

**GOVERNING BODY WORKSHOP MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, July 24, 2023, 6:00 P.M.**

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| <ul style="list-style-type: none"><li>○ Michael Poppa, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Tom Madigan, Council Member</li><li>○ Castagna-Herrera, Council Member</li><li>○ Kate Raglow, Council Member</li><li>○ Michael Rebne, Council Member</li></ul> | <ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Jennifer Jones-Lacy, Asst. Admin.</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul> |
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**Admin**

Dickens  
Rebne

**Finance**

Hill  
Castagna-Herrera

**Safety**

Madigan  
Brauer

**Public Works**

Faidley  
Raglow

(Governing Body Workshop Called to Order at 8:18 p.m.)

**ROLL CALL**

CMBR Hill called the meeting to order. CMBR Brauer attended the meeting virtually. CMBRS Raglow, Dickens, and Rebne were absent.

**I. MINUTES**

**1. Governing Body Workshop Committee July 10, 2023**

*The minutes were approved as presented.*

**II. DISCUSSION ITEMS**

**1. Discuss Remote Meeting & Attendance Policy**

CMBR Hill said she received a few recommendations from the Council regarding this item. A lot of the changes were just minor clarifications, for example, changing from public body to governing body to specify this policy applies to council meetings and workshops and not to committees.

In Section 1-1604(f), it discusses remote participation at meetings. CMBR Hill recommended three times per calendar year, but she did not consider how many times a person could appear virtually or be actually absent from the meeting altogether.

Mayor Poppa said this subsection refers to the number of times someone can use remote participation and does not address absenteeism.

City Administrator Moody stated he does not believe there is any set policy limiting the number of absences.

Mayor Poppa said he believed a Governing Body member could be compelled to attend a meeting or face fines, but the language is vague.

CMBR Faidley said it is fuzzy area when speaking of an elected person. She said penalization is an issue because they are elected by the public and represent the residents. In the past, any issue has been handled in private by a conversation between the mayor and the Councilmember who has been absent more than preferable.

CMBR Hill said three remote participations would be about 13 percent, and she was not sure what everyone would like to see in that section.

CMBR Faidley said that six remote participates would be about 25 percent, which does seem high, but perhaps they need to consider the time post-COVID and that they are in a different age and time. She added that it is awkward to chair a meeting remotely.

Mayor Poppa said it is already stated they cannot chair a meeting virtually. He didn't know if three remote appearances would be enough, and that the situation could be considered on a case-by-case basis by the chair. He suggested moving to six remote appearances.

CMBR Madigan agreed with six remote appearances and the chair of the meeting being present in person. If they do have another pandemic, they can always have emergency rules. What they are discussing tonight is operating for the norm. He does not want people to be discouraged from running for Council because they have small children, run a business, or travel out of town.

CMBR Hill said they could put something in about personal situations will be addressed between the councilmember and the mayor in a private conversation.

CMBR Faidley recommended changing the use of "participant" in lieu of "participator."

They will discuss an absenteeism policy separately.

There was consensus to allow for six remote meeting attendances, and the item will be placed on the Consent Agenda for August 7<sup>th</sup>.

### **III. COMMITTEE MINUTES**

*No items were presented.*

### **IV. ADJOURN**

CMBR Hill adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 8:28 p.m.)