW-025	n/a			35,000			35,000
Wayfinding Signs for RP (3 yr program)	17-PW-001	n/a	10,000					10,000
AED Replacement	18-Pol-001	n/a		8,500				8,500
Police IT Equipment/Computers	18-Pol-003	n/a	6,367	6,495	6,624	6,757	6,900	33,143
Police Radio Replacement	18-Pol-004	n/a	100,000					100,000
City Hall Hot Water Heater	19-CH-001	5		1,500				1,500
City Hall Computer Replacement	19-CH-004	6	800	2,400	3,200	800	800	8,000
Upgrade Building Automation System	19-CH-007	7	16,000					16,000
Police In-Car Computers	19-Pol-001	n/a		8,000		4,000	8,000	20,000
Tasers	19-Pol-002	n/a			7,200			7,200
Vehicle Emergency Equipment	19-Pol-003	n/a		8,000		8,000	8,000	24,000
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003	n/a	45,000					45,000
#413 - 2007 Western Snow Plow	21-PW-004	n/a	8,000					8,000
#409 - Vbox Spreader Replacement	21-PW-005	n/a	8,000					8,000
City Hall Parking Lot Resurfacing	22-CH-001	6	130,734					130,734
Building Inspection and Code Enforcement Vehicles	22-NS-001	n/a	30,000					30,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a		26,000				26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a			26,000			26,000
Police In-Car Video	22-Pol-003	n/a		25,000				25,000
Police Vehicle: Ford Explorer with Equipment	23-Pol-004	n/a		38,000		38,000	76,000	152,000
#203 - 2003 Skidsteer Case 85XT	23-PW-005	n/a		55,000				55,000
#301 - 2013 Grasshopper Mower	23-PW-006	5		15,000				15,000
#417 - 2002 Coleman Tiller Attachment	23-PW-009	n/a		5,000				5,000
#418 - 2003 Grapple Bucket Attachment	23-PW-010	n/a	3,000					3,000
Police Vehicle: Dodge Pickup with Equipment	24-Pol-001	n/a			35,500			35,500
#410 - 2012 Boss Plow - Replacement	24-PW-001	n/a			8,000			8,000
#415 - Kauffman Trailer	25-PW-001	n/a					6,500	6,500

Source	Project #	Priority	2021	2022	2023	2024	2025	Total
<b>360 Equipment Reserve Total</b>			<b>358,901</b>	<b>93,895</b>	<b>100,824</b>	<b>201,257</b>	<b>107,200</b>	<b>862,077</b>
<b>370 TIF 1</b>								
2021 CARS - Roe Blvd Mill/Overlay N. of 48th St.	21-PW-008	7	297,500					297,500
Marquee Signs for Roe Boulevard near 56th Street	21-PW-009	n/a	35,000					35,000
Storm Pipe Repair Under Roe	24-PW-002	n/a			125,000			125,000
<b>370 TIF 1 Total</b>			<b>332,500</b>		<b>125,000</b>			<b>457,500</b>
<b>450 TIF 2</b>								
City Hall - ADA Restroom Improvements	20-CH-002	7	65,100					65,100
City Hall - ADA 3rd floor Improvements	20-CH-003	6	15,000					15,000
City Hall - ADA First Floor Police Improvements	20-CH-004	7	8,800					8,800
City Hall Exterior Lighting	21-CH-002	5	7,000					7,000
<b>450 TIF 2 Total</b>			<b>95,900</b>					<b>95,900</b>
<b>510 TIF 3 - caves</b>								
Water Pipe Extension at The Rocks	21-PW-010	n/a	135,000					135,000
<b>510 TIF 3 - caves Total</b>			<b>135,000</b>					<b>135,000</b>
<b>CARS</b>								
2021 CARS - Roe Blvd Mill/Overlay N. of 48th St.	21-PW-008	7	282,500					282,500
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5		621,910				621,910
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004	6			102,525			102,525
2024 CARS - Nall Ave. (51st to 58th)	24-PW-009	6			420,000			420,000
<b>CARS Total</b>			<b>282,500</b>		<b>621,910</b>	<b>522,525</b>		<b>1,426,935</b>
<b>CDBG</b>								
Pool Entrance ADA Improvements	21-Aqua-006	6	31,972					31,972
Community Center ADA Improvements	21-CCtr-005	7	168,028					168,028
Community Center Renovation - Phase 1	23-CCtr-001	n/a		200,000				200,000
<b>CDBG Total</b>			<b>200,000</b>		<b>200,000</b>			<b>400,000</b>
<b>Other Sources</b>								
Stormwater: Network Inspection/Condition Rating	17-PW-002	7	10,000					10,000
Storm Pipe Repair Under Roe	24-PW-002	n/a			125,000			125,000
<b>Other Sources Total</b>			<b>10,000</b>		<b>125,000</b>			<b>135,000</b>
<b>Partner City</b>								
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004	6			51,262			51,262
<b>Partner City Total</b>					<b>51,262</b>			<b>51,262</b>
<b>GRAND TOTAL</b>			<b>4,611,604</b>	<b>1,448,723</b>	<b>3,432,789</b>	<b>2,311,906</b>	<b>1,998,890</b>	<b>13,803,912</b>

# Appendix A: 2021 Organizational Goals and Objectives



### *“See Red Run” sculpture in R Park*



**Fiscal Year 2021**  
**Organizational Goals & Current Objectives**

**A. Prioritize Diversity, Communication and Engagement with the Community**

– by expanding opportunities to inform and engage residents in an open and participatory manner.

Objectives:

**1. Quarterly Diversity and Racial Equity Assessment**

Justification: Beginning with the passage of the NDO, which added protections in Roeland Park for LGBTQ-identified folks, we have established a commitment to diversity. The Diversity Proclamation, approved later, also reinforces our commitment to embracing and enhancing the diversity of our city.

The fourth paragraph of the Proclamation states: "*Roeland Park aspires to embrace a multi-cultural future and strives to be a model for other suburbs to emulate*". That said, it is not always clear what actions contribute to building a more diverse or "multi-cultural" community. Additionally, diversity applies to gender, sexual orientation, age, and social class among other identities. Embracing all our residents' identities is essential, but given our community was established to be racially segregated, it is also essential that we keep racial diversity in front of us. This is a way we can attempt to repair the harm caused by racial segregation, a legacy that continues even without explicit legal enforcement today. This gives us a chance to undo its ugly consequences and strengthen our community.

In fact, Roeland Park as a city is not only segregated from other more racially diverse municipalities, we are also a city segregated by race and income within our city boundaries. We cannot confront the more distant phenomenon without confronting the local one.

I am recommending discussion on this racial equity assessment for both substance and frequency. In my thinking now, holding these quarterly would not create an undue burden on our responsibilities to complete other tasks, but would not be so infrequent as to render it irrelevant or simply a celebration of accomplishments.

I am suggesting we establish an ad-hoc committee of elected officials and residents to collaborate with staff to compile a list of ongoing community projects. This list would then be matched up to a rubric personalized to Roeland Park and our racial equity goals. We would then decide if our actions have had a positive impact and demonstrate that we are either "embracing a multi-cultural future" or if these actions were not effective in furthering diversity and should therefore make some adjustments. The ad-hoc committee would report on the performance semi-annually.

Similar to the way we regularly check in on our progress toward the strategic plan, or the way we all have accountability measures in our careers, I envision this as clarifying a dimension of that accountability that we already feel responsibility for in other

areas. Using these regularly scheduled assessments we can start to quantify our impact and ultimately create the future we want for all in our community.

I would like this to be placed on a workshop agenda as discussion so that together we can flesh out the details of this in a way we feel like we can all participate. The links below are to help illustrate my intention broadly, though it's understood we would want to make an assessment that fits for Roeland Park. Incidentally, King County, whose equity assessment is featured below, is also one of the researched resources for our proposed parental leave policy.

<https://www.stpaul.gov/departments/planning-economic-development/racial-equity-metrics>

<https://www.raceforward.org/practice/tools/racial-equity-impact-assessment-toolkit>

<https://kingcounty.gov/elected/executive/equity-social-justice/strategic-plan/equity-strategic-plan.aspx>

[https://library.municode.com/ks/roeland\\_park/codes/code\\_of\\_ordinances?nodeId=CHVBULIRE\\_ART12PRDIEMHOPUAC](https://library.municode.com/ks/roeland_park/codes/code_of_ordinances?nodeId=CHVBULIRE_ART12PRDIEMHOPUAC)

<https://statisticalatlas.com/place/Kansas/Roeland-Park/Race-and-Ethnicity>

Cost Estimate: \$2,000/year **Account 108.5214 City Council Contracted Services**

Completion Date: June 30, 2021 and December 31, 2021

Responsible Party: While this equity assessment still requires discussion and clarifying, it is clear there will be an impact on staff. Staff time will need to be spent helping the ad-hoc committee and governing body to evaluate whether policies have a disparate impact on different groups.

For example, a sidewalk proposed along Buena Vista may help one potentially wealthier part of our city at the expense of a poorer area of our city, (the northwest corner of Roeland Park, for example) that also needs a sidewalk for school access.

In this case the governing body would rely on staff to pull together some demographic information about the impacted areas and some comparative data about resources used by city block or tract. This will take time and money to collect this data.

Submitted By: Michael Rebne

## **2. Reduce Non-State Mandated Fines and Court Fees by 25% for 2021**

Justification: Alexandra Natapoff concludes in her book *Punishment without Crime: How Our Massive Misdemeanor System Traps the Innocent and Makes America More Unequal* that "state and local governments have created machineries of injustice

that undermine the most important functions of criminal law by corroding the processes meant to provide equal justice. That same machinery effectively extracts a punitive tax through the criminal system from the people who can least afford it.” Around 80% of the US criminal system is composed of misdemeanor offenses, in addition, the fines and fees can often lead to incarceration for those who are too poor to pay them. Roeland Park has the benefit of a fair and equitable judge whose hands are often tied by state statute and mandatory minimums on specific convictions. However, we have the power, as a municipality, to appropriately distinguish and “punish” different distinctions of crimes and punishments. Jonathan Blanks details the following in his review of Natapoffs book that “offenses within the community can be described by one of two Latin phrases: *malum in se* (“wrong in itself”) or *malum prohibitum* (roughly “wrong because it’s prohibited”). These are not legal distinctions, but they are useful in describing how we think about crime and other wrongdoing. *Malum in se* refers to offenses that are self-evidently wrong. They violate basic rights or morals and include assault, robbery, rape, and murder. *Malum prohibitum* offenses are those acts that have been deemed wrong but are not always morally blameworthy” such as jaywalking or running a stop sign.

This Objective hope to reduce the financial benefit that our city has incurred for the *malum prohibitum* offenses that have been institutionally enforced as a rather of habit and law rather than of logic and fairness. The current fines and fees structure implemented by most municipalities and jurisdictions constitutes a regressive taxation that disproportionately harms lower income individuals over higher income individuals. A low-income individual barely able to make rent and bills are hit much harder by a \$50 - \$150 ticket than a middle-class individual with some savings available. It has been recommended that “local courts should be funded by general government revenues, fees should be waived for indigent litigants...” Lorri Montgomery, Top National State Court Leadership Associations Launch National Task Force on Fines, Fees and Bail Practices. Also, “Municipal courts should not be deemed revenue generators for cities” – as recommended by the National Center for State Courts.

Roeland Park can demonstrate that the revenue historically generated through these fines and fees, over time, can be absorbed and more just and equitable means of taxation can accommodate these changes. With this proposed Objective, Roeland Park can be part of the solution to these state and national systemic flaws that is within our power until larger reform measures can be instituted.

Cost Estimate:

A 25% reduction in city-controlled fines (**Account 101.4410**) and court costs (**Account 101.4415**) would result in an estimated \$76,000 fiscal impact for a year. One mill in the property tax rate generates roughly \$90,000 in annual revenue. The fiscal impact estimates are estimated high. It’s difficult to parse out how much of the fines and court cost revenues are state mandated with the Jayhawk Court Software. In addition, traffic related tickets are the only offenses with state mandated minimums. Every other fine is imposed by the judge within a prescribed range taking into consideration previous offenses, financial situation of the defendant, and severity prior to setting a fine. As such, there is no concrete way to determine what the fiscal

impact will be for offenses subject to a fine range.

Completion Date: December 31, 2023

Responsible Party: City Council, Municipal Judge

Submitted By: Claudia McCormack

**B. Improve Community Assets – through timely maintenance and replacement as well as improving assets to modern standards.**

Objectives:

**3. Maintain and Improve Cooper Creek Park, Including Amenities; to Update the Gateway Entrances into the City from Johnson Drive at Ash and Roeland Drive and to Conserve the Park's Natural Environment for the Benefit of Wildlife, Plants, and People**

Justification:

The 300 trees along Cooper Creek give Roeland Parkers all the gifts trees famously give: beauty the year round, cooling shade and fresh air. They also feed and shelter some of our most beloved wildlife species, namely the chorus of birds, tree frogs and crickets that serenade us through every summer. Yet the trees' less celebrated contributions may be their most important. For trees remove carbon from our air and protect us from the effects of global warming. They protect our watershed, too, by holding onto the soil with their roots, controlling erosion, and filtering the rainwater and snowmelt that flows through them into Cooper Creek.

Now these helpful stewards need our protection in return. They (and the native shrubs, grasses, vines and groundcovers that work in concert with them) are threatened by invasive, non-native plants that will ultimately smother and kill our native trees, unless we stop them. Wintercreeper is the biggest offender, followed by bush honeysuckle. Removing these invasive plants and replacing them with native plants is crucial to the trees' survival and therefore to the health of the Cooper Creek ecosystem.

Why is it important to plant and protect natives? Our native plants and animals have evolved together over millennia; each native plant is uniquely suited to support a host of organisms. Native trees, shrubs, grasses and vines provide food and habitat to thousands of diverse life forms, from bacteria to mammals. Though many of these life forms fly under our radar, each plays its vital role in the complex interconnected web of life. When nonnative plants invade an area, they displace the natives thereby endangering all the organisms that depend on them, including humans. If we want to be resilient in the face of a warming climate, we must do what we can to restore our green spaces.

Roeland Park can do this. There are successful models of this process locally and nationwide with protocols that we can follow. In turn, our efforts could serve as a model for other communities along the streamway that lead to the Blue River and

beyond. Ultimately, all the waterways connect, so the health of any section affects the health of the whole. We can do our part to bring our little section back to robust health and set an example for surrounding cities.

Maintenance/Improvement of Amenities and Eradicating Invasive Plant Species: In the last 5 years, the City has addressed deferred maintenance amenities and improvements in most of the parks in Roeland Park, including R Park, Nall Park, Granada Park, and Carpenter Park, but major needs in Cooper Creek Park have not yet been addressed. In 2019, the Public Works Dept. removed dead trees and cut back part of the invasive honeysuckle bushes in Cooper Creek Park, working toward a healthier ecosystem for wildlife, native plant species and people. Full scale removal of the rampant invasive species in Cooper Creek Park remains to be done.

- Upgrading the existing amenities (2 benches) and adding a third bench, 1 ADA-compliant picnic table, 1 litter receptacle and 1 recycling receptacle for the attraction and comfort of Cooper Creek Park users. The amenities will be the same as those purchased for R Park and Nall Park. This objective will assist in addressing the Parks Committee's goal of providing new amenities to our existing parks.

Landscape Forms Quote for 3 benches, 1 ADA-compliant picnic table, 1 trash receptacle and 1 recycling receptacle= \$12,009.50 + estimated 3.5% increase in price on Feb. 3, 2020= \$12,430.

- Adding concrete sidewalk segments leading to one replacement bench (sidewalk segment length approximately 10') and to the picnic table (sidewalk segment length approximately up to 45') to provide ADA -compliant accessibility. Public Works Estimate for constructing 6 concrete pads and installation of 6 amenities; constructing one 10' sidewalk segment for ADA-compliant access leading to one bench and constructing one 45' concrete sidewalk segment for ADA-compliant access to the picnic table= \$1,016.
- Adding varying sizes of large limestone slabs near the picnic table area for natural landscaping beauty, extra seating, and as a natural play area for children. Shredded wood chips surrounding the playscape area may be provided by the City's supply of shredded tree limbs. Large limestone slabs for natural play area plus additional seating including cost of delivery= \$1,964.
- Continuing the on-going eradication of invasive plant species under the guidance of local and regional conservationists. Winter creeper ground cover, an invasive plant species, is growing throughout most of the wooded area in Cooper Creek Park and prohibits the growth of native plant species. The winter creeper ground cover will be eradicated by a business that has been recommended by conservationists and/or Johnson County Parks and Rec. After the initial herbicide treatment of the winter creeper ground cover and a follow-up treatment, supplemental native seeds and cover crop will be installed. In 2020, prior eradication of invasive species work will be done by supervised volunteers, such as cutting and treating winter creeper and ivy vines that are climbing native trees and cutting down and treating the stumps of bush honeysuckle and Rose of

Sharon bushes. Quotes are from two companies which have been highly recommended by conservationists and/or Johnson County Parks and Recreation; both quotes cover eradication of invasive plant species, follow-up treatment and supplemental native seed installation in areas where herbicide treatments have been completed: Habitat Architects, \$12,650; DJM Ecological Services, \$12,174.

Upgrading the City's Image at the Gateway Entrances to Roeland Park at Ash and Roeland Drive: Cooper Creek Park sits between two gateway entrances into Roeland Park from Johnson Drive, namely Ash and Roeland Drive. The new Mission Gateway Project will bring greatly increased visibility and foot/car traffic to these street entrances into our City and to Cooper Creek Park. The City's Roe 2020 Project will enhance the City's image at the Roe entrances into Roeland Park. The two street entrances into Roeland Park at the southern end of Cooper Creek Park need to be modernized to complement Roe 2020's upgraded image of the City. This effort would consist of:

- Updating the image of Roeland Park's increasingly important gateway entrances into the City from Johnson Drive, at Ash and Roeland Drive. The Cooper Creek Park Improvement Group will seek official Adoption of the "Welcome to Roeland Park" sign planter and will beautify and maintain it by planting native perennial plants that attract and host butterflies, bees, and other pollinators, the first step in beginning a pollinator garden and eventually a certified Butterfly Way-Station. Adopting the "Welcome to Roeland Park" Monument Sign Planter – Purchasing and planting native perennial flowers that attract butterflies, bees, and other pollinators; purchase of potting soil, amendments to the soil, fertilizer, and mulch= \$1,000.
- Work with the Arts Committee to remove the 4 cherub garden ornamentals in Cooper Creek Park and begin planning for two key pieces of public art to be installed on the two existing concrete pads located on either side of the "Welcome to Roeland Park" sign near Johnson Drive, at the Ash and Roeland Drive entrances to the City. Emphasis will be on choosing striking and durable sculpture pieces, possibly utilizing natural materials to complement this natural environment. The public art pieces will be purchased and installed during Phase 2 of Cooper Creek Park's 2022 Budget Objective.
- Remove and relocate the "Tree City" sign that is positioned above the "Welcome to Roeland Park" sign in Cooper Creek Park. The two signs compete visually, making a less attractive entrance into the City while downplaying the importance of each of the signs.

How does this objective relate to the 2015 Roeland Park Strategic Plan? It addresses Goal 5 (Promote recreational opportunities through enhanced green space), Strategy A (Develop existing facilities to maximize use and service to public).

How does this objective benefit the "Community for all Ages" Resolution passed in January 2015? ADA compliant accommodations and principles of Universal Design

will be adhered to when locating the proposed park amenities, public art and butterfly garden landscaping in the park.

**Summary of the Objective's Purpose:** Phase 1 of Cooper Creek Park Improvements Objective will further demonstrate the City's commitment toward beautifying our parks and attracting residents of all ages, updating gateway entrances into the City, and providing healthy, natural environments/ecosystems for the benefit of wildlife, plants and people.

