

Parks Committee

City of Roeland Park
Meeting Minutes Draft 1.0
Wednesday February 14th, 2018 Roeland Park City Hall

Attendees

Committee members and liaisons- Becky Fast Council Liaison, Jennifer Provyn, Tyler Steele, Kathleen Whitworth

Guests- Stephanie Newton Events Committee Chair, Michael Newton Event Committee member

Call to Order by Jennifer Provyn

- 2017 currently available funds for Parks Committee
 - \$344.00 Foundation carryover
 - \$661.87 2017 Allotment
 - \$1000.00 from 2018 budget line item
- Total funds available for expenditure- \$2005.87 (less cost for shelter/sun shade blow ups not yet received)

Old Business

- Members reviewed the Roeland Park purchase policy and will follow on future purchases.
- RFP responses for R Park tennis courts received and awarded. Received notification of award of \$32K in grant money. Project moving forward. Projected completion date is slated for fall, 2018.

Citizen Voices –

- None

Presentations-

- Nall Park trailhead sign drafts presented and feedback gathered

New Actions items

- Parks will communicate all City Art suggestions, improvements, concerns, etc. received to the Arts Committee. Meeting attendees were in agreement that Art issues need to be handled by Arts Committee and Council. Making decisions on city art or addressing concerns, ideas, etc. is outside of the scope of Parks and if received will be deferred to the Arts Committee. **Update:** Jennifer sent a communication to Michael Poppa and Marek G. (Chair) on 02/19/18 to address.
- Parks will defer bike rack and bike station need and purchase to the Sustainability Committee. Sustainability has a vendor available who will do a professional needs evaluation city wide and bundle pricing which Parks believes is a better option than a piecemeal approach.
- Parks needs to come up with a dollar amount that Parks can contribute to support the Park2Park event. Kathleen to query Jennifer Jones Lacey to establish how much the city will contribute toward the Arbor day/Nall Park grand opening before this can be calculated. **Update:** Email sent on 02/13 to Jennifer to clarify dollar amount of city's contribution.
- Nall Park Trail Grand Opening/Arbor Day celebration temporarily slate for 05/05/18. Will partner with the Events Committee. Suggestions include a band, food, ribbon cutting, kids' activities, trail walks tree donor recognition, bike rides etc. Will query other committees to participate in this event.
- Three new benches and one trash bin for Carpenter were approved by Council and PW Director. Amenities have been ordered and check sent on 02/20/18. Free shipping promotion available at a cost savings of \$975. Installation late spring/early summer.
- 2019 recommended budget line items discussed:
 - New amenities for Nall Park including 5-7 benches, 3 trash bins and 6 picnic tables
 - Additional or new replacement play equipment for Nall Park
 - Removal of asphalt at R Park per the masterplan. Addition of a bicycle course
 - Maintenance of Nall Park asphalt needed
- Potential Grants for park improvements
 - First National Bank- "Vibrant Neighborhoods"
 - AAD grant for shade structures (September, 2018)
 - Lowes grant
 - Recycling grant

Continuing Action items

- Jose and Jennifer working with Midwest Sign Company for a new trailhead sign for Nall Park trail. Two additional designs for trail logo were presented. One logo was the clear favorite. May be funded under Wayfaring line item in 2018 budget. It is highly desirable to have trailhead sign in place for the grand opening.
- Concerns over Nall Park trail design were communicated to Public Works from Urban Trail Officers. Most concerns relate to safety issues and the inability of bikers to opt out of the more advanced jumps. Concerns have been shared with Brett Schoffner to be rectified. Rocks in trail exposed from erosion are normal to trails.
- A meeting with ABC structure was held and the representative will present options at the April Parks meeting for shade structures. Jose to meet with pool director for recommendations of placement.
- Damaged & diseased trees (2) in R Park are being addressed by Public Works. It is thought they will need to be replaced with new trees.
- Diseased evergreen at the Community Center is being monitored by Public Works
- Solution for the ongoing maintenance of R Park trail will be included in RFP for lawn contract. RFP enhanced to include string trimming and blow off of trail. PW purchased an edging machine to assist in trail maintenance. **Update:** RFP enhanced and presented to Council on 02/20/18.
- Patrons are not using available trash and recycle bins at Granada Park. Much trash is strewn about. Suggestions include moving receptacles closer to McDonalds and getting a permanent sign encouraging proper disposal
- Due to the City Forrester leaving the employ of Roeland Park the Parks Committee has concerns in reference to clearly defined roles and responsibilities, tree maintenance, guidance for Parks, Arbor Day celebration, tree selection, tree maps and plans, etc.
 - Public Works to present plan at future Parks meeting
- Ad-Hoc R Park Shade and Shelter team is working on developing specifics for an RFP for R Park shade structures. Council approved the design now we need a true cost.
- Newly purchased Granada Park benches and Nall Park dual trash/recycle bin have been received by PW. Installation will occur in the spring of 2018.
- Need an ordinance prohibiting motorized vehicles on the park trails. No such ordinance currently exists. Tom Madigan has been asked to sponsor.
- Website needs to be updated to include donation policy-Kathleen to check on status
- Juniper pocket park ownership and support requirements-Needs more discussion
- Need new advocate for R Park Marquee. Clearly defined process that is workable for Public works and event coordinators is needed
- Bicycle Training Course proposal for R Park will be presented to Council in the first quarter of 2018. Partnering with Sustainability on this proposal.-Jennifer

Motions Approved

- No motions approved due to a lack of member quorum

Other Matters/Reminders/Announcements

Future Parks Events

- May 5th, Arbor Day/Nall Park trail opening

Future Sustainability Events

- Park2park run-09/29/18 9:00 AM

Future R Park Fundraising Events

- None known

Future Arts Committee Events

- None known

Future Events Committee Events

- Will partner with Parks at May 5th event

City Events-

- None known

Parks Committee Meetings

Next Regular Committee Meeting: Wednesday, March 14th, 2017, 6:00 PM @ City Hall