

# Parks Committee

City of Roeland Park

Meeting Minutes Draft 1.0

Wednesday March 14<sup>th</sup>, 2018 Roeland Park City Hall

## Attendees

**Committee members and liaisons-** Cory Coe, Becky Fast Council Liaison, Emily Hage, Jared Luebe, Jennifer Provyn, Tyler Steele, Kathleen Whitworth

**Guests-** Jose Leon Public Works Director, Tom Madigan Council, Claudia McCormack Council, Stephanie Newton Events Committee Chair, Michael Newton Events Committee member, Laura Yankoviz resident

## Call to Order by Jennifer Provyn

- 2018 currently available funds for Parks Committee  
Total funds available for expenditure-\$1881.07

## Citizen Voices

- A citizen living next to the Community Center have expressed concerns that some trail bikers are starting at the property line between the Community Center and the residents fence in order to build up speed before starting the trail. The concern is for safety and liability on the part of the city.

## Action items completed

1. Parks has communicated to the Arts Committee all suggestions and concerns received in reference to Art within the city in order to ensure that these items are reviewed by the appropriate committee. It was determined at the February meeting that this was the correct path for Art suggestions, concerns, repairs, etc.
2. Parks has agreed to fund \$375 for the Nall Park trail grand opening/Arbor Day event. The City and the Events Committee will match Parks contribution allowing for a total of \$1125 for this event.
3. Parks agreed to fund \$500 of the Park2Park event out of 2018 budget allotment. If more is needed Parks will revisit.
4. The City lawn contract has been enhanced to include string trimming and blow off of R Park trail at the time of mowing.
5. The contracted arborist will perform a bi-annual review and health assessment of the city trees.
6. Diseased evergreen at the Community Center is being monitored by Public Works
7. Jennifer Provyn elected Chairperson, Kathleen Whitworth Vice Chair person

## Moved to 2018/19 Goals

Damaged & diseased trees (2) in R Park are being addressed by Public Works. It is thought they will need to be replaced with new trees. ,  
Juniper pocket park ownership and support requirements-Needs more discussion in 2018.

## Old Business

- Spring Fling and other things event (Nall Park Trail Grand Opening/Arbor Day) is slated for Saturday, 05/05/18 from 11:00 AM to 1:00 PM at Nall Park. Events has agreed to address entertainment, publicity and food. Parks agreed to handle Arbor Day, ribbon cutting, dessert and drinks. Suggestions include a band, food, ribbon cutting, kids' activities, trail walks, tree donor recognition, bike displays and rides etc. An invitation has been sent to our sister committees to participate. It was suggested that the contracted arborist be asked to participate. Planning is ongoing.

## Presentations-

- Three options for Nall Park amenities was presented for committee review. The purpose of this exercise was to cost out the proposed project that Parks wishes to submit for consideration in the 2019 budget.
- Parks draft goals for 2019 were presented and will be reviewed in depth at an upcoming meeting
- Two trees have been donated by an anonymous donor, one for Nall Park and one for R Park honoring the Madigan and Marquardt families. Spring planting is anticipated.

## New Actions items

- 2019 recommended budget line item determined and forwarded to the City Administrator:
  - New amenities for Nall Park include 5 benches, 3 trash bins, 3 custom lids and 7 picnic tables

**Continuing Action items**

- Jose and Jennifer continue to work with Midwest Sign Company for two new trailhead signs for Nall Park trail. It is highly desirable to have trailhead sign in place for the grand opening.
  - Trail signage will be a split effort between 2A Marketing for design work and Midwest Sign Company on two trailhead signs for Nall Park trail. Funding will come from “professional services” budget.
- Concerns over Nall Park trail design were communicated to Public Works from Urban Trail Officers. Most concerns relate to safety issues and the inability of bikers to opt out of the more advanced jumps.
  - Concerns are being addressed by Brett Schoffner.
- A meeting with ABC structure was held and the representative will present options at the April Parks meeting for shade structures. Jose to meet with pool director for recommendations of placement. In progress.
- Ad-Hoc R Park Shade and Shelter team is working on developing specifics for an RFP for R Park shade structures. Council approved the design now we need a true cost and specifics for grant submittal. The city will act as its own contractor on this project. Fall installation s projected.
- Need an ordinance prohibiting motorized vehicles on the park trails. No such ordinance currently exists.
  - Tom Madigan, Council is working.
- RP city website needs to be updated to include donation policy-Kathleen to check on status
- Need new advocate for R Park Marquee. Clearly defined process that is workable for Public works and event coordinators is needed
- Bicycle Training Course proposal for R Park needs further discussion. It is questionable if existing asphalt can be used for this purpose. If no, this would be a major project which would need to be addressed in the CFI long range plan.
- Parks will defer bike rack and bike station need and purchase to the Sustainability Committee. Sustainability has a vendor available who will do a professional needs evaluation city wide and bundle pricing which Parks believes is a better option than a piecemeal approach.
- Potential Grants for park improvements
  - First National Bank-“Vibrant Neighborhoods”
  - AAD grant for shade structures (September, 2018)
  - Lowes grant
  - Recycling grant

**Motions Approved**

- January and February meeting minutes approved
- \$500 will be allotted to Park2Park run in the fall sponsored by Sustainability
- Jennifer Provyn elected Chairperson, Kathleen Whitworth elected Vice Chairperson
- Meeting Adjournment

**Future Parks Events**

- May 5<sup>th</sup>, Arbor Day/Nall Park trail opening

**Future Sustainability Events**

- Park2Park run-09/29/18 9:00 AM

**Future R Park Fundraising Events**

- None known

**Future Arts Committee Events**

- None known

**Future Events Committee Events**

- Easter Egg Hunt at the Community Center, March 31st
- Will partner with Parks on May 5<sup>th</sup> event

**City Events-**

- Will partner with Parks on May 5<sup>th</sup> event

**Parks Committee Meetings**

Next Regular Committee Meeting: Wednesday, April 11<sup>th</sup> 2018 6:00 PM @ City Hall