

**CITY OF ROELAND PARK, KANSAS  
GOVERNING BODY WORKSHOP MINUTES  
ROELAND PARK CITY HALL  
4600 WEST 51<sup>ST</sup> STREET, ROELAND PARK, KS 66205  
July 15, 2024, 6:00 P.M.**

<ul style="list-style-type: none"><li>• Michael Poppa, Mayor</li><li>• Benjamin Dickens, Council Member</li><li>• Jan Faidley, Council Member</li><li>• Emily Hage, Council Member</li><li>• Jennifer Hill, Council Member</li></ul>	<ul style="list-style-type: none"><li>• Matthew Lero, Council Member</li><li>• Tom Madigan, Council Member</li><li>• Kate Raglow, Council Member</li><li>• Jeffrey Stocks, Council Member</li></ul>	<ul style="list-style-type: none"><li>• Keith Moody, City Administrator</li><li>• Jennifer Jones-Lacy, Asst. City Admin.</li><li>• Kelley Nielsen, City Clerk</li><li>• John Morris, Police Chief</li><li>• Donnie Scharff, Public Works Director</li></ul>
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(Roeland Park Governing Body Workshop Meeting Called to Order at 7:30 p.m.)

**I. MINUTES**

**A. Governing Body Workshop Meeting Minutes July 1, 2024**

The minutes were approved as presented.

**II. DISCUSSION ITEMS**

**1. Review Chapter 4 - Building Codes**

Ms. Jones-Lacy said that she reviewed Chapter 4 with Wade Holtkamp, Alex Felzien, and the DEI Committee. She presented to the Governing Body the recommended changes noting that they are looking to adopt this but are waiting for the updated International Building Code (IBC) which has not yet been made available. The hope is this will be done in 2025 and they will be able to also include any local amendments to the code. She noted this is an in-depth process. They have used gender neutral language throughout the code. She also noted that there are no specific changes to the universal design code at this time.

CMBR Madigan noted that it says that the City Clerk will issue a permit for an electric fence. Ms. Jones-Lacy said the term is a catch-all and that anytime a permit is applied for it goes to the City Clerk as the beginning of the administrative process.

CMBR Dickens suggested that rather than using a title as a catch-all, they could generalize the term. Ms. Jones-Lacy said that all applications are to be made in writing to the City Clerk and they will be forwarded to Mr. Holtkamp to be consistent with their code.

CMBR Faidley asked if the goats would have to get a separate permit for an electric fence. Ms. Jones-Lacy said the permit would be for controlled grazing and inclusion of an electric fence would need to come from the applicant, either the herder or resident, and would be one temporary permit.

Mayor Poppa said the permit is per property and not per company. It was also noted that the goats are a no-fee permit.

Ms. Jones-Lacy noted the changes to the length of time for building permits from three months to six months.

CMBR Faidley asked about the A insurance rating. CMBR Raglow said in her professional experience sticking with companies of an A rating is more secure. She also recommended looking at the parent companies of the insurance company. CMBR Faidley asked if the rating information is online and CMBR Raglow said that information is available online.

CMBR Faidley asked Mr. Holtkamp what version of the IBC they are using, and he said it is the 2018 version.

CMBR Lero asked if there is a timeline between the issuance of a demolition permit and when new construction needs to begin. Mr. Holtkamp said there is nothing to dictate that, but they could make fencing a restriction.

City Manager Moody added that they do have to reestablish a yard. Mr. Holtkamp also said they cannot have dirt coming off and any property that becomes a nuisance condition or affects the public health and safety, they have the authority on that lot.

CMBR Lero asked about going to the 2021 energy code noting that Kansas City, Missouri has had some challenges. Ms. Jones-Lacy said they are looking at the 2024 code and the last piece of it is waiting for the IBC. She said there have been legal issues from challenges from the building community, but they are expecting the 2024 version to come out soon. They cannot make a recommendation to move forward without first reviewing the codes.

### **III. COMMITTEE MINUTES**

1. **Ad-Hoc Historical Committee Meeting Minutes June 27, 2024**
2. **Arts Advisory Committee Meeting Minutes June 5, 2024**
3. **Planning Commission Meeting Minutes May 21, 2024**
4. **Diversity, Equity, and Inclusion Committee Meeting Minutes June 25, 2024**

*All the minutes were included in the agenda packet for review.*

### **IV. ADJOURN**

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 7:49 p.m.)