

# 2020

## Adopted Budget



*Carpenter Park - photo courtesy Jaime David, 2019 photo contest  
2nd place winner*

## 2020 Adopted Budget | 2021-22 Projected

2019 - 2023  
Capital Plan

[www.RoelandPark.net](http://www.RoelandPark.net)



# TABLE OF CONTENTS

ROELAND PARK GOVERNING BODY .....	1
DEPARTMENT HEADS & APPOINTED OFFICIALS.....	2
ORGANIZATIONAL CHART.....	3
<b>EXECUTIVE SUMMARY .....</b>	<b>4</b>
PURPOSE & APPROACH.....	4
2020 BUDGET CONSIDERATIONS .....	4
GOALS AND OBJECTIVES OVERVIEW .....	5
ABOUT ROELAND PARK/DEMOGRAPHICS.....	6
MILL LEVY & ASSESSED VALUE .....	7
<i>Where your Property Tax Dollars Go.....</i>	<i>9</i>
<i>Property Tax Calculation Example.....</i>	<i>9</i>
COST OF LIVING & CITY COMPARISONS .....	10
<i>Total Single-Family Cost of Living Comparison.....</i>	<i>10</i>
<i>Property Tax Comparison .....</i>	<i>10</i>
<i>Sales Tax Comparison.....</i>	<i>11</i>
<i>Spending per Capita Comparison.....</i>	<i>12</i>
<i>Mill Rate and Value Comparison.....</i>	<i>13</i>
<i>Staffing Level Comparison .....</i>	<i>14</i>
<b>BUDGET OVERVIEW .....</b>	<b>15</b>
BUDGET OVERVIEW BY SOURCE 2018-22 .....	16
FUND OVERVIEW BY SOURCE 2020 .....	17
2020 REVENUE HIGHLIGHTS.....	19
2020 EXPENDITURE HIGHLIGHTS .....	20
KEY BUDGET CHANGES.....	21
GENERAL FUND OVERVIEW .....	22
<i>2020 General Fund Revenues.....</i>	<i>23</i>
<i>2020 General Fund Expenditures.....</i>	<i>24</i>
<i>2018-2022 General Fund Summary by Source .....</i>	<i>26</i>
<i>2018-22 General Fund Summary by Department.....</i>	<i>27</i>
SUMMARY OF FINANCIAL POLICIES.....	28
FUND DESCRIPTIONS.....	30
USE OF FUNDS BY CITY DEPARTMENTS .....	32
2020 BUDGET PROCESS & CALENDAR.....	34
<b>DEBT .....</b>	<b>36</b>
LEGAL DEBT LIMIT .....	36
LEGAL DEBT MARGIN FOR 2020.....	35
CURRENT OUTSTANDING DEBT.....	37
DEBT SERVICE SCHEDULE FOR 2020.....	37
<b>REVENUES – ALL FUNDS .....</b>	<b>38</b>
SALES & USE TAXES .....	38
AD VALOREM PROPERTY TAXES .....	40
GRANTS- FEDERAL, COUNTY & STATE.....	41
TAX INCREMENT FINANCING PROPERTY TAXES.....	42
BOND PROCEEDS.....	42
SPECIAL ASSESSMENTS .....	43
FRANCHISE FEES .....	43



FINES & FORFEITURES.....	44
OTHER SOURCES .....	44
<b>BUDGET BY DEPARTMENT .....</b>	<b>45</b>
ADMINISTRATION .....	46
<i>Summary of Resources &amp; Appropriations.....</i>	<i>48</i>
<i>Line Item Budget Schedule: General Fund Revenue.....</i>	<i>49</i>
<i>Line Item Budget Schedule: General Overhead.....</i>	<i>51</i>
<i>Line Item Budget Schedule: Neighborhood Services .....</i>	<i>53</i>
<i>Line Item Budget Schedule: Administration .....</i>	<i>54</i>
<i>Line Item Budget Schedule: Employee Benefits.....</i>	<i>55</i>
<i>Line Item Budget Schedule: Bond &amp; Interest Fund.....</i>	<i>56</i>
<i>Line Item Budget Schedule: Community Center Fund.....</i>	<i>58</i>
<i>Line Item Budget Schedule: Roeland Park Property Owners Assoc.....</i>	<i>59</i>
POLICE & MUNICIPAL COURT .....	60
<i>Summary of Resources &amp; Appropriations.....</i>	<i>62</i>
<i>Line Item Budget Schedule: Police Department.....</i>	<i>63</i>
<i>Line Item Budget Schedule: Municipal Court .....</i>	<i>64</i>
<i>Line Item Budget Schedule: Special Law Enforcement Fund .....</i>	<i>65</i>
PUBLIC WORKS .....	66
<i>Summary of Resources &amp; Appropriations.....</i>	<i>68</i>
<i>Line Item Budget Schedule: Public Works Department .....</i>	<i>69</i>
<i>Line Item Budget Schedule: Parks and Recreation Department.....</i>	<i>70</i>
<i>Line Item Budget Schedule: Solid Waste .....</i>	<i>71</i>
<i>Line Item Budget Schedule: Aquatic Center .....</i>	<i>72</i>
<i>Line Item Budget Schedule: Special Highway .....</i>	<i>74</i>
<i>Line Item Budget Schedule: Combined Special Highway and Street (27A) .....</i>	<i>75</i>
<i>Line Item Budget Schedule: Special Infrastructure (27D) .....</i>	<i>77</i>
GOVERNING BODY.....	78
<i>Summary of Resources &amp; Appropriations.....</i>	<i>79</i>
<i>Line Item Budget Schedule: Governing Body Department.....</i>	<i>80</i>
CAPITAL PROJECTS .....	81
<i>Summary of Resources &amp; Appropriations.....</i>	<i>82</i>
<i>Line Item Budget Schedule: Equipment &amp; Building Reserve Fund.....</i>	<i>83</i>
ECONOMIC DEVELOPMENT .....	84
<i>Summary of Resources &amp; Appropriations.....</i>	<i>86</i>
<i>Line Item Budget Schedule: TIF 1 - Bella Roe/Walmart.....</i>	<i>87</i>
<i>Line Item Budget Schedule: TDD #1 - Price Chopper/Bella Roe.....</i>	<i>88</i>
<i>Line Item Budget Schedule: TDD #2 - Lowes.....</i>	<i>89</i>
<i>Line Item Budget Schedule: CID #1 - Roeland Park Shopping Center .....</i>	<i>90</i>
<i>Line Item Budget Schedule: TIF #2D – City Hall .....</i>	<i>91</i>
<i>Line Item Budget Schedule: TIF #2C – Security Bank.....</i>	<i>92</i>
<i>Line Item Budget Schedule: TIF #3 – Boulevard Apartments/The Rocks .....</i>	<i>93</i>
<b>CAPITAL IMPROVEMENT PROGRAM .....</b>	<b>94</b>
CAPITAL INVESTMENT OVERVIEW .....	94
FIVE YEAR CAPITAL IMPROVEMENT PLAN SUMMARY.....	94
2020 CAPITAL IMPROVEMENT SUMMARY .....	95
<i>2020 Major Non-Recurring Capital Improvements .....</i>	<i>96</i>
CIP BUDGET: 5 YEAR PROJECTS BY DEPARTMENT .....	99
CIP BUDGET: 5 YEAR PROJECTS BY FUNDING SOURCE.....	102
<b>APPENDIX A: ORGANIZATIONAL GOALS &amp; OBJECTIVES.....</b>	<b>106</b>
<b>APPENDIX B: STAFFING DETAIL WITH HISTORY.....</b>	<b>113</b>

**APPENDIX C: PROJECT DETAIL SHEETS FOR FIVE YEAR CAPITAL IMPROVEMENT PLAN ..... 117**  
**APPENDIX D: GLOSSARY OF TERMS.....148**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Roeland  
Kansas**

For the Fiscal Year Beginning

**January 1, 2019**

*Christopher P. Merrill*

Executive Director



## **Governing Body**

From left to right: Tom Madigan – Ward 1, Tim Janssen – Ward 2, Jen Hill – Ward 2, Jan Faidley – Ward 1, Mike Kelly – Mayor, Claudia McCormack – Ward 3, Michael Poppa – Ward 4, Erin Thompson – Ward 3, Jim Kelly – Ward 4



## Roeland Park Department Heads and Appointed Officials



### City Department Heads

**City Administrator**

**Assistant City Administrator/Finance Director**

**Public Works Director**

**City Clerk**

**Police Chief**

Keith Moody

Jennifer Jones-Lacy

Donnie Scharff

Kelley Bohon

John Morris

### Appointed Officials

**City Attorney**

**Municipal Judge**

**City Prosecutor**

**City Engineer**

Steve Mauer, Zerger Mauer Law Firm

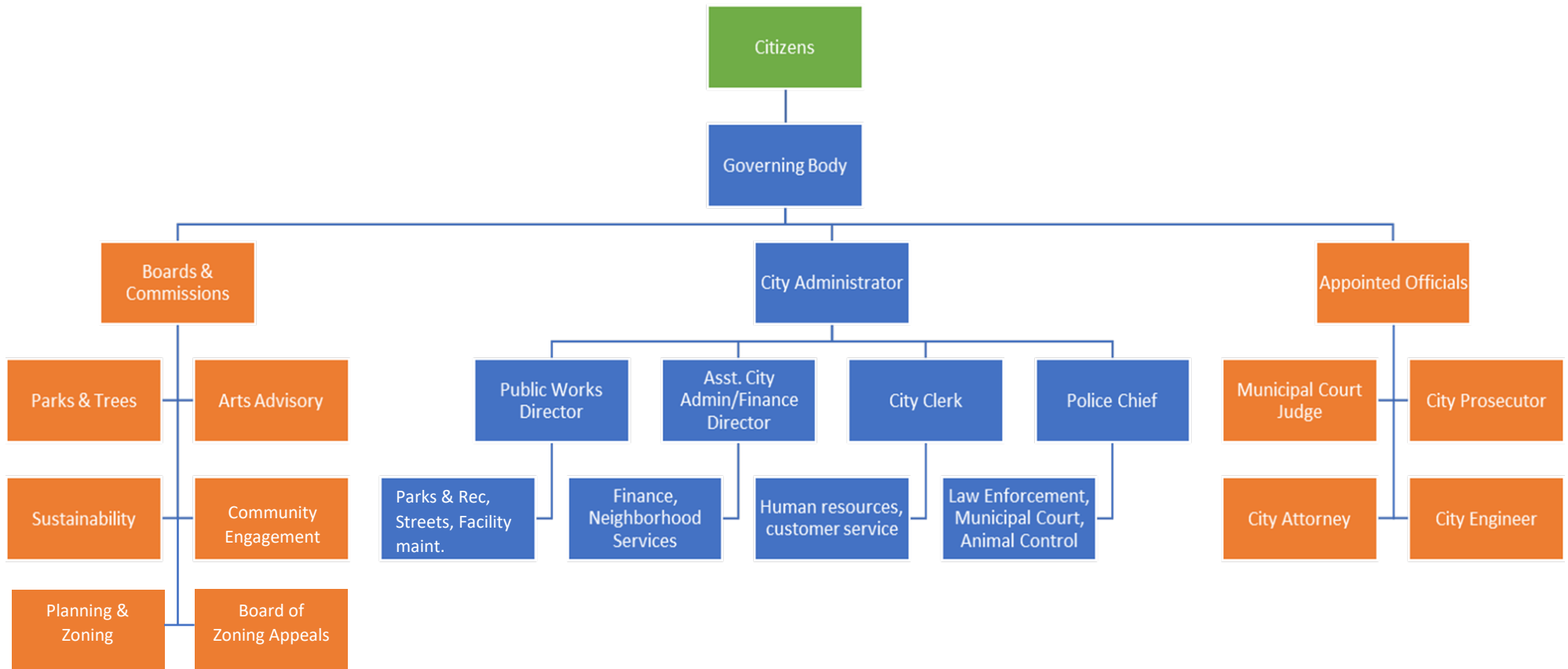
Karen Torline

Frank Gilman

Dan Miller, Larkin, Lamp, Rynerson



## Organizational Chart





# Executive Summary

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## Purpose and Approach

The primary purpose of the City's budget and budgeting process is to develop, adopt and implement a plan for accomplishing goals for the upcoming year within given resources. The 2020 Budget has been designed to look at a three-year forecast of the City while maintaining a responsive government, a stable financial position, and high-quality service levels. While the budget reflects 2020 – 2022, the Governing Body officially adopts only the 2020 Budget while the 2021 and 2022 budgets reflect projections and estimates. The total FY 2020 budget for all funds is **\$16,609,979**.

The 2020 Proposed Budget is being presented after four months of public meetings. This proposed budget includes allocation for operating, maintenance and capital expenditures and revenue projections for 2020-2022 as well as an updated 2019-2024 Capital Improvement Plan.

## 2020 Budget Considerations

The City of Roeland Park has a positive financial outlook due to increased property values, solid reserves in operational and capital funds, and the decision of the City's largest retailer to remain at their current location in Roeland Park rather than moving to a neighboring community. The following considerations helped develop the Budget, these items are explained in greater detail in other sections of the budget document.

- Kansas "tax lid" which restricts the City's ability to increase property taxes beyond the current year plus the CPI and certain exceptions, without a popular vote. This restricts the City's ability to capture increases in property taxes resulting from reassessment.
- The Governing Body held the property tax mill levy constant for 2020 to ensure sufficient funding for significant capital investments planned during the next 5 years. During the prior two years the mill levy was reduced 2.5 mills in each year.
- Sales tax collections have declined during the past 6 months compared to the same period the prior year, a county wide trend. In addition, a major retail store in Roeland Park was demolished and rebuilt in 2019 also adding to the reduction in local sales tax collections.
- A recent decision favoring large box retailers by the State Board of Tax Appeals has potential to significantly reduce the taxable value of major retailers located in Roeland Park. The retailers appealing their tax assessments are located within Tax Increment Financing districts within the community the impact would initially impact TIF Fund revenues.
- The City continues to work toward selling or leasing two City owned properties to developers, The Rocks development and the Northeast RJ. The goal is to sell the properties to private developers to build a combination of retail, hotel, and multi-family developments. The Rocks site is also home to the Public Works shop and City staff continue to investigate suitable relocation options for the Department. However,

due to the size of the City (1.6 square miles) finding a location within the City limits is difficult which has forced staff to seek locations in neighboring communities as well.

- The agreement with Johnson County Parks and Recreation (JCPRD) for the management of the City's Aquatics Center (RPAC) ended May 31, 2019. The agreement marks the end of 20 years where JCPRD split the operation and capital expenses with the City 50/50. In addition, a storm in 2018 damaged the dome beyond repair. Due to the exceptional cost associated with installing a new dome and complying with modern building standards, the Governing Body decided to make the operation a summer-only facility for 2019. Future budgets also contemplate summer only operations, as well as a major renovation (\$1.54 million) following the 2020 season. Design work is underway following Governing Body review of various amenity options during 2019. This is a new and significant addition to the City's Capital Improvement Plan, which along with Governing Body direction to complete the first two phases of improvements at R Park in 2020 led to their decision to plan for a \$1.25 million General Obligation Bond issue in support of these projects.
- A new Parks and Recreation Superintendent position has been incorporated into the 2020 budget as the City prepares to complete two significant capital projects serving parks and recreation as well as positioning to bring pool operations in house vs a contracted arrangement.
- To remain competitive with neighboring communities and to help meet one of the City's stated goals, the 2019 Budget includes a 4.25% merit-based salary increase pool for each department.

## Goals and Objectives Overview

Council began the 2020 budget process in February, starting with a goal review session which included department directors. A set of broad goals were developed to assist in focusing attention and resources. The goals include:

- A. Enhance communication and engagement with the community.
- B. Improve community assets through timely maintenance and replacement as well as improving assets to modern standards.
- C. Keep our community safe and secure for all citizens, businesses and visitors.
- D. Provide great customer service with professional, timely and friendly staff.
- E. Cultivate a rewarding work environment where creativity, efficiency and productivity are continuous pursuits.
- F. Encourage investment in our community whether it be redevelopment, new development or maintenance.
- G. Work to implement strategic plan goals.

These goals are ongoing and elected officials and staff will continue to work each year to make improvements in these areas. As such, these goals do not have a completion date. 7 Objectives developed by elected officials and staff are to be carried out in 2020 designed to further these goals. The financial impacts of the Objectives are reflected in the appropriate line item of the budget with the Goals and Objective document incorporated as Appendix A to this budget document.

Objectives integrate direction established through our Strategic Plan (adopted in 2015), Citizen Surveys (last completed in 2019), Comprehensive Plan (last updated in 2017) and our Capital Improvement Plan which is reviewed and updated annually as part of the budget development process.



## About Roeland Park

Roeland Park was incorporated on July 2, 1951. A cozy community of 1.6 square miles, Roeland Park is home to 6,772 residents per the 2017 population estimate by Mid America Regional Council (MARC). The City has one large apartment complex and 2,850 single family homes, most of which are modest single-story bungalows. However, the northeast portion of Johnson County has seen a trend in recent years of tear-down and rebuilds as each community is landlocked and built out. This trend has impacted neighboring cities of Westwood, Fairway and Prairie Village significantly. This type of redevelopment has been expanding to Roeland Park, albeit at a much slower rate and several of those modest homes have been leveled and replaced with much larger single-family homes.

Overall, the eastern-most suburbs in Kansas have become a popular location for all ages, especially Millennials. The median age of a Roeland Park resident is 33.4 and many young families move here to purchase their first house, they often stay because the sense of community, proximity to downtown Kansas City, and the affordability.

### Demographics

Race & Hispanic Origin	
White alone	86%
Black/African American alone	4%
Hispanic/Latino (any race)	12%
All Other and mixed race	10%

Educational Attainment	
High School Graduate or Higher	97%
Bachelor's Degree or Higher	51%

Household Income	
Less than \$15k	7.9%
\$15k-\$35k	13.1%
\$35k-\$50k	13.5%
\$50-\$75k	22.1%
\$75k-\$100k	18.7%
\$100k-\$150k	17.4%
\$150k +	7.3%

### Schools and Public Facilities

Roeland Park is home to Roesland Elementary, a Shawnee Mission Public School facility which was recently named one of two schools in the state to be honored by the National Association of Elementary and Secondary Education Act Distinguished Schools. Roeland Park is also home to St. Agnes Primary School and Bishop Miege High School, both highly regarded Catholic schools that draw attendance from across the metro area. Roeland Park is also home to Horizon Academy, a private elementary school for students with language-based learning disabilities.

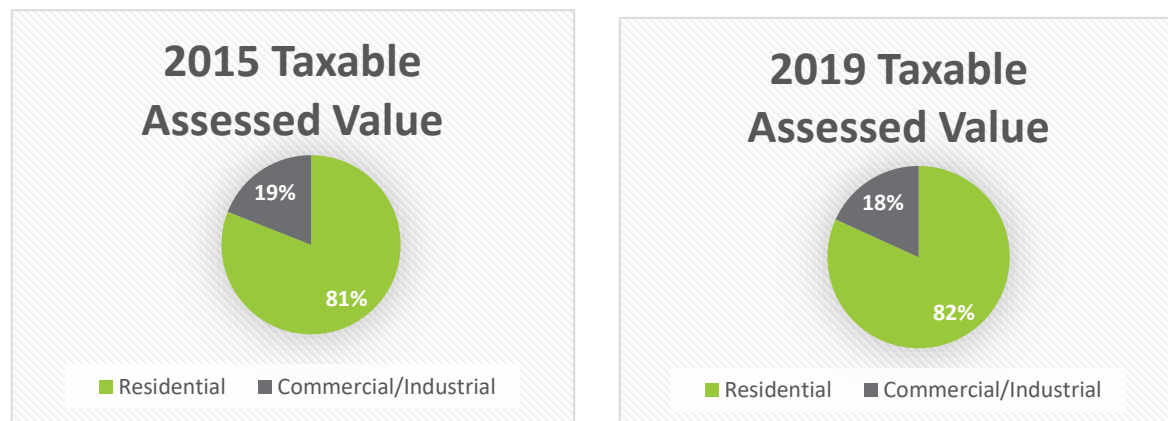
The Cedar Roe branch of the Johnson County library is also located in Roeland Park as is the City owned Roeland Park Community Center and Aquatic Center, located on the same campus. Parks and trees are incredibly important to our residents. The City has been named a Tree City USA for 26 years and is home to seven parks, including four pocket parks.

## Mill Levy and Assessed Value

2020 budgeted revenues (excluding Cash Carry Forward, transfers and restricted resources) for all funds total \$13.140 million, expenditures total \$13.284 million, excluding transfers and non-expenditure appropriations. It's worth noting that while expenditures exceed revenues, the Governing Body made a decision to cash fund the majority of capital improvements and 2020 represents a year where reserves accumulated for the purpose of funding capital investment will be drawn down. Ending fund balances are projected to total \$5.766 million. However, if you exclude Transportation Development District (TDD) funds that are in default, the total ending fund balance for all other funds is \$8.266 million<sup>1</sup>.

For 2018 and 2019 the Council worked to develop budgets that reduced the property tax mill levy, 2.5 mill in each of those fiscal years. The mill reduction was driven by the fact that the City has built a reserve of \$1.41 million in anticipation of the loss of a major retailer. However, the loss of a major retailer is no longer an immediate threat. In 2019 the Governing Body finalized direction on summer only operation of the pool as well as a decision on the scope and timing of a major pool renovation and a major park improvement. These significant additions to an already aggressive capital plan necessitate the need to maintain revenue streams therefor the mill levy will remain unchanged for 2020.

The county appraiser's office has provided the city's estimated assessed valuation at \$88,841,038. This is a 6% increase from the prior year, an indicator of property value strength in our community. For Roeland Park, growth in value depends upon redevelopment, renovations, and reassessment alone as the community is land locked and has no undeveloped area for future growth. The FY 2020 Budget reflects 2019 assessments which include increases for residential properties averaging 7% while the average increase for commercial/industrial property is 4.6%. In 2018 residential property values increased 16% and commercial/industrial property values increased 6%. In 2017 residential property values increased 9% while commercial/industrial property increased less than 1%. In 2016 residential property values increased 6.3% while commercial/industrial property increased 26%, driven by a change in appraisal methodology for large and medium size retailers. 82% of the property taxes collected by the City come from residential properties and 18% are collected from commercial properties.



The 2020 Budget includes a mill levy of 28.533. The operations portion of the budget funds the day-to-day operating costs of the City. Operations includes: public safety, road maintenance, solid waste, neighborhood services, administration, court, council and employee benefits.

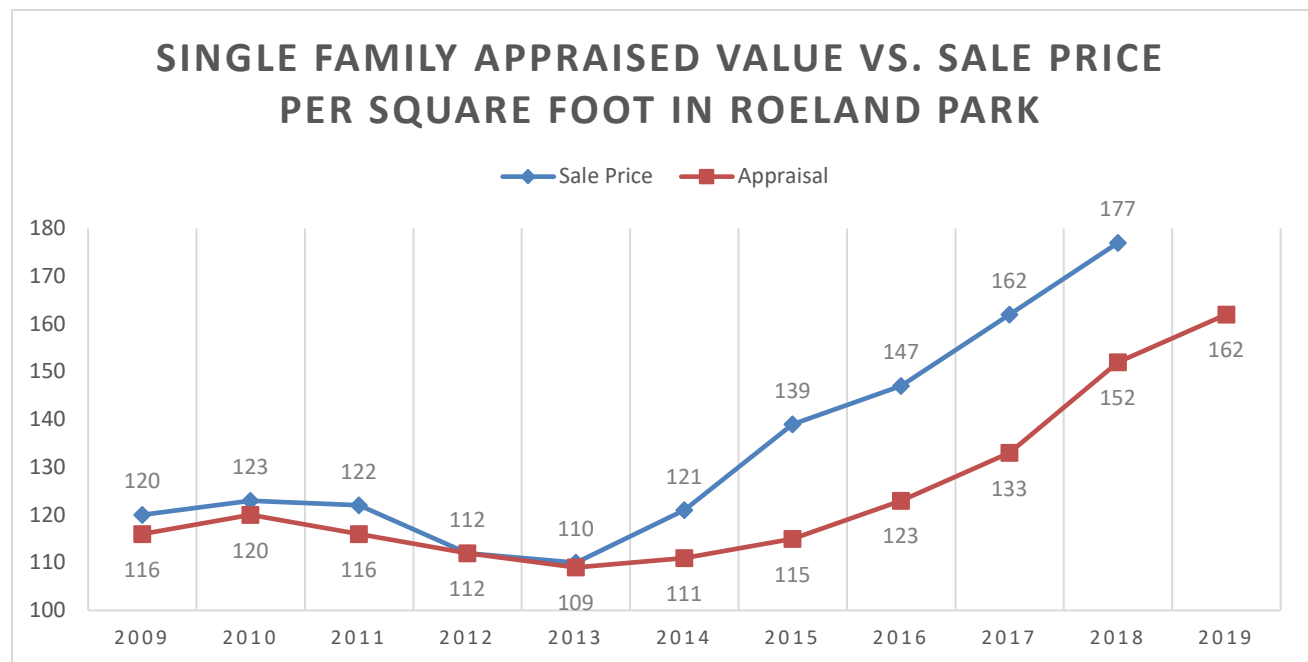
<sup>1</sup> The debt on both TDD funds is in default and has been accelerated making the entire outstanding balance due upon receipt. As such, the City must reflect all outstanding principle as a current liability of the funds, which results in a negative fund balance. However, the City has no liability on this default outside of applying the TDD sales tax generated to satisfy the debt service.

	2019 Mill Levy	2019 Property Taxes	2020 Mill Levy	2020 Property Taxes	Change
Total Property Tax/ Mill Levy	28.531	\$2,385,400	28.533	\$2,534,700	\$149,300
General Fund	26.616	\$2,225,291	26.618	\$2,364,583	\$139,292
Bond & Interest	1.915	\$160,108	1.915	\$170,117	\$10,009

2019 Final Total Assessed Valuation (excluding Motor Vehicles) \$83,607,289

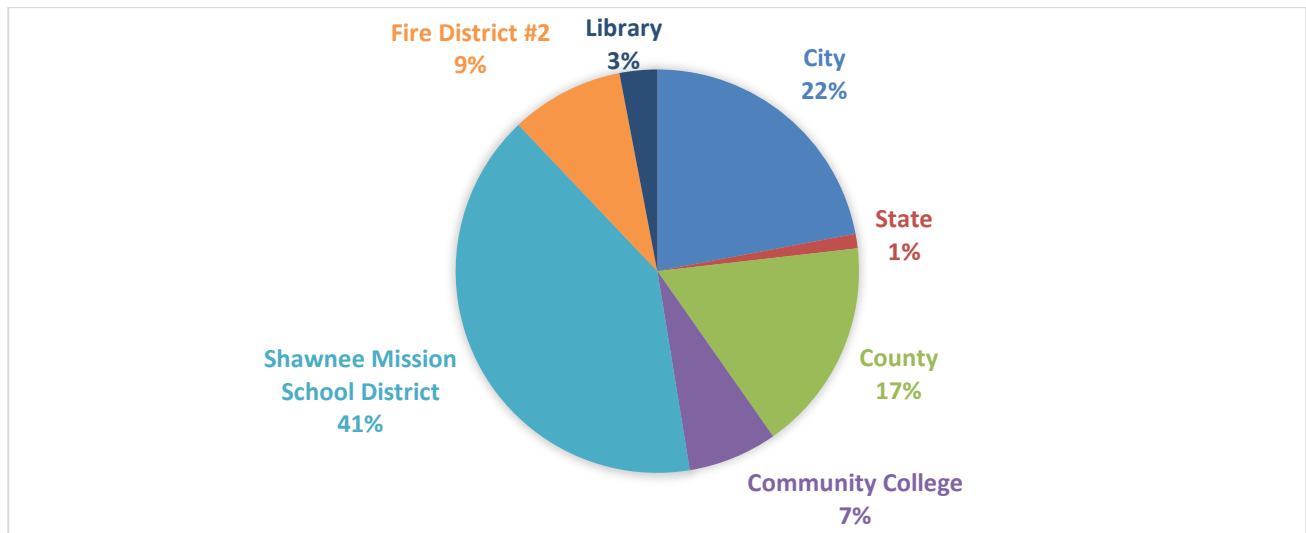
2020 Final Total Assessed Valuation (excluding Motor Vehicles) \$88,833,845

Roeland Park's growth in residential assessments is tied to actual home sales prices. In 2008 (pre-recession) the average sale price per square foot for a single-family home was \$125. 2015 saw the average sale price per square foot (of \$139) finally climbing above the 2008 average. This trend has continued through 2018 with the average rising to \$177 (a positive sign). This puts Roeland Park sale values per square foot above those of Overland Park- \$166, Mission- \$171, Lenexa- \$160, and Merriam- \$147. But remains below neighboring communities of Prairie Village \$206, Westwood \$184, Fairway \$232, and Mission Woods \$209. Roeland Park home owners will likely continue to see their home values appreciate at a greater rate than the average Johnson County resident due to our proximity to communities with higher per square foot values than Roeland Park.





## Where Your Property Tax Dollars Go:



Public schools receive most of the property taxes collected from property owners at 41%, in addition the community college receives 7% for a total of 48% going toward education. Next is the City at 22% then the County at 17%, followed by the Fire District at 9%, the Library at 3%, and finally the State at 1%.

## Property Tax Calculation Example:

Home Value (2019 Average Appraised Home Value): \$205,703

**Total City Mill Rate: 28.531**

Assessed Valuation:

Determine by multiplying the appraised value by 11.5%. ( $\$205,703 \times 11.5\%$ ) \$23,656

### Annual Tax Liability for City Services and Debt Service:

To calculate the annual tax bill, divide the assessed valuation by 1,000 and multiply by the mill rate. ( $\$23,656 / 1,000 \times 28.531$ ) \$674.92

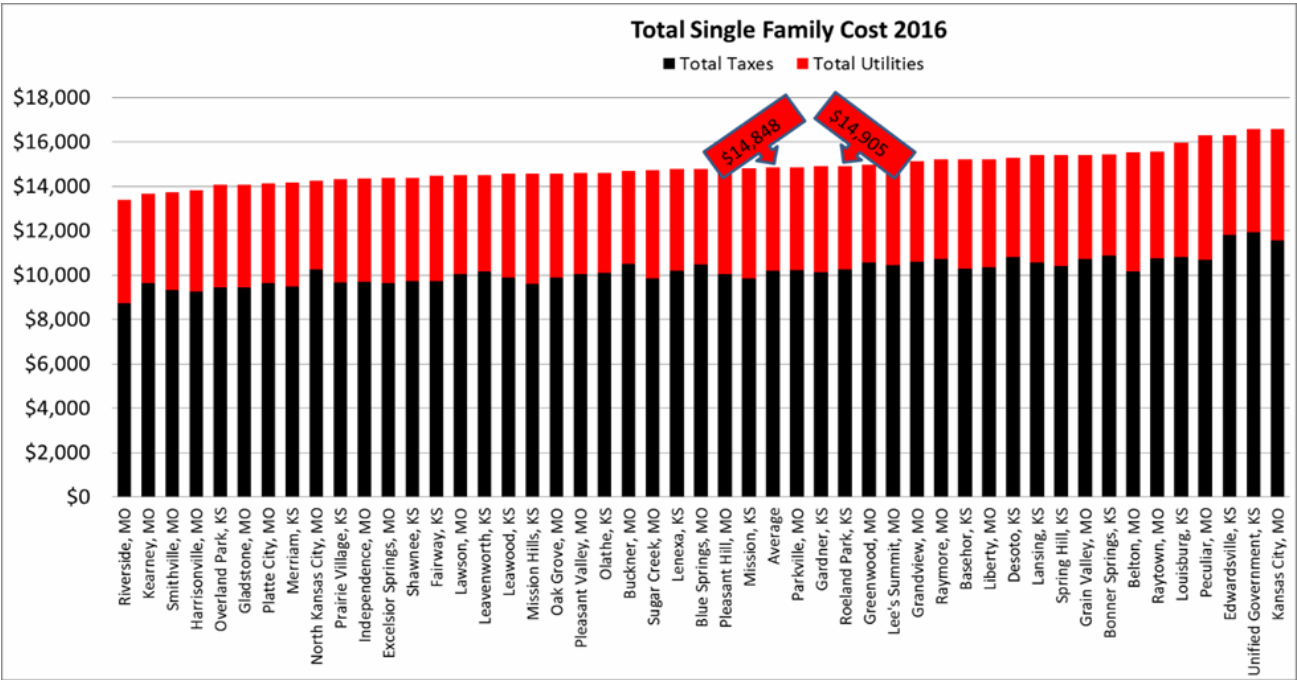
### Monthly Expense for City Services:

To determine the monthly tax expense for City services, divide the tax liability by 12 months. \$56.24

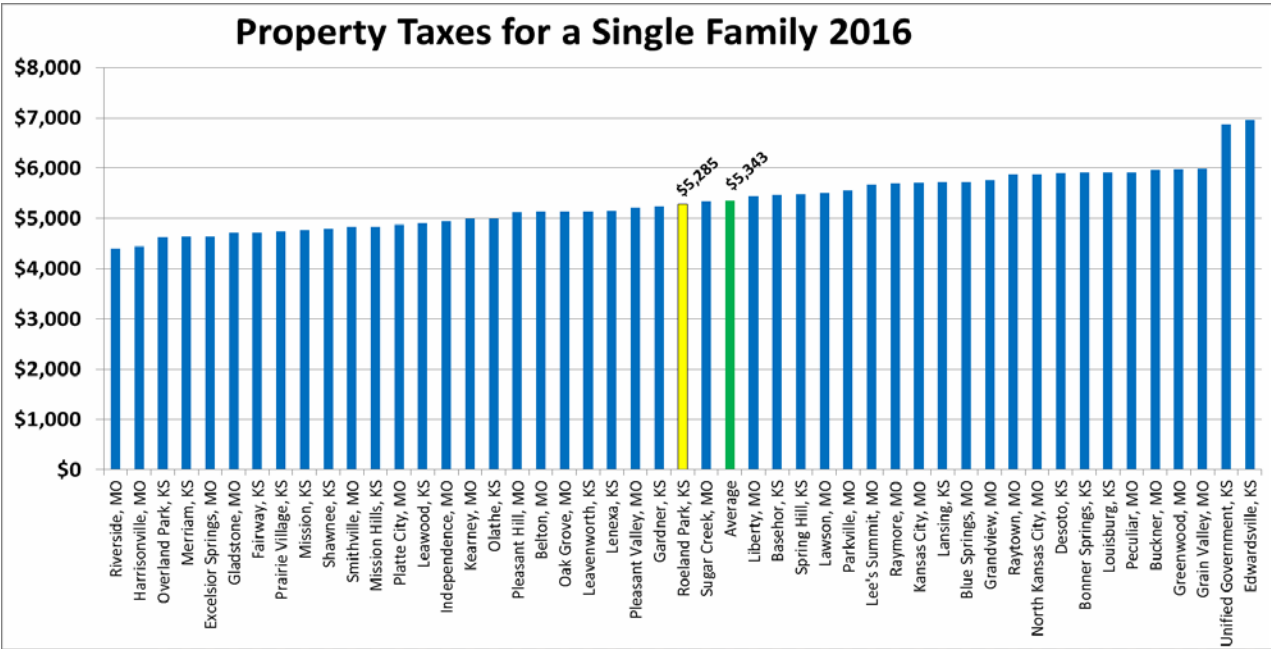
\*Note: Assessed Value is the taxable value of property. It is derived by multiplying the fair market value, as determined by the County Assessor, by a percentage that is set by state statute. 11.5% of the fair market value of a home, 25% of the fair market value of commercial or industrial property, 30% of the fair market value of agricultural property and 20% of the fair market value of vehicles is taxable.

Roeland Park's Cost of Living Compared to Neighboring Cities

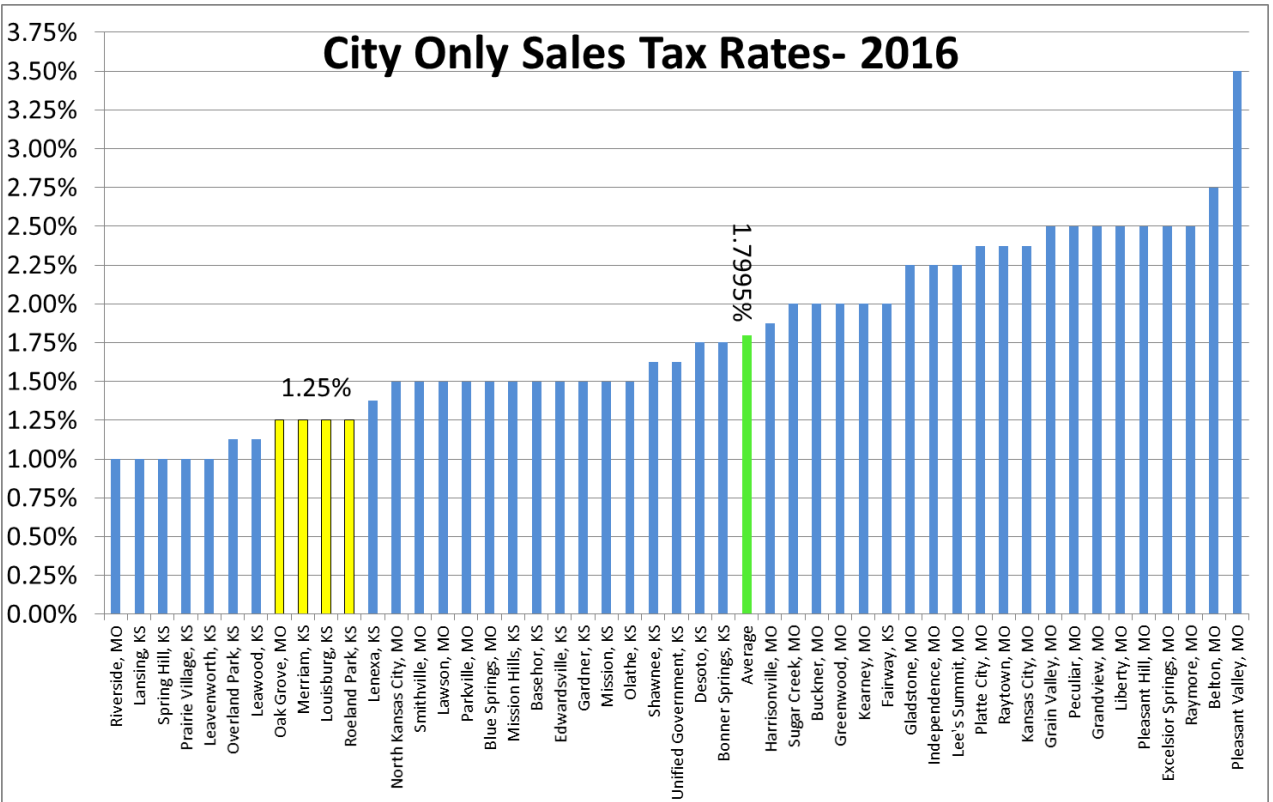
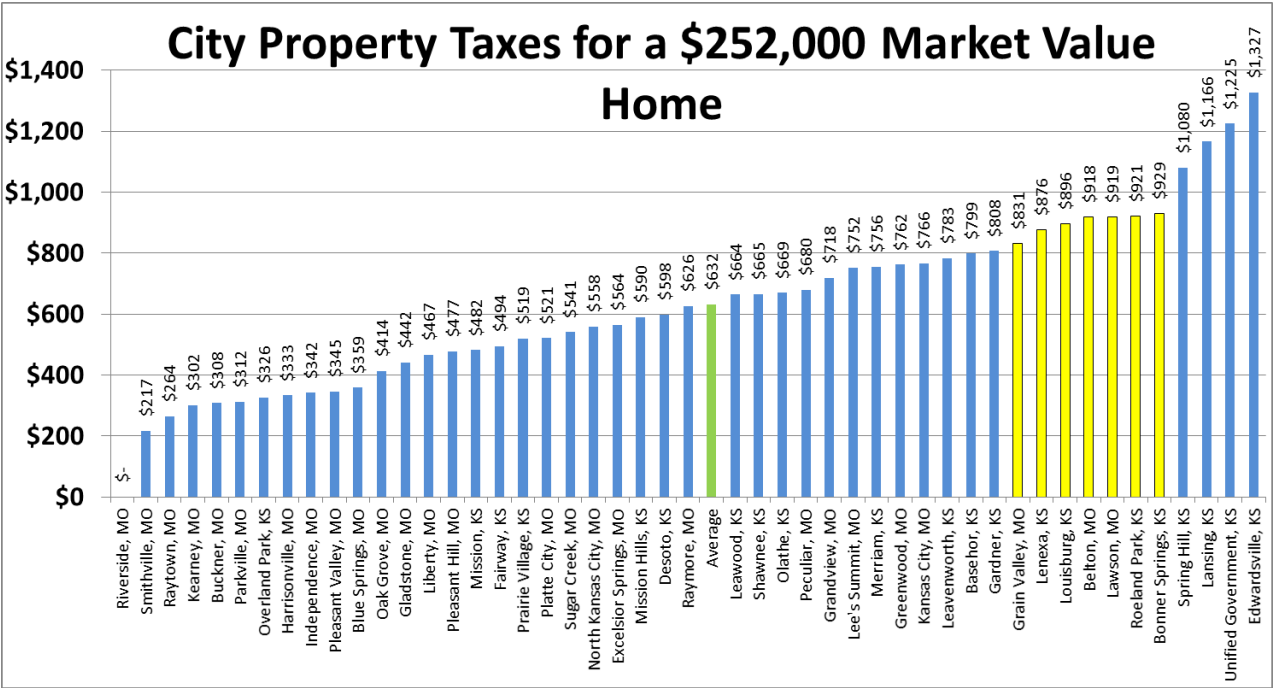
As of January 1, 2016, the utilities and taxes that a family of four would pay during the year was tallied assuming gross income of \$100,000, a home value of \$252,000, and taxable personal property valued at \$50,000. Roeland Park residents experience costs that are average within the Kansas City metro. This is noteworthy because Roeland Park has one of the highest mill levies in Johnson County.



It is also worthy of note that Roeland Park residents experience average property tax costs when compared to communities in the Kansas City metro. The graph below does not reflect the 5 mill reduction implemented by Roeland Park since the comparison was completed in 2016.



The city portion of these property taxes is however above average while the municipal sales tax is below average. See charts below.





### How Roeland Park Compares in Spending Per Person

City	Population (MARC 2017)	2020 General Fund	General Funds Per Capita (E)
<b>Gardner</b>	21,583	\$13,977,400.00	\$647.61
Olathe	137,472	\$113,074,326.00	\$822.53
<b>De Soto</b>	6,107	\$5,260,045.00	\$861.31
<b>Shawnee</b>	65,513	\$57,913,200.00	\$884.00
<b>Roeland Park</b>	<b>6,772</b>	<b>\$6,302,649.00</b>	<b>\$930.69</b>
Spring Hill	6,618	\$6,518,625.00	\$984.98
<b>Prairie Village</b>	22,368	\$23,868,123.00	\$1,067.07
<b>Overland Park</b>	191,278	\$217,150,000.00	\$1,135.26
<b>Fairway</b>	3,957	\$4,954,784.00	\$1,252.16
<b>Average</b>	<b>36,094</b>	<b>\$39,709,389</b>	<b>\$1,333.04</b>
<b>Mission</b>	9,409	\$13,590,000.00	\$1,444.36
<b>Leawood</b>	34,659	\$53,739,600.00	\$1,550.52
<b>Lenexa</b>	53,553	\$83,400,000.00	\$1,557.34
<b>Westwood</b>	1,655	\$2,939,534.00	\$1,776.15
<b>Merriam</b>	11,212	\$20,100,000.00	\$1,792.72
<b>Edgerton</b>	1,771	\$3,887,171.00	\$2,194.90
<b>Mission Hills</b>	3,573	\$8,668,946.00	\$2,426.24
	36,094	\$39,709,388.88	<b>\$1,333.04</b>

Roeland Park's general fund expenditure per capita is 30% lower than the average for Johnson County cities. Roeland Park's general fund does not cover fire services, which is also the case for Fairway, Mission, Mission Hills, Prairie Village and Westwood.

## Mill Rates and Value of 1 Mill vs. Population

Roeland Park's property tax generation on a per capita basis falls in the middle for Johnson County communities. The cities of Lenexa and Edgerton have similar mill levies to Roeland Park, however those communities generate nearly twice the property taxes on a per capita basis as Roeland Park.

City	Population (MARC 2017)	2018 Assessed Value (2019 Budget)	2018 Mill Levy (2019 Budget)	Value of 1 Mill	Property tax per capita
<b>Gardner</b>	21,583	\$188,612,015	20.72	\$188,612.02	\$ 181
Spring Hill	6,618	\$61,423,056	26.57	\$61,423.06	\$ 247
<b>Overland Park</b>	191,278	\$3,683,702,650	13.57	\$3,683,702.65	\$ 261
<b>Mission</b>	9,409	\$157,485,883	17.88	\$157,485.88	\$ 299
<b>De Soto</b>	6,107	\$77,764,852	24.39	\$77,764.85	\$ 311
Olathe	137,472	\$1,901,252,208	22.68	\$1,901,252.21	\$ 314
<b>Prairie Village</b>	22,368	\$401,494,261	19.31	\$401,494.26	\$ 347
<b>Roeland Park</b>	6,772	\$83,607,289	28.53	\$83,607.29	\$ 352
<b>Westwood</b>	1,655	\$27,433,750	21.32	\$27,433.75	\$ 353
<b>Shawnee</b>	65,513	\$924,327,564	26.62	\$924,327.56	\$ 376
<b>Fairway</b>	3,957	\$97,060,673	19.92	\$97,060.67	\$ 489
<b>Merriam</b>	11,212	\$200,819,865	27.88	\$200,819.87	\$ 499
<b>Lenexa</b>	53,553	\$1,193,719,635	29.91	\$1,193,719.64	\$ 667
<b>Leawood</b>	34,659	\$960,713,383	24.52	\$960,713.38	\$ 680
<b>Edgerton</b>	1,771	\$46,316,533	29.92	\$46,316.53	\$ 782
<b>Mission Hills</b>	3,573	\$194,360,052	21.96	\$194,360.05	\$ 1,195

## Staffing Levels

Appendix B provides a history (2014-2020) of full-time equivalents by position and department for the City of Roeland Park. 2020 staff levels have been changed to reflect a new full time Parks and Recreation Superintendent position anticipated to begin 1/1/20 as well as adding the full time Facility Maintenance Supervisor and part time Community Center Attendants as of 7/1/19. The Maint. Supervisor and Attendant positions were previously employed by Johnson County Parks and Recreation with their related expenses paid by the City through the Community Center and Pool management agreements. The Parks and Recreation Superintendent will report to the Public Works Director and supervise the Maint. Supervisor and Attendants. Moving the Maint. Supervisor and Attendants into the City staff has no additional financial burden but does offer greater control over the care of the facilities owned by the City. The table below provides a comparison of staffing levels among local communities on a per 1,000 resident bases. Some of the communities listed are full service, providing utilities. Olathe and Gardner for example provide utilities as well as fire service. Roeland Park does not provide fire service or utilities, the communities of Fairway, Mission, Mission Hills, Prairie Village, and Westwood are comparable to Roeland Park in the services provided. The measure reflects Roeland Park's lean approach to staffing.

