

**GOVERNING BODY WORKSHOP MINUTES**  
**Roeland Park City Hall**  
**4600 W 51st Street, Roeland Park, KS 66205**  
**Monday, September 18, 2023, 6:00 P.M.**

<ul style="list-style-type: none"><li>○ Michael Poppa, Mayor</li><li>○ Trisha Brauer, Council Member</li><li>○ Benjamin Dickens, Council Member</li><li>○ Jan Faidley, Council Member</li><li>○ Jennifer Hill, Council Member</li></ul>	<ul style="list-style-type: none"><li>○ Tom Madigan, Council Member</li><li>○ Castagna-Herrera, Council Member</li><li>○ Kate Raglow, Council Member</li><li>○ Michael Rebne, Council Member</li></ul>	<ul style="list-style-type: none"><li>○ Keith Moody, City Administrator</li><li>○ Jennifer Jones-Lacy, Asst. Admin.</li><li>○ Kelley Nielsen, City Clerk</li><li>○ John Morris, Police Chief</li><li>○ Donnie Scharff, Public Works Director</li></ul>
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**Admin**

Raglow  
Dickens

**Finance**

Rebne  
Hill

**Safety**

Castagna-Herrera  
Madigan

**Public Works**

Brauer  
Faidley

(Governing Body Workshop Called to Order at 6:25 p.m.)

**ROLL CALL**

CMBR Hill called the meeting to order. CMBRS Madigan and Brauer were absent. All other Governing Body members were present.

**I. APPROVAL OF MINUTES**

**1. Governing Body Workshop Committee August 21, 2023**

*The minutes were approved as presented.*

**II. DISCUSSION ITEMS**

**1. Discuss Specifications for One Ton Pick Up Bed and Plow**

Public Works Superintendent Daniel VandenBos stated that next year they will be replacing one of their trucks with a 2024 F-250. He presented to the Governing Body the modifications they would like to make to customize the truck for their use. They would purchase the F-250 cab and chassis and separately add a Bradford truck bed. This will make certain tasks easier such as mulching, repairing potholes and hauling as the bed sits lower. It is also easier to clean with the low sides.

CMBR Faidley asked where they would store their tools. Mr. Vandenbos said there are locking compartments on the sides of the truck bed.

With modifications and the special truck bed, it is anticipated to be \$1,418 over budget for a total cost of \$64,418.

The Public Works Department is also requesting the purchase of a V-Plow, which is more versatile than a straight plow, reduces windrows, makes plowing easier and also creates less wear and tear on the truck. This plow is \$1,180 more expensive than a straight plow for a total cost of \$9,244, which puts them \$744 over budget.

CMBR Dickens said CMBR Madigan, who was not present at the meeting, reached out to him online to ask how many of the staff would be approved to operate the plow. Mr. VandenBos said that anyone in the department would be able to use, and added that he would also be willing to teach the Governing Body.

City Administrator Moody said they currently have seven trucks that can be used for plowing. This request will add a second V-plow to their inventory. He said they do not need a V-plow on every truck, but it does help with finishing up the plowing, getting rid of windrows, pushing snow back of curb, etc. Regarding the special truck bed, it will add versatility to their fleet. Since they will be driving further having the added locking storage will allow them to bring their tools with them. This request will need to go through the bidding process, but they wanted to let the Governing Body first be aware of the implications.

CMBR Faidley asked with a flatbed how they keep the items from falling off. Mr. Vandenbos said they can tether items down and also it has side bars they can put up and lower to give them an open surface.

CMBR Faidley said that she was at the Climate Summit and spoke with someone about APWA accreditation. She wanted to know if they were familiar with it and encouraged Public Works to look into it.

City Administrator Moody said they are familiar with the process, and they have discussed it with Public Works. It requires a significant commitment and needs complete support and requires extra training. He said this would make a great objective as it certainly takes more than one year. CMBR Faidley said she thinks they can do it as they have a great Public Works Department.

There was unanimous support for the truck purchase with the requested modification as well as for the V-Plow.

### **III. NON-ACTION ITEMS:**

*No items were presented.*

### **IV. ADJOURN**

CMBR Hill adjourned the meeting.

(Roeland Park Governing Body Workshop Adjourned at 6:38 p.m.)