Phase 2 of the Cooper Creek Park Improvement Plan will be a 2022 Budget Objective, continuing the Phase 1 work in Cooper Creek Park by:

- Working with the Arts Committee as they purchase and install two key pieces of public art at the Ash and Roeland Drive entrances to the City.
- Continuing the on-going eradication of invasive plant species by utilizing the guidance of local and regional conservationists such as Linda Lehrbaum of KC Wildlands and businesses such as Habitat Architects and DJM Ecological Services, while working with residents in 10 homes whose backyards border Cooper Creek Park.
- Planting native species of trees, bushes, grasses and flowers for seasonal beauty, erosion control, clean air, and habitat/food for wildlife; Estimate from Habitat Architects for subsequent native plantings is \$5,000, which covers 100 "containerized plantings" at \$50 each. Grants will be sought through local nonprofits to help cover the cost of plants and maintenance. This is still be researched and this objective does not guarantee that grants will be obtained. The goal is to make sure grants are at least considered and applied for when the project qualifies.
- Increasing the size of the pollinator garden by landscaping around the 2 new public art pieces at the south end of Cooper Creek Park and seeking certification as a Butterfly Way Station. Grants will be sought to help cover the cost of plantings and maintenance. Again, grants are not guaranteed but several are available. Volunteers associated with the project are currently conducting research of what grants are available and what is needed to apply. Most grants are not awarded until projects have been approved.
- Adding a small natural play area for children near the picnic table.

Phase 3 of the Cooper Creek Park Improvement Plan: Stewardship, will be a 2023 Budget Objective, maintaining the work completed in Phases 1 and 2. DJM Ecological Services' quote states that "the control of invasive species in the planted native area after initial treatment action would cost \$1,336.20. based on a per visit charge."

Investing in Cooper Creek not only makes good aesthetic and ecological sense, it makes good fiscal sense. There are 300 or so trees in danger of being choked out. If 2019's Public Works expenditure of \$10,000 to remove dead trees in Cooper Creek is any indication, the future cost of removing trees killed by wintercreeper would be a massive and ongoing expense. Shoring up the eroding creek bank that the trees currently hold in place would only add to that cost. To avoid that, Roeland Park must protect its initial investment in Cooper Creek by maintaining those improvements in the years that follow. Native plants are hardy and adapted to this area, but they will

be threatened by invasive plants that inevitably try to reestablish themselves. If we make room in the budget for annual maintenance of Cooper Creek Park, we can avoid economic and ecological calamity and have a beautiful and healthy park that future generations will enjoy.

Cost Estimate: \$29,060 **Account 300.5470 Special Infrastructure Fund** Phase 1-2021 Budget

Completion Date: November 1, 2021

Responsible Party: Councilmember Trisha Brauer, Parks and Recreation Superintendent, Director of Public Works, Parks Committee, Cooper Creek Park Improvement Citizen Group (Adopting "Welcome to Roeland Park" Planter")

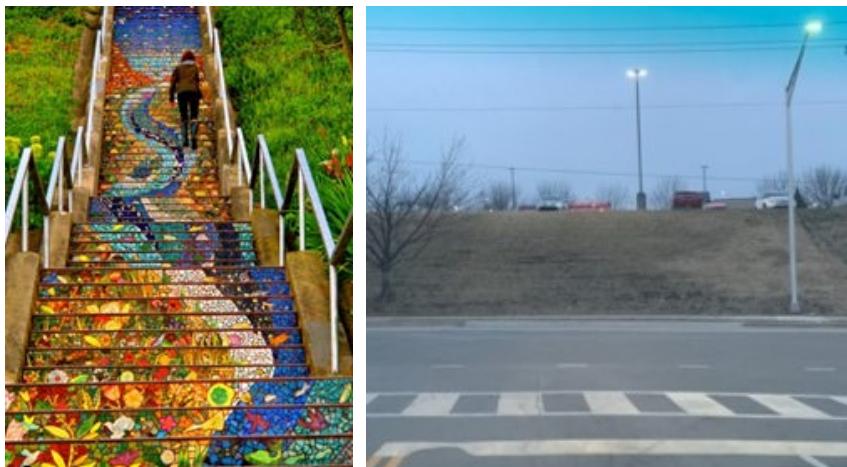
Submitted By: Trisha Brauer

**2. Build an Artistic Staircase Leading up to Aldi and Walgreens from Roe Lane opposite of Elledge Drive**

Justification: Improve Community Assets, Keep Our Community Safe and Secure, Encourage Investment in our Community, and Work to implement Strategic Plan Goals

The addition of a pedestrian staircase fits several of our city goals: Improve Community Assets, Keep Our Community Safe, Encourage Investment in our Community, and Implement Strategic Plan Goals. As we look toward completing improved pedestrian access as part of the Roe Boulevard project in 2020, the addition of a more direct route to Roe from neighborhoods east of Roe Lane would further enhance the east/west connectivity of our community that is a key goal of the Roe 2020 project. The staircase will provide a safe route for the residents who are already trekking up the hill to Walgreens and Aldi. It fits into our Gold Status Community for All Ages by encouraging residents to walk to stores and providing an easy route in which to get there. Our Strategic Plan focuses on improving streets and sidewalks, thus providing more and better access to those current sidewalks and pedestrian areas.





Cost Estimate:

\$139,378 total **Account 5474.300** \$103,000 is estimated for design and construction of just the stairs. Aldi has contributed \$36,378 for public art in lieu of them providing an art installation. Those funds are shown being used on this project.

Completion Date:

Design will be completed in 2021 and construction is planned for early 2022. If sufficient funds are available in the Special Infrastructure Fund in 2021 construction will proceed in the fall of 2021.

Responsible Party: Public Works Director, Arts Committee

Submitted By: Jen Hill, Benjamin Dickens, Jim Kelly, Mike Kelly

### 3. Replace Amenities at Sweany Park

Justification: Over the past few years, the city has invested in our city parks. Amenities such as park benches, picnic tables, and new waste/recycling bins have been upgraded in Nall Park, Carpenter Park, and Granada Park, and R Park. Sweany Park is a stand-alone park located at Wells Dr & Neosho Lane. This park has not been upgraded or refreshed in quite some time. The objective entails replacing the current park benches with 2 new benches, installing a new waste receptacle/recycling bin (currently stored at PW) on a new concrete pad, and removing the concrete benches & table at south end of park. The Parks Committee believes in addressing the need to keep our parks looking beautiful and modern. Sweany Park has a new Hoopi Blue Spruce tree that was planted in 2019, as well as a donated pink dogwood tree. Staff feels that all parks should be safe and welcoming and replacing these amenities will provide a fresh look to the park and will attract more people to visit.

Cost Estimate: \$5,000 **Account 300.5470 Park Maintenance**

Completion Date: August 15<sup>th</sup>, 2021

Responsible Party: Parks Committee/Director of Public Works

Submitted By: Donnie Scharff

### 4. Maintenance of the City's Public Art

Justification: Retention of valuable assets and prevention of loss/deterioration of the City's public art through timely, professional and well-considered conservation.

Cost Estimate: \$6,000 of the \$25,000 allocated to Public Art will be used on this objective. **Account 101.5239 Public Art Maintenance.**

Completion Date: December 31, 2020

Responsible Party: Arts Advisory Committee

Submitted By: Arts Advisory Committee

## C. Keep Our Community Safe & Secure – for all residents, businesses, and visitors.

Objectives:

**D. Provide Great Customer Service – with professional, timely and friendly staff.**

Objectives:

**1. Equip Public Works Snow Removal and Street Sweeping Vehicles with GPS Units.**

Justification:

Public Works currently utilizes 7 vehicles for snow removal operations. The current method of tracking areas cleared of snow & ice entails printed maps and radio communications between staff. Installing GPS units would allow the vehicles to be tracked in real time during winter weather operations thus ensuring all city streets have been plowed and treated. The web-based software allows staff to generate mileage reports to assist with vehicle maintenance, track the current and historic location of vehicles, monitor vehicle speed, determine if a vehicle is stopped, and identify if the ignition is on or off. The units will also allow us to track a vehicle if stolen.

Public Works currently has a GPS unit in the leaf vacuum truck, the system has proven its value in accurately tracking route progress with the additional benefit of being able to confirm the exact date and time of leaf collection at a residence. Adding GPS to the street sweeper will provide similar benefit to tracking progress and delivery of this routine service.

Cost for setup for 8 vehicles is \$2,800 which includes the GPS device, installation, and 1 year of unlimited data monitoring. Going forward \$1,800 Per year will be budgeted to cover the data monitoring service. The GPS units would be hardwired into the electrical system of the vehicle and have capabilities to alert staff if the unit is tampered with. Below is a link that shows the products and capabilities. <https://gotrack.com/>



Cost Estimate: \$2,800 Account **106.5214 Public Works Other Contracted Services**

Completion Date: February 28, 2021

Responsible Party: Public Works

Submitted By: Donnie Scharff, Director of Public Works

**2. Install Marquee Signs on Roe Boulevard, one in the Vicinity of 56<sup>th</sup> Street and one north of 48<sup>th</sup> Street.**

Justification:

As we look toward a revamped Roe Boulevard with the Roe 2020 project, it would look out of place to continue to use printed signs that consistently sag, become weathered, and otherwise distract from the character of the corridor. In order to maintain the ability to inform residents of upcoming events, while also improving the character and branding of the community, Roeland Park should install a marquee sign in the median of Roe Boulevard at or near 56th - 57th street. The sign could be changeable letter or designed to allow banners/signs to fit inside and therefore be protected from the elements. Estimate cost is \$15,000.



A double-sided digital message marquee would be appropriate in the Roe Boulevard median to the north of 48<sup>th</sup> street, where the electronic face would not pose a nuisance to residential neighbors and provide information to residents who travel north vs south on a daily basis. Estimated cost is \$35,000.



Cost Estimate: \$50,000 **Account 300.5425 Special Infrastructure Fund**

Completion Date: September 30, 2021

Responsible Party: Public Works Director

Submitted By: Mayor Mike Kelly

### **3. Provide New Seating for the Municipal Court Room**

Justification:

The Municipal Court has outdated and worn out seating for those attending court, special meetings, department training, and special events. New seating

will provide better comfort and uniformity of seating options. Current seats are over 20 years old.

Cost Estimate: \$3,000 **Account 103.5403 Court Office Equipment** Assumes 60 chairs at \$50 each.

Completion Date: February 28, 2021

Responsible Party: Chief Morris

Submitted By: Chief Morris

#### **4. Provide free Wi-fi at the Aquatic Center**

Justification: The City provides free wi-fi access at City Hall and the Community Center currently, expanding this service to the Aquatic Center would further enhance the quality of customer service at our municipal facilities. The routers would be designed for outdoor use and mounted to provide a web of coverage on the pool deck as well as in the pool house.

Cost Estimate: \$5,000 **Account 220.5425 Aquatic Center Capital Improvements** Assumes 3 wi-fi routers, installation and programming.

Completion Date: May 31, 2021

Responsible Party: Superintendent of Parks and Recreation

Submitted By: Tom Madigan

#### **E. Cultivate a Rewarding Work Environment – where creativity, efficiency and productivity are continuous pursuits.**

Objectives:

#### **F. Encourage Investment in Our Community – whether it be redevelopment, new development or maintenance.**

Objectives:

#### **G. Work to Implement Strategic Plan Goals – developed by the Strategic Planning Committee.**

Objectives:

##### **1. Replace All City Hall Administrative Vehicles with Electric Vehicles Sporting a Wrap That Advances Roeland Park's Branding Efforts**

Justification:

Goal 3 of the Strategic Plan is to Market Roeland Park to increase awareness and promote a positive image. Strategy 3.A is to create a new branding endeavor for Roeland Park as a premier city of Choice.

The City Hall administrative vehicles consist of a gas burning 2008 Ford Ranger pickup (used by the building official) with a planned replacement year of 2022 (\$26,000 replacement cost) and a 2010 Ford Escape hybrid (used by code enforcement) with a planned replacement year of 2025 (\$26,000 replacement cost). The vehicles are generally in use fewer than 4 hours during a day while traveling less than 30 miles each. The style of vehicle should provide space for hauling related equipment therefore a hatchback with rear folding seat is a good fit for our use. The Kia Soul is available in all electric and is a hatchback. They have a range of 93 miles per charge. Based upon current used car listings a 2015 or newer model year with less than 30,000 miles can be purchased for around \$12,500. A wrap for the vehicle would cost around \$2,500. The wrap would be a creative way to continue the City's branding efforts initiated in 2018 in addition to raising awareness of Roeland Park's leadership role in environmentally continuous efforts (promoting our positive image). Total investment for both vehicles is estimated to be \$30,000, a significant reduction compared to the \$52,000 reflected in the CIP to replace the vehicles with new vehicles.

The vehicles would have easy access to the recharging stations located at City Hall. The cost of ownership over the life of the electric vehicles should be less than that of the existing vehicles due to the reduced cost of fuel and due to buying used vehicles thereby avoiding the steepest part of the depreciation curve, which is experienced during the first 3 years for a new car. A new car is not necessary for these applications as the cars are driven relatively few miles (1,000 to 4,000 miles per year) compared to the national average of 15,000 miles per year. The manufacturer provides a 10 year/100k mile warranty on these vehicles. The 10-year warranty will run out well before the vehicles reach 100,000 miles. Replacement of the vehicles would be planned initially in the CIP for when they are 15 years old (same age planned for the existing vehicles).

Per the local Kia dealer, the cost to replace the lithium batter is \$3,750. Battery life is dependent upon use (lack of use shortens the life of the batter). Kia does have the ability to analyze the health of the battery, which will afford us the opportunity to know the battery condition for cars we are looking at purchasing. Due to the limited driving employed in these applications it is not likely the City would ever need to replace the battery, however battery degradation will reduce the resale value when it comes time to sell the cars, the cost to replace the batter may push resale value to near zero. Assuming the City owns the cars for 10 years and a zero residual value the annual depreciation cost for the vehicle would be \$1,500. This is nearly the same annual depreciation cost for a \$26,000 new vehicle, kept for 15 years and sold for \$3,000.

The two existing vehicles would be sold following acquisition of the electric vehicles through a competitive bid process. We conservatively estimate they

would sell for \$3,500 each. The Ranger currently has 39,000 miles and the Escape currently has 64,000 miles.



Cost Estimate: \$30,000 **Account 360.5315 Equipment Replacement Fund**

Completion Date: 4/30/21

Responsible Party: City Administrator

Submitted By: Keith Moody

**2. Create a Prominent, Memorable Entryway/Gateway to the City, Through the Installation of a Major Sculpture at the Northern Entry into the City**

Justification: To enhance the City's image and contribute to Roeland Park's unique identity/brand.

Cost Estimate: Set aside \$7,000 of the \$25,000 allocated to public art for a period of years to accumulated funds that will hopefully be matched from other public and private contributions. **Account 101.5214 Public Art.**

Completion Date: 2023 - 2024

Responsible Party: Arts Advisory Committee

Submitted By: Arts Advisory Committee

## Appendix B: Staffing Detail with History



*R Park Pavilion – Courtesy of Dave Mootz*

# Roeland Park Personnel Schedule – Full Time Equivalents

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## Police Department

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019* ACTUAL	2020 ACTUAL	2021 ADOPTED
Chief	1	1	1	1	1	1
Deputy Chief	1	0	0	0	0	0
Sergeant	3	3	3	3	3	3
Master Patrol Officer	1	1	1	0	0	0
Detective	1	1	1	1	1	1
Corporal	2	2	2	3	3	3
Officer	6.4	6.5	6.5	7.5	7.5	7.5
Police Clerk	1	1	1	1	1	1
<b>Total</b>	<b>16.4</b>	<b>15.5</b>	<b>15.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>

\*A School Resource Officer position was added following the adoption of the 2019 budget.

## Public Works

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED
Director	1	1	1	1	1	1
PW Superintendent	1	1	1	1	1	1
Equipment Operator	5	5	5	5	5	5
Summer Laborer	0.6	0	0	0	0	0
Engineering Intern	0	0	0	0.23	0.23	0.23
<b>Total</b>	<b>7.6</b>	<b>7</b>	<b>7</b>	<b>7.23</b>	<b>7.23</b>	<b>7.23</b>

## Parks & Recreation

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	*2019 ACTUAL	2020 ACTUAL	2021 ADOPTED
Parks & Recreation Superintendent	0	0	0	0	1	1
Facility Maintenance Supervisor	0	0	0	1	1	1
Community Center Attendants	0	0	0	0.9	0.9	0.9
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1.9</b>	<b>2.9</b>	<b>2.9</b>

\*The Facility Maintenance Supervisor and part time Community Center Attendants transferred from Johnson County Parks and Recreation employment to City employment following the adoption of the 2019 budget.

## Administration

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2020 ADOPTED
City Administrator	1	1	1	1	1	1
Asst. City Administrator/Finance Director	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Intern	0.4	0.4	0.4	0.4	0.4	0.4
<b>Total</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>

## Municipal Court

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2020 ADOPTED
Court Clerk	1	1	1	1	1	1
Judge	0.1	0.1	0.1	0.1	0.1	0.1
Prosecutor	0.1	0.1	0.1	0.1	0.1	0.1
<b>Total</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>

## Neighborhood Services

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED
Building Inspector	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Governing Body

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED
Mayor	0.3	0.3	0.3	0.3	0.3	0.3
Council	1.6	1.6	1.6	1.6	1.6	1.6
<b>Total</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>

POSITION	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED
<b>Grand Total</b>	<b>33.5</b>	<b>32</b>	<b>32</b>	<b>35.13</b>	<b>36.13</b>	<b>36.13</b>

Following adoption of the 2019 budget, the Facility Maintenance Supervisor and part time Community Center Attendants were transitioned from Johnson County Parks and Recreation (JCPRD) employees to City employees. The combined City and JCPRD staffing level at the Community Center remained the same. A School Resource Officer

(SRO) was also added in 2019 subsequent to budget adoption through a partnership with Bishop Miege and St. Agnes Schools. The only change to staffing levels from FY 2019 to the Adopted 2020 Budget is the addition of a full time Parks and Recreation Superintendent. This position will be supervised by the Public Works Director and provide supervision to the Facility Maintenance Supervisor and Attendants at the Community Center as well as be responsible for managing and hiring staff for the municipal pool.

# Appendix C: Project Detail sheets for Five Year Capital Improvement Plan



*Roe Boulevard through Roeland Park*



# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project #	16-Aqua-002
Project Name	Aquatics Center - Undesignated Annual Maintenance

Type	Maintenance	Department	Aquatic Center
Useful Life		Contact	Aquatics Center Manager
Category	Parks & Recreation	Priority	8 Very Important
ond/Opportunity	4	chase/Const Year	multiple
ject Importance	4	l Yr Exist. Equip	



Description	Total Project Cost: \$470,599
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The Aquatics Center Undesignated annual maintenance provides for ongoing repairs and maintenance that is required with an aging facility.

### Justification

The Roeland Park Aquatics Center (RPAC) was built in 1997. With all aging facilities, it is important to set aside funds to cover the cost of any unanticipated repairs that may occur at any given time. The City also provides scheduled funding for the replacement of pool assets on a depreciation schedule.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
55,190	Construction/Maintenance	31,907	33,502	35,000	35,000	35,000	35,000	205,409	210,000
<b>Total</b>	<b>Total</b>	<b>31,907</b>	<b>33,502</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>205,409</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
55,190	220 Aquatic Center Fund	31,907	33,502	35,000	35,000	35,000	35,000	205,409	210,000
<b>Total</b>	<b>Total</b>	<b>31,907</b>	<b>33,502</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>205,409</b>	<b>Total</b>

### Budget Impact/Other

Funds for RPAC annual maintenance are funded from the General Fund. Unused funds accumulate in the Aquatic Center Fund balance and remain available for use in future years. The City also allocates funds to planned replacement and maintenance at the Aquatic Center. Each year the CIP is in place the document becomes more comprehensive and accurate resulting in less need for "Undesignated Maintenance". The planned improvements are less costly to complete with generally no negative impact upon customer satisfaction or service interruption.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 17-Aqua-003

Project Name Repaint Main Pool

Type Maintenance

Department Aquatic Center

Useful Life 10

Contact Aquatics Center Manager

Category Parks & Recreation

Priority 4 Less Important

ond/Opportunity 1

chase/Const Year 2017

ject Importance 3

l Yr Exist. Equip



### Description

Total Project Cost: \$101,384

Repaint and sandblast the main pool. This requires draining the pool and refilling.

The contract with Johnson County Parks and Recreation ends in May of 2019. After that point, the City will be responsible for the full cost of all maintenance and operation expenses.