City	Population (MARC 2017)	FTE Staff 2020	Staff per 1,000 residents
Mission Hills	3,573	11.00	3.08
De Soto	6,107	29.00	4.75
<b>Roeland Park</b>	<b>6,772</b>	<b>36.13</b>	<b>5.34</b>
Shawnee	65,513	359.00	5.48
Overland Park	191,278	1107.00	5.79
Prairie Village	22,368	133.55	5.97
Fairway	3,957	24.00	6.07
Olathe	137,472	958.00	6.97
Gardner	21,583	153.00	7.09
<b>Average</b>	<b>38,059</b>	<b>259</b>	<b>7.41</b>
Mission	9,409	77.00	8.18
Leawood	34,659	295.06	8.51
Westwood	1,655	16.00	9.67
Lenexa	53,553	545.00	10.18
Merriam	11,212	123.15	10.98
Edgerton	1,771	23.75	13.41

## Budget Overview:

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*Young Roeland Park resident enjoying the fall  
2019 photo contest winner – Chelsea Johnston, 1st Place*

## City of Roeland Park

### All Funds Overview by Source - 2018-2022 Budget

	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
<b>Beginning Fund Balance</b>	<u>5,581,065</u>	<u>4,545,006</u>	<u>5,966,943</u>	<u>7,575,648</u>	<u>5,753,033</u>	<u>5,765,319</u>
<b>Revenues</b>						
Property Taxes	\$ 1,942,718	\$ 2,397,630	\$ 2,039,592	\$ 2,546,944	\$ 2,584,964	\$ 2,620,305
TIF Property Taxes	1,522,159	1,385,891	952,670	1,316,318	1,301,429	1,074,715
Franchise Taxes	508,080	516,044	465,499	466,812	470,892	475,164
Special Assessments	832,503	832,447	817,609	827,973	839,904	846,366
Intergovernmental Revenue	1,200,160	702,806	744,968	2,086,894	438,892	919,652
Sales Tax	3,940,601	3,845,871	3,643,688	3,363,398	3,519,930	3,555,129
Licenses and Permits	173,753	175,025	172,225	161,225	161,225	161,525
Fines and Forfeitures	386,627	375,988	346,000	368,964	375,223	369,108
Program Fees			153,416	153,416	138,000	141,300
Bond Proceeds	-	-	-	1,308,032	-	-
Other Sources	287,472	226,305	1,773,949	409,210	304,722	320,156
Interest	167,425	90,025	161,461	131,400	130,400	122,400
<b>Total Revenues</b>	<u>10,961,496</u>	<u>10,548,031</u>	<u>11,271,076</u>	<u>13,140,585</u>	<u>10,265,582</u>	<u>10,605,820</u>
Special Law Enforcement Resources	34,531	9,913	26,616	19,616	20,616	21,616
Transfers In	1,402,022	886,408	1,484,242	1,646,779	1,696,443	725,870
<b>Total Resources</b>	<u>17,979,115</u>	<u>15,989,357</u>	<u>18,748,877</u>	<u>22,382,628</u>	<u>17,735,674</u>	<u>17,118,625</u>
<b>Expenditures</b>						
Salary & Benefits	2,557,869	2,744,869	2,997,134	3,282,099	3,419,008	3,563,057
Contractual Services	2,086,285	2,254,448	2,437,116	2,376,836	2,099,267	2,108,183
Commodities	488,147	254,091	325,086	223,134	340,009	307,385
Capital Outlay	2,933,970	1,875,400	2,919,700	6,620,490	3,144,936	2,038,750
Debt Service	2,527,264	1,377,746	1,002,122	781,101	698,254	702,899
<b>Total Expenditures</b>	<u>10,593,535</u>	<u>8,506,554</u>	<u>9,681,158</u>	<u>13,283,660</u>	<u>9,701,474</u>	<u>8,720,274</u>
Special Law Enforcement Restricted	17,915	-	8,000	-	-	-
Non-Expenditure Appropriation	-	3,537,838	-	1,679,540	551,821	505,882
Transfers Out	1,402,021	886,408	1,473,455	1,646,779	1,696,443	725,870
<b>Total Appropriations</b>	<u>12,013,471</u>	<u>12,930,800</u>	<u>11,162,613</u>	<u>16,609,979</u>	<u>11,949,739</u>	<u>9,952,027</u>
<b>Ending Fund Balance with TDDs</b>	<u>\$ 5,965,644</u>	<u>\$ 3,058,558</u>	<u>\$ 7,586,264</u>	<u>\$ 5,772,649</u>	<u>\$ 5,785,935</u>	<u>\$ 7,166,599</u>
<b>Ending Fund Balance excluding TDDs</b>	<u>\$ 9,162,247</u>	<u>\$ 2,901,872</u>	<u>\$ 10,435,841</u>	<u>\$ 9,305,173</u>	<u>\$ 8,284,739</u>	<u>\$ 9,310,846</u>

**Notes:**

\*The TDD funds are in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

\*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.



**City of Roeland Park**  
**Fund Overview by Source - 2020 Budget**

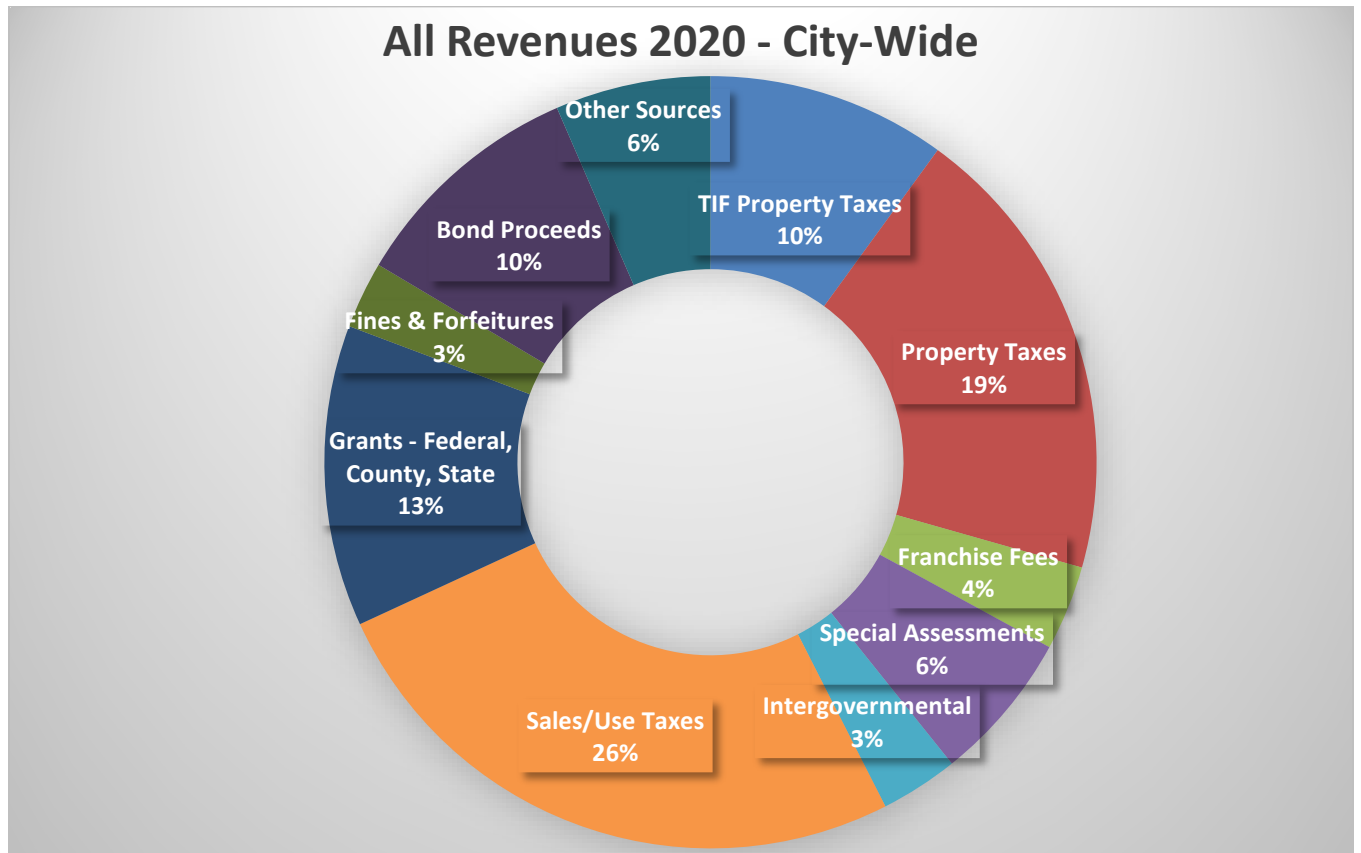
	General	Bond & Interest	Aquatic Fund	Special Highway	Special Street (27A)	Community Center (27C)	Special Infrastructure (27D)	Equip & Bldg Reserve	TIF 1-Bella Roe/Wal-Mart
<b>Beginning Fund Balance</b>	<b>2,628,617</b>	<b>80,028</b>	<b>101,781</b>	<b>321,731</b>	<b>270,809</b>	<b>532,871</b>	<b>1,150,317</b>	<b>1,346,383</b>	<b>753,332</b>
<b>Revenues</b>									
Property Taxes	\$ 2,374,765	\$ 172,179		\$ -	\$ -	\$ -	\$ -	\$ -	
TIF Property Taxes	-	-	-	-	-	-	-	-	\$ 759,642
Franchise Taxes	466,812	-	-	-	-	-	-	-	-
Special Assessments	564,000	263,973	-	-	-	-	-	-	-
Sales/Use Taxes	1,510,505				911,562	187,654	375,304	-	-
Intergovernmental Revenue	224,765	16,376	-	-	1,845,753	-	-	-	-
Licenses and Permits	161,225	-	-	-	-	-	-	-	-
Fines and Forfeitures	368,964	-	-	-	-	-	-	-	-
Program Fees			153,416	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	1,308,032		
Other Sources	325,363	-	-	-	-	-	50,000	-	-
Interest	80,000	8,500	-	-	7,000	4,500	4,000	-	8,000
<b>Total Revenues</b>	<b>6,076,399</b>	<b>461,028</b>	<b>153,416</b>	<b>-</b>	<b>2,764,315</b>	<b>192,154</b>	<b>1,737,336</b>	<b>-</b>	<b>767,642</b>
Special Law Enforcement Resources	19,616								
Transfers In	191,475	325,000	414,181	-	321,731	-	-	44,392	350,000
<b>Total Resources</b>	<b>8,916,106</b>	<b>866,056</b>	<b>669,378</b>	<b>321,731</b>	<b>3,356,856</b>	<b>725,025</b>	<b>2,887,653</b>	<b>1,390,775</b>	<b>1,870,974</b>
<b>Expenditures</b>									
Salary & Benefits	2,974,468	-	181,280	-	67,059	59,291	-	-	-
Contractual Services	1,812,021	3,100	228,504	-	100,000	79,564	98,032	-	3,740
Commodities	96,172	-	52,570	-	25,000	5,000	-	44,392	-
Capital Outlay	215,000	-	132,749	-	1,845,113	364,000	2,151,596	-	1,849,192
Debt Service	-	762,101	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>5,097,661</b>	<b>765,201</b>	<b>595,103</b>	<b>-</b>	<b>2,037,172</b>	<b>507,855</b>	<b>2,249,628</b>	<b>44,392</b>	<b>1,852,932</b>
Special Law Enforcement Restricted	-								
Non-Expenditure Appropriation	321,415	23,126	-	-	-	-	-	1,300,000	-
Transfers Out	883,573	-	-	321,731	250,000	22,688	-	-	-
<b>Total Appropriations</b>	<b>6,302,649</b>	<b>788,327</b>	<b>595,103</b>	<b>321,731</b>	<b>2,287,172</b>	<b>530,543</b>	<b>2,249,628</b>	<b>1,344,392</b>	<b>1,852,932</b>
<b>Ending Fund Balance</b>	<b>\$ 2,613,457</b>	<b>\$ 77,729</b>	<b>\$ 74,275</b>	<b>\$ 0</b>	<b>\$ 1,069,684</b>	<b>\$ 194,481</b>	<b>\$ 638,025</b>	<b>\$ 46,383</b>	<b>\$ 18,042</b>

**City of Roeland Park**  
**Fund Overview by Source - 2020 Budget**

	TDD #1 - Price Chopper	TDD #2 - Lowes	CID #1 - RP Shopping Center	TIF 2D - City Hall	TIF 2C - Security Bank	TIF 3- The Rocks	Property Owners Assoc.	Totals	Totals Excluding TDD Funds
<b>Beginning Fund Balance</b>	<u>(2,272,274)</u>	<u>(577,302)</u>	<u>3,044,404</u>	<u>4,990</u>	<u>450</u>	<u>169,125</u>	<u>20,388</u>	<u>7,575,648</u>	<u>10,425,225</u>
<b>Revenues</b>									
Property Taxes	\$ -	\$ -	\$ -				\$ -	\$ 2,546,944	\$ 2,546,944
TIF Property Taxes	-	-	-	\$ 243,757	\$ 29,000	\$ 283,919	-	\$ 1,316,318	\$ 1,316,318
Franchise Taxes	-	-	-	-	-	-	-	466,812	466,812
Special Assessments	-	-	-	-	-	-	-	827,973	827,973
Sales/Use Taxes	256,669	121,704	-	-	-	-	-	3,363,398	2,985,025
Intergovernmental Revenue	-	-	-	-	-	-	-	2,086,894	1,708,522
Licenses and Permits	-	-	-	-	-	-	-	161,225	161,225
Fines and Forfeitures	-	-	-	-	-	-	-	368,964	368,964
Program Fees	-	-	-	-	-	-	-	153,416	153,416
Bond Proceeds	-	-	-	-	-	-	-	1,308,032	1,308,032
Other Sources	-	-	-	-	-	-	33,847	409,210	409,210
Interest	900	500	9,000	8,000	-	1,000	-	131,400	130,000
<b>Total Revenues</b>	<u>257,569</u>	<u>122,204</u>	<u>9,000</u>	<u>251,757</u>	<u>29,000</u>	<u>284,919</u>	<u>33,847</u>	<u>13,140,585</u>	<u>12,760,813</u>
								19,616	19,616
Transfers In	-	-	-	-	-	-	-	1,646,779	1,646,779
<b>Total Resources</b>	<u>(2,014,706)</u>	<u>(455,099)</u>	<u>3,053,404</u>	<u>256,748</u>	<u>29,450</u>	<u>454,044</u>	<u>54,235</u>	<u>22,382,628</u>	<u>24,852,432</u>
<b>Expenditures</b>									
Salary & Benefits	-	-	-	-	-	-	-	3,282,099	3,282,099
Contractual Services	5,000	5,000	-	8,000	2,000	-	31,875	2,376,836	2,366,836
Commodities	-	-	-	-	-	-	-	223,134	223,134
Capital Outlay	-	-	-	62,840	-	-	-	6,620,490	6,620,490
Debt Service	15,000	4,000	-	-	-	-	-	781,101	762,101
<b>Total Expenditures</b>	<u>20,000</u>	<u>9,000</u>	<u>-</u>	<u>70,840</u>	<u>2,000</u>	<u>-</u>	<u>31,875</u>	<u>13,283,660</u>	<u>13,254,660</u>
Special Law Enforcement Restricted									-
Non-Expenditure Appropriation	-	-	-	35,000	-	-	-	1,679,540	1,679,540
Tranfers Out	-	-	-	150,000	18,787	-	-	1,646,779	1,646,779
<b>Total Appropriations</b>	<u>20,000</u>	<u>9,000</u>	<u>-</u>	<u>255,840</u>	<u>20,787</u>	<u>-</u>	<u>31,875</u>	<u>16,609,979</u>	<u>16,580,979</u>
<b>Ending Fund Balance</b>	<u>\$ (2,034,706)</u>	<u>\$ (464,099)</u>	<u>\$ 3,053,404</u>	<u>\$ 908</u>	<u>\$ 8,663</u>	<u>\$ 454,044</u>	<u>\$ 22,360</u>	<u>\$ 5,772,649</u>	<u>\$ 8,271,453</u>

All revenues generated in the TDD funds are turned over to the trustee. The negative ending fund balance indicates that the entire balance is due upon receipt.

## 2020 Revenue Highlights-



All revenues city-wide total \$13.1 million. These figures do not include inter-fund transfers or Special Law Enforcement revenues.

**Sales & Use Taxes:** Projected revenues for all sales and use taxes, including those generated by special taxing districts and the county-wide sales taxes, total \$3.4 million.

**Property Taxes:** The City anticipates generating \$2.5 million in property taxes from its mill rate of 28.531. Less taxes diverted to TIF funds, the General and Bond & Interest Fund should see net revenues of approximately \$2.2 million.

**Grants:** Local grants account for nearly \$1.7 million or 13% of the total 2020 budget and is from the Johnson County CARS program funding the Roe Boulevard improvements.

**TIF Property Taxes:** The City budgeted \$1.3 million in revenue in all TIF funds from property taxes directed to TIF projects. The City has three TIF districts and four separate funds for these resources. This revenue stream has been projected to be down from the prior two years due to the successful appeal of several large retailers of their property taxes.

**Bond Proceeds:** The City intends to issue approximately \$1.25 million in bonds in 2020 to fund improvements at R Park and the Aquatics Center.

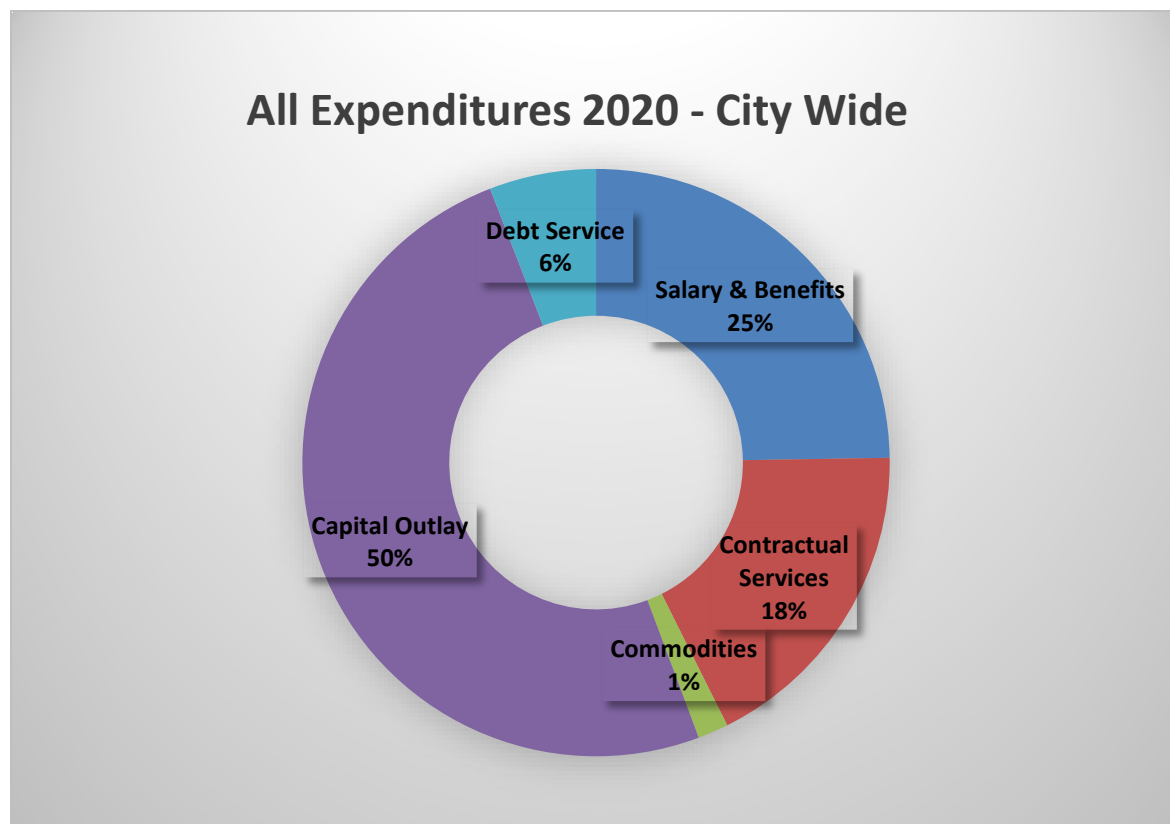
**Other Sources:** Other sources consists of interest earned on idle cash, program fees, licenses and permits, and rental income and is projected at approximately \$855,000 in 2020.

**Special Assessments:** Approximately \$828,000 is anticipated from special assessments for storm water districts and solid waste services including the City operated leaf collection program.

**Franchise Fees:** Franchise fees anticipates approximately \$467,000 in franchise fees in the General Fund. This is less than prior years due to lower electric utility rates as a result of the merger between KCP&L and Westar and reduced use of landline telephones and cable television.

**Municipal Court Fines & Forfeitures:** A total of about \$369,000 is projected from court fines, bond forfeitures as well as state fees and court costs.

## 2020 Expenditure Highlights



Expenditures city-wide total \$13.3 million. Operating expenditures total \$5.9 million. These figures exclude inter-fund transfers and non-expenditure appropriations.

**Salary & Benefits:** The 2020 Budget includes \$3.3 million in personnel expenses including wages and benefits. This represents a 10% increase from the 2019 Projected Budget (\$3.0 million) due in part to shifting staff from JCPRD to City employment. In addition, a 4.25% allowance for merit-based pay increases for employees is included in the budget as well as a 23% projected increase in medical insurance due to significant increase in healthcare costs from the prior year. The City hired a consultant to determine if switching benefits providers

would result in a cost savings, but the results determined that sticking with Cigna as provided by Midwest Public Risk (MPR) was the best and least costly option.

**Contractual Services:** All contractual services total \$2.4 million in FY 2020, which is a 3% decrease from the 2019 Projected Budget. The reason for the decrease is due to the use of additional professional services in 2019 that will not be used in 2020, such as architect services for the community center redesign project, consultant for the Planning Sustainable Places project and Comprehensive Plan Update, appraisal and legal services related to easement acquisition for the Roe Blvd project.

**Commodities:** All commodities total \$223,000, which is a 30% decrease from the 2019 Projected Budget. The decrease is due to fewer planned capital equipment purchases in 2020 than in 2019 (a reduction of \$94,000).

**Capital Outlay:** Capital outlay totals \$6.6 million, a 127% increase from the 2019 Projected Budget. The increase is due to several large-scale projects being slated for 2020 including the Roe Boulevard improvements, R Park Phases 1 and 2 improvements and the Aquatic Center improvements.

**Debt Service:** Debt service totals \$781,000, a 22% decrease from the 2019 Projected Budget. The reason for the decrease is the city-hall portion of the 2012-1 series GO Bonds retired in 2019. A smaller special obligation bond for the TIF 2c fund also retired in 2019.

## Key Changes

The key changes of the 2020 -2022 Budget include:

Expenses	2020	2021	2022
<b>2020 Objectives with Financial Impacts</b>			
Update Roeland Park History from 1996 to Present	\$ 1,000	\$	\$
Increase Support to Community Garden	\$ 1,000	\$ 1,000	\$ 1,000
Implement Bicycle Patrol Unit in the Police Department	\$ 5,000	\$	\$
Extend City Hall Office Hours to 7:00 pm One Day Per Week	\$ 0	\$	\$
Create Policy Providing 12 Weeks of Paid Family Leave	\$ 11,000	\$ 11,000	\$ 11,000
Establish Roeland Park Economic Development Association	\$ 0	\$	\$
Consider a Green Traffic Garden as Part of Phase 1 or 2 of R Park Development Plan	\$	\$ 75,000	\$
<b>Other Budget Items</b>			
4.25% Merit Increase FY 2020, then 4% in out years	\$ 97,000	\$ 91,500	\$ 91,500
Addition of a Parks and Recreation Superintendent position	\$ 100,000	\$ 105,000	\$ 110,000

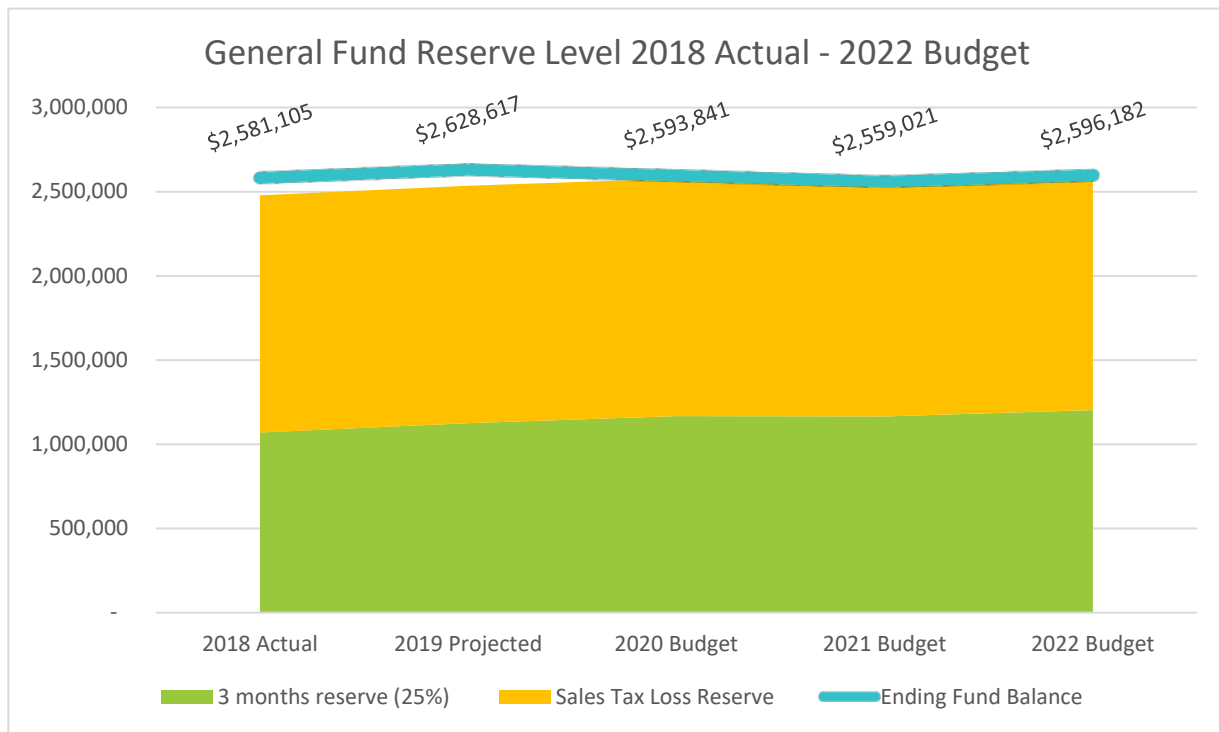
Based on a three-year forecast, property tax rates should not increase in 2020 through 2022, assuming several estimates are maintained, including:

- No significant decline in sales tax.
- Property values increase by at least 1.5% annually.
- Franchise fees and court revenues remain in line with 3-year history.
- Personnel costs, supplies and contractual services grow at a rate consistent with inflation.
- Property tax supported debt service remains at expected levels.



## General Fund Overview

During Governing Body discussions in 2013 there was a consensus to hold reserves at no less than the 16.7% of operating expenditures (City policy) for three years. Recently the Governing Body has updated the Reserve Policy to set new thresholds stating that in uncertain economic times where significant revenue fluctuations may exist, it is prudent to target reserves at three months operating expenses or higher. Due to the potential loss of any one of the 6 major retailers located in Roeland Park the City accumulated and maintains reserves (\$1.41 million) sufficient to endure a two-year vacancy for one of these major retailers. This is a real possibility, as large retailers will vacate space for a new location and continue to pay rent at two sites in order tie up the old property and limit competition in the market. Twenty-five percent of 2020 General Fund operating expenditures is \$1.168 million, adding \$1.41 million to cover a significant and sustained reduction in sales tax revenues brings the General Fund reserve goal to \$2.578 million. The estimated ending General Fund balance for 2020 is \$2.594 million, keeping us just above our goal. To continue the process of pay-as-you-go financing of capital and not issue new debt, the Governing Body approved the use of funds in excess of the above stated reserve goal to finance capital projects. The graph below reflects the projected General Fund ending balance continuing to meet our goals looking out through 2022.

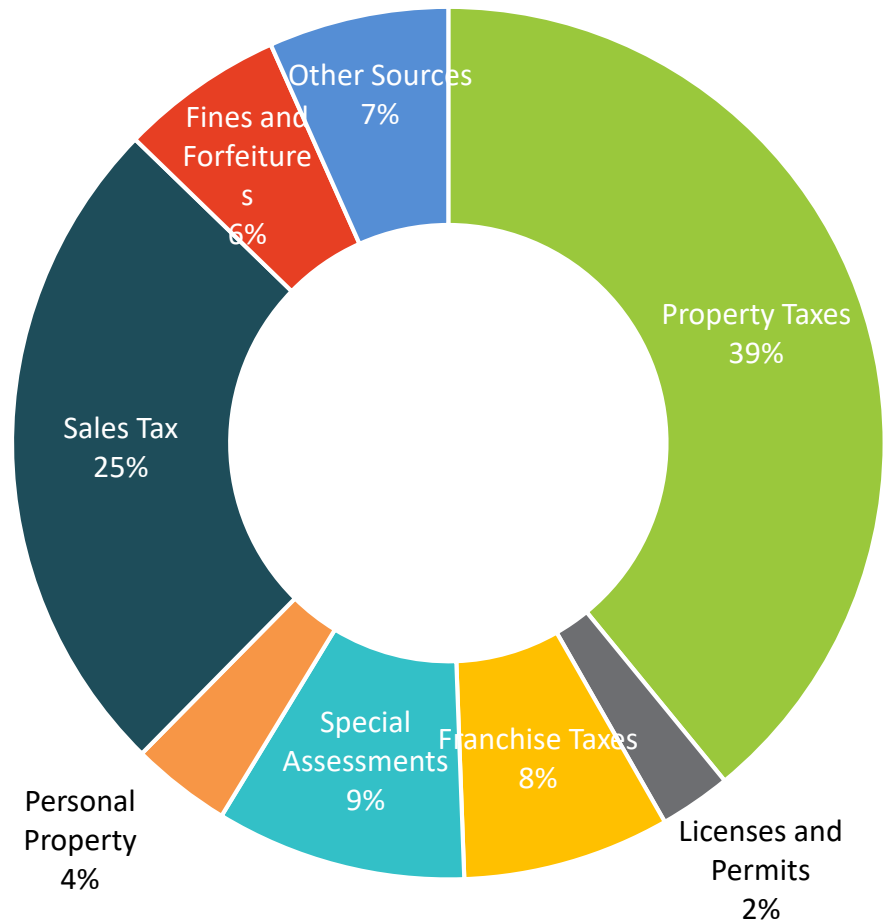


2020 General Fund Revenues

Revenues generated in 2020 are projected to be \$6.1 million. With the inclusion of fund balances and Special Law Enforcement funds, total 2020 resources available are projected at \$8.7 million. Current revenues are collected from six primary sources: property tax (39%), sales tax (25%), special assessments (9%), franchise fees (8%), other sources (7%), and court fees (6%). Property tax collections reflect only the general operations portion of the mill levy (26.616). Sales tax collections include City and County sales taxes. Franchise fees are 5% of gas, electric, telephone, cable and internet service charges. Other Sources includes interest income, lease revenue and other miscellaneous sources. Property tax is revenue generated from ad valorem taxes on real estate only.

2020 General Fund Revenue

\$6,076,399

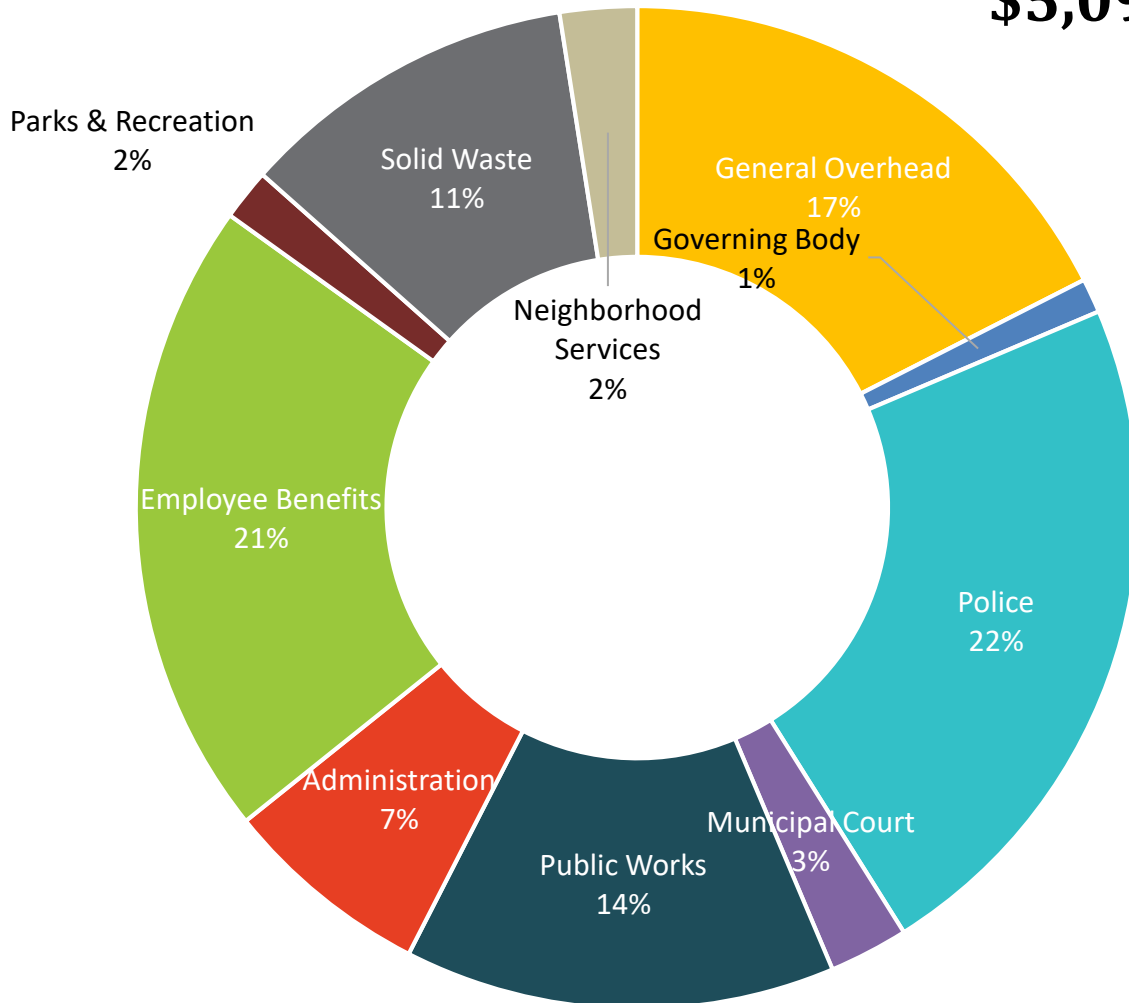


## 2020 General Fund Expenditures

2020 budgeted expenditures in the General Fund total \$6.308 million. Operating expense make up \$5.107 million, which is a 2% increase over the 2019 Projected operating expenses. The increase is primarily due to 2020 Objectives which are not capital in nature and personnel cost increases (10%). These expenditures are allocated among major activities as illustrated in the graph below.

### 2020 General Fund Expenditures:

**\$5,097,661**



The General Overhead department has the largest budget but covers a broad range of service expenses such as: street lighting, traffic signals, audit fees, attorney fees, property and liability insurance, pool operations, TIF property tax reductions (shown as a non-expenditure appropriation), and transfers to the equipment/building replacement fund. The Police Department is the next largest followed by Employee Benefits, which is where insurance, retirement and social security expenses are budgeted for all employees. The Public Works Department is the fourth largest and accounts for \$210,000 in contract street maintenance, contract tree trimming and mowing services, street light electric, as well as standard personnel expenses. The

Solid Waste department is the next largest, this department accounts for contractual expenses associated with trash, recycling and yard waste services as well as direct expenses associated with the leaf pick up service.

**City of Roeland Park**  
**Fund Overview by Source - General Operating Fund**

	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Beginning Fund Balance</b>	<b>2,617,063</b>	<b>2,556,535</b>	<b>2,581,105</b>	<b>2,628,617</b>	<b>2,593,841</b>	<b>2,559,021</b>
<b>Revenues</b>						
Property Taxes	\$ 1,756,154	\$ 2,235,507	\$ 1,901,520	\$ 2,374,765	\$ 2,410,234	\$ 2,442,984
Franchise Taxes	508,080	516,044	465,499	466,812	470,892	475,164
Special Assessments	569,945	570,500	561,000	564,000	576,700	588,194
Sales Taxes	1,549,949	1,558,920	1,501,135	1,510,505	1,561,537	1,577,152
Intergovernmental	260,283	224,406	219,472	224,765	231,290	238,682
Licenses and Permits	173,753	175,025	172,225	161,225	161,225	161,525
Fines and Forfeitures	386,627	375,988	346,000	368,964	375,223	369,108
Other Sources	196,860	192,458	474,668	325,363	270,875	286,309
Interest	83,578	56,100	85,000	80,000	80,000	80,000
<b>Total Revenues</b>	<b>5,485,228</b>	<b>5,904,947</b>	<b>5,726,520</b>	<b>6,076,399</b>	<b>6,137,977</b>	<b>6,219,118</b>
Special Law Enforcement Resources	34,531	9,913	26,616	19,616	20,616	21,616
Transfers In	-	-	197,844	191,475	374,276	25,975
<b>Total Resources</b>	<b>8,136,822</b>	<b>8,471,395</b>	<b>8,532,086</b>	<b>8,916,106</b>	<b>9,126,710</b>	<b>8,825,730</b>
<b>Expenditures by Appropriation Unit</b>						
Salary & Benefits	2,495,869	2,680,389	2,718,955	2,974,468	3,101,651	3,234,888
Contractual Services	1,796,646	1,909,135	1,899,611	1,812,021	1,670,756	1,686,059
Commodities	93,169	104,071	95,296	96,172	96,442	101,090
Capital Outlay	112,011	217,500	303,771	215,000	215,000	216,000
Debt Service	154,440	-	-	-	-	-
<b>Total Expenditures</b>	<b>4,652,134</b>	<b>4,911,095</b>	<b>5,017,633</b>	<b>5,097,661</b>	<b>5,083,849</b>	<b>5,238,037</b>
Special Law Enforcement Restricted	17,915	-	8,000	-	-	-
Non-Expenditure Appropriation	-	322,400	-	321,415	331,057	270,000
Tranfers Out	869,051	586,408	859,220	883,573	1,132,167	699,895
<b>Total Appropriations</b>	<b>5,539,100</b>	<b>5,819,903</b>	<b>5,884,853</b>	<b>6,302,649</b>	<b>6,547,073</b>	<b>6,207,932</b>
<b>Ending Fund Balance</b>	<b>\$ 2,597,721</b>	<b>\$ 2,651,492</b>	<b>\$ 2,647,233</b>	<b>\$ 2,613,457</b>	<b>\$ 2,579,637</b>	<b>\$ 2,617,799</b>
Change In Ending Fund Balance		235,008	(4,259)	(33,776)	(33,821)	38,162
25% of Annual Operating Expenses (Reserve Benchmark)	1,069,527	1,141,283	1,120,899	1,168,165	1,164,712	1,203,010
Sales Tax Loss Reserve	1,410,000	1,410,000	1,410,000	1,410,000	1,410,000	1,410,001
Ending Fund Balance In Excess of Sales Tax Reserve + Reserve Benchmark	<b>118,194</b>	<b>100,209</b>	<b>116,334</b>	<b>35,292</b>	<b>4,924</b>	<b>4,788</b>
Operating Expenses	4,278,109	4,565,133	4,483,595	4,672,661	4,658,849	4,812,039
Unrestricted Ending Fund Balance as a % of Annual Operating Expenses	27%	27%	27%	25%	25%	25%

**City of Roeland Park**  
**Fund Overview by Department - General Operating Fund**

	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Beginning Fund Balance</b>	<u>2,625,976</u>	<u>2,565,448</u>	<u>2,597,721</u>	<u>2,647,233</u>	<u>2,613,457</u>	<u>2,579,637</u>
<b>Revenues</b>						
Property Taxes	\$ 1,756,154	\$ 2,235,507	\$ 1,901,520	\$ 2,374,765	\$ 2,410,234	\$ 2,442,984
Franchise Taxes	508,080	516,044	465,499	466,812	470,892	475,164
Special Assessments	569,945	570,500	561,000	564,000	576,700	588,194
Sales Taxes	1,549,949	1,558,920	1,501,135	1,510,505	1,561,537	1,577,152
Intergovernmental	260,283	224,406	219,472	224,765	231,290	238,682
Licenses and Permits	173,753	175,025	172,225	161,225	161,225	161,525
Fines and Forfeitures	386,627	375,988	346,000	368,964	375,223	369,108
Other Sources	196,860	192,458	474,668	325,363	270,875	286,309
Interest	83,578	56,100	85,000	80,000	80,000	80,000
<b>Total Revenues</b>	<u>5,485,228</u>	<u>5,904,947</u>	<u>5,726,520</u>	<u>6,076,399</u>	<u>6,137,977</u>	<u>6,219,118</u>
Special Law Enforcement Revenues	25,618	10,000	1,000	1,000	1,003	-
Transfers In	-	-	197,844	191,475	374,276	25,975
<b>Total Resources</b>	<u>8,136,822</u>	<u>8,480,395</u>	<u>8,523,086</u>	<u>8,916,106</u>	<u>9,126,713</u>	<u>8,824,730</u>
<b>Expenditures by Department</b>						
General Overhead	1,067,675	1,039,935	998,802	891,993	737,146	765,707
Police	1,067,548	1,081,955	1,121,854	1,145,493	1,188,246	1,241,805
Municipal Court	107,046	117,618	177,639	130,326	133,784	136,953
Neighborhood Services	109,298	125,616	124,016	126,648	131,225	136,986
Administration	293,340	318,645	324,720	342,690	354,574	368,453
Public Works	628,108	681,517	740,257	708,576	721,558	701,022
Employee Benefits	775,739	903,149	913,015	1,052,705	1,105,694	1,161,769
Governing Body	54,823	56,520	56,430	56,430	56,430	56,430
Parks & Recreation	-	-	-	84,400	85,716	88,125
Solid Waste	548,557	586,140	560,900	558,400	569,476	580,787
<b>Total Expenditures</b>	<u>4,652,134</u>	<u>4,911,095</u>	<u>5,017,633</u>	<u>5,097,661</u>	<u>5,083,849</u>	<u>5,238,037</u>
Special Law Enforcement Restricted	17,915	-	8,000	-	-	-
Non-Expenditure Appropriation	-	322,400	-	321,415	331,057	270,000
Transfers Out	869,051	586,408	859,220	883,573	1,132,167	699,895
<b>Total Appropriations</b>	<u>5,539,100</u>	<u>5,819,903</u>	<u>5,884,853</u>	<u>6,302,649</u>	<u>6,547,073</u>	<u>6,207,932</u>
<b>Ending Fund Balance</b>	<u>\$ 2,597,721</u>	<u>\$ 2,660,492</u>	<u>\$ 2,638,233</u>	<u>\$ 2,613,457</u>	<u>\$ 2,579,640</u>	<u>\$ 2,616,799</u>



## Summary of Financial Policies

### Overview

The City of Roeland Park's financial policies and provisions provide a basic framework for the overall financial management of the City. The policies guide the decision-making process of the City Council and Administration and provide guidelines for analyzing proposed programs and budgets. Some policies have been formally adopted by Council, others are planned for future development into formal policies and others provide administrative guidelines for the fiscal management of the City.

### Budget Provisions:

The City defines a balanced budget as total resources equal to total obligations. Total resources include beginning fund balances and total obligations include contingency non-expenditure appropriations. Non-expenditure appropriations are those that will or may reduce available resources. In the City's budget, this includes TIF expenditures (i.e. resources diverted to TIF funds) in the General and Debt Service funds and possible Property Tax reductions due to appeals in some of our TIF funds. The budget presented is considered a structurally balanced budget. The budget adoption and amendment process is explained on pages 32 and 33.

### Reserve Policy

Roeland Park has identified specific fund balance minimums that it intends to maintain specifically for the General Fund, Bond & Interest (Debt Service) Fund and the Equipment and Building Reserve Fund. The City defines fund balance as excess assets over liabilities in a fund. We also refer to this as the reserves in a fund. This policy is designed to establish guidelines to provide the structure of continuing fiscal stability, reduce financial risk and maintain adequate reserves for current and future requirements.

The Reserves policy states that the City will maintain reserves of at least two months (16.6%) of annual General Fund operating expenses or 16.6% of annual budgeted General Revenues, whichever is greater. However, since the adoption, the Council and staff have made it a goal to achieve at least three months (25%) of annual General Fund operating expenses as reserves. The current policy is to maintain reserves of 25% of operating expenses in the General Fund above and beyond the \$1.41 million established in the same fund as a Sales Tax Reserve, which is a committed fund balance. The Sales Tax Reserve is described in greater detail in the Revenue section on page 38. These two reserves combined in 2020 total \$2.578 million or effectively 55% of operating expenditures in the General Fund for 2020.

The Bond & Interest Fund policy is to maintain between 10% and 15% of annual principal and interest payments for bonds and temporary notes within the fund. Debt is to be used to finance capital projects with a life expectancy of at least seven years or greater. Debt is to be used in such a way that the term of financing does not exceed the useful life of the asset. In the budget presented, this policy is met in all years.

The City will also fund capital asset replacement and debt retirement of leases at an amount necessary to finance the acquisition of new equipment needed in the following year; and to finance needed future replacements and acquisitions by setting aside a reserve amount for some of the larger purchases. This reserve for equipment will be maintained in the Equipment and Building Reserve Fund. The same fund will maintain reserves for public works, and city hall equal to approximately 2-4% of the replacement value of all City owned capital building assets. Minor repairs and replacements (typically \$5,000 or less) in public buildings will be taken from departmental operating budgets whenever possible.

## **Revenue Provisions:**

### **Non-Recurring Revenue Policy**

One-time or limited term resources, such as proceeds for asset sales, debt refinancing, one-time grants, legal settlements, budget savings and similar non-recurring resources shall not be used for current or new ongoing operating expenses. Appropriate uses of one-time resources including building and maintaining fund balances, the early retirement of debt, capital improvements or maintenance and other nonrecurring expenditures.

The City also attempts to maintain diversified and stable revenue streams to safeguard against fluctuations and market downturns.

The City establishes user fees using market research and attempts to charge fees equivalent to the cost of the service when possible. All user fees and charges are reviewed annually and amended as needed through a fee resolution.

## **Expenditure Provisions:**

### **Purchasing Policy**

The City's Purchasing Policy provides guidance to City officials on the expenditure of public funds. Ultimately the City Administrator, with the assistance of the Finance Director, is responsible for ensuring the provisions of the policy are adhered to by those purchasing goods, services and capital items on behalf of the City. The policy sets limits on the purchase of single items for the City Administrator (\$7,500) and Department Directors (\$2,500), with exceptions for regular expenses and contractual agreements (lease payments, debt service, payroll, etc.), repetitive purchases (office supplies, auto parts/repairs, asphalt, etc.), and emergency purchases.

In addition, the policy states that prior to making a purchase, staff will obtain three informal price quotes for items costing \$1,000 - \$10,000 and that formal bids and requests for proposals or qualifications (RFP/RFQ) will be solicited for any item or service in excess of \$10,000. All purchases of items less than \$1,000 are encouraged, but not required to obtain three informal quotes. This City also gives greater priority to local vendors when reasonable and the purchase of "green" products when practical. The Green Purchase Policy states that the City will purchase environmentally preferable products (recycled goods, compost products, and products with sustainably sourced materials) when available and priced reasonably compared to alternatives.

The City continues to support timely maintenance and replacement of its infrastructure in addition to its fleet, equipment and facilities.

## **Investment Provisions:**

The City's investment policy guides the investment of idle funds. The policy emphasizes the preservation of principal while striving to hold all investments to maturity to avoid penalty. The City's investment portfolio is actively managed by our Financial Advisory firm, Columbia Capital, and the Finance Director oversees the contract and approves the purchase of investments and the transfers of funds in and out of the investment account.

