

**Agenda**  
**Parks Committee**  
CITY of ROELAND PARK  
**Wednesday January 10th, 2018; 6:00pm-8:00pm**  
**Roeland Park City Hall**

**Committee:**

Cory Coe-**Present**  
Emily Hage-**Present**  
Jared Luebe  
Jennifer Provyn-**Present**  
Jim Kanally

Kathleen Whitworth-Absent  
Patrick Franken-Absent  
Tyler Steele-**Present**  
Becky Fast (Council Liaison) -**Present**  
Jose LEON (Public Works Director) -**Present**

**Guests:**

Gretchen and Ardie Davis  
Shea Geist  
Judy Hyde  
George Knipp  
Laura Yankovitz

---

*PURPOSE. The purpose of the parks advisory committee is to make recommendations to the governing body concerning city owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon city owned property; to promote beautification of the city and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.*

---

**I. Administrative**

- A. Call to order at 6pm
  - 1. Amendments to agenda **Parks wanted to congratulate (an understandably absent) Jared and his wife on a healthy baby girl, born 1/6/2018!**
  - 2. December minutes **APPROVED**
  - 3. Vote for 2018 Chair and Vice Chair **Delayed until February when more members are present**

**II. Old Business**

- A. 2017 Objectives **REVIEWED**
  - 1. Remove damaged/dead trees from Nall Park
  - 2. Shade Structures (R Park; Granada; pool; 10/31/18)
  - 3. R Park site development plan (11/2018)
- B. Wish List (Attachment 1; also Excel sheet under separate cover)
  - 1. **The majority of the February meeting will be spent translating the current Wish List over to a categorized list of potential Objectives**
  - 2. **Parks will need to prioritize Objectives and consider Objectives for the upcoming 2019 budget cycle**
- B. Granada Park: scratched bench repaired and returned to Public Works **PW will install in 2018**
- C. Budget
  - 1. 2018 Budget: \$969.27 in Community Foundation; \$1000k 2018 budget allotment
    - a. Nall Park: signage (Attachment 2)
      - i. **Committee liked the concept, did want options on the wood frame**
      - ii. **Jose to speak with Keith about using wayfinding budget for the design fee**
      - iii. **Jose also to follow-up with Midway Signs—company creating new City wayfinding signs—about providing a design and cost estimate**
      - iv. **Committee will thank Jon Dunn and ask that he wait until next month when we have information regarding a possible funding source for the signs, as well as feedback from Midway Signs**
    - b. Park2Park run event: financial support from all City committees is being requested (Attachment 5)

---

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

- i. Committee does want to provide support but needs to better understand how much and for what
    - ii. Committee noted that support could also be provided in the form of volunteering, etc.
    - iii. Laura Steele—lead for the event—will be invited to the February Parks meeting to provide more detail; Parks can then determine a donation to the event
  - 2. 2017 monies generated from soccer leagues at R Park goes into a General Fund
    - a. Committee accepts this process and understands that the monies go into a General Fund
- D. Carpenter Park (Attachment 3)
  - 1. Committee approves Jennifer presenting the Keystone Ridge Exeter bench design to Council in January for approval
  - 2. Committee also approves Jennifer presenting the Keystone Ridge Exeter trash receptacle design to Council in January for approval
  - 3. Committee did not have a problem with the recommendation that the bench design include ipe slats if Council prefers that look over solid metal
- E. Nall Park multi-use bike trail
  - 1. The grand opening date and other logistics will be determined at the February meeting
  - 2. Jose is following up with Brett from Urban Trail Co this month about residual honeysuckle that was removed from the trail but then not removed from the Park
- F. R Park
  - 1. Shelter/shade structure: presentation to Council 01/22—Jennifer will present, all are encouraged to attend
    - a. Given that the total cost of a non-official estimate by a local contractor (who will provide this to George Knipp) for 2 shade structures at R Park is <\$50k, Parks approves the presentation and recommendation to Council 1/22 to put the design out for bid
    - b. Parks requires that the total non-official estimate be sent to Parks prior to any information packets on the structures are sent to Council
  - 2. Shelter/shade structure information packet
    - a. Parks approves Patrick, Gretchen Davis (Ad Hoc Task Force member), and Jennifer meeting on 1/14 to discuss and finalize an information packet for dissemination to Council prior to the 1/22 meeting
    - b. Parks requests that this packet be forwarded along to all Parks members as soon as it is available, and certainly prior to dissemination to Council
  - 3. Tennis Court RFP
    - a. Budget is \$130k
    - b. 4 bids came in
      - i. McConnell & Associates had the best bid but were still over by ~\$20k
      - ii. City Staff is going to work with McConnell & Associates on the bid
      - iii. Intention is still to build the tennis courts this year
  - 4. Planting plan for 2018
    - a. No plan for 2018 at the current time; we may just plant the few trees from the 2017 plant that were not planted in 2017
  - 5. Arboretum
    - a. We believe that Kim Bombarger is still applying a grant this year that includes Roeland Park, so we are holding on applying for Level 1 Arboretum status for R Park