### Justification

The City pool must be periodically repainted, generally every 10 years to prevent unsafe conditions and to ensure the pool remains clean and nice looking.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
20,584	Construction/Maintenance				80,800			80,800

**Total** **Total** **80,800** **80,800**

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
20,584	220 Aquatic Center Fund				80,800			80,800

**Total** **Total** **80,800** **80,800**

### Budget Impact/Other

Pool was repainted in 2016.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-Aqua-001  
 Project Name RPAC Improvements

Type Improvement Department Aquatic Center  
 Useful Life 20 years Contact Aquatics Center Manager  
 Category Parks & Recreation Priority 7 Important Priority  
 ond/Opportunity 4 Chase/Const Year 2021  
 oject Importance 3 1 Yr Exist. Equip



**Description** Total Project Cost: \$1,845,000

Improvements as approved by City Council in 2019 include \$1.845 million for several improvements to the Aquatic Center including two new in-pool float features, a new spray ground, a new tube slide, shade structures, toddler slide, ADA ramp, sprays and shade in pool, and demolition of the existing baby pool, slides and vortex pool. This project also includes the privacy improvements to the Men's Locker room, which currently has open showers.

### Justification

With the City taking full control and financial responsibility for RPAC, and with the pool becoming a summer-only operation, the Governing Body has deemed some improvements necessary for the pool to be more cost effective to operate and to better meet the aquatic expectations of our residents. The improvements will also address design deficiencies of the existing pool.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
5,756	Planning/Design	94,244						94,244
Total	Construction/Maintenance	939,000	806,000					1,745,000
	Total	<b>1,033,244</b>	<b>806,000</b>					<b>1,839,244</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
5,756	Bonds	800,000						800,000
Total	300 Special Infrastructure	233,244	806,000					1,039,244
	Total	<b>1,033,244</b>	<b>806,000</b>					<b>1,839,244</b>

### Budget Impact/Other

Funding for this project is programmed in the Special Infrastructure Fund (27D), funded by a 1/4 cent sales tax. The improvements will reduce the operating costs of the pool by reducing the number of guards on deck by 2. The new features are not anticipated to demand more pumping so energy consumption should be neutral. Fewer pumps will be needed due to amenities sharing the same body of water this should reduce the maintenance costs associated with pumps.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-Aqua-002

Project Name Pool Furniture Replacement



Type	Equipment	Department	Aquatic Center
Useful Life	3 - 5 years	Contact	Aquatics Center Manager
Category	Equipment: Miscellaneous	Priority	n/a
ond/Opportunity		chase/Const Year	2020
ject Importance		l Yr Exist. Equip	

**Description** Total Project Cost: \$32,000

Replace loungers, picnic tables and other furniture at the pool. The 2020 budget reflects all new pool loungers. The years following plans for five new loungers to be replaced per year due to wear and tear.

### Justification

A part of regular maintenance includes replacing the pool furniture as it ages. This will provide for annual replacement as needed with the largest purchase in 2020 of several new pieces.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings	21,000	1,000	1,000	1,000	1,000		25,000	6,000
<b>Total</b>	<b>21,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>		<b>25,000</b>	<b>Total</b>
 Funding Sources	 2020	 2021	 2022	 2023	 2024	 2025	 Total	 Future
220 Aquatic Center Fund	21,000	1,000	1,000	1,000	1,000		25,000	6,000
<b>Total</b>	<b>21,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>		<b>25,000</b>	<b>Total</b>

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Aqua-001

Project Name Recreation Management Software

Type Equipment Department Aquatic Center  
Useful Life Contact Aquatics Center Manager  
Category Buildings Priority 8 Very Important  
ond/Opportunity Chase/Const Year 2020  
ject Importance 1 Yr Exist. Equip



### Description

Total Project Cost: \$12,000

The recreation management software is essential for pool programming, scheduling and managing attendance and membership information. The City purchased RecTrac after completing a Request for Proposals (RFP).

### Justification

The City took over management of the facility after the contract with Johnson County Parks & Rec ended. All recreation software was held by JCPRD and so the City needed to purchase software to effectively manage the pool, concession inventory, staff scheduling, swim lessons, etc.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	12,000						12,000
<b>Total</b>	<b>12,000</b>						<b>12,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
220 Aquatic Center Fund	12,000						12,000
<b>Total</b>	<b>12,000</b>						<b>12,000</b>

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Aqua-002  
 Project Name Swim Lane Divider Replacements

Type Equipment Department Aquatic Center  
 Useful Life Contact Aquatics Center Manager  
 Category Equipment: Miscellaneous Priority n/a  
 ond/Opportunity Chase/Const Year 2021  
 oject Importance 1 Yr Exist. Equip



**Description** Total Project Cost: \$17,600

The swim lane dividers section off lanes for lap swimming and swim meets. They also guard off the shallow from the deep end and are used for safety purposes.

### Justification

The swim lane dividers become worn over time and need to be replaced. This budget plans for replacement of two/year.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings	1,600	1,600	1,600	1,600	1,600	1,600	8,000	9,600
<b>Total</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>8,000</b>	<b>Total</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
220 Aquatic Center Fund	1,600	1,600	1,600	1,600	1,600	1,600	8,000	9,600
<b>Total</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>8,000</b>	<b>Total</b>

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Aqua-005

Project Name Install Wireless Internet at the Pool

Type Equipment

Department Aquatic Center

Useful Life

Contact Aquatics Center Manager

Category Parks & Recreation

Priority n/a

ond/Opportunity

chase/Const Year 2021

ject Importance

l Yr Exist. Equip



### Description

Total Project Cost: \$5,000

Purchase wireless routers to install wifi at the pool. This project was a 2021 Budget Objective to provide free wi-fi access to the Aquatic Center using routers designed for outdoor use and mounted to provide coverage on the pool deck and pool house.

### Justification

The City provides free wi-fi access at City Hall and the Community Center currently, expanding this service to the Aquatic Center would further enhance the quality of customer service at our municipal facilities.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings		5,000					5,000
<b>Total</b>		<b>5,000</b>					<b>5,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
220 Aquatic Center Fund		5,000					5,000
<b>Total</b>		<b>5,000</b>					<b>5,000</b>

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Aqua-006  
Project Name Pool Entrance ADA Improvements

Type Improvement Department Aquatic Center  
Useful Life Contact Aquatics Center Manager  
Category Parks & Recreation Priority 6 Important (Not Priority)  
ond/Opportunity Chase/Const Year 2021  
ject Importance Yr Exist. Equip



**Description** Total Project Cost: \$56,000

Improvements to the entrance will coincide with the RPAC improvements taking place in 2020 and 2021. These improvements will make access to the pool's entry ADA accessible.

### Justification

The entrance to the Aquatic Center has a significant grade difference from the parking lot. The pool includes a ramp, to gain access but the slope makes for a long ramp. This project is anticipated to be funded using Community Development Block Grant Funds (CDBG).

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design		4,725					4,725
Construction/Maintenance		51,275					51,275
<b>Total</b>		<b>56,000</b>					<b>56,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
CDBG		31,972					31,972
220 Aquatic Center Fund		24,028					24,028
<b>Total</b>		<b>56,000</b>					<b>56,000</b>

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees. This project plans to use nearly \$32,000 in CDBG funding in addition.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-Aqua-004

Project Name Lifeguard Stand Replacement

Type	Improvement	Department	Aquatic Center
Useful Life	3 years	Contact	Aquatics Center Manager
Category	Buildings	Priority	n/a
ond/Opportunity		chase/Const Year	2022
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$7,500

Replace one lifeguard stand every three years as needed. Each stand is approximately \$1,500.

### Justification

Lifeguard stands need periodic replacement along with all other pool furniture due to wear and tear. This will build regular replacement into the budget.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings			1,500			1,500	3,000	4,500
<b>Total</b>			<b>1,500</b>			<b>1,500</b>	<b>3,000</b>	<b>Total</b>
 Funding Sources	 2020	 2021	 2022	 2023	 2024	 2025	 Total	 Future
220 Aquatic Center Fund			1,500			1,500	3,000	4,500
<b>Total</b>			<b>1,500</b>			<b>1,500</b>	<b>3,000</b>	<b>Total</b>

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 24-Aqua-001  
 Project Name Starting Block Replacement

Type Equipment Department Aquatic Center  
 Useful Life 10 years Contact Aquatics Center Manager  
 Category Equipment: Miscellaneous Priority n/a  
 ond/Opportunity Chase/Const Year 2024  
 oject Importance 1 Yr Exist. Equip



Description Total Project Cost: \$70,000

The starting blocks used for swim team practice and competition will be replaced once every 10 years.

### Justification

These blocks are subject to wear and tear and require periodic replacement.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings					35,000		35,000	35,000
Total					35,000		35,000	Total
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
220 Aquatic Center Fund					35,000		35,000	35,000
Total					35,000		35,000	Total

### Budget Impact/Other

Funding for this project will be in the Aquatic Fund (220), which receives a large subsidy from the General Fund as well as being supported by user fees.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-CH-001  
 Project Name City Hall Hot Water Heater

Type Maintenance Department City Hall  
 Useful Life 20 Contact Asst. City Administrator  
 Category Buildings Priority 5 Neutral  
 ond/Opportunity 1 Chase/Const Year 2023  
 oject Importance 4 1 Yr Exist. Equip 1998



**Description** Total Project Cost: \$1,500

The water heater in city hall provides heated water for the sinks within City Hall. The units typically have a 20 year life cycle.

### Justification

The water heater will be 20 years old at time of replacement. Replacement will only occur if the water heater is no longer functional. Otherwise, the money will be held in the Equipment Reserve fund until replacement is needed.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings				1,500			1,500
<b>Total</b>				<b>1,500</b>			<b>1,500</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve				1,500			1,500
<b>Total</b>				<b>1,500</b>			<b>1,500</b>

### Budget Impact/Other

Funding for this project will be transferred from the General Overhead Department of the General Fund (101) to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-CH-004

Project Name City Hall Computer Replacement



Type Equipment

Department City Hall

Useful Life 4 years

Contact Asst. City Administrator

Category Equipment: Computers

Priority 6 Important (Not Priority)

ond/Opportunity 2

chase/Const Year 2019

ject Importance 4

Yr Exist. Equip various

### Description

Total Project Cost: \$21,600

The computers throughout City Hall will be put on a four year replacement cycle. This includes nine PCs in the Admin suites and one in the Council Chambers which supports the Council and Planning Commission meetings.

### Justification

Previously computers were just replaced as they broke. However, this method creates downtime in dealing with a slow and lowly functional machine prior to it completely ceasing to work. That is followed by downtime in replacement of the existing machine. Computer warranties run out after three years. This will provide a replacement one year beyond the standard replacement schedule recommended by Dell.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
3,200	Equip/Vehicles/Furnishings	800	800	2,400	3,200	800	800	8,800	9,600
<b>Total</b>	<b>Total</b>	<b>800</b>	<b>800</b>	<b>2,400</b>	<b>3,200</b>	<b>800</b>	<b>800</b>	<b>8,800</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
3,200	360 Equipment Reserve	800	800	2,400	3,200	800	800	8,800	9,600
<b>Total</b>	<b>Total</b>	<b>800</b>	<b>800</b>	<b>2,400</b>	<b>3,200</b>	<b>800</b>	<b>800</b>	<b>8,800</b>	<b>Total</b>

### Budget Impact/Other

Funding for Computer Replacement will come from the General Overhead Department of the General Fund (101) transferred to the Equipment Reserve Fund (360) where the expense will occur. Computer costs have decreased over the past 10 years. A new tower now cost \$800, over a 4 yr period the cost of owning the computer is \$200/yr.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-CH-006

Project Name City Hall Office Furniture Replacement

Type Equipment

Department City Hall

Useful Life 25

Contact Asst. City Administrator

Category Buildings

Priority 6 Important (Not Priority)

ond/Opportunity 2

chase/Const Year 2019

ject Importance 4

l Yr Exist. Equip



### Description

Total Project Cost: \$5,350

In 2019, the City Administrator's office furniture will be replaced. In 2020, the Building Official's office furniture will be replaced and the chairs at the dias in the council chambers will be replaced.

### Justification

The Chairs on the Diaz, City Administrator and Building Official furniture are all older and not complimentary to the modern design of the renovations completed at City Hall in 2012.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
2,500	Equip/Vehicles/Furnishings	2,850						2,850
<b>Total</b>	<b>Total</b>	<b>2,850</b>						<b>2,850</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
2,500	360 Equipment Reserve	2,850						2,850
<b>Total</b>	<b>Total</b>	<b>2,850</b>						<b>2,850</b>

### Budget Impact/Other

Funds will be transferred from the General Overhead Department of the General Fund (101) to the Equipment and Building Reserve Fund (360) for this project. The new furniture is anticipated to last 25 years, resulting in an annualized cost of around \$25.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-CH-007

Project Name Upgrade Building Automation System

Type Equipment

Department City Hall

Useful Life 8-10 years

Contact Asst. City Administrator

Category Buildings

Priority 7 Important Priority

ond/Opportunity

chase/Const Year 2021

ject Importance

l Yr Exist. Equip 2012



### Description

Total Project Cost: \$16,000

This project upgrades the old java based building automation system with a more modern system that relies on HTML or another platform to control City Hall's HVAC system.

### Justification

The current system relies on Java which lacks system security protocol the City and County maintains. Currently, one person is able to access the existing automation system and that periodically goes down and prevents staff from controlling the heating and cooling in City Hall.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings		16,000					16,000
Total		<b>16,000</b>					<b>16,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve		16,000					16,000
Total		<b>16,000</b>					<b>16,000</b>

### Budget Impact/Other

Funding will come from reserves for City Hall in the Equipment Reserve Fund. No transfers from the General Fund will be made for this equipment.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CH-002

Project Name City Hall - ADA Restroom Improvements

Type Improvement

Department City Hall

Useful Life

Contact Asst. City Administrator

Category Buildings

Priority 7 Important Priority

ond/Opportunity 3

chase/Const Year 2021

ject Importance 4

Yr Exist. Equip



### Description

Total Project Cost: \$65,100

These improvements are a part of the City's initiative to make significant ADA improvements to City Hall and to help position Roeland Park as a Community for All Ages. These improvements will make the restrooms on all three floors ADA accessible.

### Justification

The improvements will make City Hall accessible to all citizens regardless of age or ability. As a public facility, it is the City's responsibility to ensure all citizens can access public meetings and services provided at City Hall.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		65,100					65,100
<b>Total</b>		<b>65,100</b>					<b>65,100</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
450 TIF 2		65,100					65,100
<b>Total</b>		<b>65,100</b>					<b>65,100</b>

### Budget Impact/Other

All funding for this program will come from TIF 2A, the City Hall TIF which expires in 2021. The improvements include:

First floor public bathroom urinals - \$4,900

First floor Police Toilets - \$23,400

Second floor toilets - \$200

Third floor toilets - \$36,600

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CH-003

Project Name City Hall - ADA 3rd floor Improvements

Type Maintenance

Department City Hall

Useful Life

Contact Asst. City Administrator

Category Buildings

Priority 6 Important (Not Priority)

ond/Opportunity 3

chase/Const Year 2021

ject Importance 3

l Yr Exist. Equip



### Description

Total Project Cost: \$15,000

These improvements are a part of the City's initiative to make significant ADA improvements to City Hall and to help position Roeland Park as a Community for All Ages. These improvements include ADA improvements to the third floor such as lowering the door handles, signs and phone. In addition establishing an ADA supportive drinking fountain on all floors, and adjustments to the entry signs.

### Justification

The improvements will make City Hall accessible to all citizens regardless of age or ability. As a public facility, it is the City's responsibility to ensure all citizens can access public meetings and services provided at City Hall.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		15,000					15,000
<b>Total</b>		<b>15,000</b>					<b>15,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
450 TIF 2		15,000					15,000
<b>Total</b>		<b>15,000</b>					<b>15,000</b>

### Budget Impact/Other

All funding for this program will come from TIF 2A, the City Hall TIF which expires in 2021. The improvements include:

Door handles, signs and phone - \$2,540

Drinking fountains - \$10,500

Entry Signs - \$1,000

The improvements should not have an impact on the ongoing costs as they are replacements or relocates.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CH-004

Project Name City Hall - ADA First Floor Police Improvements

Type Improvement

Department City Hall

Useful Life

Contact Asst. City Administrator

Category Buildings

Priority 7 Important Priority

ond/Opportunity 3

chase/Const Year 2021

ject Importance 4

l Yr Exist. Equip



### Description

Total Project Cost: \$8,800

These improvements are a part of the City's initiative to make significant ADA improvements to City Hall and to help position Roeland Park as a Community for All Ages. These improvements will create wheelchair accessible windows for speaking with reception in the Police and Municipal Court area of the first floor.

### Justification

The improvements will make City Hall accessible to all citizens regardless of age or ability. As a public facility, it is the City's responsibility to ensure all citizens can access public meetings and services provided at City Hall.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		8,800					8,800
Total		<b>8,800</b>					<b>8,800</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
450 TIF 2		8,800					8,800
Total		<b>8,800</b>					<b>8,800</b>

### Budget Impact/Other

All funding for this program will come from TIF 2A, the City Hall TIF which expires in 2021.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-CH-001  
Project Name City Hall - Roof Replacement

Type Maintenance      Department City Hall  
Useful Life      Contact Asst. City Administrator  
Category Buildings      Priority 6 Important (Not Priority)  
ond/Opportunity 2      Chase/Const Year 2020  
ject Importance 4      Yr Exist. Equip 1994



**Description**      Total Project Cost: \$50,000

The replacement in 2020 will ensure that the roof will be replaced using funds from the TIF 2A project as the TIF expires in that year. The current roof is a membrane roof which has a 20 year life cycle depending on the manufacturer.

### Justification

TIF 2A expires in 2021 and all funds must be used by the end of the year to ensure they are not returned to the tax collecting entities and will be used to make substantial improvements within the district. The roof will be well beyond its useful life at the time of replacement.

In addition, the City is planning to install solar panels on the roof of city hall and the roof will need to be replaced prior to that installation.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	50,000						50,000
<b>Total</b>	<b>50,000</b>						<b>50,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
450 TIF 2	50,000						50,000
<b>Total</b>	<b>50,000</b>						<b>50,000</b>

### Budget Impact/Other

Funds will come from TIF 2A (450).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-CH-002

Project Name City Hall Exterior Lighting

Type Improvement

Department City Hall

Useful Life

Contact Asst. City Administrator

Category Buildings

Priority 5 Neutral

ond/Opportunity

chase/Const Year 2021

ject Importance

l Yr Exist. Equip



### Description

Total Project Cost: \$7,000

Change the exterior lighting on the building of City Hall and in the parking lot to LEDs instead of incandescent. This includes three light poles in the parking lot and two lights on the building. Currently the parking lot only has one light pole.

### Justification

The move to LED lighting provides a more efficient method of lighting the exterior of the City Hall. In addition, new lighting will be added to enhance the lighting of the parking lot for night court, Council meetings, and the 24-hour police operation.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings		7,000					7,000
Total		<b>7,000</b>					<b>7,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
450 TIF 2		7,000					7,000
Total		<b>7,000</b>					<b>7,000</b>

### Budget Impact/Other

Funding for this enhancement will come from the TIF 2D fund which encompasses City Hall.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-CH-001

Project Name City Hall Parking Lot Resurfacing

Type Maintenance

Department City Hall

Useful Life 12-15 years

Contact Public Works Director

Category Street Paving

Priority 6 Important (Not Priority)

ond/Opportunity 3

chase/Const Year 2021

ject Importance 3

Yr Exist. Equip



### Description

Total Project Cost: \$145,134

The parking lot of City Hall is used by citizens who do business in City Hall, whether its for municipal court, filing a police report, obtaining a building permit, animal license etc. City Hall is open Monday - Friday with several night meetings for City Council, special committees and municipal court. The lot is also used by those who work in the rental suites on the third floor.

### Justification

Parking lots need to be resurfaced every 12-15 years depending on use. The parking lot for City Hall has received some preventative maintenance such as crack sealing. The lot needs to be resurfaced in 2020. The last time the lot was resurfaced is unknown.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design	14,400						14,400
Construction/Maintenance		130,734					130,734
<b>Total</b>	<b>14,400</b>	<b>130,734</b>					<b>145,134</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve	14,400	130,734					145,134
<b>Total</b>	<b>14,400</b>	<b>130,734</b>					<b>145,134</b>

### Budget Impact/Other

The funds for the resurfacing will come from the TIF 2D project which encompasses City Hall (450). Completing a resurfacing will extend the life of the parking lot. If the surface treatment is not completed moisture penetration will result in subgrade failure which would require reconstruction of the parking lot, a more expensive proposition.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 17-CCtr-003

Project Name Replace all T-12 Light Fixtures with LEDs

Type Maintenance  
Useful Life 40 years  
Category Parks & Recreation  
ond/Opportunity 2  
ject Importance 4

Department Community Center  
Contact Community Center Mgr  
Priority 6 Important (Not Priority)  
chase/Const Year 2017  
l Yr Exist. Equip



### Description

Total Project Cost: \$50,000

Light fixtures will be replaced throughout the community center (except rooms 3 and 6) with LED fixtures.