## Fund Description

**General Fund:** This fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The functions accounted for in this fund account for most of the day-to-day operations of the City that are financed via sales tax, property tax, and other general revenues. Activities in the General Fund include general administration, economic development, public safety, development review, property maintenance code compliance, and public works. The Special Law Enforcement fund is a function of the General Fund but is restricted specifically for law enforcement equipment purchase. The budget outlines this element of the General Fund separately throughout the budget unless otherwise noted.

**Debt Service Funds:** Used to account for all resources which are restricted, committed or assigned for the payment of principal and interest on long-term debt.

**Bond & Interest Fund:** Used to pay for the general obligation long-term debt of the City.

**Bella Roe/Wal-Mart TIF (TIF 1):** A special revenue fund created to account for monies received for retiring tax increment bonds. Those bonds were retired early in 2018 and the development plan was amended to include additional capital improvements associated with the district such as the improvements to Roe Boulevard planned for 2020.

**Valley State Bank TIF (TIF 2c):** Created to account for monies received to retire special obligation tax increment revenue bonds.

**TDD #1 - Price Chopper:** Created to account for transportation development district resources. The District covers all of Lots 1, 3, 4, 5 and 6 and Tract "A", Bella Roe Shopping Center and imposes a 1% sales tax on all businesses located at the Bella Roe Shopping Center apart from Lowe's.

**TDD #2 - Lowe's:** Created to account for transportation development district resources. The District covers all of Lot 2 (Lowe's), Bella Roe Shopping Center and imposes a .5% sales tax.

**Special Revenue Funds:** Such funds are used to account for the proceeds of specific revenue sources that are legally or otherwise restricted to expenditures for specified purposes and which therefore cannot be diverted to other uses. The following funds are considered Special Revenue Funds:

### *Sales Tax Revenue Funds:*

**Special Street:** Created to account for the repair, maintenance and improvement of streets, curbs and sidewalks located within the City which are funded by a ½ cent City sales tax. The sales tax does not sunset. This fund is referred to as the "27A Fund". This fund will be rolled into a combined Street and Highway Fund in 2020 with the Special Highway proceeds.

**Combined Street and Highway:** Established in 2020, this fund is a combination of the Special Street fund consisting of the ½ cent sales tax for street, sidewalk and roadway improvements, and the Special Highway Fund, funded by the motor fuel tax, which is also restricted to funding street improvements and maintenance.

**Community Center:** Established to account for the acquisition, maintenance and utilization of the Skyline School. A 1/8 cent City sales tax is allocated to this fund. The sales tax does not sunset. This fund is referred to as the "27C Fund" of the City. Revenue raised and not required for the payment of the previously described costs shall be transferred to the General Fund of the City.

**Special Infrastructure:** Established to account for public infrastructure projects including buildings. A ¼ cent sales tax was approved by Roeland Park residents on April 1, 2003, sun

setting on March 31, 2013. The tax was renewed for an additional 10 years starting in April 1, 2013 and ending on March 31, 2023. This fund is referred to as the "27D Fund" of the City.

*Other Funds (Special Purpose):*

**Special Highway:** Established to account for motor fuel tax monies sent quarterly from the Kansas State Treasurer's office, which are the Special City and County Highway Funds distributed and computed in compliance with K.S.A. 79-3425CC. This fund will be rolled into a combined Street and Highway fund in 2020 along with the Special Street Fund.

**City Hall TIF (TIF 2):** Established to account for monies received to retire bonds associated with development in the district. Projects approved in the area include City Hall Remodel, Granada Park improvements, roadway and storm water improvements.

**CID #1 – Roeland Park Shopping Center:** Created to establish a community improvement district that includes all the Roeland Park Shopping Center, Wal-Mart, CVS and PAD site out parcels and imposes a 1% sales tax.

**Roeland Park City Hall Property Owners Association Fund:** Created to administer various functions within City Hall and to establish the means and methods of collecting assessments and charges for the management of City Hall's common areas.

**Aquatics Center Fund:** Established mid-year 2019 after the City took full ownership of the Roeland Park Aquatics Center from Johnson County Parks & Recreation. This fund accounts for all revenues and expenditures, including capital, associated with the Aquatics Center.

**Capital Project Funds:** These funds are used to account for all resources which are restricted, committed or assigned for the acquisition and construction of capital facilities and other capital assets.

**Equipment and Building Reserve:** A fund created to account for the scheduled replacement of capital equipment, vehicles and building infrastructure; financing provided by transfers from other funding sources for the procurement of a capital asset.

**Boulevard Apartments/The Rocks TIF (TIF 3):** Established to account for monies received to retire special obligation tax increment revenue bonds. The fund tracks and covers all costs associated with projects approved by the TIF project plan.

The City uses the modified accrual basis of accounting and budgeting for all funds.

## Use of Funds by City Departments

The following table shows the list of City operating departments and the funds they use by percentage. For Capital funds, only the operational pieces of those funds are represented below. Debt service and Economic Development funds are excluded as they do not have operational components.

Approximate Percent of Expenditures Associated with Funds					
Department	General	Aquatic Fund	Combined Street/Hwy	Community Center	Sp. Infrastructure
General Overhead	100				
Police	100				
Court	100				
Neighborhood Services	100				
Administration	100				
Public Works	65		25		10
Employee Benefits	100				
Governing Body	100				
Parks & Recreation	10	70		20	
Solid Waste	100				

## 2020 Budget Process and Calendar

### Annual Budget Development and Adoption Process

As the City's budget follows the calendar year, the annual budget development process begins in the first quarter of the year, almost a year prior to the start of that fiscal year. The City Administrator coordinates the budget process in conjunction with the Assistant City Administrator/Finance Director.

One of the first steps in the process is the annual budget retreat with department directors and the Governing Body. This off-site meeting is held in the evening in February to review factors that will influence Budget Objectives for the year including Council adopted Goals, the latest Citizen's Survey results, a cost of living comparison which provides metro-wide comparisons on taxes and utility rates, and the strategic plan.

In March, the Council reviews the Budget Objectives submitted by Department Directors and members of the Governing Body. These Objectives reflect projects, programs, policies or equipment that the submitter justifies by showing how the objective progresses the City toward accomplishing one of our 7 adopted Goals. For the first review, the Governing Body is encouraged not to focus on program cost, but to indicate whether they feel each objective has merit and should be further explored. After each department director submits their respective line item budget proposals, the preliminarily approved Objectives are incorporated into the operating budget where the Administrator and Assistant Administrator can review ending fund balances to determine what deficits may exist and what adjustments to proposed expenses are warranted.

March through April, staff prepares and reviews the Capital Improvement Plan (CIP) including equipment replacement schedule, solid waste assessments (solid waste and City leaf pickup are assessed to residents' property taxes), the pay scale and employee benefits. The City updates its pay scale annually with small increases in the minimum and maximum compensation for each pay class based on market rates. This minimizes the need for periodic position reclassifications. In April, the Governing Body also hears a presentation from the City Auditor on the prior year audit and presentations from staff on City reserves,

outstanding debt and trends in primary revenues.

In May, the City presents the preliminary budget and CIP at a Council Workshop. We hold a community forum on the budget at the Community Center where we discuss the preliminary budget including Capital Improvement Plan and Objectives with residents and encourage their questions and address concerns. While this meeting is specifically intended to inform residents, the public is encouraged to attend all Budget meetings and are welcome to provide input at any budget related meeting. The Budget was adopted on August 5, 2019 at the regular Council meeting and subsequently submitted to the County Clerk in early August.

### **Legal Requirements**

State Law dictates that each City hold a public hearing prior to approving the annual budget. The budget requires a notice in the City's newspaper of record (The Legal Record) notifying the public at least 10 days prior to the hearing. The publication notice includes the proposed property tax assessment and mill levy rate for the budget. Per state statute, the Council may reduce the property tax assessment at budget adoption, but they cannot increase the assessment without repeating the publication and public hearing process. Due to Kansas Property Tax Lid legislation, if a City wishes to increase the property tax levy from the prior year beyond the Consumer Price Index (CPI) plus certain exceptions outlined in the law, they must go to a public vote to do so (please see page 41 for details on the tax lid). A Budget adoption process that does not contemplate a public election, requires the Budget be filed with the County Clerk on or before August 25<sup>th</sup>.



## **Budget Amendment Process**

The process of amending the City's budget is outlined and authorized by K.S.A. 79-2929a. Amendments to the City's budget are typically used when there is an increase in the original budget for previously unbudgeted increases in revenues other than ad valorem property taxes, or encumbrances on capital projects that weren't completed in the prior year. To amend the budget, the City is required to hold a public hearing and publish a notice in the Legal Record 10 days prior to the hearing. The City then must hold a public hearing and forward amended budget forms to the County Clerk for certification. When called for, the City of Roeland Park completes budget amendments in concert with adoption of the budget for the upcoming year or in the fourth quarter of the fiscal year being amended.

## **2020 Budget Calendar: Schedule of Meetings and Deadlines**

### **JANUARY 28<sup>TH</sup> (STAFF)**

- Distribute Capital Improvement Plan (CIP) (including Equipment Replacement) draft to Department Directors for updating

### **FEBRUARY 11<sup>TH</sup>**

- Budget Retreat- Department Directors and Elected Officials: Review Citizen Survey, Cost of Living Comparison and Strategic Plan to aid us in setting Priorities for the next budget cycle.
- Solicit Objectives in standard format from Department Directors and Elected Officials

### **FEBRUARY 15<sup>TH</sup>**

- Staff Finalize Updates to CIP-Equipment Replacement Schedule
- Distribute Department Budget Worksheets to Staff

### **MARCH 4<sup>TH</sup>**

- Objectives Due to City Administrator in standard format
- Administrator meets with Staff to review and refine Objectives during the next two weeks.
- Administrator work with Elected officials to refine their Objectives during the next two weeks.

### **MARCH 18<sup>TH</sup>**

- Council Workshop- Review and preliminary approval of Objectives

### **April 8th**

- Department Requests due to City Administrator to reflect Preliminarily Approved Objectives
- Council Workshop- Review and Preliminary Approval to CIP-Equipment Replacement Schedule
- Council Workshop- Review Solid Waste Assessment for 2020

### **APRIL 15<sup>TH</sup>**

- City Administrator Meet with Department Heads to review budget requests and make edits
- Council Workshop- Review Proposed 2020 Pay Scale
- Council Workshop- Review Proposed 2020 Employee Benefits Package (if applicable)

### **May 6th – Special Budget Council Meeting (Regular Workshop Meeting Date)**

- Council Meeting- Adopt Proposed 2020 Pay Scale
- Council Meeting- Adopt Proposed 2020 Employee Benefits Package (if applicable)
- Council Workshop- 2018 Audit Presentation by Auditors

#### **MAY 20<sup>TH</sup>**

- Council Workshop- Review Reserves and Outstanding Debt
- Review Trends in Primary Revenues

#### **June 3<sup>rd</sup>**

- Budget Presentation- All Funds and Departments reflecting Preliminarily Approved: Objectives and CIP-Equipment Replacement Schedule

#### **JUNE 24<sup>TH</sup> - BUDGET COMMUNITY FORUM MEETING (AT COMMUNITY CENTER)**

- City statistical information Overview
- Single Family Cost of Living Comparison Overview
- Citizen Satisfaction Survey Overview
- Budget Presentation

#### **July 1<sup>st</sup>**

- Council Workshop- Revised Budget Presentation (If Needed)- If major revisions occur following Community Forum and Special Budget Workshop
- Council Workshop- Consent of Council to Publish Notice of Budget Hearing (setting Mill Levy)

#### **JULY 9<sup>TH</sup> PUBLISH BUDGET HEARING IN LEGAL RECORD**

#### **AUGUST 5<sup>TH</sup> PUBLIC HEARING ON PROPOSED BUDGET (SPECIAL COUNCIL MEETING)**

- *Adopt the 2020 Proposed Budget*

#### **August 16<sup>th</sup> Submit Approved Budget to County Clerk (Must be filed no later than August 26<sup>th</sup>)**

# Debt



As part of the FY 2017 Budget process, the Governing Body decided to fund current and future capital improvements using cash on hand and existing revenue streams. As a result, the City adjusted its Capital Improvements plan to remove any issuance of debt. The City has been successful using the pay-as-you-go method to date through the creative use of several resources including grants, private donations, additional resources available in the General Fund, and TIF resources. In addition, the City's portion of a new county-wide sales tax to construct a new courthouse has been dedicated to capital improvements. That resource is expected to generate approximately \$1.8 million over the course of 10 years.

During the 2020 budget preparation process Council considered options for a major renovation to the Aquatic Center as well as completing Phased Improvements planned for R Park with in the next 3 years. The City's financial advisor, Columbia Capital provided the Governing Body with pros and cons associated with borrowing in order to fund these improvements. Ultimately the Governing Body adopted a funding approach for these significant projects which employs partial borrowing (\$1.25 million out of \$3 million total project costs) with a shortened (10 year) maturity. The borrowing is anticipated occurring toward the end of the 2<sup>nd</sup> quarter in 2020, this provides ample time (nearly a year from the budget adoption process) to design and bid the projects as well as reassess borrowing needs once costs are confirmed.

The City follows these principals when issuing debt:

- Financing of improvements would not exceed the useful life of the asset.
- Staff would conservatively project revenue sources to pay off debt.
- Debt would only be used to finance essential and necessary capital improvements and major equipment purchases beyond our ability to cash finance these purchases. Debt will never be used to finance operations or to assist with short-term cash flow issues.

The City currently does not have a bond rating due to the limited amount of debt that we have issued. The City with the assistance from a Financial Advisor will assess the total cost of debt with and without a bond rating to determine if attaining a rating would be advantageous.

## Legal Debt Limit

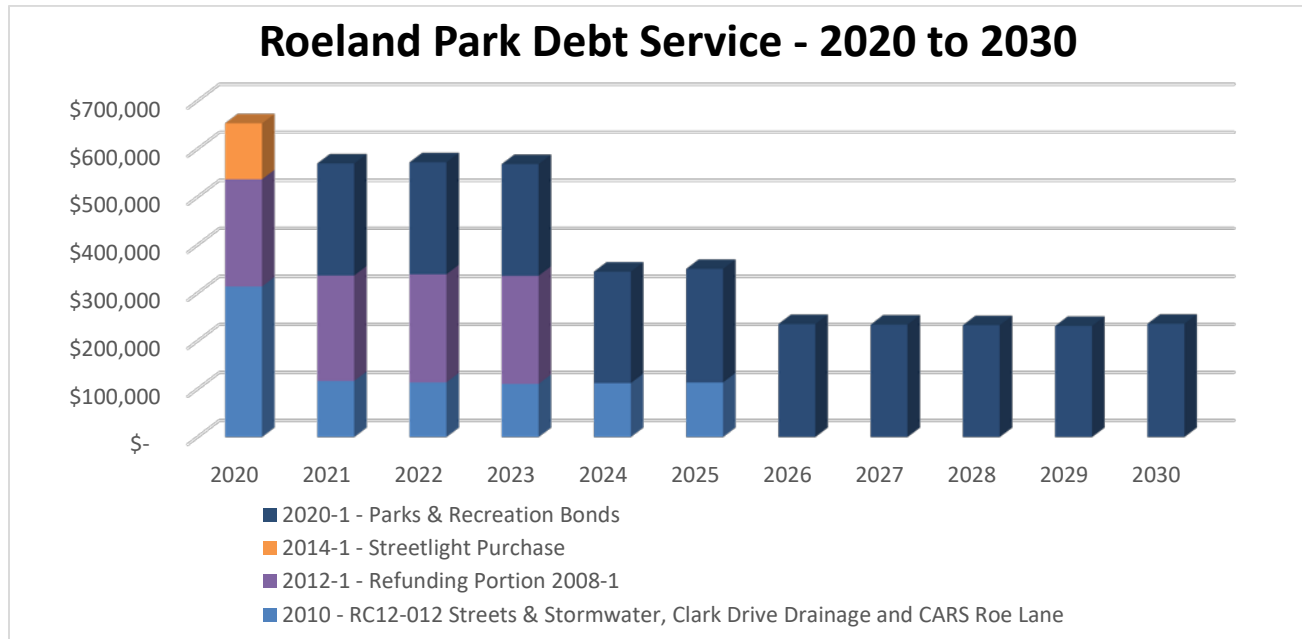
The legal debt limit indicates the City's ability to issue bonded debt based upon existing debt issued. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Kansas statute is 30% of assessed valuation. The City's debt margin as of January 1, 2019 is approximately \$24,363,107.

## Legal Debt Margin Calculated for Fiscal Year 2020

Assessed Value Including Motor Vehicles (estimated for 2020 budget)	\$92,210,357
Debt limit (30% of assessed value)	27,663,107
Debt applicable to limit:	
General obligation bonds outstanding	<u>3,300,000</u>
Total net debt applicable to limit	<u>3,300,000</u>
Legal debt margin	<b>\$24,363,107</b>

## Outstanding Debt

The following chart provides an overview of our outstanding debt service FY 2020 – 2030. This includes debt paid through special assessments for storm sewer related projects.



## Debt Service Schedule for 2020

Bond & Interest - Debt Service							
Debt Issue	Approved by Council	Date Issued	Original Amount	Interest Rate	1/1/2020 Balance (w/ interest)	Date Expire	2020 Total Payment
<b>General Obligations Bonds:</b>							
<div>2010 Bond Issue:</div> <div>RC12-012 Street Improvements</div> <div>RC12-012 Stormwater Improvements</div> <div>Clark Drive Drainage</div> <div>CARS Roe Lane</div>	<div>2004</div> <div>2004</div> <div>2007</div> <div>2008</div>	Aug-10	\$ 3,345,000	1.50-3.50	\$ 916,920	12/1/2025	\$ 315,575
<div>2011-2 Bond Issue:</div> <div>RC12-014 Stormwater</div> <div>CARS 53rd &amp; Buena Vista</div> <div>CARS 55th Street</div>	<div>2007</div> <div>2010</div> <div>2011</div>	Aug-11	\$ 1,565,000	2.00-3.40	\$ 807,335	9/1/2026	\$ 106,640
<div>2012-1 Bond Issue:</div> <div>Refunding Portion 2008-1 (streets/stormwater)</div>	Various See original issue	May-12	\$ 1,970,000	.65-2.4	\$ 914,855	12/1/2023	\$ 223,318
<div>2014-1 Bond Issue:</div> <div>Streetlight Purchase</div>	2014	Nov-14	\$ 650,000	2.25	\$ 121,653	9/1/2020	\$ 116,568
					\$ 2,760,763		\$ 762,101
<b>Revenue Bonds:</b>		*Debt service resources are limited to TDD revenues received - City is not liable for debt					
<b>Transportation Development District:</b>		**The 1/1/2020 balance is as of June 30, 2019. There is another debt payment planned in December of an unknown amount so the total outstanding will be less.					
Sales Tax Revenue Bonds, 2005 - Price Chopper/Shopping Center		Nov-05	\$ 3,555,000	4.50-5.75	\$ 1,829,588	12/1/2025	\$ 1,829,588
Sales Tax Revenue Bonds, 2006A - Price Chopper/Shopping Center		Jan-06	\$ 1,090,000	5.875	\$ 666,725	12/1/2025	\$ 666,725
Sales Tax Revenue Bonds, 2006B - Lowes		Jan-06	\$ 1,690,000	5.125 - 5.875	\$ 706,884	12/1/2025	\$ 706,884
					\$ 3,203,197		\$ 3,203,197



# Revenue Sources

The City of Roeland Park has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on 9 major revenue sources that comprise 93% of the City's projected revenues in 2020. The revenues outlined below do not include interfund transfers, fund balance or restricted revenue sources such as those in the Special Law Enforcement Fund. Excluding these sources, the City projects total revenues of \$13,140,585 including TDD funds. Without TDD funds, the total revenue is \$12,760,813.

Major Revenue Source - All Funds	2020 Budget	Percent of Total Revenues
Sales/Use Taxes	3,363,398	26%
Property Taxes	2,546,944	19%
Grants - Federal, County, State	1,658,075	13%
TIF Property Taxes	1,316,318	10%
Bond Proceeds	1,308,032	10%
Special Assessments	827,973	6%
Franchise Fees	466,812	4%
Fines & Forfeitures	368,964	3%
Other Sources	409,210	3%
<i>Subtotal of Major Revenues</i>	<i>12,265,725</i>	<i>93%</i>
All Other Revenues	874,860	7%
<b>Total Revenues</b>	<b>13,140,585</b>	<b>100%</b>

## Sales & Use Taxes

Sales and Use taxes from the City and the County are reported collectively along with personal property taxes within the "Intergovernmental Revenue" category on the revenue summary sections of this document. Combined, all sales and use taxes comprise 26% of our total budget, the largest category of revenue for the City. A more detailed explanation of City, Special District and County sales and use taxes follows.

### Revenue Assumptions and Trend Analysis

The City generally projects a conservative 1% increase in sales tax year-over-year. This is based on historical trends in revenue (shown in charts below) and management's desire to error on the side of caution. However, in 2019 staff show a projected loss in sales tax revenue of 4% due to one of our major retailers being off-line for six months due to the demolition and rebuild of their store. In 2020 we anticipate essentially flat growth as the primary artery running through Roeland Park, Roe Boulevard, will undergo major construction in 2020. Starting in 2021 we anticipate a rebound and have projected growth of 4.65% from 2020. While that seems like a significant jump in one year, this is approximately a 1% projected increase from actual collections in 2018, which is in line with our historical projections. No other change in major retailers is anticipated in the three year-projections.

The 1% CID sales tax on the Roeland Park shopping center was terminated as of July 2019 due to reaching the contractual revenue threshold of just over \$3 million (additional details below). Because the CID revenue is

factored into the total sales tax figure, the overall sales tax collections show a reduction of 8% from 2018 to 2019 and another 8% reduction from 2019 to 2020. However, excluding the CID sales tax collections from the remaining sales taxes, the revenue reductions are as stated in the above paragraph.

As of mid-year 2019 actual collections, sales taxes excluding the CID and TDDs are down 8% compared to the same period in 2018. A portion of the decline is due to a refund issued by KCPL to all customers, resulting in reduced sales taxes on electric bills. Also contributing is the planned reconstruction of the Aldi's grocery store which began in January 2019 and concluded at the beginning of the 3<sup>rd</sup> quarter of 2019. In addition to these two unique contributors countywide retail sales are down 3% from the same period in 2018. Although the economy remains strong with exceptionally low unemployment and high consumer confidence, retail purchases have declined county-wide.

*Sales Tax Reserve.* In 2017, the Council approved Resolution 653 which established a \$1.41 million committed fund balance for use if sales taxes see a significant (at least 25%) and sustained (longer than six months) decline. These reserves were built up over the course of four years when the City Council increased the property tax mill levy 7.5 mills to prepare the City for the planned loss of a major retailer which never came to fruition (more detail in the Property Tax revenue analysis section).

### **City Sales/Use Tax**

The City sales tax is 1.25% and is distributed among four funds:

- Special Street Fund (27A) – 0.5% funds street and sidewalk improvements and maintenance city-wide.
- General Fund (27B) – 0.375% funds general governmental operations.
- Community Center Fund (27C) – 0.125% funds Community Center operations and improvements.
- Special Infrastructure Fund (27D) – 0.25% funds infrastructure improvements and maintenance city-wide, including street improvements. This sales tax is set to sunset in 2023 unless renewed by voters.

In 2020, City sales taxes are budgeted at \$1,877,711 for the funds listed above. The City intends to request a renewal for the Special Infrastructure Sales Tax of ¼ cent within the next two years. The terms of that ballot request are still under review.

### **County Sales/Use Tax**

The City's allocation of the countywide sales tax is made up of four components: 1) the City's share of the countywide 0.6% sales tax, 2) the City's share of the original countywide 0.25% Public Safety sales tax (effective 2009), 3) the City's share of the countywide 0.25% Jail Sales Tax (effective 2011), and 4) the City's share of the new countywide 0.25% County Courthouse Sales Tax (effective April 1, 2017), which will sunset in 2027. The proceeds are distributed by the state department of revenue and are distributed amongst the cities based on a formula that considers population and mill levy rate for each entity. Total County sales and use taxes anticipated for 2020 are \$1,107,314.

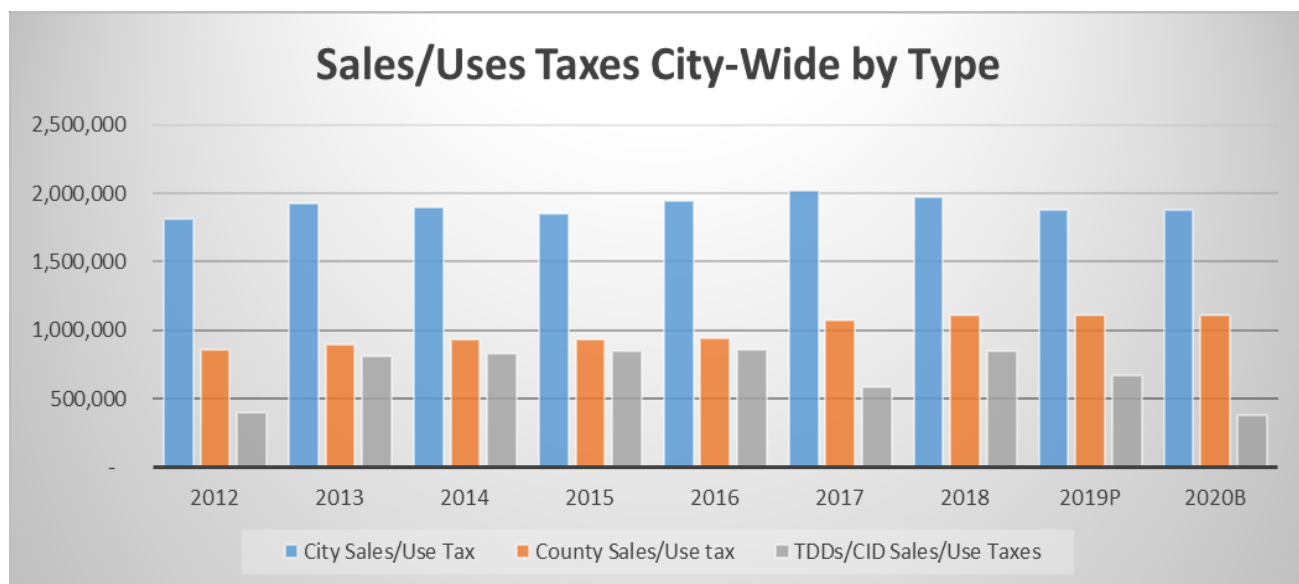
### **Special District Sales Taxes**

The City has three special taxing districts which collect sales taxes specifically to fund improvements within those districts. The CID ended in 2019 after reaching the \$3 million revenue threshold established in the redevelopment agreement for the Roeland Park Shopping Center-Walmart site. The TDDs are projected to collect a total of \$378,373 in sales taxes in 2020. Details for these revenue sources are provided below.

- TDD #1: Price Chopper and Bella Roe Shops – 1% This Transportation Development District was established in 2005 which levies an additional 1 cent sales tax to cover transportation related improvements to the new shopping Center.
- TDD #2: Lowes – 0.5% This TDD was established in 2006 and levies ½ cent sales tax to cover transportation

related improvements to the Lowes development within the Bella Roe Shops.

- **CID #1: Roeland Park Shopping Center/Wal-Mart – 1%.** The CID was established in 2012 and revenue from the 1 cent sales tax began hitting city coffers in early 2013. The CID was established to help cover the cost of reconfiguring the shopping center and related parking lot and infrastructure improvements with the expectation that Wal-Mart was moving to Mission. However, the retailer announced their intention to stay in Roeland Park in 2016 after the Mission Gateway development prospect fell through. Approved expenses may be reimbursed to the developer with these resources, for every \$2 dollars of investment the developer is eligible for \$1 of reimbursement. The agreement also states that the CID will terminate once the CID has collected \$3,030,000 in CID sales tax. Collections reached this limit in the 2<sup>nd</sup> quarter of 2019 and collections ceased at that time. No collections are anticipated in 2020. The resources in this fund will remain available for use under the approved terms of the CID agreement.



## Ad Valorem Real Estate Property Taxes

Budgeted 2020 ad valorem property taxes total \$2,546,944, which is 19% of all budgeted revenues. However, this amount includes property taxes that are diverted to the City's three TIF districts. Due to the way the County determines its property tax assessments and mill levies, cities are required to include all property taxes within their estimates when they submit the annual budget to the County Clerk. To create a more accurate account of total resources available, the City uses an offsetting expense designed to reflect an accurate ending fund balance based on the resources diverted to TIF Funds. Net of TIF diversions, the City should realize approximately \$2,202,403.

Property taxes are collected on the assessed valuation of taxable real, personal property and state assessed utilities. The County Clerk provides an estimated assessed valuation used to calculate property taxes necessary to fund the budget. The assessed valuation established, and the mill levy set in 2019 will fund the 2020 Budget.

The City's total mill rate submitted to the County for the 2020 Budget is 28.533 with the estimated assessed valuation of \$88,833,845 which is a 6% increase from the prior year. Property taxes support two funds, the General Fund with an estimated mill levy of 26.618 and the Bond & Interest Fund with an estimated mill levy of 1.915.



In FY 2014, the Governing Body decided to increase the mill levy 7.5 mills to prepare for the planned departure of Wal-Mart, the City's largest retailer, which was intending to move to the Mission Gateway site in a neighboring City. In addition, the City had faced three consecutive years of declining assessed valuations from the FY 2012 – FY 2014 budget years. In 2016, Wal-Mart announced their plans to remain in Roeland Park for at least five years. In 2017, the Governing Body approved Resolution 653 which set aside reserves of \$1.41 million that had accumulated from the increased property tax collections due to a higher mill levy and the increase in assessed valuation the City has experienced in recent years.

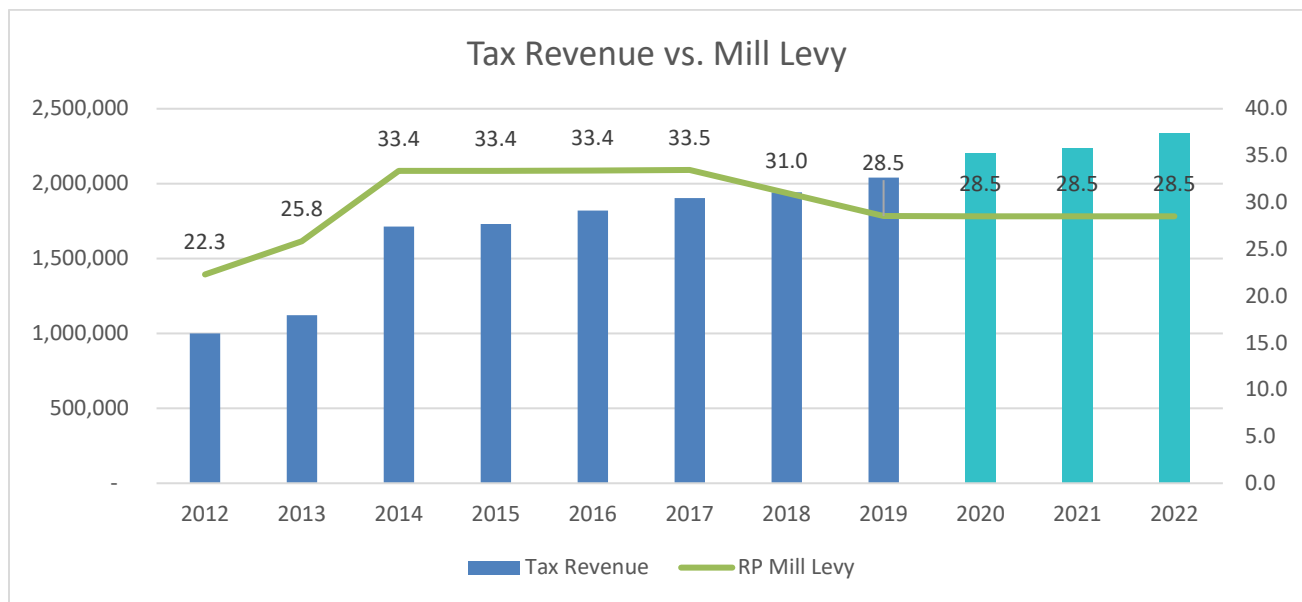
The Governing Body decided to reduce the mill levy incrementally over time. The 2018 and 2019 budgets reflected a 2.5 mill decrease for a total reduction of five mills from the City's FY 2017 mill levy of 33.5.

### Tax Lid

FY 2018 marked the implementation of the tax lid law, or HB 2088 as enacted by the Kansas Legislature. The law prevents Cities and Counties from obtaining more revenue from property taxes than the prior year budget beyond the consumer price index (CPI) with a few exceptions. If a City or County wants to increase property taxes beyond what exemptions allow plus the CPI, they are required to go to a public vote. This means any increase in taxes beyond CPI from higher real estate property values due to reassessment will not be captured beyond 2019. A full list of exemptions and the bill summary can be found as an appendix to this document.

### Revenue Assumptions and Trend Analysis

Ad valorem property tax revenues are based on a 1.5% annual growth estimate. While historical growth and our current trajectory far exceeds this modest increase, however due to the tax lid implications, the City is projecting growth in this area consistent with CPI.



### Grants – Federal, County & State

This revenue category is typically a small portion of our overall budget and does not constitute a major revenue source. However, due to the Roe Boulevard improvements slated for 2020 (Roe 2020), this is the third largest revenue source for the City for the 2020 budget. The Johnson County Assistance Road Systems

(CARS) grant for this project accounts for the entire \$1,658,075 in this revenue category. The project is also funded in large part by a Surface Transportation Program grant of approximately \$4.6 million. However, these funds will be administered by the Kansas Dept. of Transportation and will not flow through City coffers.

## Tax Increment Financing Property Taxes

The revenue that funds TIF district improvements are property tax revenues generated in excess of the base year property taxes within the district at the time the district was established. The City of Roeland Park has three TIF districts and four separate TIF funds as TIF 2 has two separate project areas. The table below shows the assessed value by district from the district's inception or "base year" to the 2018 Tax year (for revenues funding the 2019 Budget). The TIF revenue is generated from taxes assessed to all taxing districts except the state of Kansas, which is exempt. This revenue accounts for 10% of all revenue at \$1.535 million.

Fund	District	Inception Year	Base Tax Value	2018 Tax Value	TIF Tax Value*
TIF 1	1A	1991	73,913	453,555	379,642
TIF 1	1B	1991	227,560	657,840	363,042
TIF 2C	2C	2000	29,705	92,086	62,382
TIF 2D	2D	2001	62,838	304,193	241,344
TIF 3	3A	1998	104,107	393,235	243,947
TIF 3	3C	2005	57,216	99,959	36,063

*\*The TIF funds do not receive the increment on 20 mills from the school district's General Fund*

### Revenue Assumptions and Trend Analysis

The growth in the TIF revenues are projected at 1% to 2% annually. These funds are not subject to the tax lid so we expect larger growth than projected for standard property tax revenues. However, like many jurisdictions across the country, communities in Johnson County are seeing several property tax appeals from large retailers using "Dark Store Theory" as their defense against current tax levies. Dark Store Theory suggests that active stores, primarily big box retailers, should be assessed based upon comparable stores, independent of the rental income generated on the property. Johnson County's assessment methodology is based upon a property's rental income. Several retailers in Roeland Park have appealed their property taxes from the past several years to the Kansas State Board of Tax Appeals (BOTA). We are aware they are using a "Dark Store" methodology as basis for their appeal. Regardless, we have built in an offsetting expense line in the TIF 1 and TIF 2D funds to help account for any adjustment in property taxes that may come as a result of a successful appeal. The estimates are provided by the County Appraisers office. Both TIF 1 and TIF 2D include properties that are actively under appeal with BOTA. Some of these appeals have already been processed and have shown to be successful which has resulted in a decrease of the TIF tax revenues received in 2019.

## Bond Proceeds

In order to fund significant improvements to R Park and the Aquatic Center sooner, the Governing Body opted to consider issuing \$1.25 million in bonds in 2020 to help fund these improvements. These proceeds are recognized in the Special Infrastructure fund where the parks and recreation improvements are budgeted. The bond proceeds will cover only a portion of the cost of these projects and the balance will come from the ¼ cent infrastructure sales tax and the General Fund. The Bond Proceeds accounts for 10% of total revenues for the City in 2020.

## Special Assessments

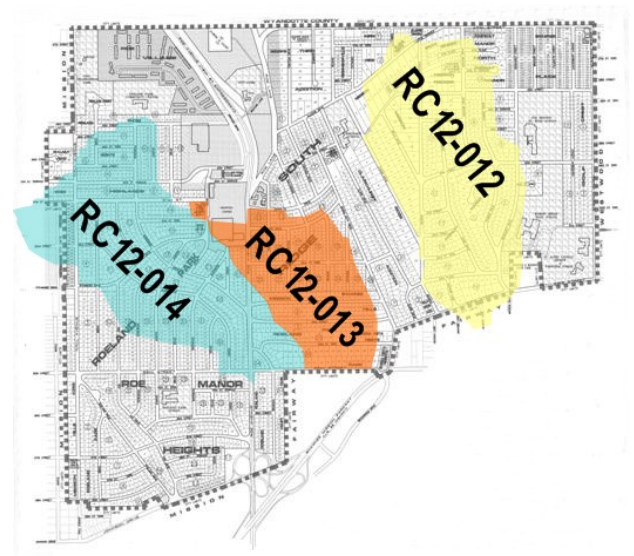
Special assessments include two primary sources: solid waste and leaf collection assessments collected in the General Fund and storm water district assessments collected in the Bond and Interest Fund. Special Assessments account for \$827,973 in 2020, 6% of all revenue.

The solid waste assessment is based on a contract for weekly trash, recycling and yard waste collection with WCA. In 2020, service with WCA cost each single-family household \$183 per year with the City assessing an administrative charge of \$1.00 per household/year. In addition, our fall leaf collection program provided by the Public Works Department is assessed at a rate of \$14.00/household/year. This rate includes maintenance/repair of equipment, fuel, and leaf composting fees. It does not include staff expenses or overtime. The total solid waste assessment for 2020 is \$198 or \$16.50/household/month.

The stormwater assessments pay for the debt service associated with stormwater improvements in three separate drainage systems in the City. The fees are assessed to each property within the district based upon the size of the lot. RC12-013 was issued in 2008 and includes new inlets and pipes, drainage improvements, curbing, guttering, repaving and related improvements. The debt will retire in 2023. RC12-012 was issued in 2010 and includes new storm sewers, channels and retention basins. The debt will retire in 2025. RC12-014 was issued in 2011 with the debt retiring in 2026. Improvements included construction of storm sewers, channels and retention basins for managing storm draining in the area.



*Leaf Vacuum Truck Deployed in 2018*

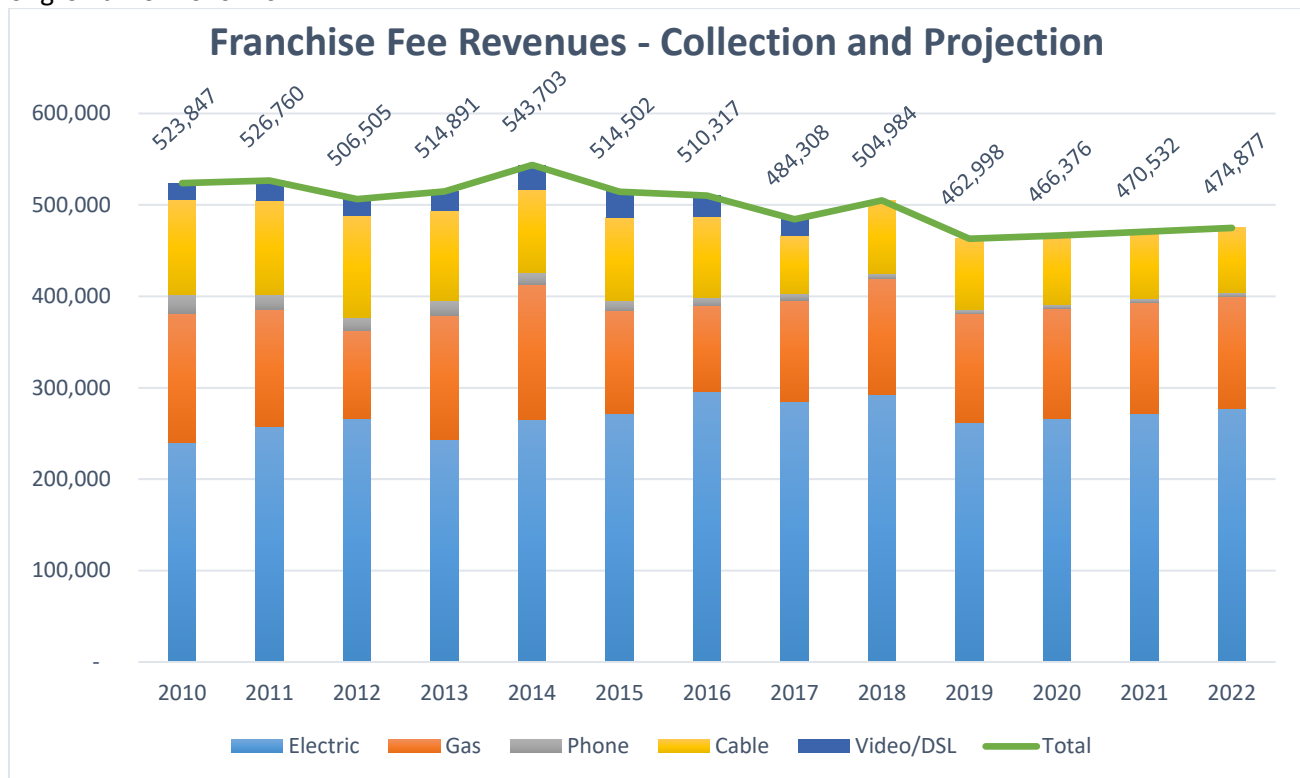


*Map of the assessment districts in the City.*

## Franchise Fees

Franchise fees are charged to utility companies for the use of City right-of-way at a rate of 5% for electric, natural gas, cable, and land line telephone service. Franchise fees in 2020 total \$466,812 or 4% of overall revenues in all funds. In 2018, the City authorized a new franchise agreement for small cell service towers to be mounted to City-owned light poles. However, any revenue generated from this service will be limited. Telephone and cable franchise fees are based on the number of subscribers within the City. Due to the reduction in landlines and more residents opting for alternatives to cable television (such as YouTube, Netflix, etc.) these revenue sources have trended downward for the past several years. We anticipate this trend continuing at a rate of about 3% until it levels out after 2022. Electric and gas franchise fees are more volatile and are based on commodity rates as well as the weather. Electric rates have shown overall growth of about 2% over the long term, however a refund issued by KCP&L to all its customers in the first quarter of 2019 created a significant decrease in electric franchise collections in 2019. 1% growth in electric franchise fees is

projected for 2020 with 2% growth projected in out years. Natural Gas franchise collections have shown much more volatility over time with large swings from year to year. To level out these swings, we project a 1% rate of growth for 2020 -2022.



## Fines & Forfeitures

Fines and forfeitures are collected from the municipal court and include court fines, state assessed fees, court costs and any court bond forfeitures. Fines and forfeitures comprise 3% of overall revenues and 6% of General Fund revenues. Court revenues are projected at \$368,964 in 2020, which is a 7% increase over 2019 projected figures. The 2019 projection is based upon staffing, including vacancies and injuries that have occurred during the year. We anticipate staffing for 2020 to return to normal levels. Historically growth in court revenues have occurred at about 1% per year.

## Other Sources

Other sources consist of miscellaneous revenues including cell tower lease payments, 3<sup>rd</sup> floor suite leases, sales of assets, police reports, private donations for park assets, and revenues for the property owner's association. Other sources account for 3% of total revenues (or \$409,210), substantially higher than normal because of the bond proceeds anticipated. Projections are made based on contract information (leases and property owner's association), historical trends, projected plans for retiring and selling off assets and borrowing plans.



# Budget by Department



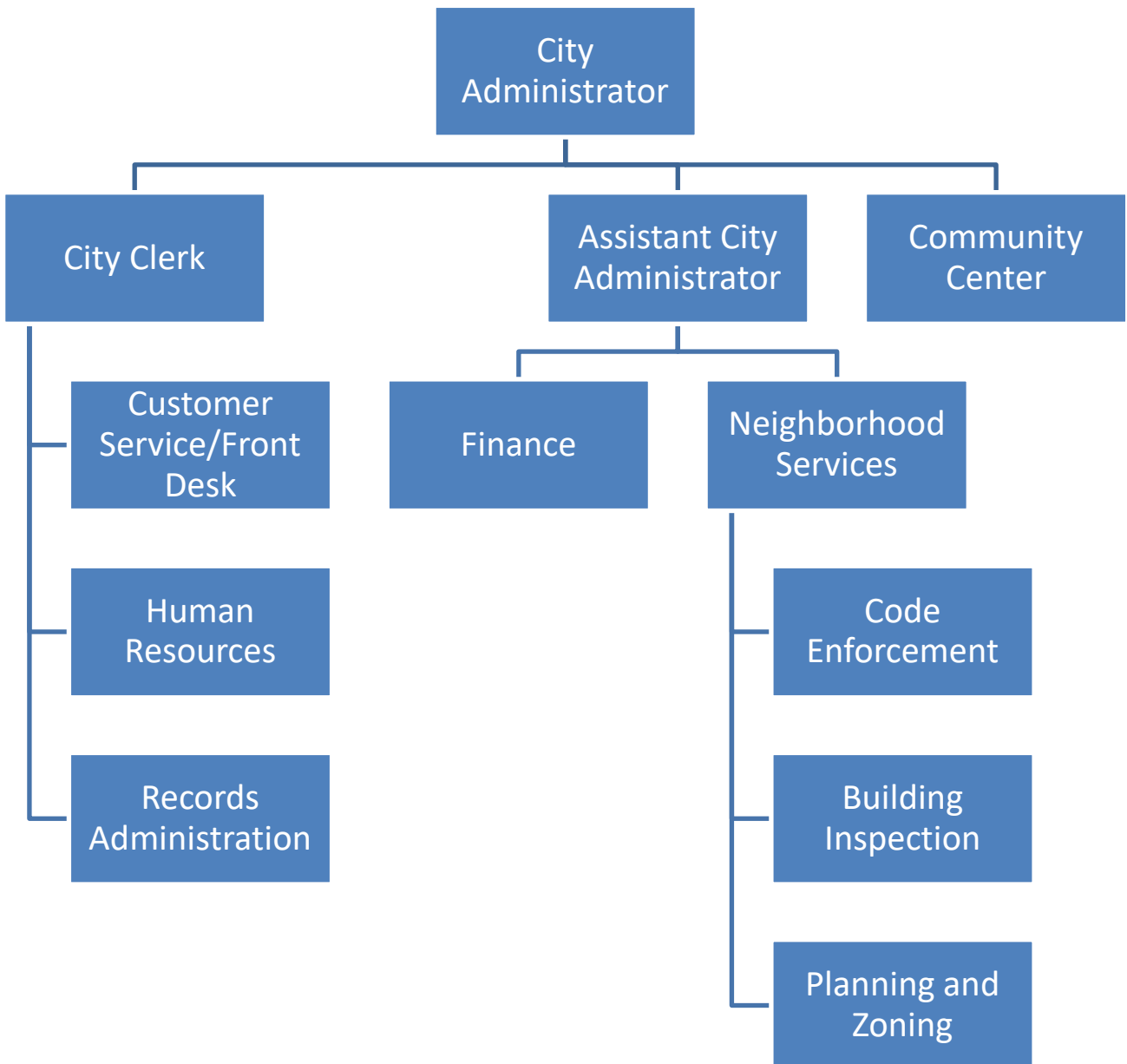
## Each Department Includes:

- Organizational Chart (if applicable)
- Department and Program Description
- Budget Summary
- Line Item Activity Budget
- Notable Items in Budget, Including Significant Changes

*2019 Public Input Session for  
Comprehensive Plan Update*

## Administration

### Organizational Chart



### Department Description

The Administration Department is headed by the City Administrator and includes the City Clerk, the Assistant City Administrator, two part-time Administrative Assistants, a part-time management intern, a Code Enforcement Officer and a Building Official. The Department oversees the back-office administrative duties associated with running the City.

