

# Parks Committee

City of Roeland Park  
Draft Meeting Minutes  
Wednesday, December 9th, 2015  
Roeland Park City Hall

## Attendees

Committee members and liaisons- Becky Fast, Pat Franken, Jan Grebe, Ike Malula, Jennifer Provyn, Erin Thompson, Tyler Steele, Kathleen Whitworth  
Guests-Jose Leon, Public Works

## **Call to Order by Jennifer Provyn**

**Approval of Minutes:** November draft meeting minutes approved

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## Old Business

### Action items completed

- Kathleen to follow up on swing seat open issues to ensure purchase prior to 2016-Update swing seats delivered to Public Works on 12/14/15
- Save the date for Arbor Day Celebration was submitted to City Admin for inclusion in 1<sup>st</sup> quarter Roeland Park

### Nall Park Urban Trail Company proposal

- City Administrator, Public Works, Tyler Steele and Boulevard Apartments meeting regarding Nall Park Urban Trail not yet scheduled. Tyler and Jose to follow up with Keith
- Parks will pursue Urban Trails proposal as #1 priority for Nall Park

### 2015 Budget allotment for Parks

- Jennifer Jones Lacy is working with Keith to determine if the remaining \$253 allotted in the 2015 budget for Parks can be held over in the 2016 budget either through the Community Foundation Trees and Parks Fund or transferred to the Tree Maintenance Fund
- R Park Drinking Fountain-This item remains open until after the new R Park Plan is presented to the citizens via a Community Forum in January

#### Open Questions

- Which of the options presented will be chosen?
  - Location? Two options being reviewed
- If additional costs arise other than what has been donated (plumbing and the fountain) who pays?
- Who will pay the water bill?

## New Business

- RP Donor Proposal Document Review
  - A draft donor Roeland Park proposal document was again discussed by the Committee
  - There could be confusion between Memorial Tree Program and the donor policy document for trees
    - Memorial trees are not maintained by the city hence the lower price. New trees must be watered 12 times per year within the first two years
    - No plan for tree placement exist today, a real concern
- Community Foundation website
  - It was suggested that the Amenities page for R Park be taken down
    - No more amenities are needed at R Park at this time as all have been purchased
    - Drinking Fountain cost is currently not accurate as no one option has yet been chosen
- Tribute Stone
  - Committee Review the option of installing a Tribute Stone in R Park but determined that this would not be a good fit for the park. This idea will not be pursued.
- Recycling in R park
  - It was agreed that the Committee would like to pursue recycling in R Park

- It will require a “custom” container in order to match the same design as for the trash receptacles. This will be expensive but committee members want to keep with the same design and are willing to pay for the customization required.
- **Arbor Day Celebration**
  - Date of Saturday, April 30<sup>th</sup>, 2016 has been set

**Open Action Items**

- Jose will do more research on maintenance costs for the new trees
- Kathleen to pursue option of contracting out tree installation with Suburban Lawn and Garden to see if contracting out may be a better solution. Company will plant, mulch, fertilize and stake new trees. A two year guarantee is included if the company plants the trees.
- Tyler to contact Brett from Urban Trails to see if he would be willing to present the concept and cost at the January Community Forum
- More research needs to be done regarding the Memorial Tree Program and how this can be encouraged. Provides low cost options for donors and would include adopt a tree.
- Kathleen to research R Park Recycling Container with Landscape Forms for cost and design
- Strategic Plan goals, 2nd draft of 2015 accomplishments for Parks and Public Works has been sent to the City Council, Mayor and City Administration

**Motions Approved**

- Meeting Adjourned

**Other Matters/Reminders/Announcements**

Budget discussion for Parks, 2017 at January meeting. Michael Rhoades, Financial Chair and Teresa Kelly to be invited.

**Parks Committee Meetings**

**Next Regular Committee Meeting: Wednesday, January 13<sup>th</sup>, 2016 6:00 PM City Hall**