

**CITY OF ROELAND PARK, KANSAS  
GOVERNING BODY WORKSHOP MINUTES  
ROELAND PARK CITY HALL  
4600 WEST 51<sup>ST</sup> STREET, ROELAND PARK, KS 66205  
September 16, 2024, 6:00 P.M.**

- Michael Poppa, Mayor
- Benjamin Dickens, Council Member
- Jan Faidley, Council Member
- Emily Hage, Council Member
- Jennifer Hill, Council Member

- Matthew Lero, Council Member
- Tom Madigan, Council Member
- Kate Raglow, Council Member
- Jeffrey Stocks, Council Member

- Keith Moody, City Administrator
- Jennifer Jones-Lacy, Asst. City Admin.
- Kelley Nielsen, City Clerk
- John Morris, Police Chief
- Donnie Scharff, Public Works Director

(Roeland Park Governing Body Workshop Meeting Called to Order at 7:11 p.m.)

**I. MINUTES**

- A. Governing Body Workshop Meeting Minutes August 5, 2024**
- B. Governing Body Workshop Meeting Minutes September 3, 2024**

After a brief discussion, the minutes were approved as presented with CMBR Faidley abstaining on the August 5<sup>th</sup> minutes.

**II. DISCUSSION ITEMS**

**1. Tree Fund Mitigation Policy and Fee Task Group**

CMBR Raglow said the recommendation is to appoint members of the Governing Body to a task group that will research the tree fund policy and report back to the Governing Body no later than at the October 21<sup>st</sup> Workshop. She recommended CMBR Stocks, CMBR Lero, and CMBR Faidley for this task group.

Mayor Poppa said they will only be talking about the tree fund policy. The group is to research tree fund policies and come back to the Council during Workshop to give a report and their recommendation on the tree fund policy. It should include what it covers, who can access the funds, and how does it relate to the plan. The mitigation portion is detailed in the ordinance and the fees will need to be adopted when they update the City's fee schedule.

CMBR Dickens confirmed that the group would be coming back to Workshop for discussion before it is to be voted on at a Council meeting.

CMBR Stocks asked if they could get the task force objectives formally to make the best use of their time. Mayor Poppa will provide that, but did ask the remaining Governing Body to let him know if they want something specific, and he will include that in the objectives.

CMBR Madigan asked if the Mayor would be on the task group. After brief discussion, it was agreed that either the Mayor or Council President would be in the group.

There was general discussion of when the other committees (DEI, Parks, Sustainability) meet so they can discuss this and get their feedback before the recommendation needs to be made.

There was agreement to move forward with the recommendations for task group members and the purpose of the group.

## **2. Review and Approve Community Center Phase 2 Plans**

City Manager Moody introduced Archie Smith from Universal Construction and Aaron Schaefer from SFS who provided the presentation on the Phase 2 renovations for the Community Center. City Manager Moody said they have incorporated the budget information into the staff report and the cost estimates are within that allocated budget. They are gathering pricing for sprinkling, seeding, and sodding the central courtyard, and pricing for use of artificial turf in the area just to know the cost comparison with the idea they want to make the central courtyard more active. He added that it is a challenge to grow grass under a pin oak.

Mr. Schaefer reviewed the Phase 1 improvements that were completed earlier this year. He then outlined what would be included in Phase 2.

CMBR Faidley asked for a more detailed report on what features would be included in the kitchen. Mr. Schaefer said there would be a new electric range with limited cooking capabilities. There will be no grease hood. There will be a warming oven and refrigerators with an improved layout of the space in terms of functionality. The main new items will be the range and some finish improvements. The existing worktables will remain.

CMBR Stocks asked a question about the mechanicals as the kitchen is not temperature controlled. Mr. Schaefer said that currently there is no ductwork, but with the improvements there will be some exposed ductwork that will service the space.

City Manager Moody said the current unit will not work for the kitchen, but there will be a forced air unit that will service the area.

CMBR Hage asked about the wall that divides the fitness room. Mr. Schaefer said that will be going away to create a more open space, a designed based on feedback they received. CMBR Hage also asked if any of the outdoor work was planned for the child development space. Mr. Schaefer said that only the courtyard improvements are in Phase 2. Mayor Poppa said that the equipment has largely already been paid for by JCPRD. They have told JCPRD they would be happy to have them partner with Roeland Park on improving the space. They are not interested in that currently.

CMBR Faidley acknowledged that JCPRD has done quite a bit including artificial turf and shelters as well as some improvements to that play area.

CMBR Hage said she was glad to see some of those updates.

Mr. Schaefer continued with his presentation on the new finishes throughout the building.

CMBR Faidley asked what the plan is for the exercise equipment. Mr. Schaefer said there is a need to open the space to facilitate removal of the equipment. City Manager Moody said they will likely put it into storage units.

CMBR Madigan asked if they are making arrangements for the people that will not be able to exercise there during the improvements. City Manager Moody said they can put their memberships on hold during Phase 2. CMBR Madigan asked if they could make arrangements where they can go elsewhere. City Manager Moody said they do not have a facility they can partner with.

Mayor Poppa suggested they could possibly talk with Sylvester Powell Community Center. He said if they do not have a partner, then there is not much they can do. CMBR Madigan would like them to make the attempt, especially for those who participate in the Silver Sneakers program.

CMBR Hage said the City does not run the gym but is run by JCPRD. Mayor Poppa said they can have that conversation and maybe switch to a different facility.

Mayor Poppa asked if the projects in Phase 2 would happen concurrently. Mr. Smith said the phase work will run concurrently and flow from one area to the other. They will structure the work so that the demo crews can get into the areas with the most work and move on to the lesser affected areas. Once the abatement is complete, then they will create the opening for the removal of the gym equipment while the other demolition is going on.

CMBR Faidley asked about the timeline on plantings. Mr. Smith said they may need to adjust that until the fall planting season for success on the plants. If they do a turf option that would change that timeline, but he will coordinate with staff and the facility to make sure it is done during the least busy time.

CMBR Faidley asked about a sign at the south part of the lot and whether that would be there. She said currently there is a piece of art, but they talked about putting an element sign at the entrance. City Manager Moody said he remembered seeing that in a rendering. He said this would be the phase to do it if that is what they want to do.

CMBR Raglow received a thumbs up from the Governing Body for the design plans as presented.

### **III. COMMITTEE MINUTES**

- 1. Ad-Hoc Historical Committee Meeting Minutes August 22, 2024**
- 2. Aquatics Center Advisory Committee Meeting Minutes August 13, 2024**
- 3. Arts Advisory Committee Meeting Minutes August 7, 2024**

### **IV. ADJOURN**

CMBR Raglow adjourned the meeting.

(Roeland Park Workshop Adjourned at 7:43 p.m.)