### Program Areas

- **Human Resources** – The City Clerk ensures proper records and accounting for all current and former City Employees. She also manages the onboarding process and employee benefits administration.

- **Payroll** – the City Clerk manages the payroll process. The City recently hired ADP for time keeping and uses a third party, Miller Management, to process payroll.
- **Customer Service** – The City Clerk is responsible for ensuring excellent customer service at City Hall with the assistance of two part-time administrative assistants who answer phones, greet and assist customers and residents.
- **Records Administration** – The City Clerk is responsible for maintaining the official records of the City including all ordinances, resolutions, minutes from the Council and Citizen Committees, and contracts. She also response to public records requests.
- **City Communications** – Includes social media management, City branding and marketing efforts, producing the Roeland Parker newsletter and City website. This is a collaborative effort in the Administration Department with contributions from the City Clerk, Asst. City Administrator, Administrative Assistants, and Management Intern
- **Finance** – The Asst. City Administrator oversees finance including providing monthly financial reports to City Council, processing all journal entries and debt service payments, and managing the annual audit process. The City outsources all accounting functions to Miller Management services which will process accounts payable and receivables and bank reconciliation based on direction from the Finance Director and City Clerk. The Asst. City Administrator also oversees the City's investment portfolio, which is managed by the City's Financial Advisory firm Columbia Capital.
- **Budget** – The City Administrator and Asst. City Administrator prepare and manage the annual operating and capital improvement budget process for the City.
- **Neighborhood Services Division:**
  - **Code Enforcement** – The Code Enforcement Officer ensures the City's property maintenance code is adhered to and conducts both proactive and reactive enforcement activities. He also takes an active role in recommending code and policy change to Council when a deficiency exists.
  - **Building Inspection** – The Building Official ensures all permitted building work follows the International Building Code guidelines adopted by the City and inspects the work of those performing improvements on commercial and residential property. He also is responsible for development review when major renovations or new structures are built in Roeland Park.
  - **Planning and Zoning** – The Assistant City Administrator in conjunction with the Building Official and City Administrator ensure that new development follows the City's zoning and land use guidelines, work with developers on new development opportunities and staff the Planning Commission.
- **Economic Development** – The City Administrator is responsible for economic development for the City including staffing the Ad Hoc Economic Development Committee made up of City Council members and citizen representatives and working with the City's consultant to market City owned vacant land for future development.
- **Community Center** – The Community Center operations are outsourced to Johnson County Parks and Recreation (JCPRD) which administers all programs, sets fees and recommends facility improvements. The City Administrator oversees this contract.

## Administration - Summary of Resources and Appropriations

	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Revenues &amp; Resources</b>						
Property Taxes	\$ 1,942,718	\$ 2,397,630	\$ 2,039,592	\$ 2,546,944	\$ 2,584,964	\$ 2,620,305
Franchise Taxes	508,080	516,044	465,499	466,812	470,892	475,164
Special Assessments	832,503	832,447	817,609	827,973	839,904	846,366
Sales Taxes	1,747,479	1,757,944	1,688,788	1,698,158	1,763,018	1,780,648
Intergovernmental	298,245	248,606	243,672	241,141	247,460	255,492
Licenses and Permits	173,753	175,025	172,225	161,225	161,225	161,525
Other Sources	230,707	226,305	508,515	359,210	304,722	320,156
Interest	96,749	60,565	98,000	93,000	93,000	93,000
<b>Total Revenues</b>	<b>5,830,234</b>	<b>6,214,566</b>	<b>6,033,901</b>	<b>6,394,463</b>	<b>6,465,186</b>	<b>6,552,656</b>
Transfers In	475,000	325,000	482,844	516,475	609,276	260,975
<b>Total Resources</b>	<b>6,305,234</b>	<b>6,539,566</b>	<b>6,516,745</b>	<b>6,910,938</b>	<b>7,074,462</b>	<b>6,813,631</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
101- General Overhead	\$ 1,746,226	\$ 1,829,223	\$ 1,763,502	\$ 2,056,239	\$ 2,029,003	\$ 1,608,107
104 - Neighborhood Services	109,298	125,616	124,016	126,648	131,225	162,986
105 - Administration	293,340	318,645	324,720	342,690	354,574	368,453
107 - Employee Benefits	775,739	903,149	913,015	1,052,705	1,105,694	1,161,769
200 - Bond & Interest	1,107,117	786,879	764,129	788,327	700,642	700,353
290 - Community Center	98,092	178,548	226,252	530,543	194,035	179,814
520 - Property Owner's Assoc.	31,935	31,875	31,875	31,875	31,875	31,875
<b>Total</b>	<b>4,161,747</b>	<b>4,173,935</b>	<b>4,147,509</b>	<b>4,929,027</b>	<b>4,547,049</b>	<b>4,213,356</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 1,156,255	\$ 1,311,249	\$ 1,353,615	\$ 1,547,896	\$ 1,620,185	\$ 1,696,331
Contractual Services	1,037,660	1,216,333	1,145,485	1,013,363	860,047	889,721
Commodities	31,465	41,836	32,936	31,108	30,641	32,176
Capital Outlay	(640)	31,400	78,400	364,500	22,500	3,500
Debt Service	1,258,457	761,029	761,029	762,101	679,254	683,899
<b>Total Expenditures</b>	<b>3,483,196</b>	<b>3,361,847</b>	<b>3,371,465</b>	<b>3,718,968</b>	<b>3,212,627</b>	<b>3,305,627</b>
Non-Expenditure Appropriations	-	345,200	-	344,540	349,345	283,354
Transfers Out	678,551	466,888	776,044	865,519	985,076	624,375
<b>Total Appropriations</b>	<b>4,161,747</b>	<b>4,173,935</b>	<b>4,147,509</b>	<b>4,929,027</b>	<b>4,547,049</b>	<b>4,213,356</b>
<b>Summary by Fund</b>						
General Fund	\$ 2,924,604	\$ 3,176,633	\$ 3,125,253	\$ 3,578,282	\$ 3,620,496	\$ 3,301,315
Bond & Interest	1,107,117	786,879	764,129	788,327	700,642	700,353
Community Center	98,092	178,548	226,252	530,543	194,035	179,814
Property Owner's Assoc.	31,935	31,875	31,875	31,875	31,875	31,875
<b>Total</b>	<b>4,161,747</b>	<b>4,173,935</b>	<b>4,147,509</b>	<b>4,929,027</b>	<b>4,547,049</b>	<b>4,213,356</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
City Administrator	1	1	1	1	1	1
ity Administrator/Finance Director	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
Building Official	1	1	1	1	1	1
Management Intern	0.4	0.4	0.4	0.4	0.4	0.4
<b>Total</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>



**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Fund Revenues**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Revenues</b>							
4010	<b>Beginning Fund Balance</b>	2,617,063	2,556,535	2,581,105	2,628,617	2,593,841	2,559,021
<b>Taxes</b>							
4050	Ad Valorem Tax	1,746,411	2,225,307	1,891,320.36	2,364,565	2,400,034	2,436,034
4070	Personal Property Tax-delinquen	-	200	200	200	200	200
4080	Real Property Tax - Delinquent	9,742	10,000	10,000	10,000	10,000	6,750
	<b>Total Taxes</b>	<u>1,756,154</u>	<u>2,235,507</u>	<u>1,901,520</u>	<u>2,374,765</u>	<u>2,410,234</u>	<u>2,442,984</u>
<b>Franchise Fees</b>							
4310	Franchise Tax - Electric	292,860	295,959	262,734	265,361	270,668	276,081
4320	Franchise Tax - Gas	126,801	119,180	119,180	120,372	121,576	122,792
4330	Franchise Tax - Telephone	5,614	6,790	5,445	5,282	5,124	4,970
4340	Franchise Tax - Telecable	79,709	94,090	78,115	75,772	73,499	71,294
4350	Franchise Tax - Cellular	3,096	25	25	25	25	26
	<b>Total Franchise Fees</b>	<u>508,080</u>	<u>516,044</u>	<u>465,499</u>	<u>466,812</u>	<u>470,892</u>	<u>475,164</u>
<b>Special Assessments</b>							
				(0.10)			
4610	Special Assessments	695	3,500	-	2,000	2,000	2,000
4770	Solid Waste Service Assessment	569,250	567,000	561,000	562,000	574,700	586,194
	<b>Total Special Assessments</b>	<u>569,945</u>	<u>570,500</u>	<u>561,000</u>	<u>564,000</u>	<u>576,700</u>	<u>588,194</u>
<b>Intergovernmental Revenue</b>							
4020	Recreational Vehicle Tax	790	600	600	765	600	600
4021	Commercial Vehicle Tax	-	-	-	-	-	500
4040	Heavy Trucks Tax	640	1,130	600	965	965	965
4060	Motor Vehicle Tax	215,790	222,676	218,222	223,034	229,725	236,617
4110	County Sales & Use Tax	637,409	638,518	624,661	630,907	637,216	643,588
4115	Sales Tax 27B (280 Fund)	593,834	595,586	564,143	564,143	605,711	611,768
4120	County Jail Tax	159,353	162,408	156,166	157,728	159,305	160,898
4130	Safety Sales Tax	159,353	162,408	156,166	157,728	159,305	160,898
4141	City/County Alcohol Tax Distrib	-	-	50	-	-	-
4156	FEMA Grant	43,063	-	-	-	-	-
	<b>Total Intergovernmental Revenue</b>	<u>1,810,232</u>	<u>1,783,326</u>	<u>1,720,607</u>	<u>1,735,270</u>	<u>1,792,827</u>	<u>1,815,834</u>
<b>Licenses and Permits</b>							
4210	Street Cutting Permit	23,785	7,500	7,500	7,500	7,500	7,500
4215	Building Permit	46,872	60,000	60,000	50,000	50,000	50,000
4220	Electrical Permit	1,909	3,000	2,500	2,500	2,500	2,500
4225	Mechanical Permit	6,095	7,000	5,500	5,500	5,500	5,500
4230	Plumbing Permit	2,517	1,500	2,000	1,500	1,500	1,700
4235	Garage Sale Permit	400	500	400	400	400	400
4240	Sign Permit	1,700	1,000	1,500	1,000	1,000	600
4245	Cereal Malt Beverage License	327	325	325	325	325	325
4250	Animal Licenses	5,783	7,200	6,500	6,500	6,500	6,500
4255	Home Occupational Licenses	1,040	1,000	1,000	1,000	1,000	1,500
4260	Rental Licenses	31,949	35,000	34,000	34,000	34,000	34,000
4265	Business Occupational Licenses	51,376	51,000	51,000	51,000	51,000	51,000
	<b>Total Licenses and Permits</b>	<u>173,753</u>	<u>175,025</u>	<u>172,225</u>	<u>161,225</u>	<u>161,225</u>	<u>161,525</u>

# City of Roeland Park

## Line Item Activity Budget - General Operating Fund

### General Fund Revenues

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Fines and Forfeitures</b>							
4410	Fine	312,964	317,988	290,000	312,964	319,223	325,608
4415	Court Costs	30,722	30,000	30,000	30,000	30,000	17,500
4420	State Fees	23,411	26,000	24,000	24,000	24,000	24,000
4430	Bonds & Forfeitures	19,529	2,000	2,000	2,000	2,000	2,000
4440	Alcohol/Drug State Reimbursemen	-	-	-	-	-	-
<b>Total Fines and Forfeitures</b>		<u>386,627</u>	<u>375,988</u>	<u>346,000</u>	<u>368,964</u>	<u>375,223</u>	<u>369,108</u>
<b>Other Sources</b>							
4393	Bullet Proof Vest Grant	1,616	2,500	2,500	1,500	1,500	1,500
4530	Reimbursed Expense	1,390	14,000	14,500	14,000	14,000	14,000
4531	SRO Reimbursement	12,683		76,099	79,904	82,302	84,771
4710	Apt Tower Lease Payment	23,085	23,718	23,718	24,430	25,163	25,918
4713	Voicestream Wireless Payment	23,085	23,718	23,718	24,430	25,163	25,918
4716	Clearwire Tower Lease Paymt	23,085	23,718	23,718	24,430	25,163	25,918
4720	Plans & Spec's	2,575	2,000	2,000	2,000	2,000	2,000
4725	Police Reports	6,785	5,500	5,500	5,500	5,500	5,500
4755	3rd Floor Lease Revenues	22,650	42,027	21,195	42,328	42,745	42,745
4767	1% for Art	-	-	36,378	-	-	-
4768	Service Line Agreement	2,605	2,400	2,965	2,965	2,965	2,965
4775	RPPOA Contract	31,875	31,875	31,875	31,875	31,875	31,875
4780	Sale of Assets	16,039	15,000	15,000	7,000	6,500	9,500
4787	RP Community Foundation Donati	26,881	1,000	33,500	60,000	1,000	1,000
4795	Miscellaneous	2,506	5,000	162,000	5,000	5,000	12,700
<b>Total Other Sources</b>		<u>196,860</u>	<u>192,458</u>	<u>474,668</u>	<u>325,363</u>	<u>270,875</u>	<u>286,309</u>
<b>Interest</b>							
4510..4512	Interest on Investment	83,578	56,100	85,000	80,000	80,000	80,000
<b>Total Interest</b>		<u>83,578</u>	<u>56,100</u>	<u>85,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
<b>Transfer-In</b>							
	Transfer from 27C Fund			11,344	22,688	24,276	25,975
4850	Transfer from 27D Fund	-	-	-	-	-	-
4865	Transfer in from TIF Funds	-	-	186,500	168,787	350,000	-
<b>Total Transfer-In</b>		<u>-</u>	<u>-</u>	<u>197,844</u>	<u>191,475</u>	<u>374,276</u>	<u>25,975</u>
<b>Total</b>		<u>5,485,228</u>	<u>5,904,947</u>	<u>5,924,364</u>	<u>6,267,874</u>	<u>6,512,253</u>	<u>6,245,094</u>
<b>Total Resources</b>		<b>8,102,291</b>	<b>8,461,482</b>	<b>8,505,470</b>	<b>8,896,490</b>	<b>9,106,094</b>	<b>8,804,114</b>

#### Notes:

\*The property tax levy in the General Fund reflects 26.618 mills in the General Fund. The property tax revenue reflected in 2020 and out years includes revenue diverted to TIF districts. The City accounts for the difference as a budgetary expenditure to ensure proper collections with Johnson County.

\*Transfers from TIF funds reflect transfers from TIF 2 and TIF 1 for Capital improvements.

\*One of the two condo units on the third floor of City Hall that the City leases was vacant for all of FY 2018-2019. Staff anticipates filling the vacancy in 2020.

\* In 2019, Johnson County Parks & Rec reimbursed the City \$157,500 for the pool bond reserve after the investment matured and the bonds were retired. These funds were accounted in the Miscellaneous account and returned to the unrestricted fund balance of the General Fund.

\*The 1% for Art funds in 2019 resulted from the reconstruction of the Aldi Building. Rather invest and select art for their site, Aldi opted to contribute 1% of the construction cost to Roeland Park for public art installation at another location in the City.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Overhead**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>B</b>	<b>Contracted Services</b>						
5201	Electric	22,316	17,340	17,340	17,860	18,396	18,948
5202	Telephone	541	1,000	1,000	1,000	1,000	1,000
5203	Printing & Advertising	687	1,800	2,800	1,800	1,800	1,800
5204	Legal Printing	4,959	3,000	3,000	3,000	3,000	3,000
5205	Postage & Mailing Permits	7,537	6,000	6,000	6,000	6,000	6,000
5206	Travel Expense & Training	-	-	-	-	-	-
5208	Newsletter	15,030	9,400	12,600	12,600	12,600	12,600
5209	Professional Services	51,581	102,600	190,000	59,450	59,450	59,450
5210	Maintenance & Repair Building	11,482	10,000	12,000	10,600	10,600	10,600
5211	Maintenace & Repair Equipment	2,831	-	200	200	200	200
5212	Utility Asst	15,000	15,000	15,000	15,000	15,000	15,000
5213	Audit Fees	43,391	42,500	33,900	37,775	38,531	40,384
5214	Other Contracted Services	64,625	76,600	60,770	65,280	65,280	65,280
5215	City Attorney	81,257	94,860	94,860	94,400	96,288	98,213
5216	Special Prosecutor Fees	-	-	-	-	-	-
5217	Public Art	-	-	25,000	25,000	25,000	25,000
5218	IT & Communication	23,707	26,850	26,850	26,496	27,026	27,566
5219	Meeting Expense	1,284	2,000	1,500	1,500	1,500	1,500
5220	Street Light Repair & Maintenance	35,440	40,000	40,000	40,000	40,000	40,000
5222	Traffic Signal Expense	171,703	191,246	188,458	192,227	81,471	83,916
5230	Art Commissioner	1,200	1,200	1,200	1,200	1,200	1,200
5232	United Community Services	4,285	4,371	4,371	4,771	4,866	4,964
5233	JoCo Home Repair - Minor	4,500	9,000	9,000	9,000	9,000	9,000
5234	JoCo Home Repair - Major	8,000	8,000	8,000	8,000	8,000	8,000
5237	Community Events	7,349	4,000	8,700	8,800	8,800	8,800
5248	Strategic Planning	1,127	3,000	-	-	-	-
5249	Branding Implementation	9,884		4,000	1,000	1,000	1,000
5250	Insurance & Surety Bonds	42,391	47,867	42,922	45,068	47,322	49,688
5252	Elections - City	-	15,000	15,463	5,500		15,000
5253	Public Relations	2,128	3,500	3,500	4,500	3,500	3,500
5254	Miscellaneous Charges	1,827	1,000	1,000	1,000	8,000	8,000
5256	Committee Funds	4,000	5,000	5,000	5,000	5,000	5,000
5257	Property Tax Payments	6,061	12,155	6,364	6,682	12,500	12,750
5258	RPPOA Common Area Expenses	33,847	33,847	33,847	33,847	33,847	33,847
5265	Computer System R&M	426	5,000	500	500	500	500
5266	Computer Software	24,606	22,500	35,008	31,616	31,616	31,616
5267	Employee Related Expenses	4,178	7,000	7,000	7,000	7,000	7,000
5273	Neighbors Helping Neighbors	-	10,000	10,000	10,000	10,000	10,000
5282	Property Tax Rebate Program	-	15,000	5,000	7,500	10,000	12,500
5283	RP Com Foundation Grant Exp.	26,881	1,000	33,500	60,000	1,000	1,000
5285	Pool Operations	144,526	150,000				-
5287	Water	1,335	1,500	1,500	1,500	1,500	1,500
5288	Waste Water	1,923	1,700	2,000	2,000	2,000	2,000
5289	Natural Gas	3,034	3,000	3,150	3,182	3,213	3,245
5292	Fireworks	2,105	2,500	2,500	2,500	2,500	2,500
<b>B</b>	<b>Contracted Services Total</b>	<u>888,982</u>	<u>1,007,335</u>	<u>974,802</u>	<u>870,353</u>	<u>715,506</u>	<u>743,067</u>
		-					
<b>C</b>	<b>Commodities</b>	-					
5301	Office Supplies	6,671	7,500	7,000	7,000	7,000	7,000
5304	Janitorial Supplies	1,219	2,000	1,400	2,000	2,000	3,000
5305	Dues, Subscriptions, & Books	16,263	18,100	12,600	12,640	12,640	12,640
5306	Materials	-	-	-	-	-	-
5307	Other Commodities	101	5,000	3,000		-	-
5311	Pool Equipment	-	-	-	-	-	-
<b>C</b>	<b>Commodities Total</b>	<u>24,253</u>	<u>32,600</u>	<u>24,000</u>	<u>21,640</u>	<u>21,640</u>	<u>22,640</u>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**General Overhead**

		<b>2018</b>	<b>2019 Budget</b>	<b>2019 Projected</b>	<b>2020 Budget</b>	<b>2021 Budget</b>	<b>2022 Budget</b>
<b>E</b>	<b>Debt Service</b>						
5600	Lease/purchase-pool	148,500	-	-	-	-	-
5605	Lease/purchase Pool Interest	5,940	-	-	-	-	-
5614	Bond Principal 2014-1	-	-	-	-	-	-
5615	Bond Interest 2014-1	-	-	-	-	-	-
<b>E</b>	<b>Debt Service Total</b>	<b>154,440</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>N</b>	<b>Non-Expenditure Appropriation</b>						
5751	TIF Fund Expenditure	-	322,400	-	321,415	331,057	270,000
<b>N</b>	<b>Non-Expen. Appropriation Total</b>	<b>-</b>	<b>322,400</b>	<b>-</b>	<b>321,415</b>	<b>331,057</b>	<b>270,000</b>
<b>T</b>	<b>Transfers</b>						
5801..5809	Transfer of Funds	8,000	-	-	-	-	-
5818	Transfer to Debt Service Fund	-	25,000	-	75,000	45,000	235,000
5819	Transfer to TIF 1 Fund-370				350,000		
5821	Transfer to TIF 2 Fund- 450	283,500	122,000		-	-	-
5822	Transfer to TIF 3C Fund- 510	-					
5823	Tr to Sp Intrastructure Fund- 27D	275,000	200,000	300,000	-	630,000	50,000
5824	Transfer To Aquatic Fund- 220			420,000	414,181	285,000	285,000
5825	Transfer to Equip Reserve Fund	112,051	119,888	44,700	3,650	800	2,400
<b>T</b>	<b>Transfers Total</b>	<b>678,551</b>	<b>466,888</b>	<b>764,700</b>	<b>842,831</b>	<b>960,800</b>	<b>572,400</b>
<b>Total General Overhead</b>		<b>1,746,226</b>	<b>1,829,223</b>	<b>1,763,502</b>	<b>2,056,239</b>	<b>2,029,003</b>	<b>1,608,107</b>

**Notes:**

\*The 2020 General Overhead Budget includes \$1,000 to update Roe'ling Through the Years, a history of Roeland Park, which is a budget objective.

\*Pool operations, which have historically been paid from this fund, shifted to a new fund 220 - Aquatic Center Fund starting in 2019, after City resumed full ownership from JCPRD.

\*The 2020 Budget reflects \$321,415 in funds that are expected to be diverted to TIF districts from the City's General Fund property taxes.

\*Transfer of \$414,181 is being made to the Aquatic Center Fund to cover the anticipated operating shortfall for RPAC in 2020.

\*Transfers of \$350,000 to TIF 1 reflects a transfer for Roe 2020 improvements.

\*Transfers to the Equipment Reserve Fund reflect computer and officec furniture replacements. See CIP Budget for more details.

\*The RP Community Foundation grant expense is offset by equivalent revenues in the General Fund.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Neighborhood Services**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	104,211	109,000	109,000	113,600	118,144	122,870
5102	Salaries-Overtime	317	1,000	1,000	1,000	1,000	1,000
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>104,528</u>	<u>110,000</u>	<u>110,000</u>	<u>114,600</u>	<u>119,144</u>	<u>123,870</u>
		-					
<b>B</b>	<b>Contracted Services</b>						
5202	Telephone	1,620	1,320	1,680	1,680	1,680	1,680
5203	Printing & Advertising	-	1,000	1,000	1,000	1,000	1,000
5206	Travel Expense & Training	360	3,060	1,100	1,100	1,100	1,100
5207	Medical & Drug Testing	-	-	-	-	-	-
5214	Other Contracted Services	1,988	5,500	5,500	5,500	5,500	5,500
5219	Meeting Expense	71	200	200	200	200	200
5260	Vehicle Maintenance	230	1,100	1,100	1,100	1,100	1,100
<b>B</b>	<b>Contracted Services Total</b>	<u>4,269</u>	<u>12,180</u>	<u>10,580</u>	<u>10,580</u>	<u>10,580</u>	<u>10,580</u>
		-					
<b>C</b>	<b>Commodities</b>						
5301	Office Supplies	-	-	-	-	-	-
5302	Motor Fuels & Lubricants	452	636	636	668	701	736
5305	Dues, Subscriptions, & Books	50	500	500	500	500	500
5307	Other Commodities	-	-	-	-	-	-
5308	Clothing & Uniforms	-	300	300	300	300	300
<b>C</b>	<b>Commodities Total</b>	<u>502</u>	<u>1,436</u>	<u>1,436</u>	<u>1,468</u>	<u>1,501</u>	<u>1,536</u>
<b>E</b>	<b>Capital Outlay</b>						
5403	Office Equipment	-	2,000	2,000	-	-	1,000
<b>E</b>	<b>Capital Outlay Total</b>	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
<b>T</b>	<b>Transfers</b>						
5825	Transfer to Equip Reserve Fund	-	-	-	-	-	26,000
<b>T</b>	<b>Transfers Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>26,000</u>
<b>Total Neighborhood Services</b>		<u><b>109,298</b></u>	<u><b>125,616</b></u>	<u><b>124,016</b></u>	<u><b>126,648</b></u>	<u><b>131,225</b></u>	<u><b>162,986</b></u>

**Notes:**

\* No significant changes to the Neighborhood Services Budget.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Administration Department**

		<u>2018</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	242,159	254,000	259,000	270,100	280,904	292,140
5102	Salaries-Overtime	-	-	-	-	-	-
5104	Salaries - Part-time	30,387	36,000	36,000	39,500	41,080	42,723
5107	Salaries - Intern	3,442	8,100	8,100	11,700	11,700	11,700
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>275,988</u>	<u>298,100</u>	<u>303,100</u>	<u>321,300</u>	<u>333,684</u>	<u>346,563</u>
		-					
<b>B</b>	<b>Contracted Services</b>	-					
5202	Telephone	1,920	1,920	1,920	1,920	1,920	1,920
5205	Postage & Mailing Permits	-	-	-	-	-	-
5206	Travel Expense & Training	6,541	6,850	7,800	7,570	7,570	7,570
5214	Other Contracted Services	1,696	2,500	2,500	2,500	2,500	3,000
5226	Car Allowance	5,400	5,400	5,400	5,400	5,400	5,400
5250	Insurance & Surety Bonds	-	75	-	-	-	-
5254	Miscellaneous Charges	-	500	500	500	500	500
<b>B</b>	<b>Contracted Services Total</b>	<u>15,708</u>	<u>17,245</u>	<u>18,120</u>	<u>17,890</u>	<u>17,890</u>	<u>18,390</u>
		-					
<b>C</b>	<b>Commodities</b>	-					
5305	Dues, Subscriptions, & Books	1,645	2,300	2,500	2,500	2,500	2,500
5308	Clothing & Uniforms	-	-	-	500	-	500
<b>C</b>	<b>Commodities Total</b>	<u>1,645</u>	<u>2,300</u>	<u>2,500</u>	<u>3,000</u>	<u>2,500</u>	<u>3,000</u>
		-					
<b>E</b>	<b>Capital Outlay</b>	-					
5403	Office Equipment	-	1,000	1,000	500	500	500
<b>E</b>	<b>Capital Outlay Total</b>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>500</u>	<u>500</u>	<u>500</u>
	<b>Total Administration</b>	<u><b>293,340</b></u>	<u><b>318,645</b></u>	<u><b>324,720</b></u>	<u><b>342,690</b></u>	<u><b>354,574</b></u>	<u><b>368,453</b></u>

**Notes:**

\*Salaries include two part-time Administrative Assistants and one part-time management intern enrolled in a Masters in Public Administration degree.

\*No significant changes to the Administration Department.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Employee Benefits**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
	<b>Employee Benefits</b>						
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5122	FICA City Contribution	135,176	140,000	140,000	158,100	164,424	171,001
5123	KPERS City Contribution	80,530	86,800	86,800	95,325	99,138	103,104
5124	Ks Unemployment Insurance	1,389	1,800	1,800	2,000	2,080	2,163
5125	Worker's Compensation	44,105	45,869	48,194	53,810	55,962	58,200
5126	Health/Dental/Vision Insurance	282,049	367,200	374,041	460,130	492,339	526,803
5127	Health Savings Account	41,180	50,860	50,860	60,160	60,160	60,160
5128	401A City Contribution	6,725	5,720	5,720	7,280	7,571	7,874
5130	City Paid Life/ST Disability	10,543	9,900	10,600	10,900	10,900	10,900
5131	KP&F City Contribution	174,043	193,000	193,000	203,000	211,120	219,565
5133	Wellness Incentive	-	2,000	2,000	2,000	2,000	2,000
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>775,739</u>	<u>903,149</u>	<u>913,015</u>	<u>1,052,705</u>	<u>1,105,694</u>	<u>1,161,769</u>
	<b>Total Employee Benefits</b>	<u>775,739</u>	<u>903,149</u>	<u>913,015</u>	<u>1,052,705</u>	<u>1,105,694</u>	<u>1,161,769</u>

**Notes:**

\*The City's employee benefit plan year runs from July 1 - June 30 annually. The 2020 Budget reflects the known increase in employee benefits in the first half of 2020 (which had average of 22% increase across all plans), plus an anticipated 14% plan increase in the second half of the year.

\* Employer pension rates through KPERS and KP&F actually dropped slightly by 0.2% from 2019 to 2020. However, due to merit raises and additional employees in Parks & Recreation, the total budget increased for pensions.

# City of Roeland Park

## Line Item Activity Budget - Bond & Interest Fund

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	<b>Beginning Fund Balance</b>	\$ 268,346	124,466	131,777	80,028	77,729	74,692
	<b>Taxes</b>						
4050	Ad Valorem Tax	184,981	160,074	136,021	170,129	172,681	175,271
4070	Personal Property Tax-delinquen	-	50	50	50	50	50
4080	Real Property Tax - Delinquent	1,583	2,000	2,000	2,000	2,000	2,000
	<b>Total Taxes</b>	<u>186,564</u>	<u>162,124</u>	<u>138,071</u>	<u>172,179</u>	<u>174,731</u>	<u>177,321</u>
	<b>Special Assessments</b>						
4610	Special Assessments	-					
4620	Special Assmnt Tax - Delinquent	-	364	364	364	300	300
4630	Storm Drainage RC12-013	62,142	63,250	59,895	63,250	60,750	58,250
4640	Storm Drainage RC12-012	94,045	91,782	90,864	93,808	95,603	93,071
4650	Storm Drainage RC12-014	106,371	106,551	105,485	106,551	106,551	106,551
	<b>Total Special Assessments</b>	<u>262,558</u>	<u>261,947</u>	<u>256,609</u>	<u>263,973</u>	<u>263,204</u>	<u>258,172</u>
	<b>Intergovernmental</b>						
4020	Recreational Vehicle Tax	138	60	60	50	50	50
4021	Commercial Vehicle Tax	-	-	-	-	-	-
4040	Heavy Trucks Tax	112	140	140	120	120	120
4060	Motor Vehicle Tax	37,712	24,000	24,000	16,206	16,000	16,640
	<b>Total Intergovernmental</b>	<u>37,962</u>	<u>24,200</u>	<u>24,200</u>	<u>16,376</u>	<u>16,170</u>	<u>16,810</u>
	<b>Interest</b>						
4510..4512	Interest on Investment	8,463	4,465	8,500	8,500	8,500	8,500
	<b>Total Interest</b>	<u>8,463</u>	<u>4,465</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
	<b>Transfers</b>						
4830	Transfer from 27A Fund	475,000	300,000	285,000	250,000	190,000	-
4840	Transfer from General Fund	-	25,000	-	75,000	45,000	235,000
4880	Transfer from Streetlights Fund	-	-	-	-	-	-
	<b>Total Transfers</b>	<u>475,000</u>	<u>325,000</u>	<u>285,000</u>	<u>325,000</u>	<u>235,000</u>	<u>235,000</u>
	<b>Total Revenues</b>	<u>970,547</u>	<u>777,736</u>	<u>712,380</u>	<u>786,028</u>	<u>697,605</u>	<u>695,803</u>



## Line Item Activity Budget - Bond & Interest Fund

		<u>2018</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	3,100	3,050	3,100	3,100	3,100	3,100
5214	Other Contracted Services	-	-	-	-	-	-
<b>B</b>	<b>Contracted Services Total</b>	<u>3,100</u>	<u>3,050</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>
<b>E</b>	<b>Debt Service</b>						
5607	Principal Bonds (2008-A Issue)	-	-	-	-	-	-
5608	Principal Bonds - 2010-1	275,000	280,000	280,000	290,000	100,000	100,000
5609	Interest Bonds - 2010-1	40,565	33,415	33,415	25,575	17,020	13,920
5610	Interest Bonds (2008-A Issue)	-	-	-	-	-	-
5614	Bond Principal 2014-1	110,000	112,000	112,000	114,000	-	-
5615	Bond Interest 2014-1	7,561	5,088	5,088	2,568	-	-
	Bond Principal 2020-1					175,000	180,000
	Bond Interest 2020-1					58,338	53,088
5628	Principal Bonds - 2011-2	190,000	85,000	85,000	85,000	90,000	95,000
5629	Interest Bonds - 2011-2	27,798	23,808	23,808	21,640	19,473	16,773
5630	Bond Principal - 2011-1	-	-	-	-	-	-
5631	Bond Interest - 2011-1	-	-	-	-	-	-
5644	Principal Bonds - 2012-1	425,000	200,000	200,000	205,000	205,000	215,000
5645	Interest Bonds - 2012-1	<u>28,093</u>	<u>21,718</u>	<u>21,718</u>	<u>18,318</u>	<u>14,423</u>	<u>10,118</u>
<b>E</b>	<b>Debt Service Total</b>	<u>1,104,017</u>	<u>761,029</u>	<u>761,029</u>	<u>762,101</u>	<u>679,254</u>	<u>683,899</u>
<b>N</b>	<b>Non-Expenditures Appropriation</b>						
5751	TIF Fund Expenditure	-	22,800	-	23,126	18,288	13,354
<b>N</b>	<b>Non-Appropriation Expenditures Total</b>	<u>-</u>	<u>22,800</u>	<u>-</u>	<u>23,126</u>	<u>18,288</u>	<u>13,354</u>
	<b>Total Expenditures</b>	<u>1,107,117</u>	<u>786,879</u>	<u>764,129</u>	<u>788,327</u>	<u>700,642</u>	<u>700,353</u>
	<b>Ending Fund Balance</b>	<u>131,777</u>	<u>115,323</u>	<u>80,028</u>	<u>77,729</u>	<u>74,692</u>	<u>70,142</u>

### Notes:

11%      10%      11%      10%

\* The fund balance policy states that the Bond & Interest Fund will maintain reserves between 10%-15% of annual principal and interest payments which is met each year.

\*The ending fund balance in 2019 fell by 39% from 2018 due to a significant reduction in the debt service payments in 2019 from the prior year. The budget anticipates issuing new debt (\$1.25 million) in 2020 and beginning debt service payments in 2021.

# City of Roeland Park

## Line Item Activity Budget - Community Center Fund 27C

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	<b>Beginning Fund Balance</b>	\$ 462,823	\$ 545,370	\$ 566,969	\$ 532,871	\$ 194,481	\$ 206,427
	<b>Intergovernmental</b>						
4110	City Sales & Use Tax	197,530	199,024	187,654	187,654	201,481	203,495
	<b>Total Intergovernmental</b>	197,530	199,024	187,654	187,654	201,481	203,495
	<b>Interest</b>						
4511	Interest on Invested Assets	4,708	-	4,500	4,500	4,500	4,500
	<b>Total Interest</b>	4,708	-	4,500	4,500	4,500	4,500
	<b>Total Revenues</b>	<b>202,238</b>	<b>199,024</b>	<b>192,154</b>	<b>192,154</b>	<b>205,981</b>	<b>207,995</b>
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular			15,500	35,291	36,703	38,171
5104	Salaries - Part-time	-	-	12,000	24,000	24,960	25,958
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	-	-	27,500	59,291	61,663	64,129
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	-	30,000	28,500	-	-	-
5210	Maintenace And Repair Building	16,989.01	15,000	15,000	15,000	15,000	15,000
5211	Maintenace & Repair Equipment	115.00	7,000	7,000	7,000	7,000	7,000
5214	Other Contracted Services	-	-	-	-	-	-
5250	Insurance & Surety Bonds	4,150.00	4,608	4,608	5,114	5,677	6,302
5253	Public Relations		400	400			
5255	JoCo Management Fee	68,194.00	83,640	47,500	48,450	49,419	50,407
5257	Property Tax Payments	-	-	-	-	-	-
5262	Grounds Maintenance	1,513.00	2,500	2,500	2,500	2,500	2,500
5264	Grounds Improvements	2,706.00	1,500	1,500	1,500	1,500	1,500
<b>B</b>	<b>Contracted Services Total</b>	93,667	144,648	107,008	79,564	81,096	82,709
<b>C</b>	<b>Commodities</b>						
5307	Other Commodities	5,065	5,500	5,000	5,000	5,000	5,000
<b>C</b>	<b>Commodities Total</b>	5,065	5,500	5,000	5,000	5,000	5,000
<b>E</b>	<b>Capital Outlay</b>						
5425	Other Capital Outlay	(640)	28,400	75,400	364,000	22,000	2,000
<b>E</b>	<b>Capital Outlay Total</b>	(640)	28,400	75,400	364,000	22,000	2,000
<b>T</b>	<b>Transfers</b>						
5818	Transfer to General Fund	-	-	11,344	22,688	24,276	25,975
<b>T</b>	<b>Transfers Total</b>	-	-	11,344	22,688	24,276	25,975
	<b>Total Expenditures</b>	<b>98,092</b>	<b>178,548</b>	<b>226,252</b>	<b>530,543</b>	<b>194,035</b>	<b>179,814</b>
	<b>Ending Fund Balance</b>	<b>\$ 566,969</b>	<b>\$ 565,846</b>	<b>\$ 532,871</b>	<b>\$ 194,481</b>	<b>\$ 206,427</b>	<b>\$ 234,609</b>

### Notes:

\*The Community Center Fund is supported by a 1/4 cent sales tax for the operation and maintenance of the facility.

\*The ending fund balance decreases by an anticipated 64% in 2020 from the priro year due to the large capital investment of redesigning and resurfacing the parking lot as well as improving drainage on the site. The Community Center fund has been saving up in anticipation of this improvement.

\*The transfer out to the General Fund is for employee benefits associated with the facility maintenance positions.

\* No significant capital improvements are planned for 2022, causing the ending fund balance to grow by 14% from the prior year.

\* In 2019 City assumed employment of Facility Maintenance Supervisor and Attendants 50% of the way through the year.

## City of Roeland Park

### Line Item Activity Budget - Property Owners Association

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	\$ 16,504	\$ 18,476	\$ 18,416	\$ 20,388	\$ 22,360	\$ 24,332
	Other						
4795	Miscellaneous	33,847	33,847	33,847	33,847	33,847	33,847
	<b>Total Other</b>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>
	<b>Total Revenues</b>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>	<u>33,847</u>
<b>B</b>	<b>Contracted Services</b>						
5254	Miscellaneous Charges	60	-	-	-	-	-
5258	RPPOA Common Area Expenses	31,875	31,875	31,875	31,875	31,875	31,875
<b>B</b>	<b>Contracted Services Total</b>	<u>31,935</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>
	<b>Total Expenditures</b>	<u>31,935</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>	<u>31,875</u>
	<b>Ending Fund Balance</b>	<u>\$ 18,416</u>	<u>\$ 20,448</u>	<u>\$ 20,388</u>	<u>\$ 22,360</u>	<u>\$ 24,332</u>	<u>\$ 26,304</u>

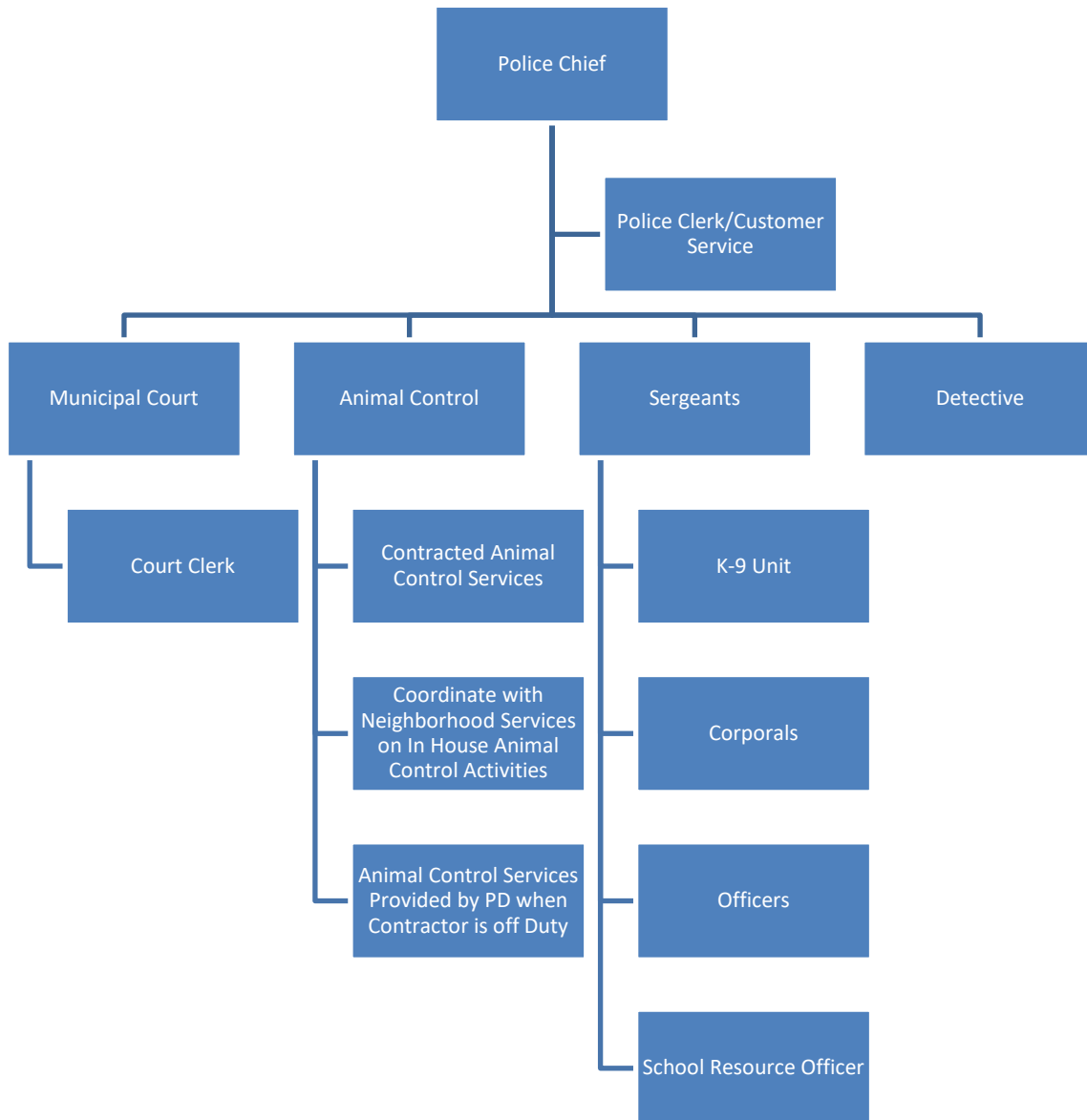
#### Notes:

\*The revenue in the Property Owner's Association fund are collected to cover the cost of maintaining the common areas and condominiums within City Hall. These fees are paid from the General Fund. The Property Owner's Association then issues a check to the City of Roeland Park to cover fees associated with maintenance of said common areas as all of these expenses are paid out of the City's General Fund. This process was established as part of condominimizing City Hall space that is leased on the third floor. The condominimizing also preserves the tax-exempt status of the space used for government purposes as well as space leased to non-profits.

\*The fund is managed by a Board of Directors which is the City Council and is required to meet annually.

\*The ending fund balance changes around 10% annually strictly due to the fact that the fund is very small and grows by \$2,000/year per the annual adopted budget and Association bylaws.

## Police & Municipal Court Organizational Chart



### Department Description

The Police Chief leads the Police Department and oversees the Municipal Court. The department primary duties are those of uniformed police officers responding to calls for service and crime prevention in the city. The department philosophy is associated with community policing as its basis of operation along with commitment to excellence. The Department includes one Police Clerk, a Detective, three sergeants, three corporals, 7 officers and five part-time/on-call officers. In addition, the Police Chief oversees the municipal court and the Court Clerk reports to the Chief. The court also has a contract judge and prosecutor that are compensated as part-time employees. The Chief is responsible for Animal Control Services, provided through a combination of efforts consisting of in Roeland Park Officers and the Neighborhood Services Officer as well as a contract service with the City of Mission Community Service staff.

## Program Areas

- **Patrol Division** – The patrol division is the back bone of the department. They respond to all calls for service that include investigation of criminal activity, traffic enforcement, community policing, crime prevention, and assigned tasks from the Chief of Police.
- **School Resource Officer** – Starting in 2018, the City contracted with the local private high school, Bishop Miege to provide a full-time School Resource Officer (SRO) to provide a police presence for the students, faculty and staff. This position is fully funded by Bishop Miege.
- **Mental Health Co-responder** – Starting in 2017, the City of Roeland Park collaborated with several of our neighboring Johnson County cities to jointly fund a trained mental health co-responder who can provide mental health interventions on the spot when a critical need arises where mental health concerns may be at play. Due to the high volume of calls in Leawood and Prairie Village, these two cities choose to team up to fully fund one mental health co-responder and the remaining northeast Johnson County communities, including Roeland Park, jointly fund a second co-responder.
- **K-9 Unit** – Originally a 2019 Budget Objective, the K-9 Unit was implemented in 2018 early because the concerted efforts of the department, led by a Sergeant to raise money to support the K-9. Thanks to the generous donations of many individuals and businesses, the K-9 unit was fully paid for along with donated in-kind services of veterinary care and kenneling needs. The K-9 unit is the first in northeast Johnson County and will be used for drug detection and tracking.
- **Investigations** – Police investigations are led by the Detective who is responsible for investigation of reported crimes leading to identification, apprehension and prosecution of persons responsible for crimes against people, crimes related to deceit, fraud or forgery and those involved in the possession and distribution of illegal narcotics.
- **Municipal Court** – The Municipal Court adjudicates all cases docketed and orders probation when appropriate. It ensures City ordinance violations are properly processed and that all fines, forfeitures, and ticket amendments are properly assessed. The Police Chief oversees the municipal court clerk who manages the day-to-day operations of court including preparing the court docket, providing customer service to court clients and works with the municipal court judge to track warrants and send delinquent accounts to collections. All court payments are handled by the Administrative Division and no cash is transacted at the court level.
- **Communications** – An officer assigned as the Public Information Officer for the department handles all social media posts, interactions and responses. He is also responsible for helping to promote the department through social media, the City website and community events.
- **Animal Control** – The care and proper treatment of domesticated animals is overseen by Community Service Officers employed by Mission. The Roeland Park Neighborhood Services Officer handles permitting activities related to domesticated animals. Roeland Park Police Officers respond to animal control related calls when the contracted service provider is not on duty.