#### IV. New Business

- A. No Motorized Vehicles in the Parks Ordinance (Attachment 4)
  - 1. Parks is grateful that Council member Madigan is championing an ordinance for no motorized vehicles in any of Roeland Park's parks and Parks will support him should he need any assistance

---

#### Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

- B. Mowing Company
  - 1. Parks agreed that we need to trust Public Works that the issues that have been outlined with the current mowing company are being addressed; relative to the mowing company and work therein, Parks will continue to monitor the condition of the parks this spring and summer and report any issues they see, or any citizen complaints, immediately to Public Works
  - 2. Public Works has included string trimming the trail at R Park in the new contract; if the contracted mowing company cannot agree to this, then Public Works is going to put out a request for new contractors
  - 3. Public works has purchased an edger and will edge the trail at R Park a few times a year to also help control overgrowth
- B. Forestry
  - 1. Public Works is working out a tree maintenance schedule with the arborists at the contracted tree service company
  - 2. Public Works anticipates the company providing industry guidelines (e.g. a watering schedule) for Public Works to follow
  - 3. Public Works is also working on a contract to have an arborist from the contracted company check the City trees 2x's per year: in the spring and in the fall
- C. Grant work
  - 1. First National Bank
    - a. general donation application for \$20k; Jennifer will assume responsibility and writing will begin 1/14
  - 2. AAD grant for shade structures (Sept 2018) on track but may need consider writing for Granada Park if the R Park shade structures are already built
  - 3. Potential Water Quality grant forwarded to Parks from Sustainability as an opportunity to collaborate **Emily to research and report back to Parks**
    - a. <http://marc.org/Environment/Water-Resources/Water-Quality-Grants/Overview>

---

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

# Attachment 1: Wish List

## Parks draft wish list for 2018 (1.1)

<b>2018 Budget Allotment-\$Unknown</b>			
<b>Action- Spring and summer 2018</b>	<b>Cost</b>	<b>Responsible Parties</b>	<b>M or I*</b>
Expand lawn contract to include blow off of limestone trail in R Park and string trim trail @ mowing	\$1500 app	PW, City, Lawn Service	I
Install Nall Park dual trash & recycle bin-steel bolts required	\$500 app	PW, City, Lawn Service	M
Install Butterfly Garden at Nall Park in Rain Garden	\$500 app	TBD	I
Renovate two islands east of Roe	\$2000 app	TBD	I
Purchase one additional and one replacement tree marker for new trees	\$36 each plus shipping, stakes and locks	TBD	M & I
Nall Park Grill replacement as needed	\$200 app each	TBD	M
Purchase and install three new metal trash bins in Nall Park plus pad and steel bolts	\$2805 app plus shipping	TBD	M
Nall Park Round about landscaping	\$1000 app	TBD	I
Add whimsical art piece at pool entrance	\$1500 app	TBD	I
Purchase and install 3 eight foot benches at Carpenter & coordinating trash bin-Pads not required for benches, pad may be required for trash bin-Not Approved	\$5760 app	Council, Parks, City & PW	M
Upgrade Nall Park Trailhead sign	\$1000 app	TBD	I
Purchase and install 3 new Juniper trees in R Park as 2017 carryover from plan	\$3000 app	TBD	M
Plant and maintain island urns	\$500 app	TBD	I
Apply for level one Arboretum status in R Park	\$0	Parks	I
Replace two damaged trees in R Park	\$2000 app	Vendor and PW	M
Install 4 new benches in Granada Park-pads and steel bolts required	\$1000 app	PW	M
R Park quarterly trail maintenance	\$500 app per quarter	City, PW	M
Plan Arbor Day Celebration-City funded-April 27th	\$500 app	PW, Parks	M
Park to Park Fundraiser Run-Fall	Unknown	Parks Sustainability, City	I
Plan and Fund Nall Park trail grand opening	\$500 app	Parks	I
Install bicycle course in R Park on asphalt in partnership with Sustainability and Bike walk KC-Not approved	\$2000 app	Sustainability, Parks, City	I
Forestry Services	\$75K per hour	PW	I
Playground Equipment Maintenance	Unknown	PW	M
<b>Move to Arts Committee</b>			
Replace urn on Island east of Roe	\$200 app	Arts & PW	I
<b>Move to Site Prep Budgeted for 2018</b>			
Lower manhole cover in R Park	Unknown	TBD	
Fall professional aeration, seeding and fertilizing of R Park	Unknown	TBD	I
Grading in R Park for Soccer	Unknown	TBD	I
<b>Maintenance/Improvements as allowed or for 2019 budget</b>			
Nall Park teeter totter purchase	\$1200 app plus shipping	TBD	I
Purchase and install new benches in Nall Park plus pads & steel bolts	\$5000 app plus shipping	TBD	M
Three new bike racks plus pads & steel bolts for Nall Park	\$910 plus shipping plus pads and bolts	Parks, City, PW	I
Shade structures for Granada, pool and R Park above budget of 2018	\$36K (?) in budget	Parks, PW	I
app=approximate			*Maintenance (M) or Improvement(I)

