

Minutes
Parks Committee
CITY of ROELAND PARK
Wednesday, January 14, 2015; 6:00pm
Roeland Park City Hall

Committee:

Cory Coe	Jan Grebe	Greg Smith
Megan England– Council	Isaac Mallula	
Shea Geist	Jennifer Provyn	

PURPOSE. The purpose of the parks advisory committee is to make recommendations to the governing body concerning city owned parks and parkland. The committee shall also act as a tree board to recommend regulations relating to the planting of trees, shrubs and other plantings upon city owned property; to promote beautification of the city and the protection of the public health and safety; and to provide for the preservation and removal of diseased tree, shrubs and plantings.

DUTIES AND RESPONSIBILITIES.

- a) It shall be the responsibility of the committee to review current uses and practices as they relate to city parkland, including islands, medians and rights-of-ways, and to make recommendations regarding same.
- b) In its capacity as the tree board, it shall be the responsibility of the committee to make recommendations to assure the proper development and maintenance of the trees and shrubs on city owned property, including the care, preservation, trimming, planting, replanting, removal or disposition of trees and shrubs in the public ways, streets and alleys. It shall further be the responsibility of the committee to make recommendations concerning tree care and landscaping in all city parks and to recommend the location and purchase of equipment for the parks. The committee shall recommend any needed budget allocations for the accomplishment of agreed upon projects and shall recommend such projects for inclusion in the city’s capital improvement program.
- c) When requested by the city council, the committee shall consider, investigate, make findings and report upon any matter coming within the scope of its work.

Call to Order

Approval of Minutes: n/a

Additions to the Agenda

Old Business

- A. KOMA, KORA- sign paperwork (in packet)—Aaron Otto reviewed the KOMA, KORA, ethics ordinance, committee budget policy, and contact information sheets.
- B. Discussion of Minute Taking (Responsibility and Deadlines)- Aaron reviewed the expectation that minutes will be completed and shared with the City for posting on the website within a week of the committee meeting. Also agendas should be shared with City staff for inclusion on the website around a week before the meeting date.
- C. Selection of a Committee Chair & Vice Chair. Shea Geist was elected chair and Jan Grebe was elected vice chair.

Meeting Dates for 2015:

Jan 14	Feb 11	Mar 11	Apr 8	May 13	Jun 10
Jul 8	Aug 12	Sept 16	Oct 14	Nov 11?	Dec 16

- D. Selection of Representative to Community Foundation Committee (Need non Council rep)- expected to meet once a month during start up then once a quarter thereafter. Cory Coe was elected as the representative to the community foundation advisory committee.
- E. Minutes for December 10th, 2014. Jan made a motion and Isaac second and the minutes were approved as presented.
- F. Public Works Director Jose Leon presented a sample of what park directional sign could look like to help drivers find Nall and R parks from major road ways. There was some feedback to try to sharpen the point of the arrow. City will provide funds for these signs. They will function as “interim” signs while a comprehensive design is created. The low cost of these signs (\$480) facilitates the interim nature of the signs.
- G. Mike Baugher and Joel Marquardt orientation – Mike presented options for sign mounting and sign design. Parks and Trees will work with Arts to schedule an additional meeting in a few weeks to consider signage design. Scheduled for February 3 @ 6 pm.
- H. Cooper Creek – Master Plan – TBD to February meeting
- I. Goal Setting 2015 - TBD to special meeting on January 27 @ 6 pm
- J. Bench Proposal - Citizen Bench Research Team – TBD to February meeting. Team will provide recommendations in advance to Committee.
- K. Community Foundation Report – no report
- L. Events Committee Report -
- M. Fundraising Report / Upcoming Events
 - 1. Easter Egg Hunt – April 4th, 2015. Location: Nall Park
 - 2. BBQ and Bluegrass – April 11th, 2015 from 6-9 pm. Location: Community Center.
 - 3. Arbor Day/Earth Day New Tree Celebration – May ?, 2015 from 11-12 pm. Location: R Park
 - 4. Arrr Park Pirate Theme Event – June 6th, 2015 from 10-1 pm. Location: R Park
 - 5. TBD Fall Event – October 10th, 2015 from 6-9 pm. Location: Community Center.
- N. Update on Council Items affecting Committee – Budget process starts in spring, proposed items for 2016, committee should bring specific line items, items the Council can debate

New Business

Other Matters/Reminders/Announcements:

Next Meeting Date: February 11, 2015, 6:00 PM [2nd Wednesday]

Adjourn

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