### Justification

This project is important because current fixtures are less energy efficient. LED lights use less energy and the new lights will also improve the visibility inside of the building.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
10,000	Equip/Vehicles/Furnishings	10,000	10,000	10,000	10,000			40,000
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>			<b>40,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
10,000	290 Community Center	10,000	10,000	10,000	10,000			40,000
<b>Total</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>			<b>40,000</b>

### Budget Impact/Other

Total cost of the project is \$50,000. All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290. The improvements should reduce energy costs.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 18-CCtr-002

Project Name Room 3 Air Handler/Furnace - 3 ton

Type	Equipment	Department	Community Center
Useful Life	32 years	Contact	Community Center Mgr
Category	Parks & Recreation	Priority	7 Important Priority
ond/Opportunity	3	chase/Const Year	2022
ject Importance	4	l Yr Exist. Equip	



### Description

Total Project Cost: \$3,000

The air handler/furnace controls heating of room 3 within the community center.

### Justification

The Room 3 air handler/furnace is a 30+ year old unit. Due to compatibility of new units both the condenser unit and air handler/furnace will need to be replaced at the same time as the room 3 condenser. The current unit is past its serviceable life.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings			3,000				3,000
<b>Total</b>			<b>3,000</b>				<b>3,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center			3,000				3,000
<b>Total</b>			<b>3,000</b>				<b>3,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 18-CCTr-003  
Project Name Room 3 Condenser Unit

Type Equipment  
Useful Life 31 years  
Category Parks & Recreation  
ond/Opportunity 3  
ject Importance 4  
Department Community Center  
Contact Community Center Mgr  
Priority 7 Important Priority  
chase/Const Year 2022  
l Yr Exist. Equip



**Description** Total Project Cost: \$3,200

The condenser unit controls cooling of room 3 within the community center.

### Justification

The Room 3 condenser unit is a 30+ year old unit. Due to compatibility of new units both the condenser unit and air handler/furnace will need to be replaced at the same time as the room 3 air handler. The current unit is past its serviceable life.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings			3,200				3,200
<b>Total</b>			<b>3,200</b>				<b>3,200</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center			3,200				3,200
<b>Total</b>			<b>3,200</b>				<b>3,200</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-CCtr-001  
 Project Name Repair Floor in Neighbors Place Room

Type Maintenance  
 Useful Life 66  
 Category Parks & Recreation  
 ond/Opportunity 3  
 oject Importance 3  
 Department Community Center  
 Contact Community Center Mgr  
 Priority 6 Important (Not Priority)  
 chase/Const Year 2020  
 l Yr Exist. Equip



**Description** Total Project Cost: \$4,000

The Neighbors place floor repairs are cracked and uneven.

### Justification

Repairs are needed to improve aesthetics for rental and program purposes.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	4,000						4,000
<b>Total</b>	<b>4,000</b>						<b>4,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	4,000						4,000
<b>Total</b>	<b>4,000</b>						<b>4,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-CCtr-004

Project Name Room 6 - Flooring replacement

Type Maintenance

Department Community Center

Useful Life 20 years

Contact Community Center Mgr

Category Parks & Recreation

Priority 7 Important Priority

ond/Opportunity 3

chase/Const Year 2020

ject Importance 4

Yr Exist. Equip



### Description

Total Project Cost: \$10,000

Replace carpet flooring in room 6. The carpet is in poor condition and has many stains. The carpet will be replaced with tile.

### Justification

Installing tile flooring in Room 6 will match all other rental rooms in the community center. This will also eliminate the concern of spilled food and beverage on the carpet and the need for routine carpet cleaning. The tile will greatly improve the aesthetics of room 6.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	10,000						10,000
<b>Total</b>	<b>10,000</b>						<b>10,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	10,000						10,000
<b>Total</b>	<b>10,000</b>						<b>10,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CCtr-001

Project Name Gazebo Roof

Type Improvement

Department Community Center

Useful Life 20

Contact Community Center Mgr

Category Parks & Recreation

Priority 5 Neutral

ond/Opportunity 1

chase/Const Year 2020

ject Importance 4

l Yr Exist. Equip



### Description

Total Project Cost: \$3,000

The gazebo roof on the southwest corner of the community center property has a useful life of approximately 20 years. The structure was built in 2000.

### Justification

The roof will need replacement to protect the structural roof support system of the gazebo.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	3,000						3,000
<b>Total</b>	<b>3,000</b>						<b>3,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	3,000						3,000
<b>Total</b>	<b>3,000</b>						<b>3,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290. Replacing the roof prior to leaks prevents decay of the lumber frame system which supports the roof, this is more cost effective than waiting and then having to replace those structural members.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CCtr-004

Project Name Community Center- Parking Lot & Drainage Improve.

Type	Maintenance	Department	Community Center
Useful Life	20 years	Contact	Public Works Director
Category	Parks & Recreation	Priority	8 Very Important
ond/Opportunity	4	chase/Const Year	2021
ject Importance	4	l Yr Exist. Equip	



### Description

Total Project Cost: \$706,339

Resurfacing- The community center parking lot serves the community center, aquatics center and patrons of the sports dome. The asphalt surface is showing signs of moisture penetration and rutting, the project will consist of milling and overlaying the surface.

Striping- The parking lot is currently set up for one-way circular traffic. Those parking near the entrance frequently ignore signs that state traffic is one-way. The revised plan will create two-way traffic and slanted parking spaces to make getting in and out of the center more efficient.

This project also seeks to improve the storm water drainage on the community center grounds and parking lot.

### Justification

Resurfacing- The community center parking lot serves a substantial number of patrons. Large cracks and ruts are indications of moisture penetration which can be addressed through mill and overlay.

Striping- It is good planning to perform restriping of the parking lot to achieve a more user friendly layout after completing the mill and overlay.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design	59,400						59,400
Construction/Maintenance		646,939					646,939
<b>Total</b>	<b>59,400</b>	<b>646,939</b>					<b>706,339</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	59,400	646,939					706,339
<b>Total</b>	<b>59,400</b>	<b>646,939</b>					<b>706,339</b>

### Budget Impact/Other

Funds for this project will come from a capital projects line in the Community Center Fund (290) which is funded through a 1/8 cent sales tax to support the center.

Resurfacing- Completing the mill and overlay surface treatment before moisture penetrations reach the subgrade will avoid reconstructing the asphalt pavement. This surface treatment will extend the life of the pavement and is more cost effective than waiting until the parking has failed and requires reconstruction.

Striping- It is cost effective to complete restriping after the mill and overlay.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CCtr-006

Project Name Chair and Chair Rack Replacement

Type Equipment      Department Community Center  
Useful Life      Contact Community Center Mgr  
Category Equipment: Miscellaneous      Priority n/a  
ond/Opportunity      Chase/Const Year 2020  
ject Importance      1 Yr Exist. Equip



### Description

Total Project Cost: \$6,500

Replace 200 chairs at the Community Center for Rooms 2, 3 and the Neighbors Place. The Chair racks will allow the chairs to be removed from the room rather than leaned against the wall in these rooms. Chairs are approximate \$5,000 and the racks are approximately \$1,500.

### Justification

Overtime chairs break, get torn and stained. Periodic replacement ensures that an adequate inventory of chairs remains available and that the furnishings are of a quality expected by residents.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	6,500						6,500
<b>Total</b>	<b>6,500</b>						<b>6,500</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	6,500						6,500
<b>Total</b>	<b>6,500</b>						<b>6,500</b>

### Budget Impact/Other

Replacing chairs on a planned basis allows for us to apply what we have learned from the existing inventory of chairs, selecting a better replacement, resulting in strong rental revenue for the facility.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-CCTr-007

Project Name Heating/Cooling Duct extension to kitchen

Type	Improvement	Department	Community Center
Useful Life		Contact	Community Center Mgr
Category	Parks & Recreation	Priority	n/a
ond/Opportunity		chase/Const Year	2020
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$2,000

The kitchen currently does not have HVAC. Using a duct to pump heating and cooling into the room from the Neighbors Place room next door would make the kitchen more functional and comfortable for use.

### Justification

This will help improve the demand for rentals of the community center to make the kitchen more comfortable for use.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	2,000						2,000
<b>Total</b>	<b>2,000</b>						<b>2,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	2,000						2,000
<b>Total</b>	<b>2,000</b>						<b>2,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5307.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-CCtr-003

Project Name Replace 8-foot rectangle tables

Type Equipment Department Community Center  
Useful Life 10 Contact Community Center Mgr  
Category Equipment: Miscellaneous Priority n/a  
ond/Opportunity chase/Const Year 2021  
ject Importance l Yr Exist. Equip



### Description

Total Project Cost: \$18,150

Replace 39, 8-ft rectangle tables at approximately \$10,000 in 2021 with additional table replacement to take place in 2022.

### Justification

These tables are used for community center events and rentals and would help increase demand for public rentals and improve the aesthetics and functionality for internal uses.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	10,000	8,150					18,150
<b>Total</b>	<b>10,000</b>	<b>8,150</b>					<b>18,150</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center	10,000	8,150					18,150
<b>Total</b>	<b>10,000</b>	<b>8,150</b>					<b>18,150</b>

### Budget Impact/Other

All community center expenses for building maintenance and operations are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5307.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-CCtr-005  
Project Name Community Center ADA Improvements

Type Improvement  
Useful Life  
Category Parks & Recreation  
ond/Opportunity  
ject Importance  
Department Community Center  
Contact Community Center Mgr  
Priority 7 Important Priority  
chase/Const Year 2021  
l Yr Exist. Equip



**Description** Total Project Cost: \$168,028

Project includes improvements to the parking lot at the community center to make it fully accessible.

### Justification

As a public facility it is important for all buildings to be accessible for all users. As a Community for All Ages, Roeland Park is dedicated to building a community that can be enjoyed by all. This project assists with this goal by improving access to the community center and its grounds.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design		14,175					14,175
Construction/Maintenance		153,853					153,853
<b>Total</b>		<b>168,028</b>					<b>168,028</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
CDBG		168,028					168,028
<b>Total</b>		<b>168,028</b>					<b>168,028</b>

### Budget Impact/Other

All community center expenses for building maintenance and operations are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5307.290. This project is paired with ADA improvements at the Aquatics Facility which is partially funded using CDBG grant dollars.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-CCTr-002  
Project Name Roof Vent Fan

Type Equipment  
Useful Life 5 years  
Category Parks & Recreation  
ond/Opportunity 1  
ject Importance 4  
Department Community Center  
Contact Community Center Mgr  
Priority 5 Neutral  
chase/Const Year 2022  
l Yr Exist. Equip 2017



**Description** Total Project Cost: \$2,000

The vent fan on the roof helps air circulation in the building and also removes sewer gas smell from the waste vent line.

### Justification

The roof vent fan has a useful life of five years and was replaced in 2017. If kept on a regular schedule, the fan will need to be replaced in 2017.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings			2,000				2,000
<b>Total</b>			<b>2,000</b>				<b>2,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
290 Community Center			2,000				2,000
<b>Total</b>			<b>2,000</b>				<b>2,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project #	23-CCtr-001
Project Name	Community Center Renovation - Phase 1

Type	Improvement	Department	Community Center
Useful Life		Contact	Community Center Mgr
Category	Parks & Recreation	Priority	n/a
ond/Opportunity		chase/Const Year	2023
ject Importance		Yr Exist. Equip	



Description	Total Project Cost: \$400,000
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In 2019, the City hired SFS Architecture to complete a community center design study to illustrate how the Roeland Park Community Center could be improved. The total project cost is estimated at \$2.9-\$3.1 million.

Phase 1 includes interior public space and ADA improvements for rooms 6, 2, and 3. Room 6 includes upgrades to walls, flooring, casework, ceilings/lighting, furniture and audio-visual. Rooms 2 and 3 improvements include upgrades to walls (combining the rooms with a removable wall), flooring casework, ceilings/lighting, furniture, and audio-visual.

### Justification

The Community Center is an old school facility and is below average in usage and aesthetics of neighboring community centers. The renovation will enhance the look and functionality of the center as well as increase accessibility in some of the rooms.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance				400,000			400,000
Total				400,000			400,000
Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure				200,000			200,000
CDBG				200,000			200,000
Total				400,000			400,000

### Budget Impact/Other

The project will be funded by a dedicated 1/2 cent sales tax in the Special Infrastructure Fund.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-NS-001

Project Name Building Inspection and Code Enforcement Vehicles

Type	Equipment	Department	Neighborhood Services
Useful Life	15 years	Contact	Asst. City Administrator
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		l Yr Exist. Equip	2008



### Description

Total Project Cost: \$63,000

The Building Official's vehicle is a 2008 Ford Ranger pickup. The truck is driven throughout town to go on building inspections and has low miles. The Code Enforcement Officer drives a 2010 Ford Escape. Both vehicles will be replaced with used, all electric Kia Sols with less than 30,000 miles.

### Justification

The useful life of this vehicle is anticipated at 15 years which is beyond standard life for vehicles. We anticipate the vehicle to be fully worn and need replacement at that time.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings		30,000					30,000	33,000
<b>Total</b>		<b>30,000</b>					<b>30,000</b>	<b>Total</b>
 Funding Sources	 2020	 2021	 2022	 2023	 2024	 2025	 Total	 Future
360 Equipment Reserve		30,000					30,000	33,000
<b>Total</b>		<b>30,000</b>					<b>30,000</b>	<b>Total</b>

### Budget Impact/Other

Funds will be transferred from Neighborhood Services Department (104) to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-Park-001

Project Name Park Maintenance/Improvements

Type Improvement Department Parks and Recreation  
 Useful Life Contact Public Works Director  
 Category Park: Nall Park Priority 7 Important Priority  
 ond/Opportunity 3 Chase/Const Year annual  
 oject Importance 4 1 Yr Exist. Equip



**Description** Total Project Cost: \$500,000

Funding is for general park improvements and maintenance that are identified on an annual basis.

### Justification

Maintaining a budget for annual park maintenance or improvements that are unplanned is important to maintaining the value and quality of our City parks. The 2016 Citizen Satisfaction Survey identified parks and recreation facilities as an important priority to focus on in the coming years. This budget helps meet that demand.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
60,000	Construction/Maintenance	21,000	22,000	23,000	24,000	25,000	25,000	140,000	300,000
<b>Total</b>	<b>Total</b>	<b>21,000</b>	<b>22,000</b>	<b>23,000</b>	<b>24,000</b>	<b>25,000</b>	<b>25,000</b>	<b>140,000</b>	<b>Total</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
60,000	300 Special Infrastructure	21,000	22,000	23,000	24,000	25,000	25,000	140,000	300,000
<b>Total</b>	<b>Total</b>	<b>21,000</b>	<b>22,000</b>	<b>23,000</b>	<b>24,000</b>	<b>25,000</b>	<b>25,000</b>	<b>140,000</b>	<b>Total</b>

### Budget Impact/Other

Funds for annual park maintenance are funded through the Special Infrastructure Fund (300) which is supported by a 1/4 cent sales tax that is set to sunset in March 2023 if not renewed. Maintaining amenities in good condition extends their useful life which in the long term reduces the cost of ownership over the life of the item.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-Park-001

Project Name Historical Markers/Interpretive Signage

Type Improvement

Department Parks and Recreation

Useful Life 15 years

Contact Public Works Director

Category Parks & Recreation

Priority 5 Neutral

ond/Opportunity 3

chase/Const Year 2020

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$30,000

Historical signage is used to interpret, promote, and protect historic and cultural resources of the city. The signs will be created to tell the story of Roeland Park and engage residents and visitors in walking through time of Roeland Park. Possible locations: City Hall, Nall Park, R Park, Site of the Roe Family Home and Strang Line Street Car stop by Roesland Elementary.

This item was a 2019 Budget Objective.

### Justification

The signs will be a tool to protect and pass down the history of the Roeland Park and enhances the City's connection to its history.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Other	30,000						30,000
<b>Total</b>	<b>30,000</b>						<b>30,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve	30,000						30,000
<b>Total</b>	<b>30,000</b>						<b>30,000</b>

### Budget Impact/Other

Funding will come from the General Overhead Department of the General Fund (101) and be transferred to the Equipment and Building Reserve fund to be paid out of 5442.360.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-Park-002

Project Name Roe House Play Structure

Type Improvement

Department Parks and Recreation

Useful Life

Contact Public Works Director

Category Parks & Recreation

Priority 3 Future Plan

ond/Opportunity 1

chase/Const Year 2020

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$15,000

The Roe House play structure was a 2019 Budget Objective that was to be built and placed in one of the City's parks. However, upon further review, the design/build of the project was going to be much greater than \$15,000 and the project was subsequently scrapped.

### Justification

The goal was to illustrate history while providing a play structure for kids in the community.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	15,000						15,000
<b>Total</b>	<b>15,000</b>						<b>15,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure	15,000						15,000
<b>Total</b>	<b>15,000</b>						<b>15,000</b>

### Budget Impact/Other

Funding was to come from the Special Infrastructure Fund sales tax.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project #	20-Park-003
Project Name	R Park Development Plan Phase 1 and Phase 2

Type	Improvement	Department	Parks and Recreation
Useful Life	40 years	Contact	Public Works Director
Category	Park: R Park	Priority	6 Important (Not Priority)
ond/Opportunity	4	chase/Const Year	2020
ject Importance	2	l Yr Exist. Equip	



Description	Total Project Cost: \$1,451,985
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R Park Phased Development Plan was adopted by Council on March 18, 2019 and includes three phases to implement the goals of the Park Master Plan. The first phase includes installation of the medium-sized pavillion that houses a maximum of seven tables for 36-48 people. The size of the pavillion requires the permanent restroom to be installed the same year per City regulations.

Phase 1 also calls for removal of the concrete at the northern end of the park to be replaced with greenspace. The second phase includes reconfiguring north access to the park, adding/improving the soccer fields, and potentially increasing parking if deemed necessary. The adopted development plan is attached. The Plan (attached) shows that space may be considered for use as a green traffic garden in the future.

Phase 2 calls for new soccer fields and site adjustments and ADA improvements. The project also includes new park amenities including 7 picnic tables and 8 trash receptacles.

### Justification

Adding shade structures in R Park was the number one improvement residents would like to see in City parks per the 2016 Citizen Satisfaction Survey. In addition, the Citizen's Initiative for R Park has been raising money to build the shelter and have been very successful in collecting donations. Furthermore, enhancing existing parks and trails has consistently ranked highly among residents in the Citizen Satisfaction surveys and this project implements major improvements to the City's signature park.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
72,643	Planning/Design	86,259						86,259
	Construction/Maintenance	1,258,083						1,258,083
Total	Equip/Vehicles/Furnishings	35,000						35,000
	Total	1,379,342						1,379,342

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
72,643	Bonds	450,000						450,000
	300 Special Infrastructure	854,342						854,342
Total	Other Sources	75,000						75,000
	Total	1,379,342						1,379,342

### Budget Impact/Other

The total project cost of Phase 1 and 2 of the R Park Master Plan is \$932,000 for the restroom and pavillion facilities, landscaping, parking improvements, plumbing and ADA trails. Five additional items were added to the total budget for the pavillion and they include: a fireplace, stone wall with pergola, grill and stone island, south-east wing, and performance stage for an additional cost of \$196,000, bringing the total construction cost to \$1,128,000.

Funding anticipates \$50,000 contribution from Citizen's for R Park fundraising initiative. The balance will come from the Special Infrastructure fund (300). The additions at the park will increase maintenance costs. Minimal new revenue may be possible if the shelter is rented.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Park-001

Project Name Disc Golf Course (short 9 basket course)

Type Improvement

Department Parks and Recreation

Useful Life 30 years

Contact Public Works Director

Category Park: Nall Park

Priority 4 Less Important

ond/Opportunity 2

chase/Const Year 2022

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$13,500

The City intends to increase amenities at Nall Park by adding a disc golf course. Disc golf is a popular sport in the Kansas City area with Roseland Park being the closest course in Kansas City, Kansas.