---

### Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

---

Client:  
City of Roeland Park  
4850 Rosewood Drive  
Roeland Park, KS 66205  
913-826-3160

Agency:  
2A Marketing  
419 Main St.  
Belton, MO 64012  
816-318-8898



---

## PROPOSAL

January 10, 2018

### Scope of Work

#### Main objective:

To build weatherproof trailhead sign and map kiosks at the Nail Park Singletrack Trail.

#### Breakdown:

1. Design a cohesive trail map sign that incorporates trail rules, trail map, a "You Are Here" arrow letting trail users know where they are on the map, biking and hiking yield symbol, city website url, trail group's Facebook url and trail map app (MTB Project). The Nail Park Singletrack Trail is already on the app, users can navigate their way through the trails using it.
2. Print two 4'x6' full color weatherproof outdoor sign panels.
3. Build two trailhead kiosks out of pressure treated lumber.
4. Installation.

---

#### Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

## EXAMPLES



---

Meeting Dates for 2018:

Jan 10  
Jul 11

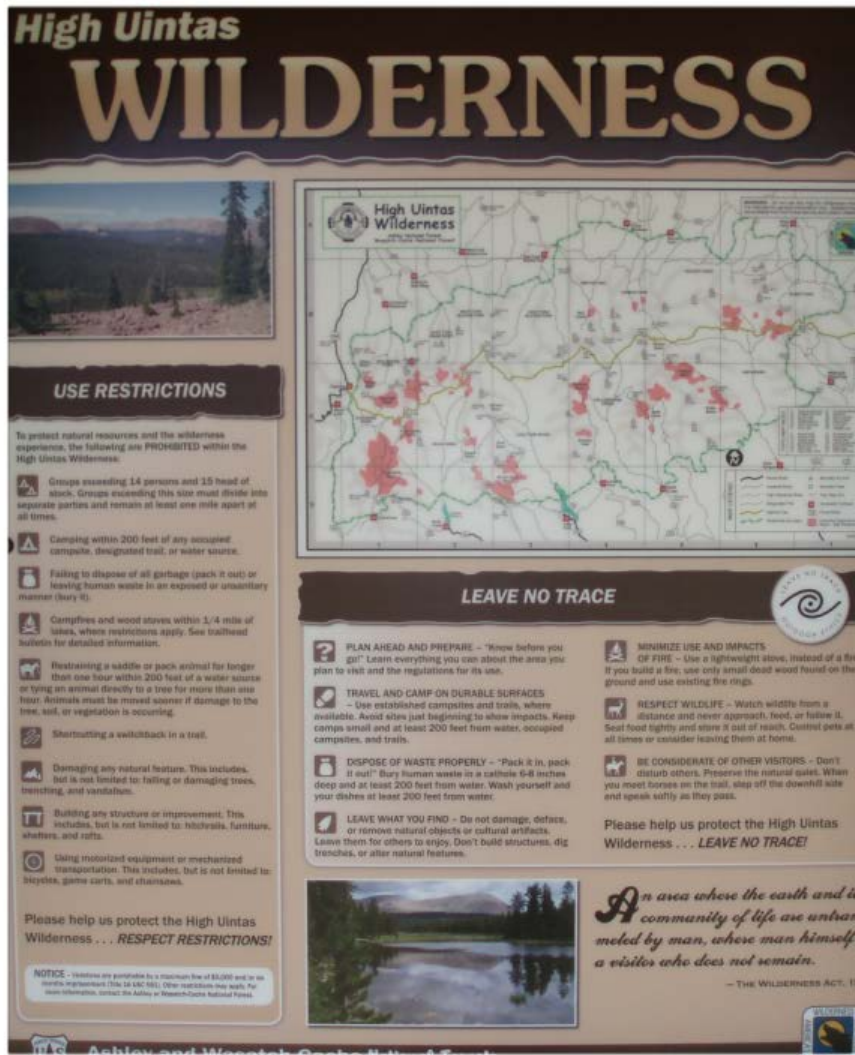
Feb 14  
Aug 08

Mar 14  
Sept 12

Apr 11  
Oct 10

May 09  
Nov 14

Jun 13  
Dec 12



This is an example of a weatherproof print and design that is similar to what we are proposing.

