

Parks Committee

City of Roeland Park

Meeting Minutes Draft 1.0

Thursday, December 14th, 2017 Roeland Park City Hall

Attendees

Committee members and liaisons- Patrick Franken, Jose Leon Public Works Director, Jim Kanally, Jennifer Provyn, Tyler Steele, Kathleen Whitworth

Guests- Jon Dunn, 2A Marketing

Call to Order by Jennifer Provyn

- 2017 currently available funds for Parks Committee
 - \$344.00 Foundation carryover
 - \$661.87 2017 Allotment
- Total funds available for expenditure- \$1005.87

Old Business

Action items completed

- November, 2017 Minutes approved
- Flag at R Park was correctly attached to pole by PW
- Public Works Director has completed the application for Tree City USA and the annual growth award.
- Soft opening of Nall Park trail occurred on 12/10 2017. Two temporary “Keep Out” signs were purchased at a cost of \$43.00 and placed at the trail head during construction.

Citizen Voices –

- Complaints of barking dogs and after hour’s dog walkers at R Park have been registered with Parks and addressed by Animal Control and the RP Police with the perpetrators. The police will monitor R Park to ensure that this does not continue. All parks close at 8:00 PM during the winter months. Citizens are to be advised to contact RP Police non-emergency number and report after hour’s park users. There is no resolution for barking dogs without an individual filing a formal complaint and going to municipal court to address the perpetrator.

Presentations-

- Jon Dunn from 2A Marketing presented two sign options for Nall Park trailhead sign. One design was favored with the suggestion that a hiker be added to convey multi-purpose use of the trail. Jon agreed to modify the design and present at January, 2018 Parks meeting. Any permanent sign will require Council approval.

New Actions items

- RFP for R Park tennis courts will be completed the week of 12/18 and published for bid. Proposal responses will be received in January, 2018.
- Kathleen to request that funds available to Parks Committee be rolled over into the Community Foundation. **Update** Kathleen confirmed with Jennifer Jones Lacey that the funds (\$661.87) will be rolled over to the foundation.
- Nall Park Trail Grand Opening will need to be planned for spring 2018. Several members suggested a more elaborate event than an open house to celebrate the opening. Suggestions included food trucks, a party etc.
- Two Juniper trees slated to be planted in R Park in 2017 will be postponed until 2018 due to a tree budget overage caused by unexpected cleanup costs incurred from severe storm damage in the summer of 2017.
- Potential Grants for park improvements
 - First National Bank-“Vibrant Neighborhoods”
 - AAD grant for shade structures (September, 2018)
 - Lowes grant
 - Recycling grant

Continuing Action items

- Damaged & diseased trees (2) in R Park are being addressed by Public Works. It is thought they will need to be replaced with new trees.

- Diseased evergreen at the Community Center is being monitored by Public Works
- Solution for the ongoing maintenance of R Park trail needs to be developed and ownership taken Parks is recommending that trail needs be incorporated into the 2018 agreement with the lawn service company to ensure the trail is blown off after mowing, weeds kept under control, string trimming, and washouts from rain addressed in a timely manner.
- Patrons are not using available trash and recycle bins at Granada Park. Much trash is strewn about. Suggestions include moving receptacles closer to McDonalds and getting a permanent sign encouraging proper disposal
- Due to the City Forrester leaving the employ of Roeland Park the Parks Committee has concerns in reference to clearly defined roles and responsibilities, tree maintenance, guidance for Parks, Arbor Day celebration, tree selection, tree maps and plans, etc.
 - Public Works to present plan at January, 2018 Parks meeting
- Ad-Hoc R Park Shade and Shelter team is meeting monthly. Slated for initial Council presentation at a January, 2018 Workshop.
- Newly purchased Granada Park benches and Nall Park dual trash/recycle bin have been received by PW. One backed bench was damaged and returned to the vendor. Replacement bench will return to PW the week of 12/25/17. No additional costs incurred for the rework. Installation will occur in the spring of 2018.
- Need an ordinance prohibiting motorized vehicles on the park trails. No such ordinance currently exists. Tom Madigan has been asked to sponsor.
- Website needs to be updated to include donation policy-Kathleen to check on status
- Juniper pocket park ownership and support requirements-Needs more discussion
- Need new advocate for R Park Marquee. Clearly defined process that is workable for Public works and event coordinators is needed
- Bicycle Training Course proposal for R Park will be presented to Council in the first quarter of 2018. Partnering with Sustainability on this proposal.-Jennifer

Motions Approved

- Meeting adjournment

Other Matters/Reminders/Announcements

Future Parks Events\

- None

Future Sustainability Events

- None known

Future R Park Fundraising Events

- None known

Future Arts Committee Events

- None known

Future Events Committee Events

- None known

City Events-

- None known

Parks Committee Meetings

Next Regular Committee Meeting: Wednesday, January 10th, 2017, 6:00 PM @ City Hall