## Police & Muncipal Court - Summary of Resources and Appropriations

			2019			
	2018 Actual	2019 Budget	Projected	2020 Budget	2021 Budget	2022 Budget
<b>Revenues &amp; Resources</b>						
Fines and Forfeitures	386,627	375,988	346,000	368,964	375,223	369,108
<b>Total Revenues</b>	<b>386,627</b>	<b>375,988</b>	<b>346,000</b>	<b>368,964</b>	<b>375,223</b>	<b>369,108</b>
Sp. Law Enforcement (includes fund balance)	34,531	9,913	26,616	19,616	20,616	21,616
<b>Total Resources</b>	<b>421,158</b>	<b>385,901</b>	<b>372,616</b>	<b>388,580</b>	<b>395,839</b>	<b>390,724</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
102 - Police Department	\$ 1,091,548	\$ 1,152,275	\$ 1,192,174	\$ 1,173,735	\$ 1,295,613	\$ 1,343,300
103 - Municipal Court	107,046	117,618	177,639	130,326	133,784	136,953
109 - Special Law Enforcement	17,915	-	8,000	-	-	-
<b>Total</b>	<b>1,216,508</b>	<b>1,269,893</b>	<b>1,377,813</b>	<b>1,304,061</b>	<b>1,429,397</b>	<b>1,480,253</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 997,337	\$ 1,015,200	\$ 1,050,200	\$ 1,076,485	\$ 1,119,504	\$ 1,164,244
Contractual Services	139,803	144,073	148,017	157,176	160,210	169,682
Commodities	55,368	40,300	48,005	42,158	42,316	44,832
Capital Outlay	-	-	61,271	-	-	-
Debt Service	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,192,508</b>	<b>1,199,573</b>	<b>1,307,493</b>	<b>1,275,819</b>	<b>1,322,030</b>	<b>1,378,758</b>
Non-Expenditure Appropriations	-	-	-	-	-	-
Transfers Out	24,000	70,320	70,320	28,242	107,367	101,495
<b>Total Appropriations</b>	<b>1,216,508</b>	<b>1,269,893</b>	<b>1,377,813</b>	<b>1,304,061</b>	<b>1,429,397</b>	<b>1,480,253</b>
<b>Summary by Fund</b>						
General Fund - Unrestricted	\$ 1,198,593	\$ 1,269,893	\$ 1,369,813	\$ 1,304,061	\$ 1,429,397	\$ 1,480,253
General Fund - Restricted	17,915	-	8,000	-	-	-
<b>Total</b>	<b>1,216,508</b>	<b>1,269,893</b>	<b>1,377,813</b>	<b>1,304,061</b>	<b>1,429,397</b>	<b>1,480,253</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
Police Chief	1	1	1	1	1	1
Sergeant	3	3	3	3	3	3
Master Patrol Officer	1	0	0	0	0	0
Detective	1	1	1	1	1	1
Corporal	2	3	3	3	3	3
Officer	6.5	6.5	7.5	7.5	7.5	7.5
Police Clerk	1	1	1	1	1	1
Court Clerk	1	1	1	1	1	1
Judge	0.1	0.1	0.1	0.1	0.1	0.1
Prosecutor	0.1	0.1	0.1	0.1	0.1	0.1
<b>Total</b>	<b>16.7</b>	<b>16.7</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>	<b>17.7</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Police Department**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
	<b>Police</b>						
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	848,688	883,000	900,000	937,000	974,480	1,013,459
5102	Salaries-Overtime	50,122	37,000	38,000	40,000	41,600	43,264
5104	Salaries - Part-time	27,127	21,000	38,000	22,300	23,192	24,120
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>925,937</u>	<u>941,000</u>	<u>976,000</u>	<u>999,300</u>	<u>1,039,272</u>	<u>1,080,843</u>
<b>B</b>	<b>Contracted Services</b>						
5202	Telephone	7,299	7,000	7,000	7,000	7,000	8,000
5203	Printing & Advertising	421	250	250	250	250	1,500
5205	Postage & Mailing Permits	70	100	100	100	100	800
5206	Travel Expense & Training	5,867	7,000	7,000	9,000	9,000	9,000
5207	Medical Expense & Drug Testing	1,226	1,000	1,000	1,000	1,000	1,000
5210	Maintenance & Repair Building	-	200	200	200	200	200
5211	Maintenace & Repair Equipment	791	4,500	4,500	4,500	4,500	8,000
5214	Other Contracted Services	17,850	21,130	14,171	13,831	13,831	13,831
5217	Mental Health Corresponder	-	-	19,428	20,011	20,611	21,230
5219	Meeting Expense	51	100	100	100	100	100
5224	Laundry Service	2,065	3,100	3,100	3,100	3,100	3,100
5236	Community Policing	523	500	500	500	500	500
5238	Animal Control	55,442	47,125	33,100	34,093	35,116	36,169
5250	Insurance & Surety Bonds	62	150	150	150	150	-
5254	Miscellaneous Charges	12,499	500	500	500	500	1,000
5260	Vehicle Maintenance	43	8,500	15,000	10,000	11,000	12,000
5265	Computer System R&M	-	-	-	-	-	-
5266	Computer Software	-	-	-	-	-	-
<b>B</b>	<b>Contracted Services Total</b>	<u>104,207</u>	<u>101,155</u>	<u>106,099</u>	<u>104,335</u>	<u>106,958</u>	<u>116,430</u>
<b>C</b>	<b>Commodities</b>	-	-	-	-	-	-
5301	Office Supplies	16	200	200	200	200	-
5302	Motor Fuels & Lubricants	24,812	22,050	22,050	23,153	24,311	25,527
5305	Dues, Subscriptions, & Books	395	1,050	1,005	1,005	1,005	1,005
5306	Materials	318	500	500	500	500	2,000
5307	Other Commodities	901	3,000	3,000	3,000	3,000	3,000
5308	Clothing & Uniforms	9,125	10,000	10,000	11,000	10,000	10,000
5309	Amunition	1,837	2,500	2,500	2,500	2,500	2,500
5310	Training Supplies	-	500	500	500	500	500
<b>C</b>	<b>Commodities Total</b>	<u>37,403</u>	<u>39,800</u>	<u>39,755</u>	<u>41,858</u>	<u>42,016</u>	<u>44,532</u>
<b>T</b>	<b>Transfers</b>	-	-	-	-	-	-
5825	Transfer to Equip Reserve Fund	24,000	70,320	70,320	28,242	107,367	101,495
<b>T</b>	<b>Transfers Total</b>	<u>24,000</u>	<u>70,320</u>	<u>70,320</u>	<u>28,242</u>	<u>107,367</u>	<u>101,495</u>
<b>Total Police</b>		<u><b>1,091,548</b></u>	<u><b>1,152,275</b></u>	<u><b>1,192,174</b></u>	<u><b>1,173,735</b></u>	<u><b>1,295,613</b></u>	<u><b>1,343,300</b></u>

**Notes:**

\* The 2020 Police Department Budget reflects \$5,000 to begin a bicycle patrol program to the department's operations, a Budget Objective.

\*Transfers to the Equipment Reserve Fund reflect Police Department Equipment. See CIP Budget for more detail.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**  
**Municipal Court**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
	<b>Court</b>						
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	43,740	45,700	45,700	47,600	49,504	51,484
5102	Salaries-Overtime	1,730	1,000	1,000	1,000	1,000	1,000
5108	Salaries - Judge	14,200	15,000	15,000	15,655	16,281	16,932
5109	Salaries - Prosecutor	11,730	12,500	12,500	12,930	13,447	13,985
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>71,400</u>	<u>74,200</u>	<u>74,200</u>	<u>77,185</u>	<u>80,232</u>	<u>83,401</u>
		-					
<b>B</b>	<b>Contracted Services</b>	-					
5202	Telephone	-	180	180	180	180	180
5203	Printing & Advertising	380	400	400	400	400	400
5206	Travel Expense & Training	80	200	200	200	200	200
5209	Professional Services	6,342	7,000	7,000	7,000	7,000	7,000
5211	Maintenace & Repair Equipment	-	200	200	200	200	200
5219	Meeting Expense	-	100	100	100	100	100
5227	Prisoner Care	3,360	5,000	4,000	5,589	6,000	6,000
5228	Fees Due State of Kansas	22,114	27,000	27,000	27,000	27,000	27,000
5250	Insurance & Surety Bonds	-	25	25	25	25	25
5254	Miscellaneous Charges	-	200	200	200	200	200
5266	Computer Software	3,320	2,613	2,613	11,947	11,947	11,947
5269	Alcohol / Drug State Fees	-	-	-	-	-	-
<b>B</b>	<b>Contracted Services Total</b>	<u>35,596</u>	<u>42,918</u>	<u>41,918</u>	<u>52,841</u>	<u>53,252</u>	<u>53,252</u>
		-					
<b>C</b>	<b>Commodities</b>	-					
5301	Office Supplies	-	-	-	-	-	-
5305	Dues, Subscriptions, & Books	50	250	250	250	250	250
5308	Clothing & Uniforms	-	250	-	50	50	50
<b>C</b>	<b>Commodities Total</b>	<u>50</u>	<u>500</u>	<u>250</u>	<u>300</u>	<u>300</u>	<u>300</u>
<b>E</b>	<b>Capital Outlay</b>						
5410	Technology Upgrades	-	-	61,271	-	-	-
<b>E</b>	<b>Capital Outlay Total</b>	<u>-</u>	<u>-</u>	<u>61,271</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Total Court</b>	<u>107,046</u>	<u>117,618</u>	<u>177,639</u>	<u>130,326</u>	<u>133,784</u>	<u>136,953</u>

**Notes:**

\*The 2020 Budget includes pay increases for the judget and prosecutor in 2019 and in out years.



**City of Roeland Park**  
**Line Item Activity Budget- General Fund**  
**Restricted for Special Law Enforcement Fund**

		<u>2018</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
<b>Revenues</b>							
4010	Beginning Fund Balance	\$ 8,913	\$ 8,913	\$ 16,616	\$ 18,616	\$ 19,616	\$ 20,616
<b>Other</b>							
4432	Spec. Law Enforcement Revenues	\$ 400	\$ 1,000	\$ 10,000	\$ 1,000	\$ 1,000	\$ 1,000
4433	K9 Contributions	<u>\$ 25,218</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<b>Other Total</b>	\$ 25,618	\$ 1,000	\$ 10,000	\$ 1,000	\$ 1,000	\$ 1,000
	<b>Total Revenues</b>	<u>\$ 25,618</u>	<u>\$ 1,000</u>	<u>\$ 10,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
	<b>Total Resources</b>	<u>\$ 34,531</u>	<u>\$ 9,913</u>	<u>\$ 26,616</u>	<u>\$ 19,616</u>	<u>\$ 20,616</u>	<u>\$ 21,616</u>
<b>Expenditures</b>							
C	<b>Commodities</b>						
5316	K9 Expenses	13,243					
5317	Special Law Enforcement Expenses	<u>4,672</u>	<u>-</u>	<u>8,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Commodities Total</b>	17,915	-	8,000	-	-	-
	<b>Total Expenditures</b>	<u>17,915</u>	<u>-</u>	<u>8,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Ending Fund Balance</b>	<u>\$ 16,616</u>	<u>\$ 9,913</u>	<u>\$ 18,616</u>	<u>\$ 19,616</u>	<u>\$ 20,616</u>	<u>\$ 21,616</u>

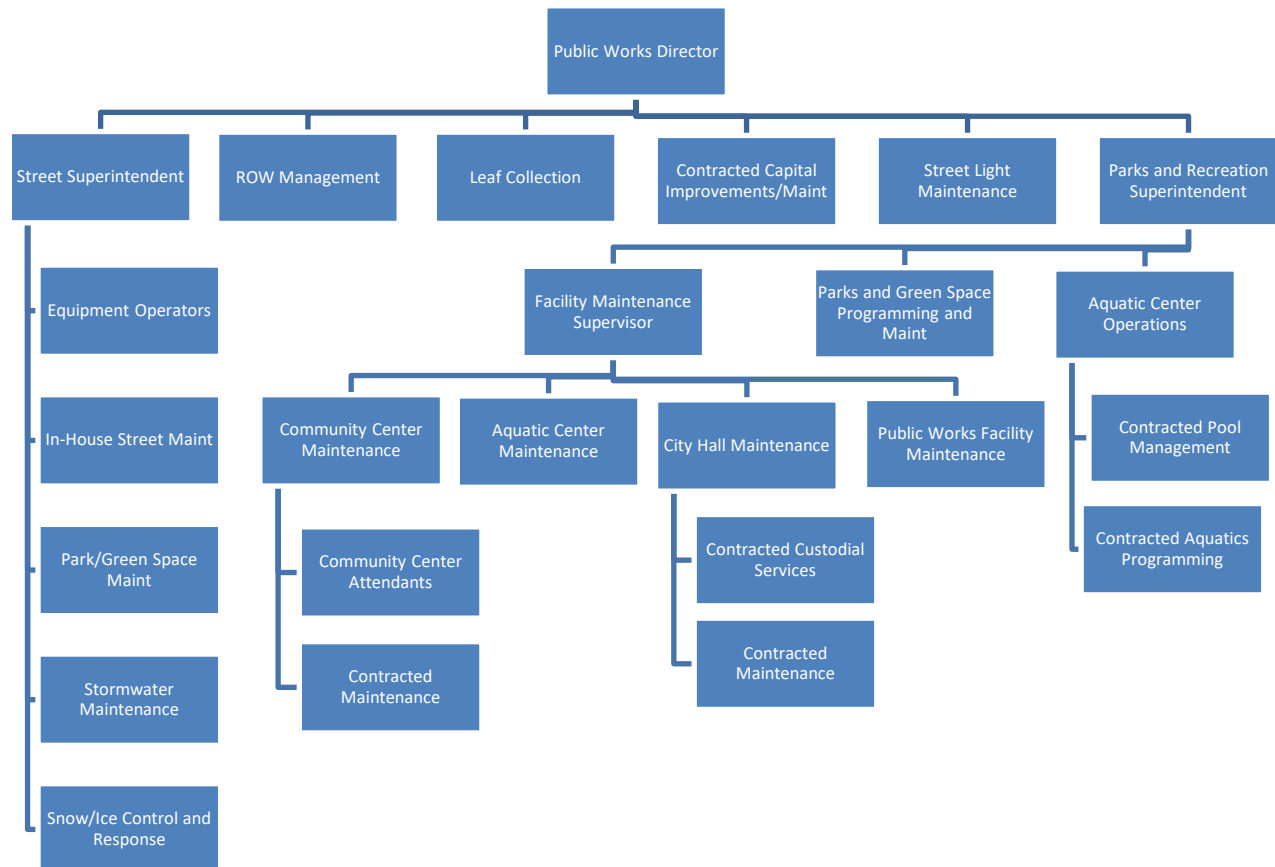
**Notes:**

\*Special Law Enforcement Funds are restricted for police equipment. Resources come from state forfeitures and seizures within Roeland Park.

\*In 2018, the Police Department began fundraising to purchase a K-9 unit for the department, which was originally a 2019 Budget Objective. The fundraising was so successful, the Police Department purchased the K-9 and related equipment in 2018.

## Public Works

### Organizational Chart



### Department Description

The Public Works Department is tasked with effectively maintaining, developing and enhancing public infrastructure and facilities. The Department is led by the Director, Street Superintendent and Parks and Recreation Superintendent. The Street Superintendent oversees daily activities of the five equipment operators. In 2019 the Facility Maintenance Supervisor and Community Attendants located at the Community Center transitioned from Johnson County Parks and Recreation District employment to City employees. This was done in anticipation of a new Parks and Recreation Superintendent position being added in 2020. The Parks and Recreation Superintendent will assume responsibility for maintenance at the Community Center and in the parks, as well as supervision/maintenance of the Aquatic Center. The position will work closely with JCPRD on recreation programs offered here in Roeland Park.

### Program Areas:

- **In house street maintenance** – The department crews perform certain street maintenance activities in-house including pothole patching, curb repair, and crack sealing of streets. This program is managed by the Public Works Superintendent.
- **Park and Greenspace Maintenance and Programming** - Public Works staff are responsible for planting new trees and landscaping and ensuring all vegetation is well cared for. This includes all parks, boulevard medians, the community center and aquatics center and traffic islands. All mowing services are now contracted with a third-party company. Staff also installs new and repairs existing amenities

such as benches, trash/recycling receptacles, playground equipment, etc. They also perform safety inspections for parks. The new in 2020 Parks and Recreation Superintendent will supervise/coordinate maintenance and programming at the parks.

- **Stormwater Maintenance** – Program includes bi-monthly street sweeping, maintaining and cleaning City-owned stormwater streams and ditches.
- **Snow and Ice Control and Response** – In the event of inclement weather, public works crews are mobilized, including the director, to treat the streets and remove snow and ice. They prioritize arterial streets followed by collectors then residential roadways. The City's snow/ice removal program has some of the highest citizen satisfaction scores in the metro area, with X% satisfied with the service.
- **Right-of-Way Management** – The Public Works Director ensures that any work completed by private contractors, including public utilities that are outside the City such as Water One, Johnson County Waste, Water, etc., are properly permitted and completing the work in accordance to City standards for curb cuts, inlets and street work.
- **Leaf Collection** – The City of Roeland Park is the only City in the area that provides leaf collection in-house that allows residents to rake leaves to the curb without bagging. In 2018, the City invested in a leaf vacuum truck where residents are asked to rake leaves to the curb for collection via a vacuum mechanism. Previously, the City used a trackless machine with a leaf attachment to collect leaves which required the piles to be raked into the street creating potential hazards for storm sewers and drivers. In addition, the machine was prone to mechanical failures due to the machine collecting foreign objects such as large rocks, limbs, etc. This service is provided annually in the fall.
- **Capital Improvements and Maintenance Project Management** – The City's CIP program is robust and includes improvements to public infrastructure such as street repair and resurfacing, new sidewalks, curbs and inlets, streetscape improvements, storm water pipe repair and replacement, new park facilities such as tennis courts, shelters and restrooms. All of this is managed by the Public Works Department. In addition, the Department recently began proactively inspecting stormwater pipe and conducting street and sidewalk grading to prioritize repair and replacement of these assets.
- **Street Light Maintenance** – In 2014, the City of Roeland Park purchased all street lights within the City from Kansas City Power & Light. With that purchase, the City upgraded all bulbs to LEDs to reduce energy consumption. The City contracts the repair and maintenance of street lights to Black & McDonald. The City expects to recoup its cost from the purchase within 10 years.
- **Community Center, City Hall, Public Works and Aquatic Center Maintenance**- In 2019 the Facility Maintenance Supervisor and Attendants were brought on as City employees. They provide maintenance primarily at the Community Center. The Maint. Supervisor is also tasked with assisting with maintenance projects at other city facilities. The Parks and Recreation Superintendent will supervise the maintenance staff. Budgeting for the Parks and Recreation Superintendent as well as the Attendants is reflected in the Community Center Fund. Budgeting for the Facility Maintenance Supervisor is 70% in the Community Center Fund and 30% in the Aquatics Center Fund.
- **Aquatic Center Operations/Maintenance**- The new in 2020 Parks and Recreation Superintendent will assume responsibility for the maintenance, operation and programming of the Aquatic Center. In 2020 programming and operations will be via a contract with Midwest Pool Management while maintenance will be through a combination of staff and contracted services.

## Public Works - Summary of Resources and Appropriations

	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Revenues &amp; Resources</b>						
Sales Taxes	1,345,225	1,356,753	1,285,273	1,286,867	1,374,756	1,388,503
Intergovernmental	901,914	454,200	501,295	1,845,753	191,432	664,160
Program Revenue	-		153,416	153,416	138,000	141,300
Bond Proceeds				1,308,032		
Other Sources	34,765	-	64,380	50,000	-	-
Interest	12,816	1,500	11,000	11,000	11,000	11,000
<b>Total Revenue</b>	<b>2,294,720</b>	<b>1,812,453</b>	<b>2,015,364</b>	<b>4,655,068</b>	<b>1,715,187</b>	<b>2,204,964</b>
Transfers In	275,000	200,000	851,391	735,912	915,000	335,000
<b>Total Resources</b>	<b>2,569,720</b>	<b>2,012,453</b>	<b>2,866,755</b>	<b>5,390,980</b>	<b>2,630,187</b>	<b>2,539,964</b>
<b>Expenditures</b>						
<b>Summary by Program</b>						
106 - Public Works	\$ 794,608	\$ 730,717	\$ 764,457	\$ 721,076	\$ 785,558	\$ 701,022
110 - Parks & Recreation	-	-	-	84,400	85,716	88,125
115 - Solid Waste	548,557	586,140	560,900	558,400	569,476	580,787
220 - Aquatic Center	-	-	603,025	595,103	431,055	428,109
250 - Special Highway	145,888	114,480	89,480	321,731	-	-
270 - Combined Street & Hwy	1,802,470	1,125,000	1,335,247	2,287,172	1,636,916	1,513,331
300 - Special Infrastructure	702,028	585,000	748,693	2,249,628	1,520,660	505,450
<b>Total</b>	<b>3,993,552</b>	<b>3,141,337</b>	<b>4,101,803</b>	<b>6,817,510</b>	<b>5,029,380</b>	<b>3,816,824</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 357,358	\$ 371,500	\$ 546,399	\$ 610,798	\$ 632,399	\$ 655,562
Contractual Services	843,293	859,602	1,111,523	1,173,858	1,048,570	1,026,340
Commodities	54,435	51,535	104,115	104,666	94,075	99,673
Capital Outlay	2,038,996	1,509,500	2,030,565	4,343,958	3,000,336	2,035,250
<b>Total Expenditures</b>	<b>3,294,082</b>	<b>2,792,137</b>	<b>3,792,603</b>	<b>6,233,279</b>	<b>4,775,380</b>	<b>3,816,824</b>
Transfers Out	699,470	349,200	309,200	584,231	254,000	-
<b>Total Appropriations</b>	<b>3,993,552</b>	<b>3,141,337</b>	<b>4,101,803</b>	<b>6,817,510</b>	<b>5,029,380</b>	<b>3,816,824</b>
<b>Summary by Fund</b>						
General Fund	\$ 1,343,165	\$ 1,316,857	\$ 1,325,357	\$ 1,363,876	\$ 1,440,750	\$ 1,369,934
Aquatic Center Fund	-	-	603,025	595,103	431,055	428,109
Special Highway	145,888	114,480	89,480	321,731	-	-
Special Street	1,802,470	1,125,000	1,335,247			
Combined Sp. Street & Highway				2,287,172	1,636,916	1,513,331
Special Infrastructure	702,028	585,000	748,693	2,249,628	1,520,660	505,450
<b>Total</b>	<b>3,993,552</b>	<b>3,141,337</b>	<b>4,101,803</b>	<b>6,817,510</b>	<b>5,029,380</b>	<b>3,816,824</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
Director	1	1	1	1	1	1
Public Works Superintendent	1	1	1	1	1	1
Parks Superintendent	0	0	0	1	1	1
Equipment Operator	5	5	5	5	5	5
Community Center Maintenance Supervisor	0	0	1	1	1	1
Community Center Attendants	0	0	0.9	0.9	0.9	0.9
Engineering Intern	0	0.23	0.23	0.23	0.23	0.23
<b>Total</b>	<b>7</b>	<b>7.23</b>	<b>9.13</b>	<b>10.13</b>	<b>10.13</b>	<b>10.13</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Public Works**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	276,859	247,880	268,120.00	272,858	283,772.77	295,124
5102	Salaries-Overtime	9,166	10,200	10,200	8,000	8,320	8,653
5107	Intern	-	6,300	-	6,300	6,300	6,300
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	286,025	264,380	278,320	287,158	298,393	310,077
		-					
<b>B</b>	<b>Contracted Services</b>						
5201	Electric	8,641	6,324	8,400	8,568	8,739	8,914
5202	Telephone	1,780	2,000	1,830	1,830	1,830	1,830
5203	Printing & Advertising	836	300	800	800	800	800
5206	Travel Expense & Training	14,021	7,500	7,500	8,000	8,000	8,000
5207	Medical Expense & Drug Testing	404	800	800	800	800	800
5210	Maintenance & Repair Building	1,600	3,500	3,500	3,500	3,500	3,500
5211	Maintenance & Repair Equipment	49,281	25,000	25,000	25,000	25,000	25,000
5214	Other Contracted Services	33,695	33,000	35,384	35,658	35,658	35,658
5219	Meeting Expense	257	400	400	400	400	-
5259	Traffic Control Signs	2,997	4,500	4,500	4,500	4,500	4,500
5260	Vehicle Maintenance	7,518	6,500	6,500	7,000	7,500	7,500
5262	Grounds Maintenance	14,830	24,000	24,000			
5263	Tree Maintenance	34,926	25,000	40,000	46,000	46,000	10,000
5266	Computer Software	400	400	400	400	400	3,300
5287	Water	4,415	6,500	6,500	6,500	6,500	6,500
5288	Waste Water	1,937	3,200	3,200	3,200	3,200	3,200
5289	Natural Gas	5,246	5,800	5,800	5,800	5,800	5,800
5290	Street Light Electric	21,496	24,378	24,378	24,866	25,363	25,870
<b>B</b>	<b>Contracted Services Total</b>	204,279	179,102	198,892	182,822	183,990	151,172
		-					
<b>C</b>	<b>Commodities</b>						
5302	Motor Fuels & Lubricants	16,900	11,025	11,025	11,576	12,155	12,763
5304	Janitorial Supplies	248	750	760	760	760	760
5305	Dues, Subscriptions, & Books	700	760	760	760	760	750
5306	Materials	2,394	4,500	4,500	4,500	4,500	4,500
5308	Clothing & Uniforms	3,141	4,000	4,000	4,000	4,000	4,000
5318	Tools	2,410	2,500	2,500	2,500	2,500	2,500
<b>C</b>	<b>Commodities Total</b>	25,793	23,535	23,545	24,096	24,675	25,273
		-					
<b>E</b>	<b>Capital Outlay</b>						
5421	Maintenance Streets-contract	107,575	210,000	210,000	210,000	210,000	210,000
5403	Office Equipment	1,605	1,500	1,500	1,500	1,500	1,500
5425	Other Capital Outlay	2,831	3,000	28,000	3,000	3,000	3,000
5455	Roeland Park Trail Project	-	-	-	-	-	-
<b>E</b>	<b>Capital Outlay Total</b>	112,011	214,500	239,500	214,500	214,500	214,500
		-					
<b>T</b>	<b>Transfers</b>						
5825	Transfer to Equip Reserve Fund	166,500	49,200	24,200	12,500	64,000	-
<b>T</b>	<b>Transfers Total</b>	166,500	49,200	24,200	12,500	64,000	-
<b>Total Public Works</b>		<b>794,608</b>	<b>730,717</b>	<b>764,457</b>	<b>721,076</b>	<b>785,558</b>	<b>701,022</b>

**Notes:**

\*In 2020, the City established a separate Parks & Recreation Department which will have a superintendent position that reports to the Public Works Director.

\*Grounds maintenance budget has moved to that new department in 2020.

\*A portion of the Department's salaries are charged to the Solid Waste Department for the leaf collection program and to the Special Highway Fund to reflect a portion of street maintenance work.

\*Transfers to the Equipment Reserve Fund reflect equipment replacement and improvements. See CIP Budget for more detail.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Parks & Recreation**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
	<b>Parks &amp; Recreation</b>						
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular				57,900	60,216	62,625
5102	Salaries - Overtime				-	-	-
<b>A</b>	<b>Salaries &amp; Benefits Total</b>				<u>57,900</u>	<u>60,216</u>	<u>62,625</u>
<b>B</b>	<b>Contracted Services</b>						
5206	Travel and Training				1,500	1,500	1,500.00
5211	Maintenace & Repair Equipment						
5235	Leaf Program Disposal Fees						
5240	Equipment Rental						
5262	Grounds Maintenance				<u>25,000</u>	<u>24,000</u>	<u>24,000</u>
<b>B</b>	<b>Contracted Services Total</b>				<u>26,500</u>	<u>25,500</u>	<u>25,500</u>
<b>C</b>	<b>Commodities</b>						
5302	Motor Fuels & Lubricants						
5825	Transfer to Equip Reserve Fund				<u>-</u>	<u>-</u>	<u>-</u>
<b>C</b>	<b>Commodities Total</b>				<u>-</u>	<u>-</u>	<u>-</u>
	<b>Total Parks &amp; Recreation</b>				<u><b>84,400</b></u>	<u><b>85,716</b></u>	<u><b>88,125</b></u>

**Notes:**

\*The Parks and Recreation department was created in 2020 to coincide with the City's full ownership of the Roeland Park Aquatic Center from JCPRD. The Governing Body approved the creation of a new Parks & Recreation Superintendent position which will manage the Aquatic Center as well as oversee park maintenance and liaison to the Parks & Trees Committee. This position will report to the Public Works Director.

\*The Grounds Maintenance budget includes \$1,000 to subsidize the community garden, a 2020 Budget Objective.

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Solid Waste**

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
	<b>Solid Waste</b>						
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	8,638	42,640	17,400	17,400	18,096	18,820
5102	Salaries - Overtime	695	-	-	-	-	-
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>9,333</u>	<u>42,640</u>	<u>17,400</u>	<u>17,400</u>	<u>18,096</u>	<u>18,820</u>
		-					
<b>B</b>	<b>Contracted Services</b>	-					
5211	Maintenance & Repair Equipment	4,489	8,000	8,000	8,000	8,000	8,000
5235	Disposal Fees	13,725	10,000	10,000	10,000	10,000	10,000
5240	Equipment Rental	-	500	500	500	500	500
5271	Compost Bin Rebate Program	-	3,000	3,000	500	500	500
5272	Solid Waste Contract	518,287	519,000	519,000	519,000	529,380	539,968
<b>B</b>	<b>Contracted Services Total</b>	<u>536,501</u>	<u>540,500</u>	<u>540,500</u>	<u>538,000</u>	<u>548,380</u>	<u>558,968</u>
		-					
<b>C</b>	<b>Commodities</b>	-					
5302	Motor Fuels & Lubricants	2,724	3,000	3,000	3,000	3,000	3,000
5825	Transfer to Equip Reserve Fund	-	-	-	-	-	-
<b>C</b>	<b>Commodities Total</b>	<u>2,724</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	<b>Total Solid Waste</b>	<u>548,557</u>	<u>586,140</u>	<u>560,900</u>	<u>558,400</u>	<u>569,476</u>	<u>580,787</u>

**Notes:**

\*Salaries are charged from the Public Works Department for leaf collection. All salaries are funded using General Fund resources and are not included in the solid waste assessment.

\*The solid waste contract through WCA is for three years. In 2020, the City will use the MARC regional purchasing program to rebid the service. The budget anticipates a 2% increase in 2021.

**City of Roeland Park**  
**Line Item Activity Budget - Aquatic Center Fund**

**Roeland Park Aquatics Center**

		2019				
	2018	Adopted	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Beginning Fund Balance</b>			-	\$ 101,781	\$ 74,275	\$ 66,221
<b>Program Fees</b>						
4275 Program Fees			\$ 32,556	\$ 32,556	\$ 15,000	\$ 15,450
4276 Internal Program Revenue			\$ 13,000	\$ 13,000	\$ 11,000	\$ 11,000
4277 Participation Fees			\$ 95,488	\$ 95,488	\$ 95,000	\$ 97,850
4278 Advertising Sponsorship					\$ 2,000	\$ 2,000
4279 Facility Rental			\$ 4,850	\$ 4,850	\$ 5,000	\$ 5,000
4290 Concession Revenue			\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000
4291 Retail Sales - Taxable			\$ 522	\$ 522	\$ -	\$ -
4292 Taxable Sales Discounts (contract)			\$ (8,000)	\$ (8,000)	\$ -	\$ -
<b>TOTAL Program Fees</b>			<b>\$ 153,416</b>	<b>\$ 153,416</b>	<b>\$ 138,000</b>	<b>\$ 141,300</b>
<b>Transfer-In</b>						
4843 Transfer from Equip Reserve Fund			\$ 131,391	\$ -	\$ -	\$ -
4840 Transfer from the General Fund			\$ 420,000	\$ 414,181	\$ 285,000	\$ 285,000
<b>TOTAL Transfers-In</b>			<b>\$ 551,391</b>	<b>\$ 414,181</b>	<b>\$ 285,000</b>	<b>\$ 285,000</b>
<b>Total Revenues</b>			<b>\$ 704,807</b>	<b>\$ 567,597</b>	<b>\$ 423,000</b>	<b>\$ 426,300</b>
<b>A Salaries</b>						
5101 Full Time Salaries			\$ 37,329	\$ 38,229	\$ 16,033	\$ 16,513
5102 Overtime					\$ 600	\$ 600
5104 Part Time Salaries			\$ 143,051	\$ 143,051	\$ 157,000	\$ 161,710
5122 FICA/SSI					\$ 12,200	\$ 12,566
5123 KPERS					\$ -	\$ -
5126 Benefits (includes medical premium)			\$ 5,819	\$ -	\$ -	\$ -
5120 Cell phone allowance			\$ -	\$ -	\$ 120	\$ 120
<b>A Salaries Total</b>			<b>\$ 186,199</b>	<b>\$ 181,280</b>	<b>\$ 185,953</b>	<b>\$ 191,509</b>
<b>B Contracted Services</b>						
5223 Pool Management Fee			\$ 106,032	\$ 106,032		
5201 Electric			\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
5202 Telephone			\$ 600	\$ 600	\$ 1,600	\$ 1,600
5203 Printing and Advertising			\$ 1,300	\$ 1,300	\$ 600	\$ 600
5205 Postage			\$ 500	\$ 500	\$ 300	\$ 300
5206 Travel & Training			\$ 2,912	\$ 2,912	\$ 2,000	\$ 2,000
5207 Medical Expense & Drug Testing			\$ 3,040	\$ 3,040	\$ 1,800	\$ 1,800
5209 Professional Services			\$ 100	\$ 100	\$ 5,500	\$ 5,500
5210 Maintenance & Repair of Bldg.			\$ 6,627	\$ 3,000	\$ 5,000	\$ 5,000
5211 Maintenance & Repair of Equip					\$ 25,000	\$ 25,000
5214 Other Contractual Services			\$ 21,820	\$ 21,820	\$ 13,600	\$ 13,600
5229 State fees, permits/Sales tax			\$ -	\$ -	\$ 1,000	\$ 1,000
5241 Rentals					\$ 3,200	\$ 3,200
5250 Insurance & Surety Bonds					\$ -	\$ -
5266 Computer Software					\$ 2,000	\$ 2,000
5287 Water			\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
5288 Waste Water/Trash			\$ 15,100	\$ 15,100	\$ 15,000	\$ 15,000
5289 Natural Gas			\$ 30,100	\$ 30,100	\$ 30,100	\$ 30,100
<b>B Contracted Services Total</b>			<b>\$ 232,131</b>	<b>\$ 228,504</b>	<b>\$ 150,700</b>	<b>\$ 150,700</b>



City of Roeland Park

Line Item Activity Budget - Aquatic Center Fund

Roeland Park Aquatics Center

		2018	2019	2019 Projected	2020 Budget	2021 Budget	2022 Budget
			Adopted				
<b>C</b>	<b>Commodities</b>						
5301	Office Supplies			\$ 1,400	\$ 1,400	\$ 1,500	\$ 1,500
5302	Motor Fuels and Lubricants			\$ 200	\$ 200	\$ 200	\$ 200
5304	Janitorial Supplies			\$ 2,000	\$ 2,000	\$ 1,500	\$ 1,500
3505	Dues, Subscriptions & Books			\$ 435	\$ 435	\$ 500	\$ 500
5306	Building Supplies and Materials			\$ 5,190	\$ 5,190	\$ 13,000	\$ 13,000
5307	Other Commodities			\$ -	\$ -	\$ 2,500	\$ 2,500
5308	Clothing/Uniforms			\$ 6,420	\$ 6,420	\$ 2,500	\$ 2,500
5318	Tools			\$ 200	\$ 200	\$ 200	\$ 200
5311	Pool Equipment			\$ 3,325	\$ 3,325	\$ 2,000	\$ 2,000
5312	Grounds supplies and equipment			\$ 2,050	\$ 2,050	\$ 500	\$ 500
5313	Safety Supplies/Equip			\$ 2,300	\$ 2,300	\$ 1,500	\$ 1,500
5314	Operating Supplies/Personal Care			\$ 400	\$ 400	\$ 500	\$ 500
5325	Concessions food and supplies			\$ 8,650	\$ 8,650	\$ 5,000	\$ 5,000
5326	Chemicals			\$ 20,000	\$ 20,000	\$ 15,000	\$ 15,000
<b>C</b>	<b>Commodities</b>			<b>\$ 52,570</b>	<b>\$ 52,570</b>	<b>\$ 46,400</b>	<b>\$ 46,400</b>
	<b>Total Operating Expenses</b>						
	<b>(Salaries+Contractual</b>						
	<b>Services+Commodities)</b>			<b>\$ 470,900</b>	<b>\$ 462,354</b>	<b>\$ 383,053</b>	<b>\$ 388,609</b>
<b>D</b>	<b>Capital Outlay</b>						
5403	Office Equipment			\$ 1,492	\$ 1,492	\$ 13,000	\$ 3,000
5404	Furnishings & Appliances			\$ 350	\$ 350	\$ 1,500	\$ 1,500
5442	Building Improvement						
	Undesignated Maintenance				\$ 31,907	\$ 33,502	\$ 35,000
	Bulkhead Repair			\$ 28,479			
	Diving Board Replacement			\$ 5,000			
	Painting lobby and restrooms			10,000			
	Paint repairs to diving well and slide pool			\$ 5,525			
	Replace Bad Concrete Deck Areas			\$ 27,432			
	Paint exterior, repair soffits, replace gutters of pump and pool house			\$ 9,000			
	Replace Electrical conduit supports in pump house			\$ 2,863			
	Climbing Wall			\$ 10,825			
	Remove ballasts and electrical boxes for old dome lighting			\$ 1,000			
	ADA Issues Addressed			\$ 20,000			
	Men's Shower Modification				\$ 99,000	\$ -	\$ -
	Convert pump house to LED lighting			\$ 2,335			
	West Pool Wall Repair			\$ 7,825			
	Lobby/Locker Room Floor Epoxy			\$ -	\$ -	\$ -	\$ -
<b>D</b>	<b>Capital Outlay Total</b>			<b>\$ 132,125</b>	<b>\$ 132,749</b>	<b>\$ 48,002</b>	<b>\$ 39,500</b>
<b>Total Expenditures</b>				<b>\$ 603,025</b>	<b>\$ 595,103</b>	<b>\$ 431,055</b>	<b>\$ 428,109</b>
<b>Total Annual Surplus or (Loss)</b>				<b>\$ 101,781</b>	<b>\$ 74,275</b>	<b>\$ 66,221</b>	<b>\$ 64,411</b>
<b>Ending Fund Balance</b>				<b>\$ 101,781</b>	<b>\$ 74,275</b>	<b>\$ 66,221</b>	<b>\$ 64,411</b>

Notes:

\*The Aquatic Center Fund was created in 2019 when the City took over ownership of the aquatic center from Johnson County Parks & Recreation. The City has outsourced management of the pool in 2020 to Midwest Pool Management, with the intention of taking on full management in 2021. The City hired a new Parks & Recreation superintendent who will start Jan. 1, 2020 and will manage the pool in addition to overseeing park maintenance.

\*All reserves held for the pool in the Building & Equipment Reserve fund were moved to this fund in 2019.

\*The operations of the Aquatic Center will be subsidized by the general fund on an annual basis in the form of a transfer in. We anticipate the City operation of the facility will reduce overall operating costs.

\*The ending fund balance is anticipated to fall by 27% in 2020 as we use some of the facility reserves to cover capital expenses in 2019.

\*The City has budgeted for significant capital improvements at the facility starting in 2020. For more details, see the Capital Budget section.

\*In 2021 we anticipate we are projecting a drop in revenues in the event the aquatic center improvements scheduled for 2020 run into the 2021 summer season.

# City of Roeland Park

## Line Item Activity Budget - Special Highway Fund

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	186,611	229,950	227,231	321,731	0	\$ -
	<b>Intergovernmental</b>						
4140	Spec City/county Highway Fund	184,520	183,980	183,980	-	-	-
	<b>Total Intergovernmental</b>	184,520	183,980	183,980	-	-	-
	<b>Interest</b>						
4510..4512	Interest on Investment	1,988	-	-	-	-	-
	<b>Total Interest</b>	1,988	-	-	-	-	-
	<b>Total Revenues</b>	186,508	183,980	183,980	-	-	-
	<b>A Salaries &amp; Benefits</b>						
5101	Salaries - Regular	62,000	64,480	64,480	-	-	-
	<b>A Salaries &amp; Benefits Total</b>	62,000	64,480	64,480	-	-	-
	<b>C Commodities</b>						
5303	Sand and Salt	25,918	25,000	25,000			
5315	Machinery & Auto Equipment	-	-	-	-	-	-
	<b>C Commodities Total</b>	25,918	25,000	25,000	-	-	-
	<b>E Capital Outlay</b>						
5454	Sidewalk Improvements	-	25,000	-			
5456	CARS Projects	-	-	-	-	-	-
	<b>E Capital Outlay Total</b>	-	25,000	-	-	-	-
	<b>T Transfers</b>						
5809..5825	Transfer to Equipment Reserve Fund	57,970	-	-	-	-	-
	Transfer to Special Street Fund	-	-	-	321,731	-	-
	<b>T Transfers Total</b>	57,970	-	-	321,731	-	-
	<b>Total Expenditures</b>	145,888	114,480	89,480	321,731	-	-
	<b>Ending Fund Balance</b>	227,231	299,450	321,731	0	0	\$ -

### Notes:

\*Starting in 2020, this fund is merging with the Special Street Fund to create a combined Street & Highway Fund. The ending fund balance in 2019 will be transferred to that fund in 2020.

\*The ending fund balance in 2019 increases significantly from the 2018 ending balance due to ending the transfer to the Buildign & Equipment Reserve fund to pay debt service on the street sweeper and two dump trucks. That debt service was retired in 2018.

**City of Roeland Park**  
**Line Item Activity Budget - Combined Special Highway and Street Fund 27A**

		<b>2018</b>	<b>2019 Budget</b>	<b>2019 Projected</b>	<b>2020 Budget</b>	<b>2021 Budget</b>	<b>2022 Budget</b>
4010	<b>Beginning Fund Balance</b>	\$ 786,844	\$ 229,598	\$ 451,393	\$ 270,809	\$ 1,069,684	\$ 602,997
	<b>Intergovernmental</b>						
4110	City Sales & Use Tax	790,117	796,095	750,611	750,611	805,919	813,978
4135	County Courthouse Sales Tax	160,051	162,610	159,358	160,951	165,878	167,537
4140	Spec City/county Highway Fund				187,678	191,432	195,260
4150	CARS Funding	510,676	103,620	173,315	1,658,075		468,900
4154	STP Grant	-	-	-	-	-	-
	<b>Total Intergovernmental</b>	<u>1,460,843</u>	<u>1,062,325</u>	<u>1,083,284</u>	<u>2,757,315</u>	<u>1,163,229</u>	<u>1,645,676</u>
	<b>Interest</b>						
4510..4512	Interest on Investment	6,176	1,500	7,000	7,000	7,000	7,000
	<b>Total Interest</b>	<u>6,176</u>	<u>1,500</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
	<b>Other</b>						
4530	Reimbursed Expense	-	-	64,380	-	-	-
	<b>Total Other</b>	<u>-</u>	<u>-</u>	<u>64,380</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Transfers In</b>						
	Transfer from Sp. Hwy Fund	-	-	-	321,731	-	-
	<b>Total Transfers</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>321,731</u>	<u>-</u>	<u>-</u>
	<b>Total Revenues</b>	<u>1,467,019</u>	<u>1,063,825</u>	<u>1,154,664</u>	<u>3,086,046</u>	<u>1,170,229</u>	<u>1,652,676</u>

## City of Roeland Park

### Line Item Activity Budget - Combined Special Highway and Street Fund 27A

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5101	Salaries - Regular	-	-	-	67,059	69,742	72,531
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	-		-	67,059	69,742	72,531
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	84,816	100,000	100,000	100,000	100,000	100,000
5214	Other Contracted Services	-	-	-	-	-	-
<b>B</b>	<b>Contracted Services Total</b>	84,816	100,000	100,000	100,000	100,000	100,000
<b>C</b>	<b>Commodities</b>						
5303	Sand and Salt	-	-	-	25,000	20,000	25,000
5315	Machinery & Auto Equipment	-	-	-	-	-	-
<b>C</b>	<b>Commodities Total</b>	-	-	-	25,000	20,000	25,000
<b>E</b>	<b>Capital Outlay</b>						
5430	Residential Street Reconstruction	40,073	\$ 534,000	\$ 534,927	112,038	1,017,674	100,000
5454	Sidewalk Improvements	-		25,000	75,000	75,000	75,000
	Street Light Replacement					45,000	45,000
5457	CARS Roe 2020	226,211.11		-	1,658,075		
5458	2018 CARS	970,653.02		231,824			
5459	2019 CARS	5,716.54	191,000	158,496			
	2022 CARS - Johnson Drive					4,500	43,800
5460	2022 CARS - 53rd St					9,000	54,000
5461	2022 CARS - Nall	-	-	-	-	106,000	840,000
	2023 CARS- 55th b/t SMP & Roe						18,000
	2023 CARS - Elledge b.t Roe Ln and 47th	-	-	-	-	-	140,000
<b>E</b>	<b>Capital Outlay Total</b>	1,242,654	725,000	950,247	1,845,113	1,257,174	1,315,800
<b>T</b>	<b>Transfers</b>						
5818	Transfer To Bond & Intfund	475,000	300,000	285,000	250,000	190,000	-
<b>T</b>	<b>Transfers Total</b>	475,000	300,000	285,000	250,000	190,000	-
	<b>Total Expenditures</b>	<b>1,802,470</b>	<b>1,125,000</b>	<b>1,335,247</b>	<b>2,287,172</b>	<b>1,636,916</b>	<b>1,513,331</b>
	<b>Ending Fund Balance</b>	<b>\$ 451,393</b>	<b>\$ 168,423</b>	<b>\$ 270,809</b>	<b>\$ 1,069,684</b>	<b>\$ 602,997</b>	<b>\$ 742,342</b>

#### Notes:

\*The Special Street fund is funded by a 3/4 cent sales tax to provide for the maintenance and improvements streets and sidewalks. Starting in 2018, the City started to receive a share of the county courthouse sales tax which is being directed to support street projects in this fund. This sales tax sunsets in 2027.

\*In 2017, the Governing Body decided to fund capital projects on a pay-as-you go basis using existing resources and not issuing additional debt. They did vote to issue debt in 2020 but only to fund new Parks & Recreation improvements. All additional capital will be covered using existing resources. As such the ending fund balances in funds supporting capital improvements will continue to vary wildly year-to-year based on the capital projects planned annually. The City has several large-scale street projects funded in the next several years. Many of which are supported in part by grants.

