

Community Events Committee

CITY of ROELAND PARK

Draft Meeting Minutes

Wednesday, March 18th, 2015

Roeland Park City Hall

Attendees

Jan Grebe, Kathleen Whitworth, Scott Ferrel, Jennifer Gunby, Sheri McNeil, Michael Poppa, Lisa Scarnak (JCPRD)

Call to Order by Scott Ferrel

Approval of Minutes: The minutes from the February 2015 meeting were approved as written

Old Business

- Scott received Council approval for alcohol permit for the City Wide Block Party and Barktoberfest
- Easter Egg Hunt is now published on RP Website
- Michael completed Easter Egg Hunt Flyer
- Easter Egg stuffing completed
- Scott ordering Banner

New Business

- Easter Egg Hunt-April 4th 11:00 AM, Egg Hunt 11:30 AM
 - Jugs for lemonade and water will need to be picked up on Friday, April 3rd as Community Center is closed Easter weekend
 - Team to meet at Nall Park to determine layout for Easter Egg Hunt by age group-8:30 am Saturday, March 21st
 - Jennifer to make cookies to be served to the participants and guests
 - Kathleen to make "special" treat sacks for 20 eggs
 - Jan Grebe to bring hula hoops
 - Kathleen to secure chalk for chalk art
 - Volunteer youth group to assist with egg hiding, event management and clean-up thanks to JCPRD connection-Need to be there at 10:00 AM
 - Scott to secure bullhorn, caution tape to define areas by age, cones to block off roundabout, First aid kit
 - Jan to make signage for age groups-
 - 3 and under
 - 4-6
 - 7 plus
- Team to meet at Nall Park at 9:30 AM on April 4th to prepare for event
- **Committee will support four events in 2015**
 - Easter egg hunt at Nall Park 4/4/15
Event will start at 11:00 AM, egg hunt at 11:30 AM
 - City events budget to fund eggs and candy
 - City Wide Block Party-6/13/15
 - Scott is looking to have 4-5 bands for the event using monies from the city budget
 - Jennifer working to secure two food trucks

- Barktoberfest AM (formerly Bark in R Park) at R Park in conjunction with Adult Oktoberfest PM at R Park-October 3rd, 2015
 - Werner's is the vendor of choice for the food in keeping with a German theme
 - Team looking at two beer brewers Cinderblock Brewery and Torn Label as vendors for beer
- Christmas Tree Lighting-Date and details TBD (December)
 - Team discussed doing something different for this event and will discuss further at future meetings

Motions approved

- None

Other Matters/Reminders/Announcements

- **Arts**
 - 5/2/2015 at City Hall-Art Fundraiser-More details coming
- **Parks**
 - 4/25/2015 11:00 AM-12:00 PM at R Park-Arbor Day/Earth Day/New Trees
Celebrating the arrival of 21 new trees at R Park and the signage to compliment the trail.
- **R Park Initiative fundraising events**
 - 4/11/2015-6:00-9:00 PM at RP Community Center-BBQ and Bluegrass. Catered barbeque featuring RJ's Bob-B-Que, local RP residents, music dancing, etc. Admission Fee and ticketing required.
 - 6/06/2015-10:00-1:00 PM at R Park- Arrr Park. Pirate theme event. Healthy sack lunch offered for sale at event.
 - 10/10/15-6:00 PM-9:00 PM at RP Community Center-Event at RP Community Center in the planning stage with music and food-Admission Fee and ticketing
- **JCPRD upcoming events at the Roeland Park Community Center**
 - Spring Schedule in planning stages-
 - JCPRD asking for Events participation in a Halloween event
- **Next Meeting: Wednesday, April 15th, 6:00 PM [third Wednesday]**