

Parks Committee

City of Roeland Park
Draft Meeting Minutes
Wednesday, April 13th, 2016
Roeland Park City Hall

Attendees

-**Committee members and liaisons**- Chris Burt, Corey Coe, Pat Frankin, Jan Grebe, Jennifer Provyn, Tyler Steele, Erin Thompson (Council Liaison), Donnie Scharff (Public Works Representative), Kathleen Whitworth

-**Guests**-Gretchen Davis, Cathy Boyer (KC Committees for all Ages Project Manager-MARC), Craig Eichelman (MO AARP State Director), Mike Kelly (Sustainability), Theresa Kelly (Sustainability Liaison),

Call to Order by Jennifer Provyn

Approval of Minutes: March, 2016 meeting minutes approved

- **2016 available funds for Parks Committee**
 - \$1253 in Parks budget

Old Business

Action items completed

- Thank you notes were signed by members and will be sent to Matt and Megan England and to Sustainability Committee for funding of R Park Custom Recycle Lid which has been ordered. Site has been selected as well
- Committee approved the pursuit of an R Park shelter house for the Citizen's Fund Raising Initiative Committee to target for fund raising efforts
- Funding for Nall Park renovation of bathroom, drinking fountain and shelter RFP was approved by Council and construction will begin on 4/18/16 with an estimated 60 day target completion date
- Good progress has been made on the R Park drinking fountain however, the city is waiting on Water One to provide the hookup and backflow preventer. The drinking fountain is in storage at Public Works and plumbing line work has been completed by Jahn Duncan, Synergy Construction. Target completion date mid-May, 2016
- A meeting with Boulevard Apartments took place and the staff of Boulevard indicated a desire to partner with the city in pursuit of a Nall Park trail. They are willing to agree to an easement in order to facilitate the trail. Funding is unknown and it is possible that we could solicit volunteer help in lieu of monies. More discussion and a plan is needed.
- 2016/17 Budget discussion from capital expenditures
 - \$48,563 allotted in 2016 budget for Park improvements
 - Priorities and recommendations presented to Council on 03/21/2016
- Donnie Scharff, Public Works presented a tree planting plan and an island renovation plan for 2016-17 to the Committee
- Community Center landscaping renovation will be funded via city owned gift cards and is underway

Resident voices

- A concern was raised that the rain garden in Nall Park was in dire need of renovation. It was thought that Sustainability may (?) address this problem
- Cracks in two lpe benches in R Park are being addressed as warranty work with vendor Landscape Forms and replacement boards will be provided in honor of the warranty
- Discolorations noticed in R Park amenities will weather in time as the wood naturally ages

New Business

Community for All Ages

- A proposal for Roeland Park support of the Community For All Ages initiative was presented by Cathy Boyer and Craig Eichelman which focuses on the development of a long term plan for Parks development in support of the Community For All Ages initiative
- This proposal focuses on the development of long range Park plans that use "Universal Design" principals as a guide for Park Development

- Initial exercises would include the establishment of a steering Committee who will then establish a “Charrette” which is an intense working session to include approximately 40 participants
- The goal of this group would be to identify opportunities to elevate our parks to a higher standard of design supporting people regardless of age and/or physical condition
- Funding for this effort will be provided through MARC and AARP and a knowledgeable facilitator will be provided
- The Committee felt this was a worthwhile effort that would enhance the image of Roeland Park and benefit the lives of residents regardless of age and/or abilities
- The Committee approved to move forward with this opportunity

New and Ongoing Action items

- A status of a donor plaque funded by First National Bank as one of the primary donors for the R Park drinking fountain is unknown at this time. The plaque **must** be available at the time of pad pouring for the drinking fountain
- Kathleen to establish a bench selection team who will review and select 3-4 bench styles within budget for Parks to review and select for Carpenter Park and Granada Park. Two park committee members, public works representative and one resident would make a well-rounded team.
 - June, 2016 meeting was agreed upon a target date for Parks Committee to review and vote on proposed selections
- Jennifer to update Council on Parks activities on 4/18/2016 as requested
- A special meeting will be necessary to review the budget proposal provided by Keith Moody which includes long range forecasting for Park expenditures.

Arbor Day- 04/30/2016 11:00 AM to 1:00 PM @ R Park

- Public Works to bring tables and tents to City Hall in preparation for Arbor Day event
- Committee members to meet at 9:00 AM on 4/30/2016 at City Hall to load and transport 10 tents and 9 tables. **Everyone must bring their own chairs!**
- Theresa Kelly volunteered the use of her full sized truck for transport of tents and tables
- Flyer to be reviewed by Council on 4/18/16-Kathleen
- Insert into Roeland Parker-Completed
- Bicycle Safety and bicycle drawing of 2 gently used youth bikes-Tyler
- Football Toss-Chris
- Bake Sale-Gretchen and team All members are encouraged to contribute
- Tree information, dedication & sapling distribution(30 saplings) -Carl Wisdom City Forester In addition Carl will be distributing appropriate information and giving a 20 minute talk regarding the importance of trees to RP
- PV Post update-Kathleen
- Lemonade, water and cups-Kathleen
- Arts Committee participation-waiting on confirmation
- Sustainability participation-will participate and provide their own table
- **Open Action Items from previous meetings**
 - Donor policy-Where is this?
 - Memorial tree program-Status and donor costs?
 - Sun sails &-First National Bank discussion is needed
 - Budget of \$1253-What does Parks want to purchase for 2016?

Motions Approved

- Committee approved the pursuit of a medium shelter for R Park as the next goal for the Citizens Fund Raising Initiative
- Committee approved the pursuit of the Community for All Ages proposal presented by Caty Boyer and Craig Eichelmana
- Meeting adjournment

Other Matters/Reminders/Announcements

- **Future Citizen’s Fundraising Events**
 - June, 2016 Soccer Clinic
 - Pirate Day-June 6th AM prior to City Wide Block Party
 - October 15th “Chili and Country Music” RPCC 6-9PM
- **Future Arts Committee Events**
 - Music under the Stars July 22nd, RP Community Center
- **Future Events Committee Events**
 - Citywide Block Party-6/04/2016 @R Park

- Barktoberfest October? date in question due to conflict

Parks Committee Meetings-Next Regular Committee Meeting: Wednesday, May 11th, 2016 6:00 PM City Hall