# City of Roeland Park

## Line Item Activity Budget - Special Infrastructure 27D

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	<b>Beginning Fund Balance</b>	<b>861,541</b>	<b>521,336</b>	<b>1,075,705</b>	<b>1,150,317</b>	<b>638,025</b>	<b>154,323</b>
	<b>Intergovernmental</b>						
4110	City Sales & Use Tax	395,057.00	398,048	375,304	375,304	402,958	406,988
4155	CDBG Grant	100,000.00	166,600	144,000			
4156	FEMA Grant	106,718.76	-	-	-	-	-
	<b>Total Intergovernmental</b>	<b>601,776</b>	<b>564,648</b>	<b>519,304</b>	<b>375,304</b>	<b>402,958</b>	<b>\$ 406,988</b>
	<b>Other</b>						
4161	Grants/Donations - Private	32,000	-	-	50,000	-	
4790	Reimbursed Expenses	2,765	-	-	-	-	-
	Bond Proceeds	-	-	-	1,308,032	-	-
	<b>Total Other</b>	<b>34,765</b>	<b>-</b>	<b>-</b>	<b>1,358,032</b>	<b>-</b>	<b>-</b>
	<b>Interest</b>						
4511	Investment Income	4,652	-	4,000	4,000	4,000	4,000
	<b>Total Interest</b>	<b>4,652</b>	<b>-</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
	<b>Transfers In</b>						
4840	Transfer From General Fund	275,000	200,000	300,000	-	630,000	50,000
	<b>Total Transfers In</b>	<b>275,000</b>	<b>200,000</b>	<b>300,000</b>	<b>-</b>	<b>630,000</b>	<b>50,000</b>
	<b>Total Revenues</b>	<b>916,193</b>	<b>764,648</b>	<b>823,304</b>	<b>1,737,336</b>	<b>1,036,958</b>	<b>460,988</b>
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	17,697	40,000	40,000	40,000	40,000	40,000
	Cost of issuance	-	-	-	58,032	-	-
<b>B</b>	<b>Contracted Services Total</b>	<b>17,697</b>	<b>40,000</b>	<b>40,000</b>	<b>98,032</b>	<b>40,000</b>	<b>40,000</b>
<b>D</b>	<b>Capital Outlay</b>						
5421	Maintenance & Repair of Streets	121,602	115,000	160,000	160,000	170,000	160,000
5246	In-House Street Maintenance	83,941	-	-	-	-	-
5468	2020 Stormwater-57th and Roeland	-	-	30,000	220,000	-	
5469	Stormwater Maintenance	22,935	170,000	20,000	20,000	20,000	
5470	Park Maint/Infrastructure	37,235	64,000	106,189	21,000	35,500	23,000
5471	Tennis Court Replacement	143,858					
5472	R Park Development Plan			118,504	935,596	510,160	282,450
5473	RPAC Improvements			100,000	795,000	745,000	
5498	2019 CDBG	-	196,000	174,000	-	-	
5499	2018 CDBG	274,761	-	-	-	-	-
<b>D</b>	<b>Capital Outlay Total</b>	<b>684,331</b>	<b>545,000</b>	<b>708,693</b>	<b>2,151,596</b>	<b>1,480,660</b>	<b>465,450</b>
	<b>Total Expenditures</b>	<b>702,028</b>	<b>585,000</b>	<b>748,693</b>	<b>2,249,628</b>	<b>1,520,660</b>	<b>505,450</b>
	<b>Ending Fund Balance</b>	<b>1,075,705</b>	<b>700,984</b>	<b>1,150,317</b>	<b>638,025</b>	<b>154,323</b>	<b>109,861</b>

### Notes:

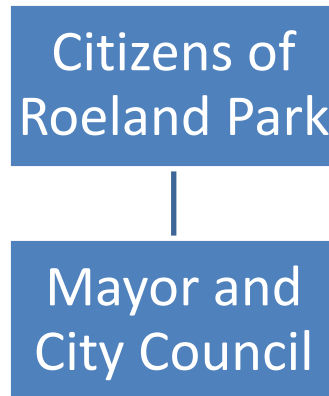
7% -45% -76% -29%

\*The Governing Body plans to issue debt in 2020 to pay for significant improvements at R Park and the Aquatic Center (RPAC) in 2020 and 2021. The Special Infrastructure Fund is the resource for Parks & Recreation improvements and as such, the resources from the bond sale will be recorded and spent from this fund. For more details on the capital improvements budgeted, please see the capital budget.

\*The Governing Body made the decision to transfer resources in excess of the City's stated goals for the General Fund fund balance to the Special Infrastructure Fund to help cash-fund capital projects. As the recipient of these transfers, this fund has gained additional flexibility to cover the cost of capital projects. Since the number of projects varies year to year, the ending fund balance can change dramatically from one year to the next. In addition, the amount transferred from the General Fund will vary year-to-year based upon resources available. In 2020, that transfer is expected to be \$0 due to issuing bonds that same year to help pay for the parks and recreation improvements.

## Governing Body

### Organizational Chart



### Department Description

The Governing Body consists of the Mayor and eight Council members elected on odd-numbered years and are elected and serve staggering four-year terms. Roeland Park consists of four wards and each ward has two elected representatives on Council whereas the Mayor serves at-large. The Governing Body is responsible for making policy decisions for the City. The City of Roeland Park has one Council meeting per month of which the Mayor presides, and two workshops where the Council President presides. The Council President is nominated and selected by the Governing Body. Meetings are held on the first and third Mondays of the month in the evening at City Hall.

The Governing Body Department consists of salaries for elected officials, \$5,040/year for Council members and \$6,120/year for the Mayor. This Department also includes a training and technology budget of \$855/member to provide them with training opportunities of their choosing and/or an allowance for technology that would help them do their jobs, such as a tablet or laptop. The Mayor also has a budget of \$1,000 for public relations-related activities.

## Governing Body - Summary of Resources and Appropriations

	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
108 - City Council	\$ 54,823	\$ 56,520	\$ 56,430	\$ 56,430	\$ 56,430	\$ 56,430
<b>Total</b>	<b>54,823</b>	<b>56,520</b>	<b>56,430</b>	<b>56,430</b>	<b>56,430</b>	<b>56,430</b>
<b>Summary by Appropriation Unit</b>						
Salary & Benefits	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920	\$ 46,920
Contractual Services	7,105	8,700	8,700	8,700	8,700	8,700
Commodities	799	900	810	810	810	810
<b>Total</b>	<b>54,823</b>	<b>56,520</b>	<b>56,430</b>	<b>56,430</b>	<b>56,430</b>	<b>56,430</b>
<b>Summary by Fund</b>						
General Fund	54,823	56,520	56,430	56,430	56,430	56,430
<b>Total</b>	<b>54,823</b>	<b>56,520</b>	<b>56,430</b>	<b>56,430</b>	<b>56,430</b>	<b>56,430</b>
<b>Personnel</b>						
<b>Classifications (FTEs)</b>						
Mayor	0.3	0.3	0.3	0.3	0.3	0.3
City Councilmember (8 council members)	1.6	1.6	1.6	1.6	1.6	1.6
<b>Total</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>

**City of Roeland Park**  
**Line Item Activity Budget - General Operating Fund**

**Governing Body**

		<u>2018</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
	<b>City Council</b>						
<b>A</b>	<b>Salaries &amp; Benefits</b>						
5103	Salaries - Elected Officials	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>
<b>A</b>	<b>Salaries &amp; Benefits Total</b>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>	<u>46,920</u>
		-					
<b>B</b>	<b>Contracted Services</b>	-					
5203	Printing & Advertising	-	-	-	-	-	-
5206	Travel Expense & Training	6,106	7,700	7,700	7,700	7,700	7,700
5251	Mayor Expenses	999	1,000	1,000	1,000	1,000	1,000
5276	Conference & Seminars	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>B</b>	<b>Contracted Services Total</b>	<u>7,105</u>	<u>8,700</u>	<u>8,700</u>	<u>8,700</u>	<u>8,700</u>	<u>8,700</u>
		-					
<b>C</b>	<b>Commodities</b>	-					
5305	Dues, Subscriptions, & Books	<u>799</u>	<u>900</u>	<u>810</u>	<u>810</u>	<u>810</u>	<u>810</u>
<b>C</b>	<b>Commodities Total</b>	<u>799</u>	<u>900</u>	<u>810</u>	<u>810</u>	<u>810</u>	<u>810</u>
	<b>Total City Council</b>	<u><b>54,823</b></u>	<u><b>56,520</b></u>	<u><b>56,430</b></u>	<u><b>56,430</b></u>	<u><b>56,430</b></u>	<u><b>56,430</b></u>

**Notes:**

\*No significant changes to the Governing Body Budget.



## Capital Projects

### Department Description

The Capital Projects Department consists of the Equipment & Building Reserve Fund, a continuing fund that the City uses to purchase capital equipment and make public facility improvements and maintenance. Resources for these purchases are made via transfers from the General Fund and Special Highway Fund. Transfers from the Special Highway Fund ceased in 2018 after debt service for two dump trucks and a street sweeper was retired. Transfers from the General Overhead Department of the General Fund go toward repairs, maintenance and capital improvements to the Roeland Park Aquatics Center as well as equipment purchases for City Hall. Transfers from Public Works cover the cost associated with new equipment and vehicles and transfers from the Police Department are associated with replacement of police equipment and vehicles.

The fund is managed by the Assistant City Administrator/Finance Director and fund transfers are created during the budget process in a collaborative process with the City Administrator and the Department Directors.

While this fund covers the cost of current capital equipment and building improvements, the fund also provides a reserve for future building and equipment needs. The FY 2019 Budget anticipated the sale of The Northeast RJ site at \$1.2 million to be used for a future Public Works building. Any proceeds from such a sale will be placed in the building reserve fund until a suitable location for Public Works is found.

## Capital Projects - Summary of Resources and Appropriations

	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Revenues &amp; Resources</b>						
Other Sources	22,000	-	1,201,054	-	-	-
Interest	4,406	-	2,000	-	-	-
<b>Total Revenue</b>	<b>26,406</b>	<b>-</b>	<b>1,203,054</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfers In	360,522	239,408	139,220	44,392	172,167	129,895
<b>Total Resources</b>	<b>386,928</b>	<b>239,408</b>	<b>1,342,274</b>	<b>44,392</b>	<b>172,167</b>	<b>129,895</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
360 - Equipment & Building Reserve	\$ 471,347	\$ 239,408	\$ 286,611	\$ 1,344,392	\$ 172,167	\$ 129,895
<b>Total</b>	<b>471,347</b>	<b>239,408</b>	<b>286,611</b>	<b>1,344,392</b>	<b>172,167</b>	<b>129,895</b>
<b>Summary by Appropriation Unit</b>						
Commodities	346,080	119,520	139,220	44,392	172,167	129,895
Capital Outlay	67,305	89,500	16,000	-	-	-
Debt Service	57,962	-	-	-	-	-
<b>Total Expenditures</b>	<b>471,347</b>	<b>209,020</b>	<b>155,220</b>	<b>44,392</b>	<b>172,167</b>	<b>129,895</b>
Non-Expenditure Appropriations	-	30,388	-	1,300,000	-	-
Transfers Out	-	-	131,391	-	-	-
<b>Total Appropriations</b>	<b>942,694</b>	<b>448,428</b>	<b>310,440</b>	<b>1,388,784</b>	<b>344,334</b>	<b>259,790</b>
<b>Summary by Fund</b>						
Equipment & Bldg Reserve	471,347	239,408	286,611	1,344,392	172,167	129,895
<b>Total</b>	<b>471,347</b>	<b>239,408</b>	<b>286,611</b>	<b>1,344,392</b>	<b>172,167</b>	<b>129,895</b>
<b>Personnel</b>						
Classifications (FTEs)	0	0	0	0	0	0

# City of Roeland Park

## Line Item Activity Budget - Equipment & Bldg Reserve Fund

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	\$ 375,139	\$ 53,637	\$ 290,720	\$ 1,346,383	\$ 46,383	\$ 46,383
	<b>Other</b>						
4780	Sale of Assets	22,000	-	1,201,054	-	-	-
	<b>Total Other</b>	22,000	-	1,201,054	-	-	-
	<b>Interest</b>						
4511	Investment Income	4,406	-	2,000	-	-	-
	<b>Total Interest</b>	4,406	-	2,000	-	-	-
	<b>Transfers</b>						
4840	Transfer from General Fund	112,051	119,888	44,700	3,650	800	28,400
4841	Transfer from PD/GF	24,000	70,320	70,320	28,242	107,367	101,495
4842	Transfer from PW / GF	166,500	49,200	24,200	12,500	64,000	-
4860	Transfer from Special Highway	57,971	-	-	-	-	-
	<b>Total Transfers</b>	360,522	239,408	139,220	44,392	172,167	129,895
	<b>Total Revenues</b>	<b>386,928</b>	<b>239,408</b>	<b>1,342,274</b>	<b>44,392</b>	<b>172,167</b>	<b>129,895</b>
	<b>C Commodities</b>						
5315	Machinery & Auto Equipment	346,080	119,520	139,220	44,392	172,167	129,895
	<b>C Commodities Total</b>	346,080	119,520	139,220	44,392	172,167	129,895
	<b>D Capital Outlay</b>						
5442	Building Expense	67,305	89,500	16,000	-	-	-
	<b>D Capital Outlay Total</b>	67,305	89,500	16,000	-	-	-
	<b>E Debt Service</b>						
5619	Lease/Purchase - Principal	56,369	-	-	-	-	-
5620	Lease/Purchase - Interest	1,593	-	-	-	-	-
	<b>E Debt Service Total</b>	57,962	-	-	-	-	-
	<b>N Non-Expenditures Appropriation</b>						
5705	Future CIP - PW	-	-	-	1,300,000	-	-
5707	Future CIP - Building Reserve	-	30,388	-	-	-	-
	<b>N Non-Appropriation Expenditures Total</b>	-	30,388	-	1,300,000	-	-
	<b>T Transfers</b>						
5801	Transfer of Funds	-	-	131,391	-	-	-
	<b>T Transfers Total</b>	-	-	131,391	-	-	-
	<b>Total Expenditures</b>	<b>471,347</b>	<b>239,408</b>	<b>286,611</b>	<b>1,344,392</b>	<b>172,167</b>	<b>129,895</b>
	<b>Ending Fund Balance</b>	<b>290,720</b>	<b>53,637</b>	<b>1,346,383</b>	<b>46,383</b>	<b>46,383</b>	<b>46,383</b>

### Notes:

\*The Equipment and Building Reserve Fund is a continuing capital fund that receives transfers to pay for capital equipment and building improvements.

\*The \$1.2 million in revenue from sale of assets is accounting for the sale of land at the northeast corner of Johnson and Roe, which is anticipated to be used to purchase property for a new public works building. This expense is shown as a reserve as a new location has not been located. The sale accounts for the significant jump in available resources shown at the end of 2019.

\*The transfer of funds in 2019 is a transfer to the Aquatic Center Fund reflecting the reserves for facility maintenance that have accrued in this fund.

## Economic Development

### Department Description

The Economic Development Department accounts for all development-related funds including:

#### Tax Increment Financing (TIF) Funds

- TIF 1 – Wal-Mart/Bella Roe
- TIF 2D – City Hall/Aldi
- TIF 2C – Valley State Bank
- TIF 3 – Boulevard Apartments/The Rocks

#### Transportation Development (TDD) Funds

- TDD #1 – Price Chopper/Bella Roe
- TDD #2 – Lowes

#### Community Improvement District (CID)

- CID #1 – Roeland Park Shopping Center/Wal-Mart

These funds were established to fund redevelopment within the City. The City Administrator assisted by the Assistant City Administrator, oversees the activities that occur within these development districts.

### Program Areas:

- **TIF 1** – The TIF expires May 18, 2024 and includes the Wal-Mart/Roeland Park Shopping Center and the Bella Roe Shopping Center, which were approved as development area TIF 1A and 1B, respectively. The City Council approved a new development plan on Feb. 19, 2018 which maintained the same expiration date but amended the development plan to allow for use of TIF funds for infrastructure improvements and potential site redevelopment upon retirement of debt service. The debt service was retired early in 2018.
- **TIF 2D** – This TIF includes City Hall and the commercial area bounded by Roe Boulevard to the west, 48<sup>th</sup> Street to the north, and Roe Lane to the east and Granada on the south. This TIF expires December 31, 2021. The TIF 2D development plan was amended in 2015 to include the allowance of infrastructure projects serving the district including stormwater and street improvements. This fund includes the payment of General Obligation bonds for improvements to City Hall that were made in 2012. The development plan includes additional improvements to City Hall in 2020 and 2021. This debt retires in 2019.
- **TIF 2C** – This TIF is for redevelopment of the Security Bank property (formerly Valley State Bank) and the associated shopping center. The debt service from the development of this area is paid through a trustee and all resources generated from the TIF property tax are turned over to the trustee to pay the debt. The TIF expires February 1, 2020, at which point any remaining principal balance on the TIF debt is deemed forgiven or paid and all remaining funds with the trustee are turned over to the bond holders.
- **TIF 3** – This TIF includes the Boulevard Apartments bounded by Skyline Drive on the south, Roe Lane/County Line Road on the east and the city limits to the north. TIF 3 expires May 17, 2025. The TIF is divided into two project areas, 3A for the Boulevard Apartments and 3C for the former pool property owned by the City, now known as The Rocks development. These two districts were combined in 2014. The City has prepared the Rocks for future development by stabilizing the old caves, grading, completing storm water detention as well as completing utility improvements on the site. The City worked with CBC Real Estate consultants to prepare a development plan and market the site to potential developers with the hope of attracting a limited service hotel, full-service restaurant and an entertainment/activity attraction on the 6.6-acre site. Efforts to make that plan a reality are ongoing by staff and the Ad Hoc Development Committee.

- **TDD #1** – The debt for TDD 1 was issued in 2005 with a subsequent issuance in 2006. The TDD levies a 1% sales tax on retail sales at Price Chopper and the surrounding Bella Roe properties, except Lowes. TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. Once the term of the TDD is expired, any remaining debt will remain unpaid to the bond holders.
- **TDD #2** – The debt for TDD 2 was issued in 2006. This TDD levies a 0.5% sales tax on all retail sales at Lowes to pay the debt service. TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default. Once the term of the TDD is expired, any remaining debt will remain unpaid to the bond holders.
- **CID #1** - The CID Fund was established in 2012 with the intention of reconfiguring the Roeland Park Shopping Center and Wal-Mart space after Wal-Mart's planned departure in 2016. Wal-Mart changed course and decided not to leave its current facility. The CID is funded by a 1 cent sales tax that ceased when the fund reached \$3 million in the 2<sup>nd</sup> quarter of 2019. Funds are spent upon request from the developer for eligible expenses. To date, there have been no requests to use the funds.

## Economic Development - Summary of Resources and Appropriations

	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
<b>Revenues &amp; Resources</b>						
TIF Property Taxes	\$ 1,522,159	\$ 1,385,891	\$ 952,670	\$ 1,316,318	\$ 1,301,429	\$ 1,074,715
Sales Taxes	847,897	731,174	669,626	378,373	382,156	385,978
Interest	53,454	27,960	50,461	27,400	26,400	18,400
<b>Total Revenues</b>	<b>2,423,510</b>	<b>2,145,024</b>	<b>1,672,757</b>	<b>1,722,091</b>	<b>1,709,985</b>	<b>1,479,093</b>
Transfers In	291,500	122,000	10,787	350,000	-	-
<b>Total Resources</b>	<b>2,715,010</b>	<b>2,267,024</b>	<b>1,683,544</b>	<b>2,072,091</b>	<b>1,709,985</b>	<b>1,479,093</b>
<b>Expenditures &amp; Appropriations</b>						
<b>Summary by Program</b>						
370 - TIF 1 Bella Roe/Wal-Mart	\$ 942,021	\$ 143,990	\$ 541,017	\$ 1,852,932	\$ 480,216	\$ 226,268
400 - TDD #1 - Price Chopper	13,358	280,908	20,000	20,000	20,000	20,000
410 - TDD #2 - Lowes	6,797	141,494	9,000	9,000	9,000	9,000
420 - CID #1 - Roeland Park Shopping Ctr.	-	3,008,000	-	-	-	-
450 - TIF 2D - City Hall	534,673	439,890	443,577	255,840	206,100	-
480 - TIF 2C - Valley State Bank	90,765	35,425	50,853	20,787	-	-
510 - TIF 3 Blvd Apts/The Rocks	509,964	-	120,000	-	-	-
<b>Total</b>	<b>2,097,578</b>	<b>4,049,707</b>	<b>1,184,447</b>	<b>2,158,559</b>	<b>715,316</b>	<b>255,268</b>
<b>Summary by Appropriation Unit</b>						
Contracted Services	\$ 58,424	\$ 25,740	\$ 23,390	\$ 23,740	\$ 21,740	\$ 13,740
Capital Outlay	828,309	245,000	733,464	1,912,032	122,100	-
Debt Service	1,210,845	616,717	241,093	19,000	19,000	19,000
<b>Total Expenditures</b>	<b>2,097,578</b>	<b>887,457</b>	<b>997,947</b>	<b>1,954,772</b>	<b>162,840</b>	<b>32,740</b>
Non-Expenditure Appropriations	-	3,162,250	-	35,000	202,476	222,528
Transfers Out	-	-	186,500	168,787	350,000	-
<b>Total Appropriations</b>	<b>2,097,578</b>	<b>4,049,707</b>	<b>1,184,447</b>	<b>2,158,559</b>	<b>715,316</b>	<b>255,268</b>
<b>Summary by Fund</b>						
TIF 1 Bella Roe/Wal-Mart	\$ 942,021	\$ 143,990	\$ 541,017	\$ 1,852,932	\$ 480,216	\$ 226,268
TDD #1 - Price Chopper	13,358	280,908	20,000	20,000	20,000	20,000
TDD #2 - Lowes	6,797	141,494	9,000	9,000	9,000	9,000
CID #1 - Roeland Park Shopping Ctr.	-	3,008,000	-	-	-	-
TIF 2D - City Hall	534,673	439,890	443,577	255,840	206,100	-
TIF 2C - Valley State Bank	90,765	35,425	50,853	20,787	-	-
TIF 3 Blvd Apts/The Rocks	509,964	-	120,000	-	-	-
<b>Total</b>	<b>2,097,578</b>	<b>4,049,707</b>	<b>1,184,447</b>	<b>2,158,559</b>	<b>715,316</b>	<b>255,268</b>
<b>Personnel</b>						
Classifications (FTEs)	0	0	0	0	0	0

# City of Roeland Park

## Line Item Activity Budget - TIF 1 - Bella Roe/Walmart

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	\$ 907,195	\$ 931,917	\$ 893,273	\$ 753,332	\$ 18,042	\$ 313,064
	<b>Taxes</b>						
4730	Tax Increment Income	420,732	412,733	379,642	379,642	383,438	\$ 391,107
4735	Tax Increment Income IB	497,688	599,199	13,434	380,000	383,800	\$ 391,476
	<b>Total Taxes</b>	918,420	1,011,932	393,076	759,642	767,238	\$ 782,583
	<b>Interest</b>						
4511	Interest on Invested Assets	9,679	17,500	8,000	8,000	8,000	\$ 8,000
	<b>Total Interest</b>	9,679	17,500	8,000	8,000	8,000	\$ 8,000
	<b>Transfers In</b>						
4789	Transfer from General Fund	-	-	-	350,000	-	-
	<b>Transfers In Total</b>	-	-	-	350,000	-	-
	<b>Total Revenues</b>	928,099	1,029,432	401,076	1,117,642	775,238	\$ 790,583
	<b>Expenditures</b>						
	<b>B Contracted Services</b>						
5209	Professional Services	2,887	1,100	1,100	1,100	1,100	\$ 1,100
5214	Other Contracted Services	-	2,640	2,640	2,640	2,640	\$ 2,640
	<b>B Contracted Services Total</b>	2,887	3,740	3,740	3,740	3,740	\$ 3,740
	<b>D Capital Outlay</b>						
5459	2019 CARS			18,043			
5457	CARS Roe 2020	-	-	519,234	1,849,192	-	\$ -
	<b>D Capital Outlay</b>	-	-	537,277	1,849,192	-	\$ -
	<b>E Debt Service</b>						
5601	Bond Principal	914,162	-	-	-	-	\$ -
5602	Bond Interest	24,972	-	-	-	-	-
	<b>E Debt Service Total</b>	939,134	-	-	-	-	\$ -
	<b>N Non-Expenditures Appropriation</b>						
5755	Property Tax Reduction - Appeals	-	140,250	-	-	126,476	\$ 222,528
	<b>N Non-Appropriation Expenditures Total</b>	-	140,250	-	-	126,476	\$ 222,528
	<b>T Transfers</b>						
5801	Transfer of Funds	-	-	-	-	350,000	-
	<b>T Transfers Total</b>	-	-	-	-	350,000	-
	<b>Total Expenditures</b>	942,021	143,990	541,017	1,852,932	480,216	\$ 226,268
	<b>Ending Fund Balance</b>	\$ 893,273	\$ 1,817,359	\$ 753,332	\$ 18,042	\$ 313,064	\$ 877,380

Notes:

\*After the debt for the development was retired in 2018, the resources from TIF 1 were directed to the Roe Boulevard improvement design and construction. Because this is a non-recurring capital expense, the ending fund balance fluctuates dramatically year-to-year. To complete the portion of the project associated with TIF 1, \$350,000 will be transferred from the General Fund in 2020 and the same amount will be transferred to the General Fund in 2021 after project completion.

\*The Property Tax Reduction is meant to account for the possibility that property tax appeals from the big box stores will be successful and cause a reduction in the amount of TIF revenue received as a result. These estimates are generated by the Johnson County Appraiser's Office and are updated periodically. The appeals that have processed so far have been successful.

# City of Roeland Park

## Line Item Activity Budget - TDD#1 - Price Chopper

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	\$ (2,756,849)	\$ (2,720,995)	\$ (2,507,302)	\$ (2,272,274)	\$ (2,034,706)	\$ (1,794,570)
	<b>Sales Tax</b>						
4110	City/county Sales & Use Tax	261,987	280,908	254,127	256,669	259,235	\$ 261,828
	<b>Sales Tax Total</b>	261,987	280,908	254,127	256,669	259,235	\$ 261,828
	<b>Interest</b>						
4510	Interest on Investment	918	-	900	900	900	\$ 900
	<b>Total Interest</b>	918	-	900	900	900	\$ 900
	<b>Total Revenues</b>	262,905	280,908	255,027	257,569	260,135	\$ 262,728
	<b>B Contracted Services</b>						
5209	Professional Services	610	-	-	-	-	\$ -
5214	Other Contracted Services	4,630	6,500	5,000	5,000	5,000	\$ 5,000
5281	Project Expense	-	-	-	-	-	\$ -
	<b>B Contracted Services Total</b>	5,240	6,500	5,000	5,000	5,000	\$ 5,000
	<b>E Debt Service</b>						
5601	Bond Principal	-	-	-	-	-	\$ -
5602	Bond Interest	8,118	274,408	15,000	15,000	15,000	\$ 15,000
	<b>E Debt Service Total</b>	8,118	274,408	15,000	15,000	15,000	\$ 15,000
	<b>Total Expenditures</b>	13,358	280,908	20,000	20,000	20,000	\$ 20,000
	<b>Ending Fund Balance</b>	\$ (2,507,302)	\$ (2,720,995)	\$ (2,272,274)	\$ (2,034,706)	\$ (1,794,570)	\$ (1,551,843)

### Notes:

\*TDD #1 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

\*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire outstanding debt has been called and due upon receipt of TDD resources.



# City of Roeland Park

## Line Item Activity Budget - TDD#2 - Lowes

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	\$ (809,752)	\$ (811,530)	\$ (689,301)	\$ (577,302)	\$ (464,099)	\$ (349,678)
	<b>Sales Tax</b>						
4110	City/county Sales & Use Tax	126,841	141,494	120,499	121,704	122,921	124,150
	<b>Total Sales Tax</b>	126,841	141,494	120,499	121,704	122,921	124,150
	<b>Interest</b>						
4510	Interest on Investment	407	-	500	500	500	500
	<b>Total Interest</b>	407	-	500	500	500	500
	<b>Total Revenues</b>	<b>127,248</b>	<b>141,494</b>	<b>120,999</b>	<b>122,204</b>	<b>123,421</b>	<b>124,650</b>
B	<b>Contracted Services</b>						
5209	Professional Services	-	-	-	-	-	-
5214	Other Contracted Services	2,685	5,000	5,000	5,000	5,000	5,000
5254	Miscellaneous Charges	-	-	-	-	-	-
B	<b>Contracted Services Total</b>	2,685	5,000	5,000	5,000	5,000	5,000
E	<b>Debt Service</b>						
5601	Bond Principal		136,494				
5602	Bond Interest	4,112	-	4,000	4,000	4,000	4,000
E	<b>Debt Service Total</b>	4,112	136,494	4,000	4,000	4,000	4,000
	<b>Total Expenditures</b>	<b>6,797</b>	<b>141,494</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
	<b>Ending Fund Balance</b>	<b>\$ (689,301)</b>	<b>\$ (811,530)</b>	<b>\$ (577,302)</b>	<b>\$ (464,099)</b>	<b>\$ (349,678)</b>	<b>\$ (234,027)</b>

### Notes:

\*TDD #2 is in default and the debt has been accelerated. However, due to the structure of the agreement, the City holds no liability for this default.

\*All revenues generated in the fund are turned over to the trustee. The negative ending fund balance indicates that the entire outstanding debt has been called and due upon receipt of TDD resources.

# City of Roeland Park

## Line Item Activity Budget - CID #1 - RP Shopping Center

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	<b>Beginning Fund Balance</b>	\$ 2,225,413	\$ 2,697,076	\$ 2,716,943	\$ 3,044,404	\$ 3,053,404	3,062,404
	<b>Sales Tax</b>						
4110	City/county Sales & Use Tax	459,069	308,771	295,000	-	-	-
	<b>Total Sales Tax</b>	459,069	308,771	295,000	-	-	-
	<b>Interest</b>						
4510..4512	Interest on Investment	32,461	8,460	32,461	9,000	9,000	9,000
	<b>Total Interest</b>	32,461	8,460	32,461	9,000	9,000	9,000
	<b>Total Revenues</b>	491,530	317,231	327,461	9,000	9,000	9,000
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	-	-	-	-	-	-
5215	City Attorney	-	-	-	-	-	-
<b>B</b>	<b>Contracted Services Total</b>	-	-	-	-	-	-
<b>N</b>	<b>Non-Appropriation Expenditures</b>						
5721	CID #1 Expenses	-	3,008,000	-	-	-	-
<b>N</b>	<b>Non-Appropriation Expenditures Total</b>	-	3,008,000	-	-	-	-
	<b>Total Expenditures</b>	-	3,008,000	-	-	-	-
	<b>Ending Fund Balance</b>	\$ 2,716,943	\$ 6,308	\$ 3,044,404	\$ 3,053,404	\$ 3,062,404	\$ 3,071,404

### Notes:

\*Funds from the CID are spent after the developer submits an application for reimbursement on an eligible expense. To date, the developer has not made a request to draw from these funds.

\*The maximum available for reimbursement to the developer is \$3 million. After the fund accrued \$3 million in mid-2019, the City stopped collecting the 1% CID tax.

**City of Roeland Park**  
**Line Item Activity Budget - TIF 2D - City Hall**

		<u>2018</u>	<u>2019 Budget</u>	<u>2019 Projected</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
4010	<b>Beginning Fund Balance</b>	\$ 160,094	\$ 50,692	\$ 199,223	\$ 4,990	\$ 908	\$ 49,003
	<b>Taxes</b>						
4730	Tax Increment Income	282,400	303,534	241,344	243,757	246,195	
	<b>Total Taxes</b>	282,400	303,534	241,344	243,757	246,195	-
	<b>Interest</b>						
4510..4512	Interest on Investment	7,902	1,000	8,000	8,000	8,000	
	<b>Total Interest</b>	7,902	1,000	8,000	8,000	8,000	-
	<b>Transfers In</b>						
4789	Transfer from the General Fund	283,500	122,000	-	-	-	-
	<b>Transfers In Total</b>	283,500	122,000	-	-	-	-
	<b>Total Revenues</b>	573,802	426,534	249,344	251,757	254,195	-
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	-	5,000	5,000	5,000	5,000	
5214	Other Contracted Services	-	3,000	3,000	3,000	3,000	
5257	Property Tax Payments	-	-	-	-	-	-
<b>B</b>	<b>Contracted Services</b>	-	8,000	8,000	8,000	8,000	-
<b>D</b>	<b>Capital Outlay</b>						
5442	City Hall Building Improvements	-	-	-	62,840	122,100	
5457	CARS Roe 2020	131,120	245,000	76,187	-	-	-
5458	2018 CARS	233,188	-	-	-	-	-
<b>D</b>	<b>Capital Outlay Total</b>	364,308	245,000	76,187	62,840	122,100	-
<b>E</b>	<b>Debt Service</b>						
5644	Principal Bonds - 2012-1	165,000	170,000	170,000			
5645	Interest Bonds - 2012-1	5,365	2,890	2,890	-	-	-
<b>E</b>	<b>Debt Service Total</b>	170,365	172,890	172,890	-	-	-
<b>N</b>	<b>Non-Expenditures Appropriation</b>						
5755	Property Tax Reduction - Appeals	-	14,000	-	35,000	76,000	-
<b>N</b>	<b>Non-Appropriation Expenditures Total</b>	-	14,000	-	35,000	76,000	-
<b>T</b>	<b>Transfers</b>						
5802	Transfer to General Fund	-	-	186,500	150,000	-	-
<b>T</b>	<b>Transfers Total</b>	-	-	186,500	150,000	-	-
	<b>Total Expenditures</b>	534,673	439,890	443,577	255,840	206,100	-
	<b>Ending Fund Balance</b>	\$ 199,223	\$ 37,336	\$ 4,990	\$ 908	\$ 49,003	\$ 49,003

**Notes:**

\*Capital projects budgeted include a portion of the Roe Boulevard Redesign and construction, as well as the 2018 CARS project along Roe Parkway. In order to cover the cost of these projects, the TIF 2D fund transferred \$336,500 from the General Fund will be transferred to the General Fund in 2019 and 2020. In addition, the development plan includes improvements to City Hall which are programmed in 2020 (parking lot resurfacing) and 2021 (exterior lighting upgrades and roof replacement). Due to the timing of capital items, the fund balance fluctuates widely from one year to the next.

\*The debt service issued to cover the remodeling of City Hall will retired in 2019.

# City of Roeland Park

## Line Item Activity Budget - TIF 2C - Security Bank

		2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
4010	Beginning Fund Balance	\$ 14,862	450	\$ 2,066	450	8,663	8,663
	<b>Taxes</b>						
4730	Tax Increment Income	69,876	35,425	38,350	29,000	-	-
	<b>Total Taxes</b>	69,876	35,425	38,350	29,000	-	-
	<b>Interest</b>						
4510..4512	Interest on Investment	93	-	100	-	-	-
	<b>Total Interest</b>	93	1,000	100	-	-	-
	<b>Transfers</b>						
4840	Transfer from the General Fund	8,000	-	10,787	-	-	-
	<b>Total Transfers</b>	8,000	-	10,787	-	-	-
	<b>Total Revenues</b>	77,969	36,425	49,237	29,000	-	-
<b>B</b>	<b>Contracted Services</b>						
5209	Professional Services	-	-	-	-	-	-
5214	Other Contracted Services	1,649	2,500	1,650	2,000	-	-
<b>B</b>	<b>Contracted Services Total</b>	1,649	2,500	1,650	2,000	-	-
<b>E</b>	<b>Debt Service</b>						
5601	Bond Principal	58,677	32,925	40,114	-	-	-
5602	Bond Interest	30,439	-	9,089	-	-	-
5612	Debt Service - Bond Issue	-	-	-	-	-	-
<b>E</b>	<b>Debt Service Total</b>	89,116	32,925	49,203	-	-	-
<b>T</b>	<b>Transfers</b>						
5802	Transfer to General Fund	-	-	-	18,787	-	-
<b>T</b>	<b>Transfers Total</b>	-	-	-	18,787	-	-
	<b>Total Expenditures</b>	90,765	35,425	50,853	20,787	-	-
	<b>Ending Fund Balance</b>	\$ 2,066	\$ 1,450	\$ 450	\$ 8,663	\$ 8,663	\$ 8,663

### Notes:

\*TIF 2c expires February 1, 2020. This fund is used to cover debt service associated with the redevelopment of the 2C area, originally Valley State Bank and now Security Bank site along with a small shopping Center. All funds collected from the property tax TIF for the district are turned over to a trustee to pay debt service.

\*Due to successful property tax appeals in 2019, some of the revenue had to be returned to the property owner thereby requiring funds to be transferred from the General Fund to cover the shortfall already paid to the trustee.

# City of Roeland Park

## Line Item Activity Budget - TIF 3 - Boulevard Apartments/The Rocks

			2018	2019 Budget	2019 Projected	2020 Budget	2021 Budget	2022 Budget
510	4010	<b>Beginning Fund Balance</b>	\$ 265,232	\$ 16,247	\$ 8,725	\$ 169,125	\$ 454,044	\$ 742,039
		<b>Taxes</b>						
510	4730	Tax Increment Income	35,341	35,000	36,000	36,360	36,724	37,091
510	4731	Tax Increment Income 3A	216,122	-	243,900	247,559	251,272	255,041
		<b>Total Taxes</b>	<u>251,463</u>	<u>35,000</u>	<u>279,900</u>	<u>283,919</u>	<u>287,995</u>	<u>292,132</u>
		<b>Interest</b>						
510	4510..4512	Interest on Investment	1,994	-	500	1,000	-	-
		<b>Total Interest</b>	<u>1,994</u>	<u>-</u>	<u>500</u>	<u>1,000</u>	<u>-</u>	<u>-</u>
		<b>Total Revenues</b>	<u>253,457</u>	<u>35,000</u>	<u>280,400</u>	<u>284,919</u>	<u>287,995</u>	<u>292,132</u>
	<b>B</b>	<b>Contracted Services</b>						
510	5204	Legal Printing	-	-	-	-	-	-
510	5205	Postage & Mailing Permits	-	-	-	-	-	-
510	5209	Professional Services	5,963	-	-	-	-	-
510	5214	Other Contracted Services	-	-	-	-	-	-
510	5243	Contractual Reimbursement	40,000	-	-	-	-	-
	<b>B</b>	<b>Contracted Services Total</b>	<u>45,963</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>D</b>	<b>Capital Outlay</b>						
510	5244	General Contractor	464,001	-	120,000	-	-	-
		<b>Capital Outlay Total</b>	<u>464,001</u>	<u>-</u>	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>T</b>	<b>Transfers</b>						
5802		Transfer to General Fund	-	-	-	-	-	-
	<b>T</b>	<b>Transfers Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<b>Total Expenditures</b>	<u>509,964</u>	<u>-</u>	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
510		<b>Ending Fund Balance</b>	<u>\$ 8,725</u>	<u>\$ 51,247</u>	<u>\$ 169,125</u>	<u>\$ 454,044</u>	<u>\$ 742,039</u>	<u>\$ 1,034,171</u>

### Notes:

\*TIF 3 expires May 17, 2025. The City recently decided to keep both project areas in place until the final expiration of the TIF district to complete additional work on the site to get it more shovel ready for sale to a future developer.

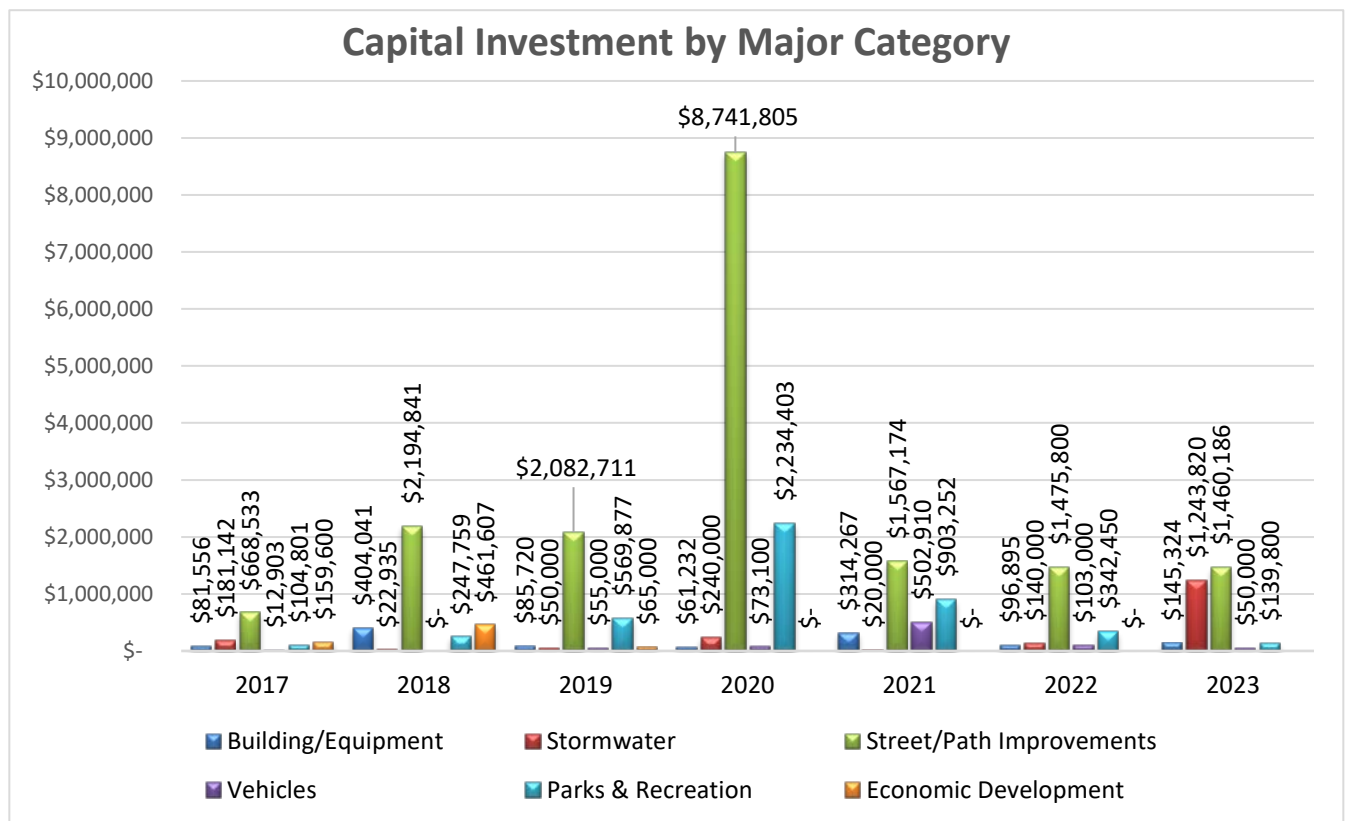
\* The ending fund balances in this fund have varied significantly year-to-year due to the scheduling of capital projects. In FY 2018 most of the available resources were spent on the sanitary sewer installation, storm water detention and final grade and fill for the site. The City is working with Water One to extend the waterline into the site, while anticipated to take place in 2019, the project has been delayed and we anticipate work will be done in 2020. In addition, pending new development on the site, staff intends to program additional capital projects on the site such as parking lot construction, reconstruction of Roe Parkway through the site and additional infrastructure improvements intended to improve the viability of The Rocks for development.

# Capital Improvement Program

## Capital Investment Overview

Reinvesting in the City's infrastructure, buildings, vehicles and equipment is important to maintaining the quality of life in our community. Further the City's investment promotes private investment which is key to the financial health of the community. Reinvesting in public buildings and equipment also assures that the operating costs for the City remain at optimal levels.

Roeland Park defines a "capital expenditure" as the purchase of assets at a cost greater than \$5,000 with a useful life of at least three years. "Capital improvements" are the investment in infrastructure improvements or additions and "capital maintenance" includes the improvement of an existing asset to maintain its condition (such as street maintenance). Below is a graph reflecting the capital investment during the period of 2017 through 2023.



## Five Year Capital Improvement Plan

Although capital planning is completed looking out ten plus years, a five-year outlook is incorporated into the budget document. The five-year CIP reflects the anticipated year of each project as well as the different funding sources per project. A \$1.25 million borrowing is anticipated in 2020 to assist in funding two major parks and recreation infrastructure projects which span 2020 and 2021; the Aquatic Center Renovation (\$1.6 million) and Phase 1 and 2 for R Park (\$1.4 million). The City has followed a pay-as-you-go approach to funding capital improvements since 2014 when the City last borrowed to purchase

the street light system. The pay-as-you-go approach was shown to be sustainable so long as capital investment remained focused on maintaining existing infrastructure. With Council's direction to make significant additions to the Aquatic Center and R Park within the next two years this method was no longer possible. The planned 2020 borrowing is relatively small (\$1.25 million) with a short maturity (10 years). During that 10-year period the four existing bonds issues being repaid by the City will be retired and it is possible to continue the pay-as-you-go approach so long as revenues grow at a historical pace and the capital improvement program continues a focus on maintaining existing infrastructure. Adding substantial new amenities, buildings, or equipment is not possible without adding new revenue sources or borrowing. As existing debt is retired, the resources currently allocated to retire that debt (property tax and sales tax) are anticipated to be used to fund capital projects. Should the City find itself in a situation where capital funding is necessary beyond the annual revenues available, the option of borrowing would remain available.

A detailed list of all capital items anticipated in the five-year CIP are included in Appendix B. The CIP has an exceptionally high investment anticipated during the next five years (\$22.7 million). This is driven by the Roe 2020 project, the Aquatic Center improvements, R Park improvements, Community Center parking improvements, a large storm sewer reconstruction projects as well as acquiring a new location for Public Works. For comparison, the ten-year outlook for the CIP reflects \$28.3 million in potential capital investment, only \$5.6 million in the second five-year period.

## 2020 Capital Improvement Plan

The 2020 Budget includes capital investment in city owned buildings, infrastructure, facilities, vehicles, and equipment. The plan is intended to achieve the lowest cost of ownership over the lifecycle of the asset while meeting service quality and reliability standards.

Project Description	2020 Funding Source	2020 City Funding	Other Funding (grants/TIF/donations)
Aquatics Center - Undesignated Annual Maintenance	220	31,907	
RPAC Improvements	220	795,000	
Men's Locker Room Privacy Improvements	220	99,000	
City Hall Computer Replacement	360	800	
City Hall Office Furniture Replacement	360	2,850	
City Hall - ADA 3rd floor Improvements	450	14,040	
City Hall - ADA First Floor Police Improvements	450	8,800	
City Hall Parking Lot Resurfacing	450	40,000	
Community Center: Replace all T-12 Light Fixtures with LEDs	290	10,000	
Community Center: Room 6 Condenser Unit - 4 Ton	290	4,500	

Community Center: Gazebo Roof	290	3,000	
Community Center: Parking Lot Resurfacing, Restriping	290	182,000	
Community Center Drainage Improvements	290	158,000	
Community Center: Chair and Chair Rack Replacement	290	6,500	
Park Maintenance/Improvements	300	21,000	
R Park Development Plan Phase 1	300	837,496	50,000
R Park Development Plan Phase 2	300	48,100	
Replace Body Cameras	360	1,000	
Replace Police Radars	360	5,000	
Replace Police IT Equipment/Computers	360	6,242	
Replace Police In-Car Computers	360	12,000	
Police Bicycles	360	4,000	
In-House and Contract Street Maintenance	300	160,000	
Contracted Street Maintenance	106	210,000	
Wayfinding Signs for RP (3 yr program)	300	12,500	
Stormwater: Network Inspection/Condition Rating	300	20,000	
2020 Stormwater Maintenance - 57th & Roeland Dr	300	220,000	
2020 Roe Blvd (County Line to Johnson Drive)	270/370	-	8,169,767
Annual Sidewalk Repair & Replacement Ph. 1-3	270	25,000	
Annual Sidewalk Extension Project Ph 1-4	270	50,000	
2021 Residential Street Reconstruction-Reinhardt	270	112,038	
<b>Total</b>		<b>\$3,100,773</b>	<b>\$8,219,767</b>

*Funding Sources: 220 = Aquatic Center Fund, 270 = Sp. Street Fund (27A), 290 = Community Center Fund (27C), 300 = Sp. Infrastructure (27D), 360 = Equipment/Building Reserve Fund, 370 = TIF 1, 450 = TIF 2*

## 2020 Major Non-Recurring Capital Improvements

### Street Improvements

- **2020 Residential Street Reconstruction (RSR):** Design for our second RSR will commence in 2020 with



construction occurring in 2021. Construction of these projects will take place every two years as budget allows through 2027. The first street completed was Rosewood between 55<sup>th</sup> and Alder. Reinhardt will be the second RSR project. Funding for this program will come from the Special Street Fund (27A) and is budgeted for \$112,000 in 2020 and \$1,017,674 in 2021 for a total project cost of \$1,129,712.