### Justification

Nall Park is the City's largest park yet is underutilized. Adding amenities such as disc golf will help increase the parks traffic and awareness.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance			13,500				13,500
<b>Total</b>			<b>13,500</b>				<b>13,500</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure			13,500				13,500
<b>Total</b>			<b>13,500</b>				<b>13,500</b>

### Budget Impact/Other

Funding for the project cost will come from the 1/4 cent sales tax in the Special Infrastructure Fund (300).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Park-002

Project Name R Park Traffic Garden - Alternate

Type Improvement

Department Parks and Recreation

Useful Life

Contact Public Works Director

Category Park: R Park

Priority 3 Future Plan

ond/Opportunity 2

chase/Const Year 2022

ject Importance 1

Yr Exist. Equip



### Description

Total Project Cost: \$77,250

The Green Traffic Garden is a potential addition to the R Park Phased Development Plan that could take place in either Phase 1 or Phase 2 of the plan. If the Governing Body were to elect to implement, it would be installed in the area where the asphalt playground is being removed.

### Justification

The green traffic garden would be the only one of its kind in the region and would provide destination as well as a safe place for children to learn to ride their bikes.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance			77,250				77,250
<b>Total</b>			<b>77,250</b>				<b>77,250</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure			77,250				77,250
<b>Total</b>			<b>77,250</b>				<b>77,250</b>

### Budget Impact/Other

Funding for this project is scheduled to come from the Special Infrastructure Fund (27D) supported by the 1/4 cent sales tax.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Park-003

Project Name Replace Amenities at Sweany Park

Type Maintenance

Department Parks and Recreation

Useful Life

Contact Public Works Director

Category Parks & Recreation

Priority n/a

ond/Opportunity

chase/Const Year 2021

ject Importance

l Yr Exist. Equip



### Description

Total Project Cost: \$5,000

Over the past few years, the city has invested in our city parks. Amenities such as park benches, picnic tables, and new waste/recycling bins have been upgraded in Nall Park, Carpenter Park, and Granada Park, and R Park. Sweany Park is a stand-alone park located at Wells Dr & Neosho Lane. This park has not been upgraded or refreshed in quite some time. The objective entails replacing the current park benches with 2 new benches, installing a new waste receptacle/recycling bin (currently stored at PW) on a new concrete pad, and removing the concrete benches & table at south end of park. The Parks Committee believes in addressing the need to keep our parks looking beautiful and modern. Sweany Park has a new Hoopi Blue Spruce tree that was planted in 2019, as well as a donated pink dogwood tree.

### Justification

All parks should be safe and welcoming and replacing these amenities will provide a fresh look to the park and will attract more people to visit.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings		5,000					5,000
Total		<b>5,000</b>					<b>5,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure		5,000					5,000
Total		<b>5,000</b>					<b>5,000</b>

### Budget Impact/Other

Funding for this project will come from the 1/2 cent sales tax in the Special Infrastructure Fund (27D).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-Park-005

Project Name Cooper Creek Park Improvements



Type	Improvement	Department	Parks and Recreation
Useful Life		Contact	Public Works Director
Category	Parks & Recreation	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		Yr Exist. Equip	

### Description

Total Project Cost: \$29,060

This project is a 2021 Budget objective and includes upgrading amenities including waste bins, picnic tables and benches, adding concrete paths, a natural play area for kids, and removing invasive plant species and replacing with native tree plantings, new landscaping, and new artwork.

The project is intended to be three phases with phase 2 occurring in 2022 and phase 3 in 2023.

### Justification

In the last 5 years, the City has addressed deferred maintenance amenities and improvements in most of the parks in Roeland Park, including R Park, Nall Park, Granada Park, and Carpenter Park, but major needs in Cooper Creek Park have not yet been addressed. This project will eradicate invasive plant species in the park, create a sense of place through new landscaping and public art, amenities and a new children's play structure.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		29,060					29,060
Total		<b>29,060</b>					<b>29,060</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure		29,060					29,060
Total		<b>29,060</b>					<b>29,060</b>

### Budget Impact/Other

Funding for this project will come from the 1/2 cent sales tax in the Special Infrastructure Fund (27D).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-Park-001

Project Name Nall Park Playground Equipment Replacement

Type Maintenance

Department Parks and Recreation

Useful Life 20 years

Contact Public Works Director

Category Park: Nall Park

Priority 6 Important (Not Priority)

ond/Opportunity 3

chase/Const Year 2024

ject Importance 2

Yr Exist. Equip



### Description

Total Project Cost: \$80,000

The is the removal and replacement of the existing playground equipment at Nall Park for a more modern system.

### Justification

Nall Park has increasingly become a destination park for the City. Many of the facilities have been updated and the bike trail is newly installed in 2018. The play ground equipment is old 1980's style equipment and should be updated to match the park with more modern equipment use.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance					80,000		80,000
Total					80,000		80,000

Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure					80,000		80,000
Total					80,000		80,000

### Budget Impact/Other

Funding for playground equipment replacement will come from the Special Infrastructure Fund (27D).

Budget Items	2020	2021	2022	2023	2024	2025	Total
Maintenance					80,000		80,000
Total					80,000		80,000

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project #	24-Park-003
Project Name	Nall Park Shelter Roof Replacement

Type	Maintenance	Department	Parks and Recreation
Useful Life	20 years	Contact	Public Works Director
Category	Park: Nall Park	Priority	7 Important Priority
ond/Opportunity	3	chase/Const Year	2024
ject Importance	2	Yr Exist. Equip	



Description	Total Project Cost:	\$10,000
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This is for the removal and replacement of the roof on the shelter at Nall Park.

### Justification

The roof on the shelter was not replaced in 2016 when the bathroom and shelter were updated. Staff believes it will need to be replaced in 2024.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance					10,000		10,000
Total					10,000		10,000
Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure					10,000		10,000
Total					10,000		10,000

### Budget Impact/Other

The project will be funded from the 1/2 cent sales tax in the Special Infrastructure Fund (27D).

Budget Items	2020	2021	2022	2023	2024	2025	Total
Maintenance					10,000		10,000
Total					10,000		10,000

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 25-Park-004

Project Name R Park Development Plan Phase 3

Type Improvement

Department Parks and Recreation

Useful Life

Contact Public Works Director

Category Park: R Park

Priority 6 Important (Not Priority)

ond/Opportunity 2

chase/Const Year 2022

ject Importance 4

l Yr Exist. Equip



### Description

Total Project Cost: \$282,450

R Park Phased Development Plan was adopted by Council on March 18, 2019 and includes three phases to implement the goals of the Park Master Plan. The third phase includes installing a hard surface for the perimeter trail and new, all-inclusive playground equipment. The adopted development plan is attached.

### Justification

The R Park Phased Development Plan was developed based on the R Park Master Plan that was created based on input from residents on the Parks and Trees Committee, the Citizen's Initiative for R Park, the Citizen's Survey and the input from the R Park Design Charrette in 2016. Phase 3 further expands the amenities of the City's signature park.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design			28,245				28,245
Construction/Maintenance			254,205				254,205
<b>Total</b>			<b>282,450</b>				<b>282,450</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure			282,450				282,450
<b>Total</b>			<b>282,450</b>				<b>282,450</b>

### Budget Impact/Other

Cost estimates for Phase 2 include engineering and design and have been adjusted for inflation from the 2018 cost estimates. The anticipated expense is as follows:

~New playground structures and swing relocation - \$78,750

~Concrete Trail - \$203,700

Funding for this project will come from the 1/4 cent sales tax in the Special Infrastructure fund.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-Pol-004  
 Project Name Body Cameras

Type Equipment      Department Police Department  
 Useful Life 3 years      Contact Police Chief  
 Category Equipment: PD      Priority n/a  
 ond/Opportunity      Chase/Const Year 2017  
 oject Importance      1 Yr Exist. Equip



**Description**      Total Project Cost: \$22,880

Police Body Worn Video Cameras

### Justification

To document officers activity / Arrests, traffic stops, accidents, investigations, citizen contacts ect. Replace as needed.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
3,880	Equip/Vehicles/Furnishings	1,000	1,000	1,000	1,000	1,000	1,000	6,000	13,000
<b>Total</b>	<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>6,000</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
3,880	360 Equipment Reserve	1,000	1,000	1,000	1,000	1,000	1,000	6,000	13,000
<b>Total</b>	<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>6,000</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Replacing the cameras as needed ensures a dependable inventory. Although the cameras do represent an increase in operating expenses from the days before their use, the information gathered by the cameras reduces the City's exposure to unsubstantiated liability claims as well as discouraging inappropriate conduct.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-Pol-006

Project Name Guns

Type Equipment      Department Police Department  
 Useful Life 10 years      Contact Police Chief  
 Category Equipment: PD      Priority n/a  
 ond/Opportunity      chase/Const Year various  
 oject Importance      l Yr Exist. Equip



### Description

Total Project Cost: \$17,500

Police Firearm (Glock 40 cal ).  
 Bushmaster Patrol Rifle 223.  
 Replacement as needed.

### Justification

Replacement of weapons as needed / Integrity of the product determines replacement schedule.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
2,500	Equip/Vehicles/Furnishings				5,000			5,000	10,000
Total					5,000			5,000	
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
2,500	360 Equipment Reserve				5,000			5,000	10,000
Total					5,000			5,000	

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-Pol-007

Project Name Radar

Type Equipment  
Useful Life 5 years  
Category Equipment: PD  
ond/Opportunity  
ject Importance

Department Police Department  
Contact Police Chief  
Priority n/a  
chase/Const Year multiple  
l Yr Exist. Equip



### Description

Total Project Cost: \$60,000

The radar equipment helps the police monitor and detect speeding violations when on traffic patrol.

### Justification

These units have a five year life cycle and need to be replaced to maintain operation of traffic enforcement.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
10,000	Equip/Vehicles/Furnishings	5,000		5,000		5,000		15,000	35,000
<b>Total</b>	<b>Total</b>	<b>5,000</b>		<b>5,000</b>		<b>5,000</b>		<b>15,000</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
10,000	360 Equipment Reserve	5,000		5,000		5,000		15,000	35,000
<b>Total</b>	<b>Total</b>	<b>5,000</b>		<b>5,000</b>		<b>5,000</b>		<b>15,000</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Radar virtually eliminates dismissed cases regarding speeding, the revenue generated from its use covers the cost of the equipment.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 18-Pol-001  
Project Name AED Replacement

Type Equipment Department Police Department  
Useful Life 8 years Contact Police Chief  
Category Equipment: PD Priority n/a  
ond/Opportunity Chase/Const Year 2018  
ject Importance 1 Yr Exist. Equip



**Description** Total Project Cost: \$35,000

The current AED units for the police department are over 10 years old and past the warranty and expected span of use and need to be replaced. The current new models offer an 8 year warranty @ approximately \$1,600 each. We suggest to replace 5 units in 2018 from the AED Superstore or other qualified supplier.

### Justification

Replacement is required every 8 years to ensure proper compliance with medical needs.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
8,000	Equip/Vehicles/Furnishings				8,500			8,500	18,500
<b>Total</b>					<b>8,500</b>			<b>8,500</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
8,000	360 Equipment Reserve				8,500			8,500	18,500
<b>Total</b>					<b>8,500</b>			<b>8,500</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 18-Pol-003

Project Name Police IT Equipment/Computers

Type	Equipment	Department	Police Department
Useful Life	3 - 5 years	Contact	Police Chief
Category	Equipment: PD	Priority	n/a
ond/Opportunity		chase/Const Year	2018
object Importance		Yr Exist. Equip	



Description Total Project Cost: \$152,605

Computers for Police department / Supervisors, Squad Room, Booking, Chief (As needed)

### Justification

These computers have a three-to-five year life cycle and need to be replaced regularly to maintain full functionality and prevent operational failure.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
12,120	Equip/Vehicles/Furnishings	6,242	6,367	6,495	6,624	6,757	6,900	39,385	101,100
<b>Total</b>	<b>Total</b>	<b>6,242</b>	<b>6,367</b>	<b>6,495</b>	<b>6,624</b>	<b>6,757</b>	<b>6,900</b>	<b>39,385</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
12,120	360 Equipment Reserve	6,242	6,367	6,495	6,624	6,757	6,900	39,385	101,100
<b>Total</b>	<b>Total</b>	<b>6,242</b>	<b>6,367</b>	<b>6,495</b>	<b>6,624</b>	<b>6,757</b>	<b>6,900</b>	<b>39,385</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Replacing computers as needed assures equipment is dependable and the software systems remain compatible.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 18-Pol-004

Project Name Police Radio Replacement

Type	Equipment	Department	Police Department
Useful Life	12	Contact	Police Chief
Category	Equipment: PD	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$100,000

The radio replacement schedule is pending the new system associated with JOCO and KC metro wide. The current timeline is still unknown however some initial cost estimates are being presented for review.

This replacement would be for 8 police vehicles and an estimated 16 portable radios. Estimating \$76,000 for portable radios and \$24,000 for vehicle radios.

### Justification

Radio replacement is necessary whenever the County 911 system switches bandwidths to accommodate traffic.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings		100,000					100,000
<b>Total</b>		<b>100,000</b>					<b>100,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve		100,000					100,000
<b>Total</b>		<b>100,000</b>					<b>100,000</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Replacing the radios is driven by a bandwidth change. The cost of radios has tended to go up as their capabilities have expanded.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-Pol-001

Project Name Police In-Car Computers

Type Equipment Department Police Department  
 Useful Life 3-5 years Contact Police Chief  
 Category Equipment: PD Priority n/a  
 ond/Opportunity chase/Const Year 2018  
 oject Importance 1 Yr Exist. Equip



**Description** Total Project Cost: \$116,000

Panasonic Toughbooks. Plan to replace one/year. For Patrol Vehicles

### Justification

These units have a three to five year life cycle and require replacement as they are in-car units that are subject to the wear and tear of riding in a vehicle. The in car units allow for officers to review records and complete reports in the field which enhances productivity.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
16,000	Equip/Vehicles/Furnishings	12,000		8,000		4,000	8,000	32,000	68,000
<b>Total</b>		<b>12,000</b>		<b>8,000</b>		<b>4,000</b>	<b>8,000</b>	<b>32,000</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
16,000	360 Equipment Reserve	12,000		8,000		4,000	8,000	32,000	68,000
<b>Total</b>		<b>12,000</b>		<b>8,000</b>		<b>4,000</b>	<b>8,000</b>	<b>32,000</b>	<b>Total</b>

### Budget Impact/Other

Funds will be transferred from the Police Department General Fund Budget (102) to the Equipment Reserve Fund (360) for this expense. The cost of the computer is offset by the time savings that they offer.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-Pol-002

Project Name Tasers

Type	Equipment	Department	Police Department
Useful Life	5 years	Contact	Police Chief
Category	Equipment: PD	Priority	n/a
ond/Opportunity		chase/Const Year	2019
object Importance		Yr Exist. Equip	



### Description

Total Project Cost: \$36,700

Tasers provide police with a non-lethal method of detaining a subject who presents an active threat and is not responding to police commands or evading arrest.

### Justification

These units have a five-year life span and must be replaced to maintain their effectiveness.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
7,200	Equip/Vehicles/Furnishings					7,200	7,200	7,200	22,300
<b>Total</b>						<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
7,200	360 Equipment Reserve					7,200	7,200	7,200	22,300
<b>Total</b>						<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-Pol-003

Project Name Vehicle Emergency Equipment

Type Equipment Department Police Department  
 Useful Life Contact Police Chief  
 Category Equipment: PD Priority n/a  
 ond/Opportunity chase/Const Year 2019  
 oject Importance 1 Yr Exist. Equip



### Description

Total Project Cost: \$36,000

This emergency equipment would go in all police vehicles and includes:

Emergency Lights / Strobes, headlight wig wags, spot lighting  
 Siren / Traffic notification device  
 Protective cage / barrier B/T officer and back seat for safety  
 Rifle rack / secure device for patrol rifle  
 Police Radio / for communications  
 Push bumpers  
 Console & equipment storage / To secure emergency equipment & computers.

### Justification

The emergency equipment is standard in every police vehicle. This equipment would coincide with the purchase/replacement of police vehicles.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
4,000	Equip/Vehicles/Furnishings			8,000		8,000	8,000	24,000	8,000
<b>Total</b>	<b>Total</b>			<b>8,000</b>		<b>8,000</b>	<b>8,000</b>	<b>24,000</b>	<b>Total</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
4,000	360 Equipment Reserve			8,000		8,000	8,000	24,000	8,000
<b>Total</b>	<b>Total</b>			<b>8,000</b>		<b>8,000</b>	<b>8,000</b>	<b>24,000</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

## Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-Pol-006  
Project Name Police Bicycles

Type	Equipment	Department	Police Department
Useful Life	10 years	Contact	Police Chief
Category	Equipment: PD	Priority	5 Neutral
Condition/Opportunity	chase/Const	Year	2020
Object Importance	High	Yr Exist.	Equip



### Description

Total Project Cost: \$4,000

This 2020 objective will provide the bicycles and equipment for a bicycle patrol.

## Justification

Getting officers out of the patrol vehicle makes them more accessible to the public, this community policing technique builds a closer more personal relationship between residents and the police staff.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings	4,000						4,000
<b>Total</b>	<b>4,000</b>						<b>4,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve	4,000						4,000
<b>Total</b>	<b>4,000</b>						<b>4,000</b>

### Budget Impact/Other

The cost of the bicycles and related officer equipment will be paid from the Equipment Replacement Fund. The objective will have a slight increase to operating costs. Assuming the equipment lasts for 10 years the annualized cost is \$400.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-Pol-001

Project Name Police: Ford Fusion - Travel -Special use.

Type	Equipment	Department	Police Department
Useful Life	10 years	Contact	Police Chief
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	2022
ject Importance		l Yr Exist. Equip	2012



### Description

Total Project Cost: \$94,000

Replacing a 2012 Ford Fusion which is used for administrative meetings and training, special enforcement & events, and by other city departments when available and approved by Chief Morris for non police travel requirements.

### Justification

The Ford Fusion is a lower cost vehicle that can be used as a travel vehicle when a fully equipped PD vehicle is not needed. The Escape is also a hybrid vehicle providing better fuel economy for longer trips to training in outstate areas.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings					26,000		26,000	68,000
						26,000	26,000	
Total						26,000	26,000	
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve					26,000		26,000	68,000
						26,000	26,000	
Total						26,000	26,000	

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-Pol-002

Project Name Police Detective Vehicle - Ford Taurus

Type	Equipment	Department	Police Department
Useful Life	10 years	Contact	Police Chief
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	2024
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$104,000

Ford Taurus used as a Police Detective vehicle. Vehicle will be an all-wheel drive, six cylinder vehicle.

### Justification

The current vehicle is a 2012 Ford Taurus. When it needs to be replaced, the vehicle will be replaced with a surplus patrol unit. All vehicles anticipate being replaced after 10 years or 150,000 miles, whichever comes first.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings					26,000		26,000	78,000
						26,000	26,000	
Total						26,000	26,000	
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve					26,000		26,000	78,000
						26,000	26,000	
Total						26,000	26,000	

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-Pol-003  
 Project Name Police In-Car Video

Type Equipment Department Police Department  
 Useful Life 5 years Contact Police Chief  
 Category Equipment: PD Priority n/a  
 ond/Opportunity chase/Const Year 2022  
 oject Importance 1 Yr Exist. Equip



**Description** Total Project Cost: \$111,000

Five in-car videos with each purchase. These models have a five year warranty.

### Justification

The in-car video will record all traffic stops and provides evidence on court cases when needed. All videos are stored on a separate server until the municipal court judge signs off on disposal.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
5,000	Equip/Vehicles/Furnishings			25,000				25,000	81,000
<b>Total</b>				<b>25,000</b>				<b>25,000</b>	
<b>Prior</b>	<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>	<b>Future</b>
5,000	360 Equipment Reserve			25,000				25,000	81,000
<b>Total</b>				<b>25,000</b>				<b>25,000</b>	

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-Pol-004

Project Name Police Vehicle: Ford Explorer with Equipment

Type	Equipment	Department	Police Department
Useful Life	10 years	Contact	Police Chief
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	multiple
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$350,000

Ford Explorer with emergency equipment for police patrol. Vehicles will be all-wheel drive and six cylinders. Will be a hybrid vehicle.