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12

## EXAMPLES

Design: **\$660**

Carpentry & Building Material: **\$860**

Weatherproof Signs: **\$1,000**

Total Project Cost: **\$2,520**

---

Meeting Dates for 2018:

Jan 10  
Jul 11

Feb 14  
Aug 08

Mar 14  
Sept 12

Apr 11  
Oct 10

May 09  
Nov 14

Jun 13  
Dec 12



# Carpenter Park Options and Prices

Three eight foot Exeter design benches as shown, one 22 gallon Exeter design trash bin w/custom lid (larger sizes available)=\$5765 or \$6065 with customized lpe wood slats on bench

\$1505 each as shown=\$4515



\$125



---

Meeting Dates for 2018:

Jan 10  
Jul 11

Feb 14  
Aug 08

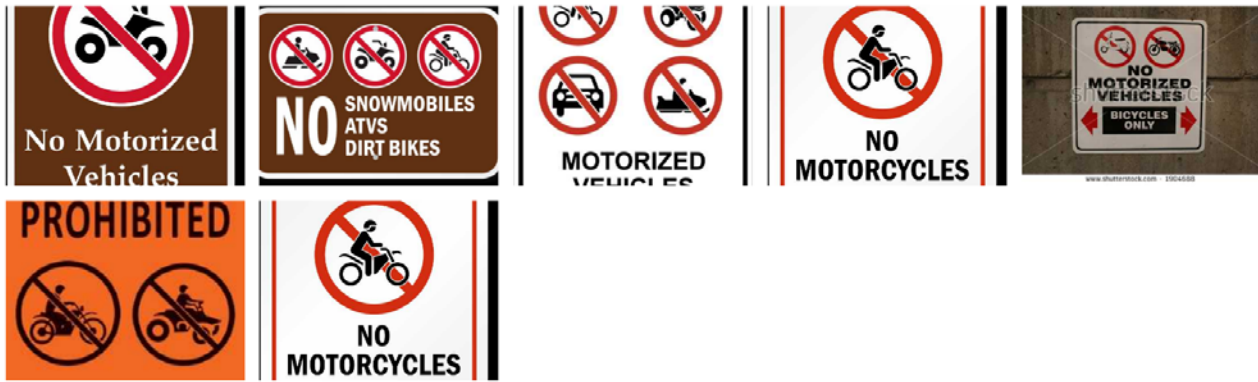
Mar 14  
Sept 12

Apr 11  
Oct 10

May 09  
Nov 14

Jun 13  
Dec 12

Attachment 4: Examples of No Motorized Vehicles signage



---

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12



Event Logistics

- Start/stop: R Park
- Time: 7 -10:30 am
- Participants: 125+
- Ages/abilities: All

Event Goals

Fundraiser for parks in Roeland Park	Promote active lifestyles	Community engagement	Park awareness & utility
--------------------------------------	---------------------------	----------------------	--------------------------

- Roeland Park has SIX parks – many people are unaware of this fact. The Park2Park event will highlight our numerous green spaces by having a route that runs past **all** of the parks in the city.
- Lots of residents already practice active lifestyles and promotion of Roeland Park as a city that encourages locals and visitors to use our streets and parks for places of healthy activities through the Park2Park event may therefore prove to be a source of income and municipal recognition.
- Roe Boulevard is seen as a divider of the city. This event will bond the two sides, demonstrating ways people can access the parks on both sides of the Boulevard. Furthermore, it will increase the visibility of event participants as pedestrians to road users as they safely cross at marked intersections during Park2Park.
- As more people become aware of the locations of the parks, interest will increase in using them. Activities will be taking place in each park that will inspire residents and visitors alike to get outside and use these spaces.

Community outreach efforts will include promotion via Roeland Park social media channels and city website, community events, community newsletter announcements, and public banners. Targeted outreach efforts to runners will include race calendars, in-store promotion, and social media blasts in collaboration with sponsors and other community partners.

---

Meeting Dates for 2018:

Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13
Jul 11	Aug 08	Sept 12	Oct 10	Nov 14	Dec 12