- **2020 Roe Boulevard – County Line to Johnson Drive:** This is one of the largest construction projects undertaken by the City and involves multiple funding sources. The project will add to the existing parkway design and art lined streetscape with unique lighting and signalization, also adding more street trees and pedestrian walkways. The project will replace deficient pavement, curb & gutter, sidewalk, medians, and stormwater infrastructure. An eight-foot wide sidewalk is also planned for the west side of Roe, pedestrian safety will be enhanced at crosswalks and intersections and will include gateway elements at both ends. The construction will take place in 2020, however the planning and visioning began in 2017 and continues through 2019. The total project budget is \$9.5 million with the 2019 Budget of \$595,421 for design and easement acquisition and \$8,169,767 budgeted for bidding and construction phase costs in 2020. Visioning and design expenses occurred in 2017 and 2018 respectively. Of the total budget, 67% is funded using CARS and Surface Transportation Grants, 31% is being funded with TIF resources and the remaining 2% will be paid from local sales taxes.

#### Stormwater Improvements

- **2020 Stormwater Maintenance – 57<sup>th</sup> & Roeland Drive:** This project will remove deteriorated corrugated metal pipe and inlets, and replace with reinforced concrete, the new standard. Construction is slated to take place in 2020 with design occurring in 2019. Total project budget is \$250,000 with \$30,000 in design work taking place in 2019 and \$220,000 for construction in 2020. Funding is from the Special Infrastructure Fund.

#### Parks and Recreation Improvements

- **R Park Phase 1 Improvements:** This project will add a permanent restroom with some storage and a shelter for seating for 40 to 60 people. Accessible parking will be added near the restroom and a paved sidewalk connecting the parking area to the new shelter added. Design commenced in 2019, construction will commence in 2020, the total project cost is \$1,006,000. Funding will come from the Special Infrastructure Fund and Bond Proceeds.
- **R Park Phase 2 Improvements:** This project will complete grading for a small soccer field and possibly additional parking along the perimeter of the site. Total project cost is \$481,000 with design costs of \$48,000 in 2020 and construction of \$433,000 in 2021. This project may be combined with Phase 1 if design is complete and resources are available for construction in 2020. Funding is from the Special Infrastructure Fund.
- **Community Center Drainage and Parking Lot Improvements:** This project will address storm drainage problems around the Community Center along with repairing and resurfacing the parking and curbing at the facility. Total project budget is \$340,000 with design and construction anticipated occurring in 2020. Funding provided by the Community Center Fund.
- **Aquatic Center Renovation:** The project will see the removal of the existing kiddie pool, vortex pool, and slides and the addition of a new tube slide, splash ground, shade structures, zero depth area amenities, interior/exterior building renovations including men's locker room privacy improvements. Design began in 2019 with \$100,000 allocated to engineering. Construction will commence following the 2020 season, to be completed before the start of the 2021 season; a construction budget of \$1,640,000. Funding provided through bonds and the Special Infrastructure Fund.

#### City Hall and Public Works Facility Improvements

- **Relocate Public Works Department:** This project is driven by plans to redevelop the land currently

home to the Public Works Facility. Proceeds from the sale of the site will more than cover the cost of a new public works facility. A budget of \$1.3 million has been established, funds will be accounted for in the Equipment and Building Reserve Fund. Once a new facility/land is located, the City will allocate the funds necessary to make a purchase. This is currently not included in the 2020 budget but will likely be adjusted during mid-year projections.

- **City Hall ADA Compliance and Parking Lot Resurfacing:** Modifications on the 1<sup>st</sup> floor and 3<sup>rd</sup> floor of City hall to address ADA compliance issues will be completed inside the building with a budget of \$23,000. Resurfacing the parking lot and addressing ADA accessible route conditions has a budget of \$40,000. Funding provided by the TIF 2 Fund.

# City of Roeland Park, Kansas

## Capital Improvement Plan

2019 thru 2023

### PROJECTS BY DEPARTMENT

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
<b>Aquatic Center</b>								
Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	8	0	31,907	33,502	35,000	35,000	135,409
Repaint Main Pool	17-Aqua-003	4					80,800	80,800
Bulkhead Repair	17-Aqua-004	7	28,479					28,479
Diving Board Replacement	18-Aqua-003	7	5,000					5,000
Paint and concrete repairs-diving, slide,vortex	19-Aqua-001	8	5,525					5,525
Covert pump house to LED lighting	19-Aqua-002	6	2,335					2,335
Climbing Wall	19-Aqua-003	7	10,825					10,825
Pool deck concrete improvements	19-Aqua-004	7	27,432					27,432
Replace Electrical Conduit Supports in Pump House	19-Aqua-005	9	2,863					2,863
Paiting Lobby and Restrooms	19-Aqua-006	5	10,000					10,000
Pump and Pool House Maintenance	19-Aqua-007	9	9,000					9,000
ADA Accessibility Improvements - Parking & Walkway	19-Aqua-008	7	20,000					20,000
Remove Dome Lighting Ballasts and Equipment	19-Aqua-009	9	1,000					1,000
West Pool Wall Repair	19-Aqua-010	8	7,825					7,825
RPAC Improvements	20-Aqua-001	7	100,000	795,000	745,000			1,640,000
Recreation Management Software	21-Aqua-001	8			10,000			10,000
Men's Locker Room Privacy Improvements	22-Aqua-003	6		99,000				99,000
<b>Aquatic Center Total</b>			<b>230,284</b>	<b>925,907</b>	<b>788,502</b>	<b>35,000</b>	<b>115,800</b>	<b>2,095,493</b>
<b>City Hall</b>								
City Hall Hot Water Heater	19-CH-001	5					1,000	1,000
Comprehensive Plan Update	19-CH-002	7	65,000					65,000
City Hall Computer Networking (routers)	19-CH-003	7	8,000					8,000
City Hall Computer Replacement	19-CH-004	6	3,200	800	800	2,400	3,200	10,400
Chair Rail - Large Meeting Room	19-CH-005	6	1,000					1,000
City Hall Office Furniture Replacement	19-CH-006	6	2,500	2,850				5,350
Upgrade Building Automation System	19-CH-007	7	16,000					16,000
City Hall - ADA Restroom Improvements	20-CH-002	7			65,100			65,100
City Hall - ADA 3rd floor Improvements	20-CH-003	6		14,040				14,040
City Hall - ADA First Floor Police Improvements	20-CH-004	7		8,800				8,800
City Hall - Roof Replacement	21-CH-001	6			50,000			50,000
City Hall Exterior Lighting	21-CH-002	5			7,000			7,000
City Hall Parking Lot Resurfacing	22-CH-001	6		40,000				40,000
<b>City Hall Total</b>			<b>95,700</b>	<b>66,490</b>	<b>122,900</b>	<b>2,400</b>	<b>4,200</b>	<b>291,690</b>
<b>Community Center</b>								
Replace all T-12 Light Fixtures with LEDs	17-CCTr-003	6	20,000	10,000	10,000			40,000
Room 3 Air Handler/Furnace - 3 ton	18-CCTr-002	7	3,000					3,000
Room 3 Condenser Unit	18-CCTr-003	7	3,200					3,200
West Hallway Air Handler	18-CCTr-004	7	5,000					5,000
Strength Training Condenser Unit - 3 Ton	18-CCTr-005	6	3,200					3,200
Repair Floor in Neighbors Place Room	19-CCTr-001	6	4,000					4,000
Repair Floor - Main Hallway	19-CCTr-002	6	4,000					4,000
Room 6 Condenser Unit - 4 Ton	19-CCTr-003	6		4,500				4,500

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Room 6 - Flooring replacement	19-CCtr-004	7	10,000					10,000
Round Table Replacement	19-CCtr-006	n/a	3,000					3,000
Gazebo Roof	20-CCtr-001	5		3,000				3,000
East Hallway Air Handler	20-CCtr-003	5	5,000					5,000
Community Center- Parking Resurfacing/Restriping	20-CCtr-004	8		182,000				182,000
Community Center Drainage Improvements	20-CCtr-005	7		158,000				158,000
Chair and Chair Rack Replacement	20-CCtr-006	n/a		6,500				6,500
Drinking Fountain Waste Vent Line Repair	21-CCtr-001	5			2,000			2,000
Replace 8-foot rectangle tables	21-CCtr-003	n/a			10,000			10,000
Roof Vent Fan	22-CCtr-002	5				2,000		2,000
West Hallway Condenser Unit - 7.5 Ton	24-CCtr-001	5	8,000					8,000
East Hallway Condenser Unit - 5 Ton	33-CCtr-001	5	7,000					7,000
<b>Community Center Total</b>			<b>75,400</b>	<b>364,000</b>	<b>22,000</b>	<b>2,000</b>		<b>463,400</b>

### Neighborhood Services

Building Inspection Vehicle	22-NS-001	n/a				26,000		26,000
<b>Neighborhood Services Total</b>						<b>26,000</b>		<b>26,000</b>

### Parks and Recreation

Park Maintenance/Improvements	16-Park-001	7	20,000	21,000	22,000	23,000	24,000	110,000
Shade Structures for City Parks	18-Park-001	7	42,189					42,189
Historical Markers/Interpretive Signage	19-Park-001	5	30,000					30,000
Roe House Play Structure	19-Park-002	3	10,000					10,000
Nall Park Benches, tables and receptacles	19-Park-003	7	34,000					34,000
R Park Development Plan Phase 1	20-Park-003	6	118,504	887,496				1,006,000
Disc Golf Course (short 9 basket course)	21-Park-001	4			13,500			13,500
R Park Traffic Garden - Alternate	21-Park-002	3			77,250			77,250
R Park Development Plan Phase 2	23-Park-002	5		48,100	432,910			481,010
R Park Development Plan Phase 3	25-Park-004	6				282,450		282,450
<b>Parks and Recreation Total</b>			<b>254,693</b>	<b>956,596</b>	<b>545,660</b>	<b>305,450</b>	<b>24,000</b>	<b>2,086,399</b>

### Police Department

Body Cameras	16-Pol-004	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Guns	16-Pol-006	n/a					5,000	5,000
Radar	16-Pol-007	n/a		5,000		5,000		10,000
AED Replacement	18-Pol-001	n/a					8,500	8,500
Police IT Equipment/Computers	18-Pol-003	n/a	6,120	6,242	6,367	6,495	6,624	31,848
Police Radio Replacement	18-Pol-004	n/a	5,000		100,000			105,000
Police In-Car Computers	19-Pol-001	n/a	12,000	12,000		4,000		28,000
Tasers	19-Pol-002	n/a	7,200					7,200
Vehicle Emergency Equipment	19-Pol-003	n/a	4,000			8,000		12,000
Harley Davidson Patrol Motorcycle	19-Pol-004	n/a	30,000					30,000
Police Bicycles	19-Pol-006	5		4,000				4,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a				26,000		26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a				26,000		26,000
Police In-Car Video	22-Pol-003	n/a	5,000			25,000		30,000
Police Vehicle: Ford Explorer with Equipment	23-Pol-004	n/a					25,000	25,000
<b>Police Department Total</b>			<b>70,320</b>	<b>28,242</b>	<b>107,367</b>	<b>101,495</b>	<b>46,124</b>	<b>353,548</b>

### Public Works

In-House and Contract Street Maintenance	16-PW-013	7	160,000	160,000	160,000	160,000	160,000	800,000
Contracted Street Maintenance	16-PW-014	7	210,000	210,000	210,000	210,000	210,000	1,050,000
Wayfinding Signs for RP (3 yr program)	17-PW-001	n/a	12,500	12,500				25,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Stormwater: Network Inspection/Condition Rating	17-PW-002	7	20,000	20,000	20,000			60,000
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	231,824					231,824
2019 CDBG El Monte Mill and Overlay	19-PW-004	6	174,000					174,000
2019 Residential Street Recon - Rosewood	19-PW-005	7	534,927					534,927
Paint Striping Machine	19-PW-006	n/a	5,200					5,200
Bike Lane Striping - 47th St. Mission to Fontana	19-PW-007	4	0					0
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7	176,539					176,539
2020 Stormwater Maintenance - 57th & Roeland Dr	20-PW-007	6	30,000	220,000				250,000
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	595,421	8,169,767				8,765,188
Pavement Evaluation of Street Network	20-PW-020	5			10,000			10,000
Annual Sidewalk Repair & Replacement Ph. 1-3	21-PW-001	8	25,000	25,000	25,000	25,000	25,000	125,000
Annual Sidewalk Extension Project Ph 1-4	21-PW-002	6		50,000	50,000	50,000	50,000	200,000
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003	n/a			45,000			45,000
#413 - 2007 Western Snow Plow	21-PW-004	n/a			8,000			8,000
#409 - Vbox Spreader Replacement	21-PW-005	n/a			8,000			8,000
2021 Residential Street Reconstruction-Reinhardt	21-PW-006	7		112,038	1,017,674			1,129,712
Street Light Replacement	21-PW-007	n/a			45,000	45,000	45,000	135,000
2022 CARS Johnson Drive Roe west to City Limits	22-PW-001	8			4,500	43,800		48,300
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6			9,000	54,000		63,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009	6			106,000	840,000		946,000
2023 CARS - 55th St, between SMPKWY & Roe Blvd	23-PW-003	8				18,000	135,500	153,500
#203 - 2003 Skidsteer Case 85XT	23-PW-005	n/a					55,000	55,000
#301 - 2013 Grasshopper Mower	23-PW-006	5					15,000	15,000
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5				140,000	1,243,820	1,383,820
#417 - 2002 Coleman Tiller Attachment	23-PW-009	n/a					5,000	5,000
#418 - 2003 Grapple Bucket Attachment	23-PW-010	n/a			3,000			3,000
#419 - 2007 Water Buffalo On Trailer	23-PW-011	n/a	6,500					6,500
2023 Residential Street Recon - Canterbury Street	23-PW-015	6				100,000	895,186	995,186
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004	6					9,500	9,500
<b>Public Works Total</b>			<b>2,181,911</b>	<b>8,979,305</b>	<b>1,721,174</b>	<b>1,685,800</b>	<b>2,849,006</b>	<b>17,417,196</b>
<b>GRAND TOTAL</b>			<b>2,908,308</b>	<b>11,320,540</b>	<b>3,307,603</b>	<b>2,158,145</b>	<b>3,039,130</b>	<b>22,733,726</b>

# City of Roeland Park, Kansas

## Capital Improvement Plan

2019 thru 2023

### PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
<b>101 General Overhead</b>								
Comprehensive Plan Update	19-CH-002	7	65,000					65,000
<b>101 General Overhead Total</b>			<b>65,000</b>					<b>65,000</b>
<b>106 Public Works</b>								
Contracted Street Maintenance	16-PW-014	7	210,000	210,000	210,000	210,000	210,000	1,050,000
<b>106 Public Works Total</b>			<b>210,000</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>	<b>1,050,000</b>
<b>220 Aquatic Center Fund</b>								
Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	8		31,907	33,502	35,000	35,000	135,409
Repaint Main Pool	17-Aqua-003	4					80,800	80,800
Bulkhead Repair	17-Aqua-004	7	28,479					28,479
Diving Board Replacement	18-Aqua-003	7	5,000					5,000
Paint and concrete repairs-diving, slide,vortex	19-Aqua-001	8	5,525					5,525
Covert pump house to LED lighting	19-Aqua-002	6	2,335					2,335
Climbing Wall	19-Aqua-003	7	10,825					10,825
Pool deck concrete improvements	19-Aqua-004	7	27,432					27,432
Replace Electrical Conduit Supports in Pump House	19-Aqua-005	9	2,863					2,863
Painting Lobby and Restrooms	19-Aqua-006	5	10,000					10,000
Pump and Pool House Maintenance	19-Aqua-007	9	9,000					9,000
ADA Accessibility Improvements - Parking & Walkway	19-Aqua-008	7	20,000					20,000
Remove Dome Lighting Ballasts and Equipment	19-Aqua-009	9	1,000					1,000
West Pool Wall Repair	19-Aqua-010	8	7,825					7,825
Recreation Management Software	21-Aqua-001	8			10,000			10,000
Men's Locker Room Privacy Improvements	22-Aqua-003	6		99,000				99,000
<b>220 Aquatic Center Fund Total</b>			<b>130,284</b>	<b>130,907</b>	<b>43,502</b>	<b>35,000</b>	<b>115,800</b>	<b>455,493</b>
<b>270 Sp. Streets</b>								
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	73,292					73,292
2019 Residential Street Recon - Rosewood	19-PW-005	7	534,927					534,927
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7	79,333					79,333
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	0					0
Annual Sidewalk Repair & Replacement Ph. 1-3	21-PW-001	8	25,000	25,000	25,000	25,000	25,000	125,000
Annual Sidewalk Extension Project Ph 1-4	21-PW-002	6		50,000	50,000	50,000	50,000	200,000
2021 Residential Street Reconstruction-Reinhardt	21-PW-006	7		112,038	1,017,674			1,129,712
Street Light Replacement	21-PW-007	n/a			45,000	45,000	45,000	135,000
2022 CARS Johnson Drive Roe west to City Limits	22-PW-001	8			4,500	21,900		26,400
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6			9,000	27,000		36,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009	6			106,000	420,000		526,000
2023 CARS - 55th St, between SMPKWY & Roe Blvd	23-PW-003	8				18,000	67,750	85,750
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5				140,000	621,910	761,910

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
2023 Residential Street Recon - Canterbury Street	23-PW-015	6				100,000	895,186	995,186
2024 CARS - Mission Rd. (47th St. to 53rd St.)	24-PW-004	6					9,500	9,500
<b>270 Sp. Streets Total</b>			<b>712,552</b>	<b>187,038</b>	<b>1,257,174</b>	<b>846,900</b>	<b>1,714,346</b>	<b>4,718,010</b>

### 290 Community Center

Replace all T-12 Light Fixtures with LEDs	17-CCtr-003	6	20,000	10,000	10,000			40,000
Room 3 Air Handler/Furnace - 3 ton	18-CCtr-002	7	3,000					3,000
Room 3 Condenser Unit	18-CCtr-003	7	3,200					3,200
West Hallway Air Handler	18-CCtr-004	7	5,000					5,000
Strength Training Condenser Unit - 3 Ton	18-CCtr-005	6	3,200					3,200
Repair Floor in Neighbors Place Room	19-CCtr-001	6	4,000					4,000
Repair Floor - Main Hallway	19-CCtr-002	6	4,000					4,000
Room 6 Condenser Unit - 4 Ton	19-CCtr-003	6		4,500				4,500
Room 6 - Flooring replacement	19-CCtr-004	7	10,000					10,000
Round Table Replacement	19-CCtr-006	n/a	3,000					3,000
Gazebo Roof	20-CCtr-001	5		3,000				3,000
East Hallway Air Handler	20-CCtr-003	5	5,000					5,000
Community Center- Parking Resurfacing/Restriping	20-CCtr-004	8		182,000				182,000
Community Center Drainage Improvements	20-CCtr-005	7		158,000				158,000
Chair and Chair Rack Replacement	20-CCtr-006	n/a		6,500				6,500
Drinking Fountain Waste Vent Line Repair	21-CCtr-001	5			2,000			2,000
Replace 8-foot rectangle tables	21-CCtr-003	n/a			10,000			10,000
Roof Vent Fan	22-CCtr-002	5				2,000		2,000
West Hallway Condenser Unit - 7.5 Ton	24-CCtr-001	5	8,000					8,000
East Hallway Condenser Unit - 5 Ton	33-CCtr-001	5	7,000					7,000
<b>290 Community Center Total</b>			<b>75,400</b>	<b>364,000</b>	<b>22,000</b>	<b>2,000</b>		<b>463,400</b>

### 300 Special Infrastructure

Park Maintenance/Improvements	16-Park-001	7	20,000	21,000	22,000	23,000	24,000	110,000
In-House and Contract Street Maintenance	16-PW-013	7	160,000	160,000	160,000	160,000	160,000	800,000
Stormwater: Network Inspection/Condition Rating	17-PW-002	7	20,000	20,000	20,000			60,000
Shade Structures for City Parks	18-Park-001	7	42,189					42,189
Roe House Play Structure	19-Park-002	3	10,000					10,000
Nall Park Benches, tables and receptacles	19-Park-003	7	34,000					34,000
2019 CDBG El Monte Mill and Overlay	19-PW-004	6	30,000					30,000
Bike Lane Striping - 47th St. Mission to Fontana	19-PW-007	4	0					0
RPAC Improvements	20-Aqua-001	7	100,000		377,496			477,496
R Park Development Plan Phase 1	20-Park-003	6	118,504					118,504
2020 Stormwater Maintenance - 57th & Roeland Dr	20-PW-007	6	30,000	220,000				250,000
Pavement Evaluation of Street Network	20-PW-020	5			10,000			10,000
Disc Golf Course (short 9 basket course)	21-Park-001	4			13,500			13,500
R Park Traffic Garden - Alternate	21-Park-002	3			77,250			77,250
R Park Development Plan Phase 2	23-Park-002	5		48,100	432,910			481,010
R Park Development Plan Phase 3	25-Park-004	6				282,450		282,450
<b>300 Special Infrastructure Total</b>			<b>564,693</b>	<b>469,100</b>	<b>1,113,156</b>	<b>465,450</b>	<b>184,000</b>	<b>2,796,399</b>

### 360 Equipment Reserve

Aquatics Center - Undesignated Annual Maintenance	16-Aqua-002	8	0					0
Body Cameras	16-Pol-004	n/a	1,000	1,000	1,000	1,000	1,000	5,000
Guns	16-Pol-006	n/a					5,000	5,000
Radar	16-Pol-007	n/a		5,000		5,000		10,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Wayfinding Signs for RP (3 yr program)	17-PW-001	n/a	12,500	12,500				25,000
AED Replacement	18-Pol-001	n/a					8,500	8,500
Police IT Equipment/Computers	18-Pol-003	n/a	6,120	6,242	6,367	6,495	6,624	31,848
Police Radio Replacement	18-Pol-004	n/a	5,000		100,000			105,000
City Hall Hot Water Heater	19-CH-001	5					1,000	1,000
City Hall Computer Networking (routers)	19-CH-003	7	8,000					8,000
City Hall Computer Replacement	19-CH-004	6	3,200	800	800	2,400	3,200	10,400
Chair Rail - Large Meeting Room	19-CH-005	6	1,000					1,000
City Hall Office Furniture Replacement	19-CH-006	6	2,500	2,850				5,350
Upgrade Building Automation System	19-CH-007	7	16,000					16,000
Historical Markers/Interpretive Signage	19-Park-001	5	30,000					30,000
Police In-Car Computers	19-Pol-001	n/a	12,000	12,000		4,000		28,000
Tasers	19-Pol-002	n/a	7,200					7,200
Vehicle Emergency Equipment	19-Pol-003	n/a	4,000			8,000		12,000
Harley Davidson Patrol Motorcycle	19-Pol-004	n/a	30,000					30,000
Police Bicycles	19-Pol-006	5		4,000				4,000
Paint Stripping Machine	19-PW-006	n/a	5,200					5,200
#106 - 2007 F350 OneTon Flatbed Truck Replacement	21-PW-003	n/a			45,000			45,000
#413 - 2007 Western Snow Plow	21-PW-004	n/a			8,000			8,000
#409 - Vbox Spreader Replacement	21-PW-005	n/a			8,000			8,000
Building Inspection Vehicle	22-NS-001	n/a				26,000		26,000
Police: Ford Fusion - Travel -Special use.	22-Pol-001	n/a				26,000		26,000
Police Detective Vehicle - Ford Taurus	22-Pol-002	n/a				26,000		26,000
Police In-Car Video	22-Pol-003	n/a	5,000			25,000		30,000
Police Vehicle: Ford Explorer with Equipment	23-Pol-004	n/a					25,000	25,000
#203 - 2003 Skidsteer Case 85XT	23-PW-005	n/a					55,000	55,000
#301 - 2013 Grasshopper Mower	23-PW-006	5					15,000	15,000
#417 - 2002 Coleman Tiller Attachment	23-PW-009	n/a					5,000	5,000
#418 - 2003 Grapple Bucket Attachment	23-PW-010	n/a			3,000			3,000
#419 - 2007 Water Buffalo On Trailer	23-PW-011	n/a	6,500					6,500
<b>360 Equipment Reserve Total</b>			<b>155,220</b>	<b>44,392</b>	<b>172,167</b>	<b>129,895</b>	<b>125,324</b>	<b>626,998</b>

### 370 TIF 1

2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7	18,043					18,043
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	519,234	1,849,192				2,368,426
<b>370 TIF 1 Total</b>			<b>537,277</b>	<b>1,849,192</b>				<b>2,386,469</b>

### 450 TIF 2

City Hall - ADA Restroom Improvements	20-CH-002	7			65,100			65,100
City Hall - ADA 3rd floor Improvements	20-CH-003	6		14,040				14,040
City Hall - ADA First Floor Police Improvements	20-CH-004	7		8,800				8,800
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7	76,187					76,187
City Hall - Roof Replacement	21-CH-001	6			50,000			50,000
City Hall Exterior Lighting	21-CH-002	5			7,000			7,000
City Hall Parking Lot Resurfacing	22-CH-001	6		40,000				40,000
<b>450 TIF 2 Total</b>			<b>76,187</b>	<b>62,840</b>	<b>122,100</b>			<b>261,127</b>

### Bonds

RPAC Improvements	20-Aqua-001	7		795,000	367,504			1,162,504
R Park Development Plan Phase 1	20-Park-003	6		837,496				837,496



Source	Project #	Priority	2019	2020	2021	2022	2023	Total
<b>Bonds Total</b>				<b>1,632,496</b>	<b>367,504</b>			<b>2,000,000</b>
<b>CARS</b>								
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	94,152					94,152
2019 CARS Project 50th Terrace: Roe Blvd - Cedar	19-PW-008	7	79,163					79,163
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7		1,658,075				1,658,075
2022 CARS Johnson Drive Roe west to City Limits	22-PW-001	8				21,900		21,900
2022 CARS - 53rd: Mission to Reinhardt	22-PW-003	6				27,000		27,000
2022 CARS - Nall Ave. (51st to 58th)	22-PW-009	6				420,000		420,000
2023 CARS - 55th St, between SMPKWY & Roe Blvd	23-PW-003	8					67,750	67,750
2023 CARS: Elledge between Roe Ln & 47th Street	23-PW-008	5					621,910	621,910
<b>CARS Total</b>			<b>173,315</b>	<b>1,658,075</b>		<b>468,900</b>	<b>689,660</b>	<b>2,989,950</b>
<b>CDBG</b>								
2019 CDBG El Monte Mill and Overlay	19-PW-004	6	144,000					144,000
<b>CDBG Total</b>			<b>144,000</b>					<b>144,000</b>
<b>Other Sources</b>								
2018 CARS - Roe Lane (Roe Blvd. to N. City Limits)	17-PW-010	7	64,380					64,380
R Park Development Plan Phase 1	20-Park-003	6		50,000				50,000
<b>Other Sources Total</b>			<b>64,380</b>	<b>50,000</b>				<b>114,380</b>
<b>STP</b>								
2020 Roe Blvd (County Line to Johnson Drive)	20-PW-011	7		4,662,500				4,662,500
<b>STP Total</b>				<b>4,662,500</b>				<b>4,662,500</b>
<b>GRAND TOTAL</b>			<b>2,908,308</b>	<b>11,320,540</b>	<b>3,307,603</b>	<b>2,158,145</b>	<b>3,039,130</b>	<b>22,733,726</b>

## Appendix A: 2020 Organizational Goals and Objectives

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*Installation of "See Red Run" by Artist Jorge Blanco in R Park*



# Fiscal Year 2020

## Organizational Goals & Current Objectives

- A. Enhance Communication and Engagement with the Community  
– by expanding opportunities to inform and engage citizens in an open and participatory manner.

### Objectives:

#### 1. Update Roeland Park history from 1996 to Present

Justification: The “Roe’ling Thru the Years” publication recounting Roeland Park’s history currently concludes in October of 1996. Our City has seen many changes since 1996. Mr. J.R. Scott who authored the original publication along with other local historians could lend to an effort of continuing the historical record to modern day. This objective compliments the 2019 Objective to erect historical/interactive signs throughout the community.

Cost Estimate: \$1,000 **Account 5253.101 Public Relations**

Completion Date: October 31, 2020

Responsible Party: Tom Madigan and Volunteer Historians

Submitted By: Tom Madigan

- B. **Improve Community Assets** – through timely maintenance and replacement as well as improving assets to modern standards.

### Objectives:

#### 1. Support and fund Roeland Park Community Garden

Justification: Since 2009, the Roeland Park Community Garden located behind the community center has provided fresh produce to hundreds of families in the Northeast Johnson County area. Yearly estimates range from 400 – 1100 pounds of produce. Volunteers supply labor, supplies and equipment for this endeavor. The city could demonstrate recognition of this program while helping meet a need for those experiencing food insecurity. Funds would cover seeds, plants, a new wheelbarrow, fencing updates as needed, garden tools and supplies. Currently the city provides compost, mulch and water for the garden.

Cost Estimate: \$1,000 **Account 5262.106 Grounds Maintenance**

Completion Date: October 1, 2020

Responsible Party: Judy Parker, Don Faidley, Jan Faidley

Submitted By: Jan Faidley

### **C. Keep Our Community Safe & Secure** – for all citizens, businesses, and visitors.

#### Objectives:

##### 1. Implement a Bicycle Patrol Unit in the Police Department

Justification: A police bicycle patrol unit would enhance community policing and crime prevention measures while providing additional tools to deter criminal activity specific to the business district and neighborhoods. They are cost effective and provide alternative career assignments to officers.

Cost Estimate: \$5,000 **Account 5315.360 Machinery & Equipment; 5308.102 Clothing and Uniforms**

Completion Date: April 30, 2020

Responsible Party: Sergeants

Submitted By: Chief Morris

### **D. Provide Great Customer Service** – with professional, timely and friendly staff.

#### Objectives:

##### 1. Extend City Hall office hours to 7:00 pm 1 day per week

Justification: If a patron needs to conduct business with the City after 5 pm currently they must do it remotely or take time away from their work to come to City Hall before 5 pm. Developing a flexible work schedule for the administrative staff to allow City Hall to remain open until 7:00 pm one day each week would make it easier for patrons to conduct business at City Hall during the week day. The flexible work schedule approach would avoid any additional personnel costs.

Cost Estimate:           \$0 **Account**  
  
Completion Date:       January 1, 2020  
  
Responsible Party:     City Clerk and City Administrator  
  
Submitted By:           Jim Kelly

**E. Cultivate a Rewarding Work Environment** – where creativity, efficiency and productivity are continuous pursuits.

Objectives:

1. Establish policy that provides 12 weeks of paid family leave for city employees. City employees would qualify for up to 12 weeks of paid time off when they, their spouse or partner give birth, adopt or foster a child. Eligible city employees would be those who have been employed with the city for at least 12 months.

Justification:           This policy would help the city attract and keep good employees, thus, it would reduce the costs associated with replacing workers who might otherwise quit, while also allowing parents to bond with children without any pressure of losing income. The budget already accounts for employees' full salaries so the only additional costs would be if a department had to pay overtime to cover the employee on leave.

Cost Estimate:           \$11,000 **Account- Cost would be reflected in part time or overtime**  
  
Completion Date:       January 1, 2020  
  
Responsible Party:     Administrative Committee Members  
  
Submitted By:           Erin Thompson

**F. Encourage Investment in Our Community** – whether it be redevelopment, new development or maintenance.

Objectives:

1. Establish the Roeland Park Economic Development Enterprise Association

Justification:           Roeland Park and its residents desire the opportunity to develop the limited commercial space within its community. Residents of Roeland Park want

community amenities such as restaurants, entertainment, or local retail that otherwise are not present within the community. However, when land is privately held, the city has a limited ability to encourage redevelopment of underutilized parcels. Creating the Roeland Park Economic Development Enterprise Association would establish a municipal enterprise that has the ability to purchase property, generate revenue, and sell property located within the city. Run by city officials and the Governing Body, the Enterprise Association would provide Roeland Park the tool through which the character of the city could be better reflected in its commercial activity.

Cost Estimate:            \$0 **Account**

Completion Date:        March 31, 2020

Responsible Party:      Jennifer Jones-Lacy and Governing Body

Submitted By:            Mayor Kelly

## **G. Work to Implement Strategic Plan Goals – developed by the Strategic Planning Committee.**

### **Objectives:**

#### **1. Consider a Green Traffic Garden in Concert With Phase 1 or Phase 2 of the R Park Development Plan**

Justification:            A Green Traffic Garden at R Park would provide year-round youth development cycling programs focused on introducing youth from our diverse community to bicycling, healthy living, bicycle maintenance, road safety awareness and the importance of working toward individual goals. It adds to the Community for All Ages plan by teaching residents bike safety so that they can utilize the new bike/pedestrian paths that Roe 2020 will bring to our community as well as contributing to achieving Community for All Ages Gold Status.

Inspired by Copenhagen's Trafiklegepladsen (traffic playground), a green traffic garden offers parents and cycling instructors' a safe place to teach children and adults the basics of riding a bicycle in a safe environment for learning the rules of the road while immersed in a garden of shrubs, flowers, trees, grasses, berms and decorative ground cover.

A green traffic garden at R Park would create green space out of the northern portion of the old asphalt playground in keeping with the Phase 1 R Park Improvement Plan. The miniature streets including traffic signals and other road signs would provide a riding circuit that demonstrates a variety of



roadway scenarios. Instructors can build basic learn-to-ride skills such as bike handling, braking, familiarity with roadway markings and signage, and skills related to operating a bicycle in and adjacent to traffic.

A green traffic garden at R Park would provide for an expansion of green space and planting varieties within the park while also offering an amenity which is interactive with nature and educational. The amenity provides a safe, thoughtfully designed teaching environment, and provides a drop-in place for people to use on their own, while promoting healthy lifestyles.





Some possible grant opportunities and assistance from the following organization to assist in the cost of the project:

- The Kansas City Native Plant Initiative—assistance with design/cost/community install (possibly youth organizations).
- The Sunderland Foundation –for assistance with and concrete work.
- Bike/Walk KC—planning and implementation.

Cost Estimate:      **\$75,000 Account- To be contemplated in developing the Capital Improvement Plan, programming beyond year 2020.**

Completion Date:      Possibly in Concert with Phase 1 or Phase 2 of the R Park Development Plan

Responsible Party:      Public Works Director, Parks & Trees Committee and Sustainability Committee

Submitted By:      Jen Hill



## Appendix B: Staffing Detail with History

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*Annual Easter Egg Hunt in R Park*



# Roeland Park Personnel Schedule – Full Time Equivalents

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## Police Department

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	*2019 ACTUAL	2020 ADOPTED
Chief	1	1	1	1	1	1
Deputy Chief	0	1	0	0	0	0
Sergeant	3	3	3	3	3	3
Master Patrol Officer	2	1	1	1	0	0
Detective	1	1	1	1	1	1
Corporal	2	2	2	2	3	3
Officer	6.4	6.4	6.5	6.5	7.5	7.5
Police Clerk	1	1	1	1	1	1
<b>Total</b>	<b>16.4</b>	<b>16.4</b>	<b>15.5</b>	<b>15.5</b>	<b>16.5</b>	<b>16.5</b>

\*A School Resource Officer position was added following the adoption of the 2019 budget.

## Public Works

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED
Director	1	1	1	1	1	1
PW Superintendent	0	1	1	1	1	1
Shop Foreman	1	0	0	0	0	0
Equipment Operator	5	5	5	5	5	5
Summer Laborer	0.4	0.6	0	0	0	0
Engineering Intern	0	0	0	0	.23	.23
<b>Total</b>	<b>7.4</b>	<b>7.6</b>	<b>7</b>	<b>7</b>	<b>7.23</b>	<b>7.23</b>

## Parks & Recreation

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	*2019 ACTUAL	2020 ADOPTED
Parks & Recreation Superintendent	0	0	0	0	0	1
Facility Maintenance Supervisor	0	0	0	0	1	1
Community Center Attendants	0	0	0	0	.9	.9
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1.9</b>	<b>2.9</b>

\*The Facility Maintenance Supervisor and part time Community Center Attendants transferred from Johnson County Parks and Recreation employment to City employment following the adoption of the 2019 budget.

## Administration

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED
City Administrator	1	1	1	1	1	1
Asst. City Administrator/Finance Director	0	1	1	1	1	1
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	0	0	0	0	0
Administrative Assistant	1	1	1	1	1	1
City Treasurer	0.05	0	0	0	0	0
Intern	0.4	0.4	0.4	0.4	0.4	.4
<b>Total</b>	<b>4.45</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>

## Municipal Court

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED
Court Clerk	1	1	1	1	1	1
Judge	0.1	0.1	0.1	0.1	0.1	0.1
Prosecutor	0.1	0.1	0.1	0.1	0.1	0.1
<b>Total</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>	<b>1.2</b>

## Neighborhood Services

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED
Building Inspector	1	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Governing Body

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED
Mayor	0.3	0.3	0.3	0.3	0.3	0.3
Council	1.6	1.6	1.6	1.6	1.6	1.6
<b>Total</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>

POSITION	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED
<b>Grand Total</b>	<b>33.35</b>	<b>33.5</b>	<b>32</b>	<b>32</b>	<b>35.13</b>	<b>36.13</b>

Following adoption of the 2019 budget, the Facility Maintenance Supervisor and part time Community Center Attendants were transitioned from Johnson County Parks and Recreation (JCPRD) employees to City employees. The combined City and JCPRD staffing level at the Community Center remained the same. A School Resource Officer (SRO) was also added in 2019 subsequent to budget adoption through a partnership with Bishop Miege and St. Agnes Schools. The only change to staffing levels from FY 2019 to the Adopted 2020 Budget is the addition of a full time Parks and Recreation Superintendent. This position will be supervised by the Public Works Director and provide supervision to the Facility Maintenance Supervisor and Attendants at the Community Center. The position will also work closely with Midwest Pool Management in oversight of the Aquatic Center during 2020 as the City prepares to assume the managing role of the Aquatic Facility in 2021.



## Appendix C: Project Detail sheets for Five Year Capital Improvement Plan

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*R Park Shade Structure*



# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 16-Aqua-002  
Project Name Aquatics Center - Undesignated Annual Maintenance

Type Equipment Department Aquatic Center  
Useful Life Contact Aquatics Center Manager  
Category Parks & Recreation Priority 8 Very Important  
ond/Opportunity 4 Phase/Const Year multiple  
oject Importance 4 1 Yr Exist. Equip



Description Total Project Cost: \$330,599

The Aquatics Center Undesignated annual maintenance provides for ongoing repairs and maintenance that is required with an aging facility.

### Justification

The Roeland Park Aquatics Center (RPAC) was built in 1997. With all aging facilities, it is important to set aside funds to cover the cost of any unanticipated repairs that may occur at any given time. The City also provides scheduled funding for the replacement of pool assets on a depreciation schedule.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
55,190	Construction/Maintenance	0	31,907	33,502	35,000	35,000	135,409	140,000
Total	Total	0	31,907	33,502	35,000	35,000	135,409	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
55,190	220 Aquatic Center Fund		31,907	33,502	35,000	35,000	135,409	140,000
Total	360 Equipment Reserve	0					0	Total
	Total	0	31,907	33,502	35,000	35,000	135,409	

### Budget Impact/Other

Funds for RPAC annual maintenance are funded from the General Fund. Unused funds accumulate in the Aquatic Center Fund balance and remain available for use in future years. The City also allocates funds to planned replacement and maintenance at the Aquatic Center. Each year the CIP is in place the document becomes more comprehensive and accurate resulting in less need for "Undesignated Maintenance". The planned improvements are less costly to complete with generally no negative impact upon customer satisfaction or service interruption.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-Aqua-001  
Project Name RPAC Improvements

Type Improvement Department Aquatic Center  
Useful Life 20 years Contact Aquatics Center Manager  
Category Parks & Recreation Priority 7 Important Priority  
ond/Opportunity 4 Phase/Const Year 2021  
oject Importance 3 1 Yr Exist. Equip



Description Total Project Cost: \$7,825

Improvements as approved by City Council in 2019 include \$1.64 million for several improvements to the Aquatic Center including two new in-pool float features, a new spray ground, a new tube slide, shade structures, toddler slide, ADA ramp, sprays and shade in pool, and demolition of the existing body pool, slides and vortex pool.

### Justification

With the City taking full control and financial responsibility for RPAC, and with the pool becoming a summer-only operation, the Governing Body has deemed some improvements necessary for the pool to be more cost effective to operate and to better meet the aquatic expectations of our residents. The improvements will also address design deficiencies of the existing pool.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design	100,000	50,000				150,000
Construction/Maintenance		745,000	745,000			1,490,000
<b>Total</b>	<b>100,000</b>	<b>795,000</b>	<b>745,000</b>			<b>1,640,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
300 Special Infrastructure	100,000		377,496			477,496
Bonds		795,000	367,504			1,162,504
<b>Total</b>	<b>100,000</b>	<b>795,000</b>	<b>745,000</b>			<b>1,640,000</b>

### Budget Impact/Other

Funding for this project is programmed in the Special Infrastructure Fund (27D), funded by a 1/4 cent sales tax. The improvements will reduce the operating costs of the pool by reducing the number of guards on deck by 2. The new features are not anticipated to demand more pumping so energy consumption should be neutral. Fewer pumps will be needed due to amenities sharing the same body of water this should reduce the maintenance costs associated with pumps.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 22-Aqua-003  
Project Name Men's Locker Room Privacy Improvements

Type Improvement Department Aquatic Center  
Useful Life Contact Aquatics Center Manager  
Category Parks & Recreation Priority 6 Important (Not Priority)  
ond/Opportunity 3 Phase/Const Year 2020  
oject Importance 3 1 Yr Exist. Equip 1997



Description Total Project Cost: \$99,000

The women's locker rooms have been updated to include private shower stalls, and a separate section for lockers. The men's locker room is totally open and includes a shower in the center with no privacy.

### Justification

The City's Non-discrimination Ordinance provides that public restrooms and showers shall provide privacy to the users. In addition, male patrons of RPAC have long complained about the lack of privacy in the locker room. This will attempt to correct that issue by installing separate shower stalls and privacy barriers.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design		9,000				9,000
Construction/Maintenance		90,000				90,000
<b>Total</b>		<b>99,000</b>				<b>99,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
220 Aquatic Center Fund		99,000				99,000
<b>Total</b>		<b>99,000</b>				<b>99,000</b>

### Budget Impact/Other

Funds for the RPAC privacy improvements will be transferred from the General Overhead Department (101) of the General Fund into the Aquatic Center Fund. Ongoing maintenance of the privacy elements will be incorporated into the CIP and annual facility maintenance budget of the Aquatics Fund. The improvements will be completed in conjunction with the Aquatic Center renovation in 2020 in order bring down the cost of these improvements.



# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 19-CH-004  
Project Name City Hall Computer Replacement

Type Equipment Department City Hall  
Useful Life 4 years Contact Asst. City Administrator  
Category Equipment: Computers Priority 6 Important (Not Priority)  
ond/Opportunity 2 Phase/Const Year 2019  
oject Importance 4 1 Yr Exist. Equip various



Description Total Project Cost: \$21,600

The computers throughout City Hall will be put on a four year replacement cycle. This includes nine PCs in the Admin suites and one in the Council Chambers which supports the Council and Planning Commission meetings.

### Justification

Previously computers were just replaced as they broke. However, this method creates downtime in dealing with a slow and lowly functional machine prior to it completely ceasing to work. That is followed by downtime in replacement of the existing machine. Computer warranties run out after three years. This will provide a replacement one year beyond the standard replacement schedule recommended by Dell.

Expenditures	2019	2020	2021	2022	2023	Total	Future
Equip/Vehicles/Furnishings	3,200	800	800	2,400	3,200	10,400	11,200
<b>Total</b>	<b>3,200</b>	<b>800</b>	<b>800</b>	<b>2,400</b>	<b>3,200</b>	<b>10,400</b>	<b>Total</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
360 Equipment Reserve	3,200	800	800	2,400	3,200	10,400	11,200
<b>Total</b>	<b>3,200</b>	<b>800</b>	<b>800</b>	<b>2,400</b>	<b>3,200</b>	<b>10,400</b>	<b>Total</b>

### Budget Impact/Other

Funding for Computer Replacement will come from the General Overhead Department of the General Fund (101) transferred to the Equipment Reserve Fund (360) where the expense will occur. Computer costs have decreased over the past 10 years. A new tower now cost \$800, over a 4 yr period the cost of owning the computer is \$200/yr.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 19-CH-006  
Project Name City Hall Office Furniture Replacement

Type Equipment Department City Hall  
Useful Life 25 Contact Asst. City Administrator  
Category Buildings Priority 6 Important (Not Priority)  
ond/Opportunity 2 chase/Const Year 2019  
oject Importance 4 :l Yr Exist. Equip



Description Total Project Cost: \$5,350

In 2019, the City Administrator's office furniture will be replaced. In 2020, the Building Official's office furniture will be replaced and the chairs at the dias in the council chambers will be replaced.

### Justification

The Chairs on the Diaz, City Administrator and Building Official furniture are all older and not complimentary to the modern design of the renovations completed at City Hall in 2012.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	2,500	2,850				5,350
<b>Total</b>	<b>2,500</b>	<b>2,850</b>				<b>5,350</b>

Funding Sources	2019	2020	2021	2022	2023	Total
360 Equipment Reserve	2,500	2,850				5,350
<b>Total</b>	<b>2,500</b>	<b>2,850</b>				<b>5,350</b>

### Budget Impact/Other

Funds will be transferred from the General Overhead Department of the General Fund (101) to the Equipment and Building Reserve Fund (360) for this project. The new furniture is anticipated to last 25 years, resulting in an annualized cost of around \$25.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-CH-003  
Project Name City Hall - ADA 3rd floor Improvements

Type Maintenance Department City Hall  
Useful Life Contact Asst. City Administrator  
Category Buildings Priority 6 Important (Not Priority)  
ond/Opportunity 3 chace/Const Year 2020  
oject Importance 3 :l Yr Exist. Equip



Description Total Project Cost: \$14,040

These improvements are a part of the City's initiative to make significant ADA improvements to City Hall and to help position Roeland Park as a Community for All Ages. These improvements include ADA improvements to the third floor such as lowering the door handles, signs and phone. In addition establishing an ADA supportive drinking fountain on all floors, and adjustments to the entry signs.

### Justification

The improvements will make City Hall accessible to all citizens regardless of age or ability. As a public facility, it is the City's responsibility to ensure all citizens can access public meetings and services provided at City Hall.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		14,040				14,040
<b>Total</b>		<b>14,040</b>				<b>14,040</b>

Funding Sources	2019	2020	2021	2022	2023	Total
450 TIF 2		14,040				14,040
<b>Total</b>		<b>14,040</b>				<b>14,040</b>

### Budget Impact/Other

All funding for this program will come from TIF 2A, the City Hall TIF which expires in 2021. The improvements include:

Door handles, signs and phone - \$2,540  
Drinking fountains - \$10,500  
Entry Signs - \$1,000

The improvements should not have an impact on the ongoing costs as they are replacements or relocates.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-CH-004  
Project Name City Hall - ADA First Floor Police Improvements

Type Improvement Department City Hall  
Useful Life Contact Asst. City Administrator  
Category Buildings Priority 7 Important Priority  
ond/Opportunity 3 Phase/Const Year 2020  
oject Importance 4 1 Yr Exist. Equip



Description Total Project Cost: \$8,800

These improvements are a part of the City's initiative to make significant ADA improvements to City Hall and to help position Roeland Park as a Community for All Ages. These improvements will create wheelchair accessible windows for speaking with reception in the Police and Municipal Court area of the first floor.