### Justification

Patrol vehicles are planned to last 10 years or 150,000 miles, whichever comes first. Replacements will be made according to the following schedule:

2023 - Replace one (1) 2014 Explorer

2024 - Replace two (2) 2015 Explorers

2025 - Replace one (1) 2016 Explorer

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings			38,000		38,000	76,000	152,000	198,000
<b>Total</b>			<b>38,000</b>		<b>38,000</b>	<b>76,000</b>	<b>152,000</b>	<b>Total</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve			38,000		38,000	76,000	152,000	198,000
<b>Total</b>			<b>38,000</b>		<b>38,000</b>	<b>76,000</b>	<b>152,000</b>	<b>Total</b>

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Other sources includes fundraising for the K9 unit in 2019.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 24-Pol-001

Project Name Police Vehicle: Dodge Pickup with Equipment

Type	Equipment	Department	Police Department
Useful Life	10 years	Contact	Police Chief
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	2024
ject Importance		1 Yr Exist. Equip	2014



### Description

Total Project Cost: \$120,500

2014 Dodge Ram 4x4 Pick-Up. / Patrol Supervisor Vehicle

Estimated 10 years of service or 150,000 miles + / -

### Justification

The truck provides a higher vantage point for patrols. It's also able to haul materials to the shooting range, evidence, barricades for special events, etc. In addition the pickup is the only four-wheel drive vehicle in the fleet which is helpful during inclement weather events.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings					35,500		35,500	85,000
						35,500	35,500	
Total						35,500	35,500	
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve					35,500		35,500	85,000
						35,500	35,500	
Total						35,500	35,500	

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-PW-013

Project Name In-House and Contract Street Maintenance

Type	Maintenance	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Street Paving	Priority	7 Important Priority
ond/Opportunity	4	chase/Const Year	multiple
object Importance	3	l Yr Exist. Equip	



### Description

Total Project Cost: \$6,313,000

The funding is to be used for street maintenance, both in-house and contracted. These street maintenance projects which are surface treatments or spot repairs being funded by the Special Infrastructure Fund. The title provides for the resources to be used by the Public Works staff to complete street maintenance tasks they perform in-house (crack sealing, full depth spot repairs, curb replacement, striping) or for contracted street maintenance (mill and overlay, chip seal, UBAS, striping).

### Justification

Public Works developed a Street Maintenance program in 2015 which outlines the required funding to perform regular routine proactive maintenance to ensure the dollars invested in our road network are stretched to their fullest capacity. Completing surface treatment and spot repairs on streets that are in fair condition prevents them from falling into a poor condition where subgrade failure has occurred.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
505,000	Construction/Maintenance	160,000	161,000	162,000	163,000	164,000	165,000	975,000	4,833,000
<b>Total</b>	<b>Total</b>	<b>160,000</b>	<b>161,000</b>	<b>162,000</b>	<b>163,000</b>	<b>164,000</b>	<b>165,000</b>	<b>975,000</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
505,000	300 Special Infrastructure	160,000	161,000	162,000	163,000	164,000	165,000	975,000	4,833,000
<b>Total</b>	<b>Total</b>	<b>160,000</b>	<b>161,000</b>	<b>162,000</b>	<b>163,000</b>	<b>164,000</b>	<b>165,000</b>	<b>975,000</b>	<b>Total</b>

### Budget Impact/Other

Funds for in-house and contract street maintenance are funded from the 1/4 cent sales tax in the Special Infrastructure Fund (300). An additional \$210,000 annually for contracted street maintenance is provided for in the Public Works Department of the General Fund (106). Completing surface treatments and spot repairs prolongs the life of a street which is more cost effective than allowing a street to fall into poor condition and then reconstruct the street entirely.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-PW-014

Project Name Contracted Street Maintenance

Type Maintenance

Department Public Works

Useful Life

Contact Public Works Director

Category Street Paving

Priority 7 Important Priority

ond/Opportunity 5

chase/Const Year multiple

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$6,888,000

This budget is specifically for Street Maintenance efforts which require the use of a contractor to conduct the work. This majority of street maintenance work is performed by contractors as they have the proper equipment and skills and makes the process more efficient.

Contracted work includes a variety of maintenance techniques including: chip seal, UBAS, mill and overlay, curb replacement, full depth repairs, crack sealing.

### Justification

Public Works developed a Street Maintenance program in 2015 which outlines the required funding to perform contracted preventative and rehabilitation maintenance to ensure the dollars invested in our road network are stretched to their fullest capacity. The city completes a street assessment every 3 years to track and reflect the impact that the street maintenance program is having at keeping streets in "Good" condition.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
630,000	Construction/Maintenance	210,000	211,000	212,000	213,000	214,000	215,000	1,275,000	4,983,000
<b>Total</b>	<b>Total</b>	<b>210,000</b>	<b>211,000</b>	<b>212,000</b>	<b>213,000</b>	<b>214,000</b>	<b>215,000</b>	<b>1,275,000</b>	<b>Total</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
630,000	106 Public Works	210,000	211,000	212,000	213,000	214,000	215,000	1,275,000	4,983,000
<b>Total</b>	<b>Total</b>	<b>210,000</b>	<b>211,000</b>	<b>212,000</b>	<b>213,000</b>	<b>214,000</b>	<b>215,000</b>	<b>1,275,000</b>	<b>Total</b>

### Budget Impact/Other

Funding for contract street maintenance will come from the Public Works Department in the General Fund (106). An additional \$115,000-\$120,000 annually will come from the Special Infrastructure Fund in future years.

Keeping streets in "Good" or "Fair" condition by completing surface treatment, curb replacements and full depth repairs prevents the street from falling into a "Poor" condition. Poor condition streets require complete reconstruction which is more expensive than employing periodic surface treatments. A comprehensive and timely street maintenance program reduces the cost of maintaining the streets over decades of use, thus reducing the demand on capital resources.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 16-PW-025

Project Name #103 - 2012 F350 Pickup Replacement

Type	Equipment	Department	Public Works
Useful Life	12 years	Contact	Public Works Director
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	2024
ject Importance		l Yr Exist. Equip	2012



### Description

Total Project Cost: \$70,000

Replacing asset #103 - 2012 Ford 350.

### Justification

Asset #103 serves as a utility truck in the Public Works Department. The truck is used for grounds maintenance, traffic maintenance, street maintenance and has the ability to assist with snow removal operations. This is the only 4 passenger vehicle in the department and allows the ability for staff to ride together to trainings and various meetings.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings					35,000	35,000	35,000	35,000
<b>Total</b>					<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve					35,000	35,000	35,000	35,000
<b>Total</b>					<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>

### Budget Impact/Other

Funds will be transferred from the Public Works Department of the General Fund (106) to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 17-PW-001

Project Name Wayfinding Signs for RP (3 yr program)

Type	Equipment	Department	Public Works
Useful Life	10	Contact	Public Works Director
Category	Parks & Recreation	Priority	n/a
ond/Opportunity		chase/Const Year	2018
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$37,549

This project was implemented in 2018 as an Objective. This objective a continuation of the branding efforts recommended by the strategic planning committee as well as a way to enhance communication with the public. The program is planned for a 3 year implementation. It will provide signs (two sizes) which direct pedestrians and motorists to points of interest within the City.

### Justification

Wayfinding signage is a method of identifying common destinations within a community in a manner suited to pedestrians and motorists. Commonly the signs are more colorful, ornate and incorporate branding (logo) elements. They can also serve to identify what community you are in when applied in an urban setting such as Roeland Park. Signs are generally installed in the right of way and direct people to schools, government buildings, parks and recreation facilities, downtown etc. A plan for the location and number of signs as well as what is identified on each sign would be developed along with the standard design of the signs. Installation would be completed by the public works department. The signs use an aluminum blank with vinyl lettering which makes changes less costly and maintenance affordable. Each sign costs roughly \$2,500; a three year implementation is anticipated with a total of 15 signs.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
15,049	Equip/Vehicles/Furnishings	12,500	10,000					22,500
<b>Total</b>	<b>Total</b>	<b>12,500</b>	<b>10,000</b>					<b>22,500</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
15,049	360 Equipment Reserve	12,500	10,000					22,500
<b>Total</b>	<b>Total</b>	<b>12,500</b>	<b>10,000</b>					<b>22,500</b>

### Budget Impact/Other

Funds will be transferred from the General Fund Public Works Department to the Equipment Reserve Fund for three years to pay for the new signs. The wayfinding sign program will slightly increase annual street sign maintenance costs.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 17-PW-002

Project Name Stormwater: Network Inspection/Condition Rating

Type Maintenance

Department Public Works

Useful Life

Contact Public Works Director

Category Stormwater

Priority 7 Important Priority

ond/Opportunity 4

chase/Const Year 2017-2021

ject Importance 3

l Yr Exist. Equip



### Description

Total Project Cost: \$160,000

The stormwater inspection program was an Objective implemented in 2017, it is a 5 year program to video and assess the condition of all public storm sewers.

### Justification

The stormwater inspection program is a proactive approach to identify deteriorated stormwater infrastructure before it becomes an emergency. This program will allow staff to identify budget needs for our stormwater network and place those needs at a priority levels inline with their deterioration rating. This will also assist the Public Works department in mapping the location of all of our stormwater network as the video inspection is taking place.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
40,000	Construction/Maintenance		20,000					20,000	100,000
<b>Total</b>	<b>Total</b>		<b>20,000</b>				<b>20,000</b>	<b>Total</b>	
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
40,000	300 Special Infrastructure		10,000					10,000	100,000
<b>Total</b>	<b>Other Sources</b>		<b>10,000</b>				<b>10,000</b>	<b>Total</b>	
	<b>Total</b>		<b>20,000</b>				<b>20,000</b>		

### Budget Impact/Other

Planning for storm water repairs/replacements based upon the video based assessment results in lower cost projects. The information allows the City to identify different repair options available for each unique situation and choose the one best suited. Avoiding emergency repair situations also lowers the cost of maintenance. Preventative repairs and cleaning based upon the video inspection also contributes to a lower cost of ownership over the life of the storm sewer.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 19-PW-001

Project Name Residential Streets Reconstruction

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Street Reconstruction	Priority	7 Important Priority
ond/Opportunity	5	chase/Const Year	2019-2027
ject Importance	2	l Yr Exist. Equip	



### Description

Total Project Cost: \$1,600,000

Reconstruction of residential streets in poor condition are scheduled to occur in phases based on need and demand. This is a multi-year program.

### Justification

In 2015, Public Works established a street maintenance program which included the deferring of streets because of the Pavement Condition Index (PCI) rating being to low. These streets fell into the Poor category containing a PCI rating of < 39. With current street maintenance program funding performing routine and preventative maintenance on Fair and Good streets, to keep them good, Street Reconstruction funds will be used to focus on our poor rated streets which will require complete removal of base and surface of the street.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Planning/Design					100,000		100,000	800,000
Construction/Maintenance						700,000	700,000	
<b>Total</b>					<b>100,000</b>	<b>700,000</b>	<b>800,000</b>	
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
270 Sp. Streets					100,000	700,000	800,000	800,000
<b>Total</b>					<b>100,000</b>	<b>700,000</b>	<b>800,000</b>	

### Budget Impact/Other

Funding for this project is funded through the 1/2 cent sales tax in the Special Street Fund

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-PW-007

Project Name 2020 Stormwater Maintenance - 57th & Roeland Dr

Type Maintenance

Department Public Works

Useful Life 50 years

Contact Public Works Director

Category Stormwater

Priority 6 Important (Not Priority)

ond/Opportunity 4

chase/Const Year 2020

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$250,000

This project will focus on the removal and placement of roughly 500 ft of deteriorated corrugated metal storm pipe and inlets found during the inspection of the 2017 57th & Roeland Drive project. The project is anticipated to replace the existing metal pipe with concrete pipe along the same alignment. The option of using cured in place pipe inside of the existing corrugated metal pipe will be investigated.

### Justification

The general assessment of this infrastructure was found to be in poor condition during our 2017 video inspection of this corrugated metal pipe. The location is immediately upstream from the section of metal storm pipe replaced in 2017 following heavy storms that resulted in sink holes along that pipe section. The bottom of the metal pipe has corroded through in sections, a condition that will lead to material surrounding the pipe being washed away resulting in sink holes along the pipe eventually.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
30,000	Construction/Maintenance	220,000						220,000
Total		<b>220,000</b>						<b>220,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
30,000	300 Special Infrastructure	220,000						220,000
Total		<b>220,000</b>						<b>220,000</b>

### Budget Impact/Other

Completing replacement of corroded metal storm pipe prior to reaching an emergency condition will result in more cost effective replacement. Options such as cured in place can also be considered.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-PW-011

Project Name 2020 Roe Blvd (County Line to Johnson Drive)

Type Improvement

Department Public Works

Useful Life 30 years

Contact Public Works Director

Category Street Reconstruction

Priority 7 Important Priority

ond/Opportunity 3

chase/Const Year 2020

ject Importance 4

l Yr Exist. Equip



### Description

Total Project Cost: \$9,437,797

This project will modify the design of Roe Boulevard, but does not reconstruct the entire road. New unique LED street lights will replace the existing lights. New traffic signals will replace existing, the signals will be interconnected to provide efficient flow of traffic during peak hours, they will have first responder controllers installed. Intersections will be designed to provide more points of refuge for pedestrians, in addition the sidewalks will have a green buffer between them and the curb. These effort will make Roe Blvd a safer more comfortable corridor for motorists and pedestrians.

### Justification

Roe Blvd. serves as a vital corridor for the Metro. The City submitted an application for Surface Transportation Program (STP) through MARC and received \$4.6 Million to construct this project. The timing is right as the City faces new development at both the north and south ends of Roe Blvd. With deteriorating infrastructure it is vital for the City to be proactive and ensure this important corridor is maintained to the highest standards.

The visioning stage of the project sought direction on how too enhance the corridor for all users. The resulting design is a balance of those interests. A safer, more attractive, more comfortable corridor for all users.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total
1,416,297	Land Acquisition	27,650						27,650
Total	Construction/Maintenance	7,993,850						7,993,850
	Total	<u>8,021,500</u>						<u>8,021,500</u>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total
1,416,297	CARS	1,619,000						1,619,000
Total	STP	4,662,500						4,662,500
	370 TIF 1	1,740,000						1,740,000
	Total	<u>8,021,500</u>						<u>8,021,500</u>

### Budget Impact/Other

2017 cost are payment to MARC for staff time spent in application/award process.

2018 cost are for design engineer as project goes through design process.

2019 cost includes design and esement acquisition.

2020 cost includes construction and project inspection/testing/administration.

The project will reduce the amount of paving and traffic signals for the city to maintain but will increase the amount of landscaping, monument signs, sidewalk and street lights to be maintained. The cost reduction related to the signals likely puts the overall budget impact as a net reduction.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 20-PW-020

Project Name Pavement Evaluation of Street Network

Type Maintenance

Department Public Works

Useful Life 5 years

Contact Public Works Director

Category Street Reconstruction

Priority 5 Neutral

ond/Opportunity 4

chase/Const Year 2018

ject Importance 3

1 Yr Exist. Equip 2015



### Description

Total Project Cost: \$86,500

This project is to hire a firm to evaluate the pavement condition and develop Pavement Condition Index (PCI) ratings to each street segment.

### Justification

In 2015, Stantec performed our pavement condition analysis. Staff used these results to develop a street maintenance program and focus on good streets to maintain in good condition. A good practice for our City is to perform these evaluations of our pavement a maximum of every 5 years. With the investment and attention Council and staff have applied to our street network since 2015, we anticipates an improved road network.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
16,500	Planning/Design		10,000			10,000		20,000	50,000
<b>Total</b>		<b>10,000</b>				<b>10,000</b>		<b>20,000</b>	<b>Total</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
16,500	300 Special Infrastructure		10,000			10,000		20,000	50,000
<b>Total</b>		<b>10,000</b>				<b>10,000</b>		<b>20,000</b>	<b>Total</b>

### Budget Impact/Other

Funding for this project is scheduled to come from the 1/4 cent sales tax to support the Special Infrastructure Fund (300).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-001

Project Name Annual Sidewalk Repair & Replacement

Type Improvement

Department Public Works

Useful Life 40 years

Contact Public Works Director

Category Sidewalks

Priority 8 Very Important

ond/Opportunity 4

chase/Const Year Ongoing

ject Importance 4

l Yr Exist. Equip



### Description

Total Project Cost: \$375,000

General sidewalk maintenance where hazards exist in the sidewalk network through the City. In 2019 and 2020, the program will focus on eliminating trip hazards through a milling process. In subsequent years the program will focus on repairs that require removal and replacement of panels.

### Justification

In 2017, Public Works began sidewalk inspections to identify hazards found in the public sidewalk. These funds will allow public works to address those hazard either by funding a contractor to complete repairs or for materials used by the Public Works staff to complete repairs. Keeping sidewalks safe for pedestrians advances the City's goal of being a community for all ages as well as reducing exposure to injury related claims.

Prior	Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
25,000	Construction/Maintenance	25,000	25,000	25,000	25,000	25,000	25,000	150,000	200,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>150,000</b>	<b>Total</b>
Prior	Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
25,000	270 Sp. Streets	25,000	25,000	25,000	25,000	25,000	25,000	150,000	200,000
<b>Total</b>	<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>150,000</b>	<b>Total</b>

### Budget Impact/Other

Annual sidewalk repair phases 1 - 3 will be paid for using the 1/4 cent sales tax resources in the Special Street Fund (270). Making timely repairs ensures resources allocated to maintaining this key element of public infrastructure are employed in a cost effective manner, delaying repairs results in a higher cost to due inflated construction costs. Inspection of sidewalks will be completed every 3 years by the pulbic Works Departmet in order to track progress of this program, this will also allow staff to consider if the amount being allocated to the program needs to be adjusted in future years.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-002

Project Name Annual Sidewalk Extension Project

Type Improvement

Department Public Works

Useful Life 40 years

Contact Public Works Director

Category Sidewalks

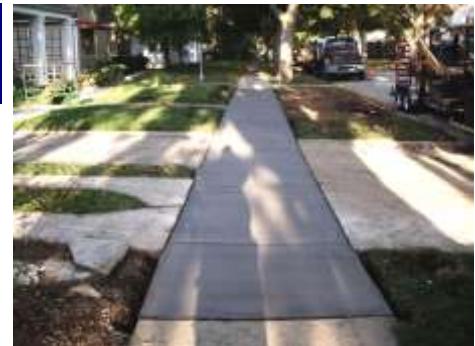
Priority 6 Important (Not Priority)

ond/Opportunity 4

chase/Const Year 2021-2023

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$600,000

Sidewalks create a safe walkway for residents and visitors in town and help encourage a healthy lifestyle. Using the Sidewalk Master Plan created in 2010 and updated in 2017, City leaders will extend sidewalks into high priority areas first, but also coordinate the program with planned adjacent street improvements (as it is more cost effective to install new sidewalk in concert with a complete street reconstruction project).

### Justification

Proving for a continuous and connected pedestrian system furthers the City's goal of being a Community for All Ages. In addition, walkable communities are sought after as this is a key component to "sense of place" and "neighborhoods" which keeps our community vibrant, healthy and in demand.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Construction/Maintenance		100,000		100,000		100,000	300,000	300,000
<b>Total</b>	<b>100,000</b>		<b>100,000</b>		<b>100,000</b>	<b>300,000</b>	<b>300,000</b>	<b>Total</b>
 Funding Sources	 2020	 2021	 2022	 2023	 2024	 2025	 Total	 Future
270 Sp. Streets		100,000		100,000		100,000	300,000	300,000
<b>Total</b>	<b></b>	<b>100,000</b>		<b>100,000</b>		<b>100,000</b>	<b>300,000</b>	<b>Total</b>

### Budget Impact/Other

Project will be paid for through the 1/2 cent sales tax from the Special Street Fund (270). City leaders will extend sidewalks into high priority areas first, but also coordinate the program with planned adjacent street improvements (as it is more cost effective to install new sidewalk in concert with a complete street reconstruction project). The ongoing maintenance of new sidewalks will be reflected in the "Annual Sidewalk Repair & Replacement" program.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-003

Project Name #106 - 2007 F350 OneTon Flatbed Truck Replacement

Type	Equipment	Department	Public Works
Useful Life	14 years	Contact	Public Works Director
Category	Vehicles	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		l Yr Exist. Equip	2007



### Description

Total Project Cost: \$90,000

Replace assett #106 with a F350 one-ton dump body truck with stainless steel bed.

