

# Parks Committee

City of Roeland Park  
Meeting Minutes Draft 1.0  
Wednesday, September 13<sup>th</sup>, 2017  
Roeland Park City Hall

## Attendees

**Committee members and liaisons-** Corey Coe, Becky Fast Council liaison, Patrick Frankin, Jared Luebe, Jim Kanally, Jennifer Provyn, Donnie Scharff Public Works, Jennifer Provyn, Tyler Steele. Kathleen Whitworth

**Guests-** None

## **Call to Order by Jennifer Provyn**

- 2017 currently available funds for Parks Committee  
\$344.00 Foundation carryover  
\$704.87 2017 Allotment  
Total funds available for expenditure-\$1048.87

## Old Business

### Action items completed

- August, 2017 Minutes approved
- R Park Doggie bin relocated away from picnic tables. **Thanks, Public Works!**
- Roeland Park will not be considered for the First National Bank 2017 grant award but the good work done can be used for future grant proposals. **Thanks to Jennifer Murphy for submitting the proposal!**
- Available funds for Parks has been verified with Jennifer Jones Lacey and is as documented above.
- Public Works has addressed the immediate need of resolving the R Park trail weed encroachment and wash out issue. The rain garden in Nall Park has also been addressed **Thanks to Public Works for addressing these concerns!!!**
- Park Passport winner chosen and City Staff has issued prize certificate to Ashley Muehlbauer. **Congratulations Ashley!**

## Citizen Voices –

- David Wisner suggested the addition of two pop/pickle ball courts to R Park and thought that USTA might be more lenient on this addition if it was termed “pop” tennis. The city will need to reissue the RFP for the two replacement tennis courts as only one contractor answered the RFP and the quote received was considerably higher than the original estimate from SKW. At this time funding for additional courts above and beyond the two replacement tennis courts will not be pursued.
- A concern was received that there were low hanging branches and mulch spill over at Carpenter Park. Public Works will address.

## Proposals presented

- Tyler Steele presented a proposal for a fundraising run in Roeland Park to be held in the fall. This would be an initiative that Parks would share with Sustainability. A planning team has been established. Parks was supportive of this proposal. Jennifer Provyn will represent Parks on the planning team
- Joel Marquardt and family have proposed a meaningful plaque honoring all contributors to R Park. Parks is appreciative of this thoughtful gesture and welcomes this observance to R Park.

## New Actions items

- Ad-hoc shelter team was asked to re-work the R Park Shelter proposal based upon feedback received. The initial design will not be shared outside of Parks as the proposal is dynamic and in draft form at this time.-Patrick

## Park Projects slated for October, 2017 completion

- Install bicycle rack & pad in R Park as per the Masterplan
- Replace two basketball nets In R Park
- Purchase and install four new benches in Granada Park Cost \$4420 plus shipping and pad cost-Working on quote with Keystone Ridge-Kathleen

- Nall Park trash/recycle bin-Cost \$1820 plus shipping. Working on quote with Keystone Ridge-Kathleen
- Winterize restroom at Nall Park and drinking fountains at Nall Park, Granada Park and R Park-Cost \$800 plus \$150 per fountain
- Resolve issue with damaged plinths in Granada Park-repair or remove and store
- Nall Park Brush Clean-up #2-Cost unknown, however Urban Trails agreed to assume brush cleanup project and cost.

**Continuing Action items**

- Solution for the ongoing maintenance of R Park trail needs to be developed and ownership taken Maintenance expectations and ownership needs to be identified and implemented. Parks is recommending that trail needs be incorporated into the 2018 agreement with the lawn service company to ensure the trail is blown off after mowing, weeds kept under control, string trimming, and washouts from rain addressed in a timely manner.
- Ad-Hoc R Park Shade and Shelter team is meeting monthly. Initial rendering is complete. Committee reviewing draft design with volunteer committees, city staff and Mayor. Initial design was presented at August Parks meeting. Need to invite affected and/or interested Council members and the Mayor to November or December 2017 (depending upon readiness) Parks meeting to view a revised R Park sun shade and shelter proposal-Patrick and Jennifer
- Need an ordinance prohibiting motorized vehicles on the park trails. No such ordinance currently exists. Becky Fast to sponsor.
- Website needs to be updated to include donation policy-Kathleen to check on status
- Juniper pocket park-Need more information on governance and usage. Jennifer followed up with Sheri O’Neil and Teresa Kelly. No response yet.
- Patrick took ownership of resolving R Park Marquee issue. Clearly defined process that is workable for Public works and event coordinators is needed-In progress
- Nall Park Bike trail-BLVD easement approved. Work on the trail will begin in November, 2017. Unknown if another volunteer work day will need to be scheduled.
- R Park Tennis Court
  - RFP will be reissued requesting for spring 2018 completion date due to only one response received from contractors. USTA grant proposal cannot be completed without approved RFP.
- Bicycle Training Course proposal for R Park will be presented to Council in the first quarter of 2018. Partnering with Sustainability on this proposal.-Jennifer

**Motions Approved**

- Meeting adjournment

**Other Matters/Reminders/Announcements**

Future Parks Events\

- None

Future Sustainability Event

- None known

Future R Park Fundraising Events

- Fit and Fun Saturdays in R Park-Last Saturday of August & September, 9:00 AM 10:00 AM

Future Arts Committee Events

- None known

Future Events Committee Events

- Barktoberfest 10/14/17 @ R Park

**Parks Committee Meetings-**

Next Regular Committee Meeting: Wednesday, October 11th, 2017, 6:00 PM @ City Hall