### Justification

The improvements will make City Hall accessible to all citizens regardless of age or ability. As a public facility, it is the City's responsibility to ensure all citizens can access public meetings and services provided at City Hall.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		8,800				8,800
<b>Total</b>		<b>8,800</b>				<b>8,800</b>

Funding Sources	2019	2020	2021	2022	2023	Total
450 TIF 2		8,800				8,800
<b>Total</b>		<b>8,800</b>				<b>8,800</b>

### Budget Impact/Other

All funding for this program will come from TIF 2A, the City Hall TIF which expires in 2021.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 22-CH-001  
Project Name City Hall Parking Lot Resurfacing

Type Maintenance Department City Hall  
Useful Life 12-15 years Contact Public Works Director  
Category Street Paving Priority 6 Important (Not Priority)  
Funding/Opportunity 3 Phase/Const Year 2022  
Project Importance 3 Est Yr Exist. Equip



Description Total Project Cost: \$40,000

The parking lot of City Hall is used by citizens who do business in City Hall, whether its for municipal court, filing a police report, obtaining a building permit, animal license etc. City Hall is open Monday - Friday with several night meetings for City Council, special committees and municipal court. The lot is also used by those who work in the rental suites on the third floor.

### Justification

Parking lots need to be resurfaced every 12-15 years depending on use. The parking lot for City Hall has received some preventative maintenance such as crack sealing. The lot needs to be resurfaced in 2020. The last time the lot was resurfaced is unknown.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		40,000				40,000
<b>Total</b>		<b>40,000</b>				<b>40,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
450 TIF 2		40,000				40,000
<b>Total</b>		<b>40,000</b>				<b>40,000</b>

### Budget Impact/Other

The funds for the resurfacing will come from the TIF 2D project which encompasses City Hall (450). Completing a resurfacing will extend the life of the parking lot. If the surface treatment is not completed moisture penetration will result in subgrade failure which would require reconstruction of the parking lot, a more expensive proposition.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 17-CCtr-003  
Project Name Replace all T-12 Light Fixtures with LEDs

Type Maintenance Department Community Center  
Useful Life 40 years Contact Community Center Mgr  
Category Parks & Recreation Priority 6 Important (Not Priority)  
ond/Opportunity 2 Phase/Const Year 2017  
object Importance 4 1 Yr Exist. Equip



Description Total Project Cost: \$50,000

Light fixtures will be replaced throughout the community center (except rooms 3 and 6) with LED fixtures.

### Justification

This project is important because current fixtures are less energy efficient. LED lights use less energy and the new lights will also improve the visibility inside of the building.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
10,000	Equip/Vehicles/Furnishings	20,000	10,000	10,000			40,000
Total	Total	20,000	10,000	10,000			40,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
10,000	290 Community Center	20,000	10,000	10,000			40,000
Total	Total	20,000	10,000	10,000			40,000

### Budget Impact/Other

Total cost of the project is \$50,000. All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290. The improvements should reduce energy costs.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 19-CCtr-003  
Project Name Room 6 Condenser Unit - 4 Ton

Type Equipment Department Community Center  
Useful Life 32 years Contact Community Center Mgr  
Category Parks & Recreation Priority 6 Important (Not Priority)  
ond/Opportunity 2 Phase/Const Year 2019  
oject Importance 4 1 Yr Exist. Equip



Description Total Project Cost: \$4,500

The condenser unit controls cooling of room 6 within the community center.

### Justification

The condenser is a 30+ year old unit. Due to compatibility of new units both the condenser unit and air handler/furnace will need to be replaced at the same time as the room 3 air handler.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		4,500				4,500
<b>Total</b>		<b>4,500</b>				<b>4,500</b>

Funding Sources	2019	2020	2021	2022	2023	Total
290 Community Center		4,500				4,500
<b>Total</b>		<b>4,500</b>				<b>4,500</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290. Replacing the unit with a high efficiency unit will lower energy costs.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-CCtr-001  
Project Name Gazebo Roof

Type Improvement Department Community Center  
Useful Life 20 Contact Community Center Mgr  
Category Parks & Recreation Priority 5 Neutral  
ond/Opportunity 1 Phase/Const Year 2020  
oject Importance 4 1 Yr Exist. Equip



Description Total Project Cost: \$3,000

The gazebo roof on the southwest corner of the community center property has a useful life of approximately 20 years. The structure was built in 2000.

### Justification

The roof will need replacement to protect the structural roof support system of the gazebo.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		3,000				3,000
<b>Total</b>		<b>3,000</b>				<b>3,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
290 Community Center		3,000				3,000
<b>Total</b>		<b>3,000</b>				<b>3,000</b>

### Budget Impact/Other

All community center expenses for building maintenance are funded from the 1/8 cent sales tax supporting the Community Center Fund. The account is 5210.290. Replacing the roof prior to leaks prevents decay of the lumber frame system which supports the roof, this is more cost effective than waiting and then having to replace those structural members.



# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-CCtr-004  
Project Name Community Center- Parking Resurfacing/Restriping

Type Maintenance Department Community Center  
Useful Life 20 years Contact Public Works Director  
Category Parks & Recreation Priority 8 Very Important  
Funding Opportunity 4 Phase/Const Year 2022  
Project Importance 4 Est. Yr Exist. Equip



Description Total Project Cost: \$182,000

Resurfacing- The community center parking lot serves the community center, aquatics center and patrons of the sports dome. The asphalt surface is showing signs of moisture penetration and rutting, the project will consist of milling and overlaying the surface.

Striping- The parking lot is currently set up for one-way circular traffic. Those parking near the entrance frequently ignore signs that state traffic is one-way. The revised plan will create two-way traffic and slanted parking spaces to make getting in and out of the center more efficient.

### Justification

Resurfacing- The community center parking lot serves a substantial number of patrons. Large cracks and ruts are indications of moisture penetration which can be addressed through mill and overlay.

Striping- It is good planning to perform restriping of the parking lot to achieve a more user friendly layout after completing the mill and overlay.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		182,000				182,000
<b>Total</b>		<b>182,000</b>				<b>182,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
290 Community Center		182,000				182,000
<b>Total</b>		<b>182,000</b>				<b>182,000</b>

### Budget Impact/Other

Funds for this project will come from a capital projects line in the Community Center Fund (290) which is funded through a 1/8 cent sales tax to support the center.

Resurfacing- Completing the mill and overlay surface treatment before moisture penetrations reach the subgrade will avoid reconstructing the asphalt pavement. This surface treatment will extend the life of the pavement and is more cost effective than waiting until the parking has failed and requires reconstruction.

Striping- It is cost effective to complete restriping after the mill and overlay.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-CCtr-005  
Project Name Community Center Drainage Improvements

Type Improvement Department Community Center  
Useful Life 30 years Contact Public Works Director  
Category Parks & Recreation Priority 7 Important Priority  
ond/Opportunity 3 chage/Const Year 2022  
oject Importance 4 :l Yr Exist. Equip



Description Total Project Cost: \$158,000

This project seeks to improve the storm water drainage on the community center grounds and parking lot. This work will be done in conjunction with the parking lot repairs also set for 2022.

### Justification

During periods of storms, water pools near the foundation of the community center and the parking lot. The project will prevent foundation damage and possible ground water intrusion for the building. The project will also address areas that pond water in the parking area. This project is being completed in concert with the parking resurfacing as in ground drainage systems extending undering the parking area are anticipated.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design		47,400				47,400
Construction/Maintenance		110,600				110,600
<b>Total</b>		<b>158,000</b>				<b>158,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
290 Community Center		158,000				158,000
<b>Total</b>		<b>158,000</b>				<b>158,000</b>

### Budget Impact/Other

Funds for this project will come from a capital projects line in the Community Center Fund (290) which is funded through a 1/8 cent sales tax to support the center.

Completing drainage repairs adjacnet to the building and in the parking area will prolong the life and avoid unnecessary damage to these improvements.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-CCtr-006  
Project Name Chair and Chair Rack Replacement



Type Equipment Department Community Center  
Useful Life Contact Community Center Mgr  
Category Equipment: Miscellaneous Priority n/a  
ond/Opportunity chase/Const Year 2020  
oject Importance 1 Yr Exist. Equip

Description Total Project Cost: \$6,500

Replace 200 chairs at the Community Center for Rooms 2, 3 and the Neighbors Place. The Chair racks will allow the chairs to be removed from the room rather than leaned against the wall in these rooms. Chairs are approximate \$5,000 and the racks are approximately \$1,500.

### Justification

Overtime chairs break, get torn and stained. Periodic replacement ensures that an adequate inventory of chairs remains available and that the furnishings are of a quality expected by residents.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		6,500				6,500
<b>Total</b>		<b>6,500</b>				<b>6,500</b>

Funding Sources	2019	2020	2021	2022	2023	Total
290 Community Center		6,500				6,500
<b>Total</b>		<b>6,500</b>				<b>6,500</b>

### Budget Impact/Other

Replacing chairs on a planned basis allows for us to apply what we have learned from the existing inventory of chairs, selecting a better replacement, resulting in strong rental revenue for the facility.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 16-Park-001  
Project Name Park Maintenance/Improvements



Type Improvement Department Parks and Recreation  
Useful Life Contact Public Works Director  
Category Park: R Park Priority 7 Important Priority  
ond/Opportunity 3 chage/Const Year annual  
object Importance 4 :l Yr Exist. Equip

Description Total Project Cost: \$250,000

Funding is for general park improvements and maintenance that are identified on an annual basis.

### Justification

Maintaining a budget for annual park maintenance or improvements that are unplanned is important to maintaining the value and quality of our City parks. The 2016 Citizen Satisfaction Survey identified parks and recreation facilities as an important priority to focus on in the coming years. This budget helps meet that demand.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
40,000	Construction/Maintenance	20,000	21,000	22,000	23,000	24,000	110,000	100,000
Total	Total	20,000	21,000	22,000	23,000	24,000	110,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
40,000	300 Special Infrastructure	20,000	21,000	22,000	23,000	24,000	110,000	100,000
Total	Total	20,000	21,000	22,000	23,000	24,000	110,000	Total

### Budget Impact/Other

Funds for annual park maintenance are funded through the Special Infrastructure Fund (300) which is supported by a 1/4 cent sales tax that is set to sunset in March 2023 if not renewed. Maintaining amenities in good condition extends there useful life which in the long term reduces the cost of ownership over the life of the item.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-Park-003  
Project Name R Park Development Plan Phase 1

Type Improvement Department Parks and Recreation  
Useful Life 40 years Contact Public Works Director  
Category Park: R Park Priority 6 Important (Not Priority)  
ond/Opportunity 4 chase/Const Year 2020  
oject Importance 2 :l Yr Exist. Equip



Description Total Project Cost: \$1,006,000

R Park Phased Development Plan was adopted by Council on March 18, 2019 and includes three phases to implement the goals of the Park Master Plan. The first phase includes installation of the medium-sized pavillion that houses a maximum of seven tables for 36-48 people. The size of the pavillion requires the permanent restroom to be installed the same year per City regulations. Phase 1 also calls for removal of the concrete at the northern end of the park to be replaced with greenspace. The Plan (attached) shows that space may be considered for use as a green traffic garden in the future.

### Justification

Adding shade structures in R Park was the number one improvement residents would like to see in City parks per the 2016 Citizen Satisfaction Survey. In addition, the Citizen's Initiative for R Park has been raising money to build the shelter and have been very successful in collecting donations. Furthermore, enhancing existing parks and trails has consistently ranked highly among residents in the Citizen Satisfaction surveys and this project implements major improvements to the City's signature park.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design	118,504					118,504
Construction/Maintenance		887,496				887,496
<b>Total</b>	<b>118,504</b>	<b>887,496</b>				<b>1,006,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
300 Special Infrastructure	118,504					118,504
Bonds		837,496				837,496
Other Sources		50,000				50,000
<b>Total</b>	<b>118,504</b>	<b>887,496</b>				<b>1,006,000</b>

### Budget Impact/Other

The total project cost of Phase 1 of the R Park Development Plan is estimated at \$1.14 million. The cost is as follows:

Pavillion - \$526,527

Permanent Restroom - \$320,495

Shelter/Restroom Site Work (ADA improvements, sidewalk) - \$297,602

Funding anticipates \$50,000 contribution from Citizen's for R Park fundraising initiative. The balance will come from the Special Infrastructure fund (300). The additions at the park will increase maintenance costs. Minimal new revenue may be possible if the shelter is rented.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 23-Park-002  
Project Name R Park Development Plan Phase 2

Type Improvement Department Parks and Recreation  
Useful Life Contact Public Works Director  
Category Vehicles Priority 5 Neutral  
ond/Opportunity 2 chaise/Const Year 2023  
oject Importance 3 :l Yr Exist. Equip



Description Total Project Cost: \$481,010

R Park Phased Development Plan was adopted by Council on March 18, 2019 and includes three phases to implement the goals of the Park Master Plan. The second phase includes reconfiguring north access to the park, adding/improving the soccer fields, and potentially increasing parking if deemed necessary. The adopted development plan is attached.

### Justification

The R Park Phased Development Plan was developed based on the R Park Master Plan that was created based on input from residents, the Parks and Trees Committee, the Citizen's Initiative for R Park, the 2016 & 2019 Citizen Surveys and the input from the R Park Design Charrette in 2016. Phase 2 further expands the amenities of the City's signature park to provide the elements requested by the community.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design		48,100				48,100
Construction/Maintenance			432,910			432,910
<b>Total</b>		<b>48,100</b>	<b>432,910</b>			<b>481,010</b>

Funding Sources	2019	2020	2021	2022	2023	Total
300 Special Infrastructure		48,100	432,910			481,010
<b>Total</b>		<b>48,100</b>	<b>432,910</b>			<b>481,010</b>

### Budget Impact/Other

Cost estimates for Phase 2 include engineering and design and have been adjusted for inflation from the 2018 cost estimates. The anticipated expense is as follows:

Sanitary Sewer Modifications - \$73,130

Soccer Field - \$125,660

Parking Lot Expansion/Hammerhead at Briar - \$282,220 (optional)

The Soccer Field does not increase on going operating costs, it could generate addition revenue from organizations who want to reserve the area.

Additional parking wil increase maintenance costs in the future. The Hammerhead is reducing the amount of public street that will require maintenance in the future.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 16-Pol-004  
Project Name Body Cameras

Type Equipment Department Police Department  
Useful Life 3 years Contact Police Chief  
Category Equipment: PD Priority n/a  
ond/Opportunity chaise/Const Year 2017  
oject Importance l Yr Exist. Equip



Description Total Project Cost: \$22,880

Police Body Worn Video Cameras

Justification

To document officers activity / Arrests, traffic stops, accidents, investigations, citizen contacts ect. Replace as needed.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
2,880	Equip/Vehicles/Furnishings	1,000	1,000	1,000	1,000	1,000	5,000	15,000
Total	Total	1,000	1,000	1,000	1,000	1,000	5,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
2,880	360 Equipment Reserve	1,000	1,000	1,000	1,000	1,000	5,000	15,000
Total	Total	1,000	1,000	1,000	1,000	1,000	5,000	Total

Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Replacing the cameras as needed ensures a dependable inventory. Although the cameras do represent an increase in operating expnses from the days before their use, the information gathered by the cameras reduces the City's exposure to unsubstantiated liability claims as well as discouraging inappropriate conduct.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 16-Pol-007  
Project Name Radar

Type Equipment Department Police Department  
Useful Life 5 years Contact Police Chief  
Category Equipment: PD Priority n/a  
ond/Opportunity chase/Const Year multiple  
object Importance 1 Yr Exist. Equip



Description Total Project Cost: \$60,000

The radar equipment helps the police monitor and detect speeding violations when on traffic patrol.

Justification

These units have a five year life cycle and need to be replaced to maintain operation of traffic enforcement.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
10,000	Equip/Vehicles/Furnishings		5,000		5,000		10,000	40,000
Total	Total		5,000		5,000		10,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
10,000	360 Equipment Reserve		5,000		5,000		10,000	40,000
Total	Total		5,000		5,000		10,000	Total

Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Radar virtually eliminates dismissed cases regarding speeding, the revenue generated from its use covers the cost of the equipment.



# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 18-Pol-003  
Project Name Police IT Equipment/Computers

Type Equipment Department Police Department  
Useful Life 3 - 5 years Contact Police Chief  
Category Equipment: PD Priority n/a  
ond/Opportunity Phase/Const Year 2018  
oject Importance 1 Yr Exist. Equip



Description Total Project Cost: \$152,605

Computers for Police department / Supervisors, Squad Room, Booking, Chief (As needed)

### Justification

These computers have a three-to-five year life cycle and need to be replaced regularly to maintain full functionality and prevent operational failure.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
6,000	Equip/Vehicles/Furnishings	6,120	6,242	6,367	6,495	6,624	31,848	114,757
Total	Total	6,120	6,242	6,367	6,495	6,624	31,848	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
6,000	360 Equipment Reserve	6,120	6,242	6,367	6,495	6,624	31,848	114,757
Total	Total	6,120	6,242	6,367	6,495	6,624	31,848	Total

### Budget Impact/Other

All police equipment is funded through the Police Department of the General Fund (102) and transferred to the Equipment Reserve Fund (360). Replacing computers as needed assures equipment is dependable and the software systems remain compatible.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 19-Pol-001  
Project Name Police In-Car Computers



Type Equipment Department Police Department  
Useful Life 3-5 years Contact Police Chief  
Category Equipment: PD Priority n/a  
ond/Opportunity chaise/Const Year 2018  
oject Importance 1 Yr Exist. Equip

Description Total Project Cost: \$116,000

Panasonic Toughbooks. Plan to replace one/year. For Patrol Vehicles

### Justification

These units have a three to five year life cycle and require replacement as they are in-car units that are subject to the wear and tear of riding in a vehicle. The in car units allow for officers to review records and complete reports in the field which enhances productivity.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
4,000	Equip/Vehicles/Furnishings	12,000	12,000		4,000		28,000	84,000
Total	Total	12,000	12,000		4,000		28,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
4,000	360 Equipment Reserve	12,000	12,000		4,000		28,000	84,000
Total	Total	12,000	12,000		4,000		28,000	Total

### Budget Impact/Other

Funds will be transferred from the Police Department General Fund Budget (102) to the Equipment Reserve Fund (360) for this expense. The cost of the computer is offset by the time savings that they offer.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 19-Pol-006  
Project Name Police Bicycles

Type Equipment Department Police Department  
Useful Life 10 years Contact Police Chief  
Category Equipment: PD Priority 5 Neutral  
ond/Opportunity Phase/Const Year 2020  
oject Importance 1 Yr Exist. Equip



Description Total Project Cost: \$4,000

This 2020 objective will provide the bicycles and equipment for a bicycle patrol.

### Justification

Getting officers out of the patrol vehicle makes them more accessible to the public, this community policing technique builds a closer more personal relationship between residents and the police staff.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		4,000				4,000
<b>Total</b>		<b>4,000</b>				<b>4,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
360 Equipment Reserve		4,000				4,000
<b>Total</b>		<b>4,000</b>				<b>4,000</b>

### Budget Impact/Other

The cost of the bicycles and related officer equipment will be paid from the Equipment Replacement Fund. The objective will have a slight increase to operating costs. Assuming the equipment lasts for 10 years the annualized cost is \$400.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 16-PW-013  
Project Name In-House and Contract Street Maintenance

Type Maintenance Department Public Works  
Useful Life Contact Public Works Director  
Category Street Paving Priority 7 Important Priority  
ond/Opportunity 4 chace/Const Year multiple  
object Importance 3 :l Yr Exist. Equip



Description Total Project Cost: \$1,805,000

The funding is to be used for street maintenance, both in-house and contracted. These street maintenance projects which are surface treatments or spot repairs being funded by the Special Infrastructure Fund. The title provides for the resources to be used by the Public Works staff to complete street maintenance tasks they perform in-house (crack sealing, full depth spot repairs, curb replacement, striping) or for contracted street maintenance (mill and overlay, chip seal, UBAS, striping).

### Justification

Public Works developed a Street Maintenance program in 2015 which outlines the required funding to perform regular routine proactive maintenance to ensure the dollars invested in our road network are stretched to their fullest capacity. Completing surface treatment and spot repairs on streets that are in fair condition prevents them from falling into a poor condition where subgrade failure has occurred.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
345,000	Construction/Maintenance	160,000	160,000	160,000	160,000	160,000	800,000	660,000
Total	Total	160,000	160,000	160,000	160,000	160,000	800,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
345,000	300 Special Infrastructure	160,000	160,000	160,000	160,000	160,000	800,000	660,000
Total	Total	160,000	160,000	160,000	160,000	160,000	800,000	Total

### Budget Impact/Other

Funds for in-house and contract street maintenance are funded from the 1/4 cent sales tax in the Special Infrastructure Fund (300). An additional \$210,000 annually for contracted street maintenance is provided for in the Public Works Department of the General Fund (106). Completing surface treatments and spot repairs prolongs the life of a street which is more cost effective than allowing a street to fall into poor condition and then reconstruct the street entirely.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 16-PW-014  
Project Name Contracted Street Maintenance

Type Maintenance Department Public Works  
Useful Life Contact Public Works Director  
Category Street Paving Priority 7 Important Priority  
ond/Opportunity 5 Phase/Const Year multiple  
oject Importance 2 1 Yr Exist. Equip



Description Total Project Cost: \$2,310,000

This budget is specifically for Street Maintenance efforts which require the use of a contractor to conduct the work. This majority of street maintenance work is performed by contractors as they have the proper equipment and skills and makes the process more efficient.

Contracted work includes a variety of maintenance techniques including: chip seal, UBAS, mill and overlay, curb replacement, full depth repairs, crack sealing.

### Justification

Public Works developed a Street Maintenance program in 2015 which outlines the required funding to perform contracted preventative and rehabilitation maintenance to ensure the dollars invested in our road network are stretched to their fullest capacity. The city completes a street assessment every 3 years to track and reflect the impact that the street maintenance program is having at keeping streets in "Good" condition.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
420,000	Construction/Maintenance	210,000	210,000	210,000	210,000	210,000	1,050,000	840,000
Total	Total	210,000	210,000	210,000	210,000	210,000	1,050,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
420,000	106 Public Works	210,000	210,000	210,000	210,000	210,000	1,050,000	840,000
Total	Total	210,000	210,000	210,000	210,000	210,000	1,050,000	Total

### Budget Impact/Other

Funding for contract street maintenance will come from the Public Works Department in the General Fund (106). An additional \$115,000-\$120,000 annually will come from the Special Infrastructure Fund in future years.

Keeping streets in "Good" or "Fair" condition by completing surface treatment, curb replacements and full depth repairs prevents the street from falling into a "Poor" condition. Poor condition streets require complete reconstruction which is more expensive than employing periodic surface treatments. A comprehensive and timely street maintenance program reduces the cost of maintaining the streets over decades of use, thus reducing the demand on capital resources.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 17-PW-001  
Project Name Wayfinding Signs for RP (3 yr program)

Type Equipment Department Public Works  
Useful Life 10 Contact Public Works Director  
Category Parks & Recreation Priority n/a  
ond/Opportunity chase/Const Year 2017  
oject Importance 1 Yr Exist. Equip



Description Total Project Cost: \$37,500

This project was implemented in 2018 as an Objective. This objective a continuation of the branding efforts recommended by the strategic planning committee as well as a way to enhance communication with the public. The program is planned for a 3 year implementation. It will provide signs (two sizes) which direct pedestrians and motorists to points of interest within the City.

### Justification

Wayfinding signage is a method of identifying common destinations within a community in a manner suited to pedestrians and motorists. Commonly the signs are more colorful, ornate and incorporate branding (logo) elements. They can also serve to identify what community you are in when applied in an urban setting such as Roeland Park. Signs are generally installed in the right of way and direct people to schools, government buildings, parks and recreation facilities, downtown etc. A plan for the location and number of signs as well as what is identified on each sign would be developed along with the standard design of the signs. Installation would be completed by the public works department. The signs use an aluminum blank with vinyl lettering which makes changes less costly and maintenance affordable. Each sign costs roughly \$2,500; a three year implementation is anticipated with a total of 15 signs.

Prior	Expenditures	2019	2020	2021	2022	2023	Total
12,500	Equip/Vehicles/Furnishings	12,500	12,500				25,000
Total	Total	12,500	12,500				25,000

Prior	Funding Sources	2019	2020	2021	2022	2023	Total
12,500	360 Equipment Reserve	12,500	12,500				25,000
Total	Total	12,500	12,500				25,000

### Budget Impact/Other

Funds will be transferred from the General Fund Public Works Department to the Equipment Reserve Fund for three years to pay for the new signs. The wayfinding sign program will slightly increase annual street sign maintenance costs.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 17-PW-002  
Project Name Stormwater: Network Inspection/Condition Rating

Type Maintenance Department Public Works  
Useful Life Contact Public Works Director  
Category Stormwater Priority 7 Important Priority  
ond/Opportunity 4 Phase/Const Year 2017-2021  
oject Importance 3 1 Yr Exist. Equip



Description Total Project Cost: \$180,000

The stormwater inspection program was an Objective implemented in 2017, it is a 5 year program to video and assess the condition of all public storm sewers.

### Justification

The stormwater inspection program is a proactive approach to identify deteriorated stormwater infrastructure before it becomes an emergency. This program will allow staff to identify budget needs for our stormwater network and place those needs at a priority levels inline with their deterioration rating. This will also assist the Public Works department in mapping the location of all of our stormwater network as the video inspection is taking place.

Prior	Expenditures	2019	2020	2021	2022	2023	Total	Future
20,000	Construction/Maintenance	20,000	20,000	20,000			60,000	100,000
Total	Total	20,000	20,000	20,000			60,000	Total

Prior	Funding Sources	2019	2020	2021	2022	2023	Total	Future
20,000	300 Special Infrastructure	20,000	20,000	20,000			60,000	100,000
Total	Total	20,000	20,000	20,000			60,000	Total

### Budget Impact/Other

Planning for storm water repairs/replacements based upon the video based assessment results in lower cost projects. The information allows the City to identify different repair options available for each unique situation and choose the one best suited. Avoiding emergency repair situations also lowers the cost of maintenance. Preventative repairs and cleaning based upon the video inspection also contributes to a lower cost of ownership over the life of the storm sewer.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 20-PW-007  
Project Name 2020 Stormwater Maintenance - 57th & Roeland Dr

Type Maintenance Department Public Works  
Useful Life 50 years Contact Public Works Director  
Category Stormwater Priority 6 Important (Not Priority)  
Funding Opportunity 4 Phase/Const Year 2020  
Project Importance 2 1 Yr Exist. Equip



Description Total Project Cost: \$250,000

This project will focus on the removal and placement of roughly 500 ft of deteriorated corrugated metal storm pipe and inlets found during the inspection of the 2017 57th & Roeland Drive project. The project is anticipated to replace the existing metal pipe with concrete pipe along the same alignment. The option of using cured in place pipe inside of the existing corrugated metal pipe will be investigated.

### Justification

The general assessment of this infrastructure was found to be in poor condition during our 2017 video inspection of this corrugated metal pipe. The location is immediately up stream from the section of metal storm pipe replaced in 2017 following heavy storms that resulted in sink holes along that pipe section. The bottom of the metal pipe has corroded through in sections, a condition that will lead to material surrounding the pipe being washed away resulting in sink holes along the pipe eventually.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design	30,000					30,000
Construction/Maintenance		220,000				220,000
<b>Total</b>	<b>30,000</b>	<b>220,000</b>				<b>250,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
300 Special Infrastructure	30,000	220,000				250,000
<b>Total</b>	<b>30,000</b>	<b>220,000</b>				<b>250,000</b>

### Budget Impact/Other

Completing replacement of corroded metal storm pipe prior to reaching an emergency condition will result in more cost effective replacement. Options such as cured in place can also be considered.



# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 21-PW-001  
Project Name Annual Sidewalk Repair & Replacement Ph. 1-3

Type Improvement Department Public Works  
Useful Life 40 years Contact Public Works Director  
Category Sidewalks Priority 8 Very Important  
ond/Opportunity 4 Phase/Const Year 2021-2023  
oject Importance 4 1 Yr Exist. Equip



Description Total Project Cost: \$125,000

General sidewalk maintenance where hazards exist in the sidewalk network through the City. In 2019 and 2020, the program will focus on eliminating trip hazards through a milling process. In subsequent years the program will focus on repairs that require removal and replacement of panels.

### Justification

In 2017, Public Works began sidewalk inspections to identify hazards found in the public sidewalk. These funds will allow public works to address those hazard either by funding a contractor to complete repairs or for materials used by the Public Works staff to complete repairs. Keeping sidewalks safe for pedestrians advances the City's goal of being a community for all ages as well as reducing exposure to injury related claims.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total	Future
270 Sp. Streets	25,000	25,000	25,000	25,000	25,000	125,000	125,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>Total</b>

### Budget Impact/Other

Annual sidewalk repair phases 1 - 3 will be paid for using the 1/4 cent sales tax resources in the Special Street Fund (270). Making timely repairs ensures resources allocated to maintaining this key element of public infrastructure are employed in a cost effective manner, delaying repairs results in a higher cost to due inflated construction costs. Inspection of sidewalks will be completed every 3 years by the pulbic Works Departmet in order to track progress of this program, this will also allow staff to consider if the amount being allocated to the program needs to be adjusted in future years.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 21-PW-002  
Project Name Annual Sidewalk Extension Project Ph 1-4

Type Improvement Department Public Works  
Useful Life 40 years Contact Public Works Director  
Category Sidewalks Priority 6 Important (Not Priority)  
ond/Opportunity 4 Phase/Const Year 2021-2023  
oject Importance 2 1 Yr Exist. Equip



Description Total Project Cost: \$200,000

Sidewalks create a safe walkway for residents and visitors in town and help encourage a healthy lifestyle. Using the Sidewalk Master Plan created in 2010 and updated in 2017, City leaders will extend sidewalks into high priority areas first, but also coordinate the program with planned adjacent street improvements (as it is more cost effective to install new sidewalk in concert with a complete street reconstruction project).

### Justification

Providing for a continuous and connected pedestrian system furthers the City's goal of being a Community for All Ages. In addition, walkable communities are sought after as this is a key component to "sense of place" and "neighborhoods" which keeps our community vibrant, healthy and in demand.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		50,000	50,000	50,000	50,000	200,000
<b>Total</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>200,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
270 Sp. Streets		50,000	50,000	50,000	50,000	200,000
<b>Total</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>200,000</b>

### Budget Impact/Other

Project will be paid for through the 1/2 cent sales tax from the Special Street Fund (270). City leaders will extend sidewalks into high priority areas first, but also coordinate the program with planned adjacent street improvements (as it is more cost effective to install new sidewalk in concert with a complete street reconstruction project). The ongoing maintenance of new sidewalks will be reflected in the "Annual Sidewalk Repair & Replacement" program.

# Capital Improvement Plan

## City of Roeland Park, Kansas

2019 *thru* 2023

Project # 21-PW-006  
Project Name 2021 Residential Street Reconstruction-Reinhardt

Type Improvement Department Public Works  
Useful Life 30 years Contact Public Works Director  
Category Street Reconstruction Priority 7 Important Priority  
ond/Opportunity 4 Phase/Const Year 2021  
oject Importance 3 1 Yr Exist. Equip



Description Total Project Cost: \$1,129,712

The 2021 Residential Reconstruction Project will take place on Reinhardt from Pawnee Drive north to County Line Road and includes removal and replacement of asphalt as well as curb and gutter. Sidewalk sections replaced that are in poor condition. Streetlighting improvements are also planned as part of the project.

### Justification

The City has programmed major reconstruction of residential streets through the Residential Street Reconstruction program with design taking place in even years and construction in the following odd numbered year. The program focuses on streets that the condition is poor, where surface treatment alone would not be effective at extending the life of the street. The subgrade has failed on many of these streets requiring that the street be reconstructed from the subgrade up. Reinhardt functions as a residential collector as it serves Bishop Miege as well as the surrounding neighborhood.

Expenditures	2019	2020	2021	2022	2023	Total
Planning/Design		112,038				112,038
Construction/Maintenance			1,017,674			1,017,674
<b>Total</b>		<b>112,038</b>	<b>1,017,674</b>			<b>1,129,712</b>

Funding Sources	2019	2020	2021	2022	2023	Total
270 Sp. Streets		112,038	1,017,674			1,129,712
<b>Total</b>		<b>112,038</b>	<b>1,017,674</b>			<b>1,129,712</b>

### Budget Impact/Other

The project will be funded from the 270 Combined Special Street and Highway Fund. These funds are restricted to street related use. Reconstructing a street where the base has failed is the most cost effective approach, surface treatments on such a street will not extend the use life.

## Appendix D: Glossary of Terms

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*2019 Photo Contest Winner - Heather Brantman, 3<sup>rd</sup> Place*

**Account Number or Line Item:** An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, salt and sand, and professional services.

**Adopted Budget:** Refers to the budgeted amounts approved by the City Council and sent to the County Clerk's Office for certification. The budget is required to be delivered to the County Clerk by no later than the 25th of August.

**Ad Valorem (Property Tax):** Is a general tax on all real and personal property not exempt from taxation by law. It is sometimes called an "ad valorem" property tax, which means (from Latin) it is based on value.

**Appropriation:** The legal authorization to incur obligations and to make expenditures for specific purposes.

**Appropriation Unit:** An expenditure classification, referring to the highest and most comprehensive level of classification. These include Salary & Benefits, Contractual Services, Commodities, Capital Outlay, Debt Service, and Transfers.

**Aquatics Center Fund:** Established mid-year 2019 after the City took full ownership of the Roeland Park Aquatics Center from Johnson County Parks & Recreation. This fund accounts for all revenues and expenditures, including capital, associated with the Aquatics Center.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes. The assessed valuation for residential property in Kansas is 11.5% of fair market value.

**Assets:** Resources owned or held by the City which have monetary value.

**Balanced Budget:** Per Kansas statute, a budget in which total resources, including fund balance and reserves, equal total obligations.

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for the construction of large capital projects.

**Bond and Interest Fund:** Also referred to as the Debt Service Fund, a fund established to account for the accumulation of resources for the payment of general long-term debt principal and interest.

**Budget:** The financial plan for the operation of the City for the year.

**Budget Amendment:** An increase in the published budget expenditure authority at the fund level for a given year's budget.

**Budget Calendar:** The schedule of key dates which the City follows in the preparation and adoption of the budget.

**Budgetary Basis:** This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

**Budgetary Control:** The control or management of the City in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Budget Objectives:** Also referred to as Organizational Objectives, items submitted by the Governing Body, Department Directors and the City Administrator during the annual budget process that, if adopted, would be incorporated into that year's annual budget. These have included the purchase of new equipment, new software or technology, the initiation of new City programs, studies and more.

**CAFR:** Comprehensive Annual Financial Report. An annual, audited financial report issued by the City stating the results of the previous year's fiscal operations.

**Capital Asset:** Assets (such as equipment, land, infrastructure improvements public art or vehicles) that have a cost equal to or greater than \$5,000 with a useful life of at least three years.

**Capital Improvement:** The investment in infrastructure improvements or new infrastructure.

**Capital Improvement Program (CIP):** A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the City.

**Capital Outlay:** Expenditures which result in the acquisition of, or addition to, fixed assets.

**Capital Project Fund:** A fund established for the purpose of financing capital improvement projects.

**Capital Projects:** Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

**Capital Maintenance:** Is the improvement of an existing asset to maintain its existing condition, such as street maintenance.

**CARS:** County Assisted Road System, a grant provided through Johnson County to cities that covers 50% of the construction cost of capital improvements on approved arterial or collector streets.

**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is received or spent.

**CDBG:** Community Development Block Grant.

**City/County Revenue Sharing:** Annually a percentage of the revenue from state sales and use tax collections are distributed by the State back to cities and counties.

**Combined Street and Highway Fund:** Established in 2020, this fund is a combination of the Special Street fund consisting of the ½ cent sales tax for street, sidewalk and roadway improvements, and the

Special Highway Fund, funded by the motor fuel tax, which is also restricted to funding street improvements and maintenance.

**Commodity:** An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

**Community Center Fund:** Established to account for the acquisition, maintenance and utilization of the Skyline School. A 1/8 cent City sales tax is allocated to this fund. The sales tax does not sunset. This fund is referred to as the "27C Fund" of the City. Revenue raised and not required for the payment of the previously described costs shall be transferred to the General Fund of the City.

**Community Improvement District (CID):** Permissible through K.S.A. 12-6a26, CID is a real estate economic development tool that can be used to finance public or private facilities, improvements and services within the City. Businesses within the district must approve the imposition of a special sales tax or property tax special assessment prior to its establishment. Roeland Park has one CID for the Wal-Mart property and nearby Roeland Park Shopping Center that imposed a 1% sales tax. This tax expired in July of 2019.

**Consumer Price Index (CPI):** A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Service:** Services rendered to the City by private firms, individuals or other governmental agencies. Examples include, insurance, utility costs, printing services, and temporary employees.

**County Courthouse Sales Tax:** Effective April 2017, the .25% county-wide sales tax will sunset in 2027 and a portion of this tax is shared by all of the Cities. Roeland Park has dedicated this sales tax to street improvements and is included in the Special Street and Highway Fund.

**Dark Store Theory:** A method used by retailers, typically large box retailers, to appeal property taxes by comparing an active store with a comparable store, regardless if its open or shuttered.

**Debt Service:** Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Funds:** Funds used to account for all resources which are restricted, committed or assigned for the payment of principal and interest on long-term debt.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**Department:** The basic organizational unit of the City which is functionally unique in its delivery of

services.

**Depreciation:** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Development Agreement:** An agreement between the City and a private property development company which could provide for public assistance in the form of tax increment financing (TIF), transportation development district (TDD) taxes or other incentives in return for development (or redevelopment) of property in a specified manner.

**Disbursement:** The expenditure of monies from an account.

**Distinguished Budget Presentation Awards Program:** A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Emergency Operations Plan:** Plan developed by the City to establish the policies, guidance and resources that provide elected and appointed officials, City staff, and volunteer agencies with the information necessary to function in a coordinated manner before, during, and after a disaster.

**Employee (or Fringe) Benefits:** Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

**Encumbrance:** An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service. Frequently used with capital improvement projects that cross multiple fiscal years.

**Enterprise Fund:** A governmental accounting fund in which services are financed and operated similar to those of a private business -- where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or received through user fees. The City currently has no Enterprise Funds.

**Equipment & Building Reserve Fund:** A fund established pursuant to K.S.A. 12-1,117 to account for the accumulation of resources used to finance the acquisition of capital equipment items or make significant improvements to City facilities.

**Expenditure:** Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays.

**Fiscal Policy:** The City's policies with respect to revenues, spending, and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.



**Fiscal Year:** A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Roeland Park is the same as the calendar year (January 1-December 31).

**Fixed Assets:** See Capital Asset.

**Franchise Fees:** Fees charged utility companies for operating within the City's corporate limits.

**Full Faith and Credit:** A pledge of the City's taxing power to repay debt obligations.

**Full-Time Equivalent Position (FTE):** Hours worked by one employee on a full-time basis, or 2,080 hours/year. For example, a part-time administrative assistant who works 20 hours/week, or 1,040 hours/year equates to 0.5 FTE.

**Fund:** An accounting entity which has a set of self-balancing accounts and which records all financial transactions for specific activities or functions.

**Fund Balance:** The excess of assets over liabilities in a fund.

**Fund Type:** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**GAAP:** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GASB:** The Government Accounting Standards Board (GASB) creates generally accepted accounting principles and its mission is to establish and improve standards of state and local governmental accounting and financial reporting.

**General Fund:** The fund used to account for all financial resources of the City except those required to be accounted for in another fund.

**General Obligation (G.O.) Bond:** The full faith and credit of the City's taxing power is pledged for the payment of bonds' principal and interest.

**GFOA:** Government Finance Officers Association.

**Governmental Funds:** Funds generally used to account for tax-supported activities. The generic fund types considered as Governmental Funds are General, Special Revenue, Capital Projects, and Debt Service.

**Grants:** A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Health Savings Account (HSA):** A medical savings account available to employees who are enrolled in

a High Deductible Health Plan (HDHP). The funds contributed to this account are not subject to federal income tax at the time of deposit. Funds must be used to pay for qualified medical expenses. Unlike a Flexible Spending Account (FSA), funds roll over from year to year if not spent.

**High Deductible Health Plan (HDHP):** An insurance plan that has higher deductibles than traditional insurance plans. HDHPs can be combined with a health savings account (HSA) or a health reimbursement arrangement to allow you to pay for qualified out-of-pocket medical expenses on a pre-tax basis.

**Infrastructure:** The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

**Interfund Transfers:** The movement of monies between funds of the City.

**Intergovernmental Revenue:** Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Interlocal Agreement:** Agreement between two or more municipalities to cooperatively share resources for their mutual benefit. Such agreements will be of a specific duration and specific purpose which may include sharing of capital projects, rights-of-way, or other joint purchases.

**Internal Services Fund:** A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost-reimbursement basis. The City currently has no internal service funds.

**Levy:** To impose taxes for the support of government activities.

**Liability:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

**Line-Item Budget:** A budget prepared along departmental account lines that focuses on what is to be bought.

**Local Ad Valorem Tax Reduction (LAVTR):** Under KSA 79-2959, all local taxing sub-divisions other than school districts receive money from the State's Local Ad Valorem Tax Reduction (LAVTR) Fund. Distributions were discontinued by Kansas in 2002.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Mill:** The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

**Modified Accrual:** Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is

incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

**Motor Vehicle Tax:** Tax received from the county for vehicles licensed in Roeland Park and is based on the age and value of the vehicle and is taxed according to the county-wide average tax rate for the previous year.

**Obligations:** Amounts which the City may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Operating Budget:** The annual budget and process which provides a financial plan for the operation of the City and the provision of services for the year. Excluded from the operating budget are capital improvements, which are determined by a separate, but interrelated process.

**Operating Expenses:** The cost for personnel, contractual services, and commodities required for a department to function.

**Operating Revenue:** Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Overlapping Debt:** Debt of another taxing jurisdiction which geographically overlaps City boundaries and for which City taxpayers will pay in whole or in part. Overlapping jurisdictions for the City include Johnson County, Shawnee Mission School District, and Johnson County Community College.

**Personal Services:** Expenditures for salaries, wages and fringe benefits of City employees.

**Property Tax:** See Ad Valorem Tax.

**Public Safety Tax (effective 1995):** A voter approved, .25% special sales tax assessed by Johnson County since 1995 to fund public safety within the county. The City's share of this tax is remains in the City's General Fund. The tax has no sunset.

**Public Safety Tax (effective 2009):** A voter approved, .25% special sales tax assessed by Johnson County since 2009 to fund public safety within the county. The City's share of this tax remains in the City's General Fund. The tax has no sunset.

**Projected Budget:** During the annual budget adoption process, the City evaluates the current fiscal year budget and makes new projections based upon changes in revenues or expenses that have become known since the adoption of the budget in August of the prior year. The projected budget is designed to give the City a more accurate picture of ending cash balances.

**Redevelopment Agreement:** See "Development Agreement" above.

**Reserve:** An account used either to set aside budgeted revenues that are not required for expenditure in

the current budget year or to earmark revenues for a specific future purpose.

**Resolution:** A special or temporary order of the City Council requiring less legal formality than an ordinance or statute.

**Resources:** Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue:** Sources of income financing the operations of the City.

**Revenue Category:** A revenue classification, referring to the highest and most comprehensive classification. These include Taxes, Special Assessments, Interest, Intergovernmental Revenue, Licenses & Permits, Fines & Forfeitures, Other Sources, Program Revenues and Interfund Transfers.

**Roeland Park Property Owners Association Fund:** Created to administer various functions within City Hall and to establish the means and methods of collecting assessments and charges for the management of City Hall's common areas.

**Risk Management Reserve Fund:** A fund established pursuant to K.S.A. 12-2615 to account for the accumulation of reserves on hand to transfer to the General Fund for paying claims and related costs arising from legal action and settlement not covered by commercial insurance.

**Sales Tax:** The City of Roeland Park has an ongoing 1% general sales tax on all retail sales. The City also collects a .25% sales tax for infrastructure improvements (primarily stormwater and parks and recreation projects) which expires March 31, 2023.

**Sales Tax Reserve:** A committed fund balance in the General Fund reserved at \$1,410,000 to be accessed in the event of a significant (at least 25%) and sustained (longer than six months) decline in sales taxes. This policy was established in 2017 by the City Council to account for reserves that have built up over the course of four years when the City increased the property tax mill levy 7.5 mills to prepare for the planned loss of a retailer that, in the end, never left.

**Special Assessment:** A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement deemed to primarily benefit the assessed properties.

**Special Assessment Bond:** A bond payable from the proceeds of special assessments.

**Special Highway Fund:** A fund established in accordance with K.S.A. 79-3425C to account for those revenues received from the state tax on motor fuel. Statutes restrict the use of these funds to non-capital street and highway expenditures.

**Special Revenue Fund:** A fund created when the City receives revenues from a special source designated to be used for a specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when received, this revenue is accounted for in the Special Revenue

Fund created to account for the specific purpose of the statute.

**Special Infrastructure Fund:** Established to account for public infrastructure projects including buildings. A ¼ cent sales tax was approved by Roeland Park residents on April 1, 2003, sunset on March 31, 2013. The tax was renewed for an additional 10 years starting in April 1, 2013 and ending on March 31, 2023. This fund is referred to as the "27D Fund" of the City.

**Special Street Fund:** Created to account for the repair, maintenance and improvement of streets, curbs and sidewalks located within the City which are funded by a ½ cent City sales tax. The sales tax does not sunset. This fund is referred to as the "27A Fund". This fund will be rolled into a combined Street and Highway Fund in 2020 with the Special Highway proceeds.

**Storm Drainage Districts:** The City established three special assessment stormwater improvement districts to assist in paying for stormwater improvements at various locations in the City, RC12-13 (2008), RC12-12 (2010), and RC12-14 (2011). These special assessments are levied on property owners within the boundaries of each district and is a part of their annual property tax bill.

**Taxes:** Compulsory charges levied by the City for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Tax Increment Financing (TIF):** A method of financing established in accordance with K.S.A. 12-1770 et seq. This method allows cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

**Tax Lid:** Established by the Kansas Legislature in 2017, the law prevents cities and counties from obtaining more revenue from property taxes than the prior year budget beyond the consumer price index (CPI) with a few exceptions. If the City wants to increase its tax revenue beyond that threshold, it must go to a public vote.

**TIF 1 – Bella Roe/Wal-Mart TIF:** A special revenue fund created to account for monies received for retiring tax increment bonds. Those bonds were retired early in 2018 and the development plan was amended to include additional capital improvements associated with the district such as the improvements to Roe Boulevard planned for 2020. The TIF district is set to expire May 18, 2024.

**TIF 2C – Valley State Bank TIF:** Created to account for monies received to retire special obligation tax increment revenue bonds. The revenue generated by the property tax increment has not been able to keep pace with the scheduled debt service. This TIF will retire Feb. 1, 2020 and any unpaid debt service at that time will remain unpaid.

**TIF 2D – City Hall TIF:** Established to account for monies received to retire bonds associated with development in the district. Projects approved in the area include City Hall Remodel, Granada Park improvements, roadway and storm water improvements.

**TIF 3 – Boulevard Apartments/The Rocks:** Established to account for monies received to retire special obligation tax increment revenue bonds. The fund tracks and covers all costs associated with projects approved by the TIF project plan.

**Transient Guest Tax Fund:** A fund established in accordance with K.S.A. 12-1698 to account for revenue derived from transient guest tax levied upon the gross rental receipts paid by guests for lodging in the City. Expenditures are limited to be used for promotion of tourism, conventions and economic development.

**Transportation Development District (TDD):** Permissible under K.S.A. 12-17,145, a TDD allows cities to levy an additional sales tax up to 1% to fund transportation related development of a project. The City has two TDDs – TDD 1 for Price Chopper and other properties in the Bella Roe shopping plaza, except Lowes levied at 1%, and TDD 2 for Lowes levied at 0.5%.

**Use Tax:** Is a sales tax placed on equipment or materials purchased outside of a city or county for use in said city or county.