### Justification

Assett #106 is a 2007 Chevy Oneton K3500 truck. In 2021, the truck will be 14 years old and exceeding it's life. These funds will provide the City dollars to replace the truck at that time.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings		45,000					45,000	45,000
<b>Total</b>		<b>45,000</b>					<b>45,000</b>	<b>Total</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve		45,000					45,000	45,000
<b>Total</b>		<b>45,000</b>					<b>45,000</b>	<b>Total</b>

### Budget Impact/Other

Funds will be transferred from the Special Highway fund to the Equipment Reserve Fund.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-004

Project Name #413 - 2007 Western Snow Plow



Type	Equipment	Department	Public Works
Useful Life	14 years	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		Yr Exist. Equip	2007

**Description** Total Project Cost: \$16,000

Replacement of asset #413 - 2007 Western Snow Plow (8'-6") assigned to asset #106.

### Justification

Asset #413 - 2007 Western Snow Plow should be considered for replacement the same year asset #106 is scheduled for replacement. Asset #413 is assigned to asset #106.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings		8,000					8,000	8,000
<b>Total</b>		<b>8,000</b>					<b>8,000</b>	<b>8,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve		8,000					8,000	8,000
<b>Total</b>		<b>8,000</b>					<b>8,000</b>	<b>8,000</b>

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-005

Project Name #409 - Vbox Spreader Replacement

Type	Equipment	Department	Public Works
Useful Life	14 years	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		Yr Exist. Equip	2007



### Description

Total Project Cost: \$16,000

Replacemet of asset #409 - Vbox Spreader for asset #106.

### Justification

This Vbox spreader is assigned to asset #106 which is scheduled for replacement in 2021. The Vbox Spreader should also be considered for replacemnt in the same year.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings		8,000					8,000	8,000
<b>Total</b>		<b>8,000</b>					<b>8,000</b>	<b>8,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve		8,000					8,000	8,000
<b>Total</b>		<b>8,000</b>					<b>8,000</b>	<b>8,000</b>

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-006

Project Name 2021 Residential Street Reconstruction-Reinhardt

Type	Improvement	Department	Public Works
Useful Life	30 years	Contact	Public Works Director
Category	Street Reconstruction	Priority	7 Important Priority
ond/Opportunity	4	chase/Const Year	2021
object Importance	3	l Yr Exist. Equip	



### Description

Total Project Cost: \$1,129,712

The 2021 Residential Reconstruction Project will take place on Reinhardt from Pawnee Drive north to County Line Road and includes removal and replacement of asphalt as well as curb and gutter. Sidewalk sections replaced that are in poor condition. Streetlighting improvements are also planned as part of the project.

### Justification

The City has programmed major reconstruction of residential streets through the Residential Street Reconstruction program with design taking place in even years and construction in the following odd numbered year. The program focuses on streets that the condition is poor, where surface treatment alone would not be effective at extending the life of the street. The subgrade has failed on many of these streets requiring that the street be reconstructed from the subgrade up. Reinhardt functions as a residential collected as it serves Bishop Miege as well as the surrounding neighborhood.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design	112,038						112,038
Construction/Maintenance		1,017,674					1,017,674
<b>Total</b>	<b>112,038</b>	<b>1,017,674</b>					<b>1,129,712</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
270 Sp. Streets	112,038	1,017,674					1,129,712
<b>Total</b>	<b>112,038</b>	<b>1,017,674</b>					<b>1,129,712</b>

### Budget Impact/Other

The project will be funded from the 270 Combined Special Street and Highway Fund. These funds are restricted to street related use. Reconstructing a street where the base has failed is the most cost effective approach, surface treatments on such a street will not extend the use life.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-007  
 Project Name Street Light Replacement

Type Maintenance Department Public Works  
 Useful Life 40 yrs Contact Public Works Director  
 Category Equipment: PW Equip Priority n/a  
 ond/Opportunity chase/Const Year 2021  
 oject Importance 1 Yr Exist. Equip



**Description** Total Project Cost: \$275,000

The City purchased the street lights from KCP&L in 2014. As such, it is our responsibility to repair and replace these lights when they have deteriorated or been damaged. The City owns 600 street lights.

### Justification

Street lights have an average life expectancy of 40 years and an average cost to replace of \$3,000. We intend to start scheduling replacement in 2021 for \$45,000 per year.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Construction/Maintenance	25,000	25,000	25,000	25,000	25,000	25,000	125,000	150,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>Total</b>
<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>	<b>Future</b>
270 Sp. Streets	25,000	25,000	25,000	25,000	25,000	25,000	125,000	150,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>Total</b>

### Budget Impact/Other

Street light replacement will be paid for using the 1/2 cent sales tax in the Special Street Fund (27A).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-008

Project Name 2021 CARS - Roe Blvd Mill/Overlay N. of 48th St.

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Street Reconstruction	Priority	7 Important Priority
ond/Opportunity		chase/Const Year	2021
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$580,000

Project will mill and overlay Roe Boulevard north of 48th Street to the City Limits and will follow the reconstruction of the larger Roe Boulevard project beginning in 2020 and completing in 2021. Design of this project was completed as part of the Roe 2020 project. This project also includes landscaping.

### Justification

This project was originally paired with the Roe 2020 improvements but will be bid separately to get a more competitive rate. The project provides continued improvements for the entirety of Roe Boulevard within the City limits.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design		15,000					15,000
Construction/Maintenance		310,500					310,500
Other		254,500					254,500
<b>Total</b>		<b>580,000</b>					<b>580,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
CARS		282,500					282,500
370 TIF 1		297,500					297,500
<b>Total</b>		<b>580,000</b>					<b>580,000</b>

### Budget Impact/Other

This project will be funded by a CARS grant and TIF 1 resources

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-009

Project Name Marquee Signs for Roe Boulevard near 56th Street

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Economic Development/Touris	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$50,000

As we look toward a revamped Roe Boulevard with the Roe 2020 project, it would look out of place to continue to use printed signs that consistently sag, become weathered, and otherwise distract from the character of the corridor. In order to maintain the ability to inform residents of upcoming events, while also improving the character and branding of the community, Roeland Park should install a marquee sign in the median of Roe Boulevard at or near 56th - 57th street. The sign could be changeable letter or designed to allow banners/signs to fit inside and therefore be protected from the elements. Estimate cost is \$15,000.

### Justification

A double-sided digital message marque would be appropriate in the Roe Boulevard median to the north of 48th street, where the electronic face would not pose a nuisance to residential neighbors and provide information to residents who travel north vs south on a daily basis. Estimated cost is \$35,000.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		50,000					50,000
<b>Total</b>		<b>50,000</b>					<b>50,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure		15,000					15,000
370 TIF 1		35,000					35,000
<b>Total</b>		<b>50,000</b>					<b>50,000</b>

### Budget Impact/Other

Project will use the 1/2 cent sales tax dedicated to the Special Infrastructure Fund (27D), account no. 5425.300.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-010

Project Name Water Pipe Extension at The Rocks

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Economic Development/Touris	Priority	n/a
ond/Opportunity		chase/Const Year	2021
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$135,000

This project will extend waterline at 48th and Roe Lane, which is in TIF 3 and known as "The Rocks". This project area is being listed for sale to a developer with the goal of building a site to host a regional entertainment style attraction, sit-down restaurant and hotel.

### Justification

The waterline extension will make way for easier development and aid in the future sale.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		135,000					135,000
<b>Total</b>		<b>135,000</b>					<b>135,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
510 TIF 3 - caves		135,000					135,000
<b>Total</b>		<b>135,000</b>					<b>135,000</b>

### Budget Impact/Other

The project is being funded using TIF 3 funds at \$135,000.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 21-PW-10

Project Name Artistic Staircase from Roe Ln. to Bus District

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Sidewalks	Priority	n/a
ond/Opportunity		chase/Const Year	2022
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$139,378

This is a 2021 Budget Objective to construct an artistic staircase from Roe Lane across from Elledge Drive up the hill to Walgreens and Aldi. This will use the 1% for Art contributed by Aldi for the reconstruction of their building (\$36,378 which will be transferred from the general fund)

### Justification

The project will improve walkability by improving foot access to the shopping center from Elledge and Roe Lane on the east.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design		11,000					11,000
Construction/Maintenance			128,378				128,378
<b>Total</b>	<b>11,000</b>	<b>128,378</b>					<b>139,378</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
300 Special Infrastructure		11,000	128,378				139,378
<b>Total</b>	<b>11,000</b>	<b>128,378</b>					<b>139,378</b>

### Budget Impact/Other

\$36,378 was contributed from Aldi to satisfy the 1% for Art resolution, which will go toward this project total. The funding for which was deposited in the General Fund and is being reflected to be used for this purpose in 2021. The balance of funding will come from the Special Infrastructure Fund - 5474.300.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-PW-001

Project Name 2022 CARS Johnson Drive Roe west to City Limits

Type Improvement

Department Public Works

Useful Life

Contact Public Works Director

Category Street Reconstruction

Priority 8 Very Important

ond/Opportunity 5

chase/Const Year 2022

ject Importance 3

l Yr Exist. Equip



### Description

Total Project Cost: \$48,300

This project will be in conjunction with the City of Mission where Mission will bear responsibility for 85% of the project costs.

The scope of the project includes UBAS surface treatment, spot curb repairs and sidewalk and ADA ramp repairs. The project will also include re-striping of Johnson Drive between Lamar Ave and Roe Ave.

### Justification

Johnson Drive between Lamar Ave and Roe Ave is a four lane with turn lanes. It's a major CARS route. Phase one of Johnson Drive between Nall Ave and Roeland Dr was completed in 2008. Phase two of Johnson Drive between Lamar Ave and Nall Ave was completed in 2014. The scope of both projects addressed ADA improvements, full depth reconstruction, stormwater improvements and streetlighting.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design		4,500					4,500
Construction/Maintenance			43,800				43,800
<b>Total</b>	<b>4,500</b>	<b>43,800</b>					<b>48,300</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
270 Sp. Streets		4,500	43,800				48,300
<b>Total</b>	<b>4,500</b>	<b>43,800</b>					<b>48,300</b>

### Budget Impact/Other

This project will be funded using the 1/2 cent sales tax in the Special Street Fund (27A).85% of the larger project will be paid for by the City of Mission.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 22-PW-003

Project Name 2022 CARS - 53rd: Mission to Reinhardt

Type Maintenance

Department Public Works

Useful Life

Contact Public Works Director

Category Street Paving

Priority 6 Important (Not Priority)

ond/Opportunity 4

chase/Const Year 2022

ject Importance 2

l Yr Exist. Equip



### Description

Total Project Cost: \$51,500

2022 CARS Project in conjunction with the City of Fairway. The location for this project is 53rd Street between Mission & Rienhardt. This project will be Fairway's first priority project which will have no ramifications toward the Roeland Park's CARS funding.

### Justification

City of Fairway is proposing to make this street their first priority project in 2022 for Mill/Overlay. Fairway contacted Public Works about this opportunity to cost share in the project as we own the northside and Fairway owns the southside. Staff agreed this makes sense for us to cost share the project. The cost estimate is for a 2" mill/overlay with some sidewalk repair, curb repair, and asphalt base repair.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design		12,500					12,500
Construction/Maintenance			39,000				39,000
<b>Total</b>	<b>12,500</b>	<b>39,000</b>					<b>51,500</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
270 Sp. Streets		12,500	39,000				51,500
<b>Total</b>	<b>12,500</b>	<b>39,000</b>					<b>51,500</b>

### Budget Impact/Other

This project uses Special Street Funds (270) and 1/2 the construction cost coupled with Johnson County CARS grant funds.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-003

Project Name 2023 CARS - 55th St, between SMPKwy & Roe Blvd

Type Maintenance

Department Public Works

Useful Life 15

Contact Public Works Director

Category Street Paving

Priority 8 Very Important

ond/Opportunity 5

chase/Const Year 2023

ject Importance 3

l Yr Exist. Equip



### Description

Total Project Cost: \$85,573

This project will be shared with City of Fairway covering 40% of project costs. 2" mill/overlay w/ base repairs, spot curb/gutter repair, and sidewalk repair. This project will serve as Fairways primary project so it does not impact Roeland Parks scoring on Elledge Drive.

### Justification

This project will bring needed repairs to this collector route and is being jointly funded by the City of Fairway.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design				18,000			18,000
Construction/Maintenance					67,573		67,573
<b>Total</b>				<b>18,000</b>	<b>67,573</b>		<b>85,573</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
270 Sp. Streets				18,000	67,573		85,573
<b>Total</b>				<b>18,000</b>	<b>67,573</b>		<b>85,573</b>

### Budget Impact/Other

Roeland Park will pay 60% of the project cost and 40% will be paid for by the City of Fairway. Roeland Park's portion will come from the 1/2 cent sales tax in the Special Street Fund (27A). This project will also receive a CARS grant, which will be administered by Fairway.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-005

Project Name #203 - 2003 Skidsteer Case 85XT

Type	Equipment	Department	Public Works
Useful Life	20 years	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	n/a
ond/Opportunity		chase/Const Year	2023
ject Importance		l Yr Exist. Equip	2003



### Description

Total Project Cost: \$55,000

Replacement of assett #203 - 2003 CASE 85XT (Skidsteer)

### Justification

Assett #203 - Skidsteer is an important piece of equipment PW uses for a variety of reason. Street maintenance and ground maintenance are the areas we use this piece of equipment in the most.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings				55,000			55,000
<b>Total</b>				<b>55,000</b>			<b>55,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve				55,000			55,000
<b>Total</b>				<b>55,000</b>			<b>55,000</b>

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-006

Project Name #301 - 2013 Grasshopper Mower

Type	Equipment	Department	Public Works
Useful Life	10 years	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	5 Neutral
ond/Opportunity		chase/Const Year	2023
ject Importance		l Yr Exist. Equip	2013



### Description

Total Project Cost: \$15,000

Replacement of asset #301 - 2013 Grasshopper Mower

### Justification

This mower is used to place fertilizer and other treatment of our green spaces. We also will use this mower in the event that our staff needs to mow our green spaces.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings				15,000			15,000
<b>Total</b>				<b>15,000</b>			<b>15,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve				15,000			15,000
<b>Total</b>				<b>15,000</b>			<b>15,000</b>

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-008

Project Name 2023 CARS: Elledge between Roe Ln & 47th Street

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Stormwater	Priority	5 Neutral
ond/Opportunity	3	chase/Const Year	2023
ject Importance	2	l Yr Exist. Equip	



### Description

Total Project Cost: \$1,383,820

Remove and Replacement of failed corrugated metal pipe under Elledge Drive, Roe Lane to Catalina Street. Addition of sidewalk along the northside of Elledge Drive, enhanced street lighting, spot curb repair, and 2"mill and overlay of the street.

### Justification

The corrugated metal pipe has deteriorated significantly under Elledge. In 2013, the City performed an emergency project to replace a failed section of pipe. This effort will address the remaining corrugated metal pipe to avoid emergencies. The City will submit this project to the county through the CARS program to maximize the City's investment.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design			140,000				140,000
Construction/Maintenance				1,243,820			1,243,820
<b>Total</b>			<b>140,000</b>	<b>1,243,820</b>			<b>1,383,820</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
CARS				621,910			621,910
270 Sp. Streets			140,000	621,910			761,910
<b>Total</b>			<b>140,000</b>	<b>1,243,820</b>			<b>1,383,820</b>

### Budget Impact/Other

Project will be funded with a mix of grant funds (CARS and Surface Transportation) and City issued bonds. The project will be funded from the Special Infrastructure fund using Bond proceeds.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-009

Project Name #417 - 2002 Coleman Tiller Attachment

Type	Equipment	Department	Public Works
Useful Life	20 years	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	n/a
ond/Opportunity		chase/Const Year	2023
ject Importance		l Yr Exist. Equip	2002



**Description** Total Project Cost: \$5,000

Replacement of asset #417 - Coleman Tiller attachment

### Justification

This attachment is used with asset #203 - Skidsteer. This attachment is vital to our ground maintenance operations. PW uses this attachment to prepare areas for reseeding and relandscaping. This attachment should be considered for replacement with #203 - skidsteer in 2023.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings				5,000			5,000
<b>Total</b>				<b>5,000</b>			<b>5,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve				5,000			5,000
<b>Total</b>				<b>5,000</b>			<b>5,000</b>

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-010

Project Name #418 - 2003 Grapple Bucket Attachment

Type	Equipment	Department	Public Works
Useful Life	20 years	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	n/a
ond/Opportunity		chase/Const Year	2023
ject Importance		Yr Exist. Equip	2003



**Description** Total Project Cost: \$3,000

Replacement of asset #418 - Grapple Bucket Attachment

### Justification

This attachment is used with asset #203 - skidsteer and is vital to our weeding and cleaning of vegetation in our park areas. This attachment is also used for loading our dumpsters with vegetation debris at our PW facility.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Equip/Vehicles/Furnishings		3,000					3,000
<b>Total</b>		<b>3,000</b>					<b>3,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
360 Equipment Reserve		3,000					3,000
<b>Total</b>		<b>3,000</b>					<b>3,000</b>

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 23-PW-015

Project Name 2023 Residential Street Recon - Canterbury Street

Type Improvement

Department Public Works

Useful Life

Contact Public Works Director

Category Street Reconstruction

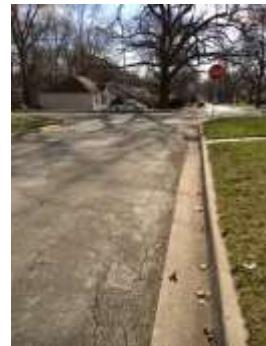
Priority 6 Important (Not Priority)

ond/Opportunity 3

chase/Const Year 2021

ject Importance 3

l Yr Exist. Equip



### Description

Total Project Cost: \$995,186

Caterbury, between 47th Street & 51st Street will be the City's third residential street reconstruction project. The remaining funds from the savings of the 2019 project will be forwarded to this project to help cover costs.

### Justification

This street is need of significant repair and has been prioritized as high priority for reconstruction due to its low quality.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design			100,000				100,000
Construction/Maintenance				895,186			895,186
<b>Total</b>			<b>100,000</b>	<b>895,186</b>			<b>995,186</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
270 Sp. Streets			100,000	895,186			995,186
<b>Total</b>			<b>100,000</b>	<b>895,186</b>			<b>995,186</b>

### Budget Impact/Other

Funding for this project will come from the 1/2 cent sales tax dedicated to the Special Street & Highway Fund (27A).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 24-PW-001

Project Name #410 - 2012 Boss Plow - Replacement

Type	Equipment	Department	Public Works
Useful Life	12	Contact	Public Works Director
Category	Equipment: PW Equip	Priority	n/a
ond/Opportunity		chase/Const Year	2024
ject Importance		l Yr Exist. Equip	2012



### Description

Total Project Cost: \$16,000

Replacement of asset #410 - 2012 Boss Plow (8'-6") which is assigned to asset #103.

### Justification

This plow is assigned to asset #103 - 2012 F350 which is currently scheduled for replacement in 2024. At that time the snow plow blade should be considered for replacement.

Expenditures	2020	2021	2022	2023	2024	2025	Total	Future
Equip/Vehicles/Furnishings					8,000		8,000	8,000
						8,000	8,000	
Total							8,000	
								Total
Funding Sources	2020	2021	2022	2023	2024	2025	Total	Future
360 Equipment Reserve					8,000		8,000	8,000
						8,000	8,000	
Total							8,000	
								Total

### Budget Impact/Other

Funding for all Public Works Equipment, with the exception of lease purchase items, comes from the Public Works Department of the General Fund (106) which is transferred to the Equipment Reserve Fund (360).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project #	24-PW-002
Project Name	Storm Pipe Repair Under Roe

Type	Maintenance	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Stormwater	Priority	n/a
ond/Opportunity		chase/Const Year	2024
ject Importance		Yr Exist. Equip	



Description	Total Project Cost: \$250,000
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This project will install a concrete lining in the existing stormwater pipe under Roe that starts near Price Chopper and ends at Roe Lane. 50% will be covered by SMAC grant funds.

### Justification

This project will line an existing corrugated metal pipe under Roe with a cured in place concrete lining stormwater pipe that will improve function and durability.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance					250,000		250,000
Total					<b>250,000</b>		<b>250,000</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
Other Sources					125,000		125,000
370 TIF 1					125,000		125,000
Total					<b>250,000</b>		<b>250,000</b>

### Budget Impact/Other

This project will be paid 50% using TIF 1 resources and 50% from a Stormwater Management grant (SMAC) from Johnson County.

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 24-PW-004

Project Name 2024 CARS - Mission Rd. (47th St. to 53rd St.)

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Street Paving	Priority	6 Important (Not Priority)
ond/Opportunity	3	chase/Const Year	2024
ject Importance	3	l Yr Exist. Equip	



### Description

Total Project Cost: \$224,035

2" mill and overlay of Mission Road, County line to 53rd Street. This project also includes sharrows for biking community with spot curb and sidewalk replacement. The project should be coordinated with the CARS program and the City of Westwood. The City of Westwood owns/maintains the east half of Mission Road.

### Justification

This project is a continuation of the CARS program for the City. Mission Road has not had any large maintenance performed between 2004-2017. In 2022, Mission Road is projected to have a significant drop in the Pavement Condition Index (PCI) rating and will be important to provide some maintenance to the street.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design				18,986			18,986
Construction/Maintenance					205,049		205,049
<b>Total</b>				<b>18,986</b>	<b>205,049</b>		<b>224,035</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
CARS					102,525		102,525
270 Sp. Streets				18,986	51,262		70,248
Partner City					51,262		51,262
<b>Total</b>				<b>18,986</b>	<b>205,049</b>		<b>224,035</b>

### Budget Impact/Other

This project will be jointly funded by the City of Westwood where Roeland Park will be the administering City. Funds will come from CARS, the partner City and the 1/2 cent sales tax in the Special Street & Highway Fund (27D).

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 24-PW-009

Project Name 2024 CARS - Nall Ave. (51st to 58th)

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Street Paving	Priority	6 Important (Not Priority)
ond/Opportunity	3	chase/Const Year	2024
ject Importance	3	l Yr Exist. Equip	



### Description

Total Project Cost: \$946,000

This project will add sidewalk and bike infrastructure to Nall Avenue. A minimum 2" mill/overlay is projected for this street with some spot curb replacement and gutter replacement. Enhanced street lighting is also part of this project.

### Justification

Nall Avenue, 51st to 58th is showing signs of street deterioration. Currently, the street is rated Fair, but is in the lower Pavement Condition Index's (PCI) of fair. MARC's regional bike route has this street as a route through Roeland Park so we intend to include bike user infrastructure in the project. This project will include a 2" mill and overlay of the street, bike infrastructure, and spot curb/sidewalk repair with ADA Ramp improvements.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design				28,000	78,000		106,000
Construction/Maintenance					840,000		840,000
<b>Total</b>				<b>28,000</b>	<b>918,000</b>		<b>946,000</b>

Funding Sources	2020	2021	2022	2023	2024	2025	Total
CARS					420,000		420,000
270 Sp. Streets				28,000	498,000		526,000
<b>Total</b>				<b>28,000</b>	<b>918,000</b>		<b>946,000</b>

### Budget Impact/Other

Overall estimated costs are \$950,000.00

Design/Observation = \$190,000

Construction = \$760,000

We anticipate to receiving 50% construction costs paid for by CARS funding = \$427,000

The City anticipate bonding the remaining construction costs = \$522,500

# Capital Improvement Plan

2020 *thru* 2025

## City of Roeland Park, Kansas

Project # 25-PW001

Project Name 2025 CARS - 53rd, BV to Reinhardt & SMP to 53rd

Type	Improvement	Department	Public Works
Useful Life		Contact	Public Works Director
Category	Street Reconstruction	Priority	n/a
ond/Opportunity		chase/Const Year	2025
ject Importance		l Yr Exist. Equip	



### Description

Total Project Cost: \$69,590

Project includes a Mill and Overlay with 2-inch asphalt concrete surface. Replace curb and gutters and sidewalk where needed.

The project will be administered by Fairway and Roeland Park will reimburse them for design+construction.

### Justification

53rd St. Existing two-lane pavement with curb and gutter and sidewalk on the north side. Pavement is in fair condition. Curb and gutter and sidewalk are in fair condition. Buena Vista- Existing two lane pavement with curb and gutter on both Sides. Pavement is in fair condition.

Expenditures	2020	2021	2022	2023	2024	2025	Total
Planning/Design					12,000		12,000
Construction/Maintenance						57,590	57,590
<b>Total</b>					<b>12,000</b>	<b>57,590</b>	<b>69,590</b>
Funding Sources	2020	2021	2022	2023	2024	2025	Total
270 Sp. Streets					12,000	57,590	69,590
<b>Total</b>					<b>12,000</b>	<b>57,590</b>	<b>69,590</b>

### Budget Impact/Other

The project will be administered by the City of Fairway which will cover 60% of the cost and will also use CARS funds. The City's portion will come from the 1/2 cent sales tax in the Special Street & Highway Fund (27A).

## Appendix D: Glossary of Terms

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2019 Photo Contest Winner – Bernadette Lee, 4<sup>th</sup> Place

**Account Number or Line Item:** An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, salt and sand, and professional services.

**Adopted Budget:** Refers to the budgeted amounts approved by the City Council and sent to the County Clerk's Office for certification. The budget is required to be delivered to the County Clerk by no later than the 25th of August.

**Ad Valorem (Property Tax):** Is a general tax on all real and personal property not exempt from taxation by law. It is sometimes called an "ad valorem" property tax, which means (from Latin) it is based on value.

**Appropriation:** The legal authorization to incur obligations and to make expenditures for specific purposes.

**Appropriation Unit:** An expenditure classification, referring to the highest and most comprehensive level of classification. These include Salary & Benefits, Contractual Services, Commodities, Capital Outlay, Debt Service, and Transfers.

**Aquatics Center Fund:** Established mid-year 2019 after the City took full ownership of the Roeland Park Aquatics Center from Johnson County Parks & Recreation. This fund accounts for all revenues and expenditures, including capital, associated with the Aquatics Center.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes. The assessed valuation for residential property in Kansas is 11.5% of fair market value.

**Assets:** Resources owned or held by the City which have monetary value.

**Balanced Budget:** Per Kansas statute, a budget in which total resources, including fund balance and reserves, equal total obligations.

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for the construction of large capital projects.

**Bond and Interest Fund:** Also referred to as the Debt Service Fund, a fund established to account for the accumulation of resources for the payment of general long-term debt principal and interest.

**Budget:** The financial plan for the operation of the City for the year.

**Budget Amendment:** An increase in the published budget expenditure authority at the fund level for a given year's budget.

**Budget Calendar:** The schedule of key dates which the City follows in the preparation and adoption of the budget.

**Budgetary Basis:** This refers to the basis of accounting used to estimate financing sources and uses in

the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

**Budgetary Control:** The control or management of the City in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Budget Objectives:** Also referred to as Organizational Objectives, items submitted by the Governing Body, Department Directors and the City Administrator during the annual budget process that, if adopted, would be incorporated into that year's annual budget. These have included the purchase of new equipment, new software or technology, the initiation of new City programs, studies and more.

**CAFR:** Comprehensive Annual Financial Report. An annual, audited financial report issued by the City stating the results of the previous year's fiscal operations.

**Capital Asset:** Assets (such as equipment, land, infrastructure improvements public art or vehicles) that have a cost equal to or greater than \$5,000 with a useful life of at least three years.

**Capital Improvement:** The investment in infrastructure improvements or new infrastructure.

**Capital Improvement Program (CIP):** A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the City.

**Capital Outlay:** Expenditures which result in the acquisition of, or addition to, fixed assets.

**Capital Project Fund:** A fund established for the purpose of financing capital improvement projects.

**Capital Projects:** Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

**Capital Maintenance:** Is the improvement of an existing asset to maintain its existing condition, such as street maintenance.

**CARS:** County Assisted Road System, a grant provided through Johnson County to cities that covers 50% of the construction cost of capital improvements on approved arterial or collector streets.

**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is received or spent.

**CDBG:** Community Development Block Grant.

**City/County Revenue Sharing:** Annually a percentage of the revenue from state sales and use tax collections are distributed by the State back to cities and counties.

**Combined Street and Highway Fund:** Established in 2020, this fund is a combination of the Special Street fund consisting of the  $\frac{1}{2}$  cent sales tax for street, sidewalk and roadway improvements, and the Special Highway Fund, funded by the motor fuel tax, which is also restricted to funding street

improvements and maintenance.

**Commodity:** An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

**Community Center Fund:** Established to account for the acquisition, maintenance and utilization of the Skyline School. A 1/8 cent City sales tax is allocated to this fund. The sales tax does not sunset. This fund is referred to as the "27C Fund" of the City. Revenue raised and not required for the payment of the previously described costs shall be transferred to the General Fund of the City.

**Community Improvement District (CID):** Permissible through K.S.A. 12-6a26, CID is a real estate economic development tool that can be used to finance public or private facilities, improvements and services within the City. Businesses within the district must approve the imposition of a special sales tax or property tax special assessment prior to its establishment. Roeland Park has one CID for the Wal-Mart property and nearby Roeland Park Shopping Center that imposed a 1% sales tax. This tax expired in July of 2019.

**Consumer Price Index (CPI):** A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Service:** Services rendered to the City by private firms, individuals or other governmental agencies. Examples include, insurance, utility costs, printing services, and temporary employees.

**County Courthouse Sales Tax:** Effective April 2017, the .25% county-wide sales tax will sunset in 2027 and a portion of this tax is shared by all of the Cities. Roeland Park has dedicated this sales tax to street improvements and is included in the Special Street and Highway Fund.

**Dark Store Theory:** A method used by retailers, typically large box retailers, to appeal property taxes by comparing an active store with a comparable store, regardless if its open or shuttered.

**Debt Service:** Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Funds:** Funds used to account for all resources which are restricted, committed or assigned for the payment of principal and interest on long-term debt.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**Department:** The basic organizational unit of the City which is functionally unique in its delivery of services.

**Depreciation:** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Development Agreement:** An agreement between the City and a private property development company which could provide for public assistance in the form of tax increment financing (TIF), transportation development district (TDD) taxes or other incentives in return for development (or redevelopment) of property in a specified manner.

**Disbursement:** The expenditure of monies from an account.

**Distinguished Budget Presentation Awards Program:** A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Emergency Operations Plan:** Plan developed by the City to establish the policies, guidance and resources that provide elected and appointed officials, City staff, and volunteer agencies with the information necessary to function in a coordinated manner before, during, and after a disaster.

**Employee (or Fringe) Benefits:** Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

**Encumbrance:** An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service. Frequently used with capital improvement projects that cross multiple fiscal years.

**Enterprise Fund:** A governmental accounting fund in which services are financed and operated similar to those of a private business -- where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or received through user fees. The City currently has no Enterprise Funds.

**Equipment & Building Reserve Fund:** A fund established pursuant to K.S.A. 12-1,117 to account for the accumulation of resources used to finance the acquisition of capital equipment items or make significant improvements to City facilities.

**Expenditure:** Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays.

**Fiscal Policy:** The City's policies with respect to revenues, spending, and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

**Fiscal Year:** A twelve-month period designated as the operating year for accounting and budgeting

purposes in an organization. The fiscal year for the City of Roeland Park is the same as the calendar year (January 1-December 31).

**Fixed Assets:** See Capital Asset.

**Franchise Fees:** Fees charged utility companies for operating within the City's corporate limits.

**Full Faith and Credit:** A pledge of the City's taxing power to repay debt obligations.

**Full-Time Equivalent Position (FTE):** Hours worked by one employee on a full-time basis, or 2,080 hours/year. For example, a part-time administrative assistant who works 20 hours/week, or 1,040 hours/year equates to 0.5 FTE.

**Fund:** An accounting entity which has a set of self-balancing accounts and which records all financial transactions for specific activities or functions.

**Fund Balance:** The excess of assets over liabilities in a fund.

**Fund Type:** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**GAAP:** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GASB:** The Government Accounting Standards Board (GASB) creates generally accepted accounting principles and its mission is to establish and improve standards of state and local governmental accounting and financial reporting.

**General Fund:** The fund used to account for all financial resources of the City except those required to be accounted for in another fund.

**General Obligation (G.O.) Bond:** The full faith and credit of the City's taxing power is pledged for the payment of bonds' principal and interest.

**GFOA:** Government Finance Officers Association.

**Governmental Funds:** Funds generally used to account for tax-supported activities. The generic fund types considered as Governmental Funds are General, Special Revenue, Capital Projects, and Debt Service.

**Grants:** A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Health Savings Account (HSA):** A medical savings account available to employees who are enrolled in a High Deductible Health Plan (HDHP). The funds contributed to this account are not subject to

federal income tax at the time of deposit. Funds must be used to pay for qualified medical expenses. Unlike a Flexible Spending Account (FSA), funds roll over from year to year if not spent.

**High Deductible Health Plan (HDHP):** An insurance plan that has higher deductibles than traditional insurance plans. HDHPs can be combined with a health savings account (HSA) or a health reimbursement arrangement to allow you to pay for qualified out-of-pocket medical expenses on a pre-tax basis.

**Infrastructure:** The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

**Interfund Transfers:** The movement of monies between funds of the City.

**Intergovernmental Revenue:** Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Interlocal Agreement:** Agreement between two or more municipalities to cooperatively share resources for their mutual benefit. Such agreements will be of a specific duration and specific purpose which may include sharing of capital projects, rights-of-way, or other joint purchases.

**Internal Services Fund:** A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost-reimbursement basis. The City currently has no internal service funds.

**Levy:** To impose taxes for the support of government activities.

**Liability:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

**Line-Item Budget:** A budget prepared along departmental account lines that focuses on what is to be bought.

**Local Ad Valorem Tax Reduction (LAVTR):** Under KSA 79-2959, all local taxing sub-divisions other than school districts receive money from the State's Local Ad Valorem Tax Reduction (LAVTR) Fund. Distributions were discontinued by Kansas in 2002.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Mill:** The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

**Modified Accrual:** Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

**Motor Vehicle Tax:** Tax received from the county for vehicles licensed in Roeland Park and is based on the age and value of the vehicle and is taxed according to the county-wide average tax rate for the previous year.

**Obligations:** Amounts which the City may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Operating Budget:** The annual budget and process which provides a financial plan for the operation of the City and the provision of services for the year. Excluded from the operating budget are capital improvements, which are determined by a separate, but interrelated process.

**Operating Expenses:** The cost for personnel, contractual services, and commodities required for a department to function.

**Operating Revenue:** Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Overlapping Debt:** Debt of another taxing jurisdiction which geographically overlaps City boundaries and for which City taxpayers will pay in whole or in part. Overlapping jurisdictions for the City include Johnson County, Shawnee Mission School District, and Johnson County Community College.

**Personal Services:** Expenditures for salaries, wages and fringe benefits of City employees.

**Property Tax:** See Ad Valorem Tax.

**Public Safety Tax (effective 1995):** A voter approved, .25% special sales tax assessed by Johnson County since 1995 to fund public safety within the county. The City's share of this tax is remains in the City's General Fund. The tax has no sunset.

**Public Safety Tax (effective 2009):** A voter approved, .25% special sales tax assessed by Johnson County since 2009 to fund public safety within the county. The City's share of this tax remains in the City's General Fund. The tax has no sunset.

**Projected Budget:** During the annual budget adoption process, the City evaluates the current fiscal year budget and makes new projections based upon changes in revenues or expenses that have become known since the adoption of the budget in August of the prior year. The projected budget is designed to give the City a more accurate picture of ending cash balances.

**Redevelopment Agreement:** See "Development Agreement" above.

**Reserve:** An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution:** A special or temporary order of the City Council requiring less legal formality than an

ordinance or statute.

**Resources:** Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue:** Sources of income financing the operations of the City.

**Revenue Category:** A revenue classification, referring to the highest and most comprehensive classification. These include Taxes, Special Assessments, Interest, Intergovernmental Revenue, Licenses & Permits, Fines & Forfeitures, Other Sources, Program Revenues and Interfund Transfers.

**Roeland Park Property Owners Association Fund:** Created to administer various functions within City Hall and to establish the means and methods of collecting assessments and charges for the management of City Hall's common areas.

**Risk Management Reserve Fund:** A fund established pursuant to K.S.A. 12-2615 to account for the accumulation of reserves on hand to transfer to the General Fund for paying claims and related costs arising from legal action and settlement not covered by commercial insurance.

**Sales Tax:** The City of Roeland Park has an ongoing 1% general sales tax on all retail sales. The City also collects a .25% sales tax for infrastructure improvements (primarily stormwater and parks and recreation projects) which expires March 31, 2023.

**Sales Tax Reserve:** A committed fund balance in the General Fund reserved at \$1,410,000 to be accessed in the event of a significant (at least 25%) and sustained (longer than six months) decline in sales taxes. This policy was established in 2017 by the City Council to account for reserves that have built up over the course of four years when the City increased the property tax mill levy 7.5 mills to prepare for the planned loss of a retailer that, in the end, never left.

**Special Assessment:** A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement deemed to primarily benefit the assessed properties.

**Special Assessment Bond:** A bond payable from the proceeds of special assessments.

**Special Highway Fund:** A fund established in accordance with K.S.A. 79-3425C to account for those revenues received from the state tax on motor fuel. Statutes restrict the use of these funds to non-capital street and highway expenditures.

**Special Revenue Fund:** A fund created when the City receives revenues from a special source designated to be used for a specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when received, this revenue is accounted for in the Special Revenue Fund created to account for the specific purpose of the statute.

**Special Infrastructure Fund:** Established to account for public infrastructure projects including

buildings. A ¼ cent sales tax was approved by Roeland Park residents on April 1, 2003, sunsetting on March 31, 2013. The tax was renewed for an additional 10 years starting in April 1, 2013 and ending on March 31, 2023. This fund is referred to as the "27D Fund" of the City.

**Special Street Fund:** Created to account for the repair, maintenance and improvement of streets, curbs and sidewalks located within the City which are funded by a ½ cent City sales tax. The sales tax does not sunset. This fund is referred to as the "27A Fund". This fund will be rolled into a combined Street and Highway Fund in 2020 with the Special Highway proceeds.

**Storm Drainage Districts:** The City established three special assessment stormwater improvement districts to assist in paying for stormwater improvements at various locations in the City, RC12-11 (2008), RC12-12 (2010), and RC12-14 (2011). These special assessments are levied on property owners within the boundaries of each district and is a part of their annual property tax bill.

**Taxes:** Compulsory charges levied by the City for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Tax Increment Financing (TIF):** A method of financing established in accordance with K.S.A. 12-1770 et seq. This method allows cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

**Tax Lid:** Established by the Kansas Legislature in 2017, the law prevents cities and counties from obtaining more revenue from property taxes than the prior year budget beyond the consumer price index (CPI) with a few exceptions. If the City wants to increase its tax revenue beyond that threshold, it must go to a public vote.

**TIF 1 – Bella Roe/Wal-Mart TIF:** A special revenue fund created to account for monies received for retiring tax increment bonds. Those bonds were retired early in 2018 and the development plan was amended to include additional capital improvements associated with the district such as the improvements to Roe Boulevard planned for 2020. The TIF district is set to expire May 18, 2024.

**TIF 2C – Valley State Bank TIF:** Created to account for monies received to retire special obligation tax increment revenue bonds. The revenue generated by the property tax increment has not been able to keep pace with the scheduled debt service. This TIF will retire Feb. 1, 2020 and any unpaid debt service at that time will remain unpaid.

**TIF 2D – City Hall TIF:** Established to account for monies received to retire bonds associated with development in the district. Projects approved in the area include City Hall Remodel, Granada Park

improvements, roadway and storm water improvements.

**TIF 3 – Boulevard Apartments/The Rocks:** Established to account for monies received to retire special obligation tax increment revenue bonds. The fund tracks and covers all costs associated with projects approved by the TIF project plan.

**Transient Guest Tax Fund:** A fund established in accordance with K.S.A. 12-1698 to account for revenue derived from transient guest tax levied upon the gross rental receipts paid by guests for lodging in the City. Expenditures are limited to be used for promotion of tourism, conventions and economic development.

**Transportation Development District (TDD):** Permissible under K.S.A. 12-17,145, a TDD allows cities to levy an additional sales tax up to 1% to fund transportation related development of a project. The City has two TDDs – TDD 1 for Price Chopper and other properties in the Bella Roe shopping plaza, except Lowes levied at 1%, and TDD 2 for Lowes levied at 0.5%.

**Use Tax:** Is a sales tax placed on equipment or materials purchased outside of a city or county for use in said city or county.